

# APPLICATION FOR REPORT & CONSENT PROTECTION OF THE PUBLIC

## Building Regulations 2018

**Regulation 116** - Precautions to be erected over the street alignment for protection of the public

*I hereby submit an application to the Council for report and consent in accordance with Schedule 2 of the Building Act 1993 for the following matter under Schedule 5 (Part 2) of the Building Regulations 2018.*

### APPLICANT DETAILS

☐ Owner ☐ Agent of Owner ☐ Builder  
Name/Business \_\_\_\_\_ Contact Person \_\_\_\_\_  
Postal Address \_\_\_\_\_  
Contact Phone \_\_\_\_\_ Contact Email \_\_\_\_\_

### RELEVANT BUILDING SURVEYOR DETAILS

Business Name \_\_\_\_\_ RBS Name \_\_\_\_\_  
VBA Reg No. \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_

### PROPERTY ADDRESS

### DESCRIPTION OF BUILDING WORKS

☐ New building work ☐ Demolition ☐ Alteration or addition/s ☐ Other (specify) \_\_\_\_\_

Signature Of Owner Or Agent \_\_\_\_\_ Date \_\_\_\_\_

### NOTES

#### APPLICANT

Pursuant to Section 248 of the Building Act 1993, a person must not act on behalf of an owner of a building or land for the purpose of making any application, appeal or referral under this Act or the regulations unless the person is authorised in writing by the owner to do so. Penalty: 120 penalty units.

#### INFRASTRUCTURE PERMITS

In addition to this application, you may also be required to apply to Councils Infrastructure Department such as a Road Reserve Works Permit for works within a road reserve, Asset Protection Permit for works/hoarding to be erected on footpaths etc. Email Attn to the Infrastructure Department **contact@warrnambool.vic.gov.au** to make enquiries.

#### ADDITIONAL DOCUMENTS

This application must be accompanied by the mandatory items listed in the application checklist on page 2.

#### PRIVACY STATEMENT

The personal information requested on this form is being collected by Warrnambool City Council for the purpose of applying for Protection of the Public Permit pertaining to Regulation 116 of the Building Act 1993. If the personal information is not collected, we cannot process your application. We will not disclose your personal information without your consent, except where required to do so by law.

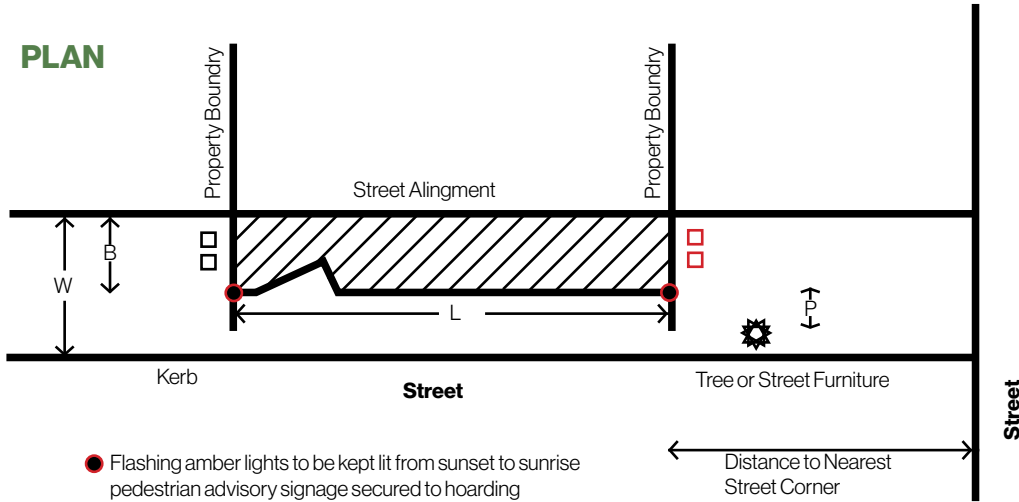
## APPLICATION CHECKLIST

### MANDATORY INFORMATION & ADDITIONAL DOCUMENTS REQUIRED

- ☐ **Application Form** (fully completed and signed)
- ☐ **Payment of the prescribed fee** (Invoice will emailed to the applicant contact email when application is lodged)
- ☐ Current copy of the **Certificate of Title** including plan of subdivision, any covenants and section 173 agreements (must be current to within 90 days)
- ☐ Written approval and endorsed plans from the relevant building surveyor advising they are satisfied with the proposed public protection measures in accordance with regulation 116.
- ☐ A written statement indicating the scope of building work including protection work.
- ☐ Submit scaled drawings of the proposed building work and construction / demolition procedures.
- ☐ A copy of the plans (scaled working drawings) in accordance with regulation 25 of the Building Regulation 2018, the matters to be shown on a site / allotment plan are:
  - The boundaries and dimensions of the allotment and the distance to the nearest intersecting street; street names, direction of traffic flow and north point;
  - Extent of proposed building work and location of protection work measures, showing minimum clear pedestrian access width of 1.5m in CBD area;
  - Footpath / roadway width measured from the kerb and extent of occupation area required;
  - Temporary road / footpath crossings, including location of temporary kerb ramps to comply with AS1428 (access for people with disabilities) if pedestrians are directed to use other footpath;
  - Location of all street features e.g.: signs, poles, traffic lights, litter bins, bus stops, telephone and letter boxes, trees, fire hydrants, parking signs, site access, etc. and the clearance width to the hoarded area per example shown on page 3.
- ☐ A copy of the hoarding plan, including elevation and sections of proposed public protection measures showing:
  - Type and height of hoarding. Solid hoarding must be painted white or yellow only.
  - Construction and fixing details including any footing system of hoardings / barriers extending across the footpath, site and road reserve;
  - Access and egress points to the site;
  - Scaffolding details including width and height specifying that it will be encapsulated in heavy duty shade cloth fabric.  
*Refer to example on page 3.*
- ☐ Structural drawings and computations together with a Certificate of Compliance - Design from a registered Civil Engineer for any proposed gantry / walk-through scaffold and solid hoarding. Specify maximum loading weight limits for gantries. Impact loads caused by vehicles are to be considered.
- ☐ Traffic Management Plan (TMP) and Pedestrian Management Plan (PMP) including all relevant signage details with pictures to be prepared by a registered company or traffic engineer in compliance with the Road Management Act 2004. TMP and PMP must be obtained when diverting pedestrians onto or across a road.
- ☐ Other relevant authority approvals maybe required: VicRoads - Memorandum of Authorisation (MOA), Country Fire Authority (CFA) when obstructing the access to fire services, Australia Post and Public Transport Victoria

## EXAMPLE OF MINIMUM INFORMATION REQUIRED ON HOARDING PLAN

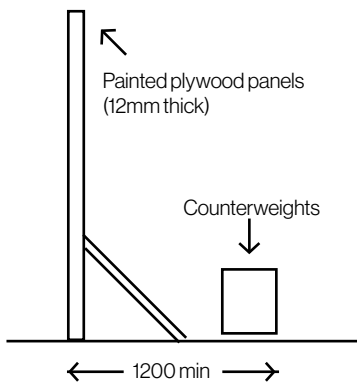
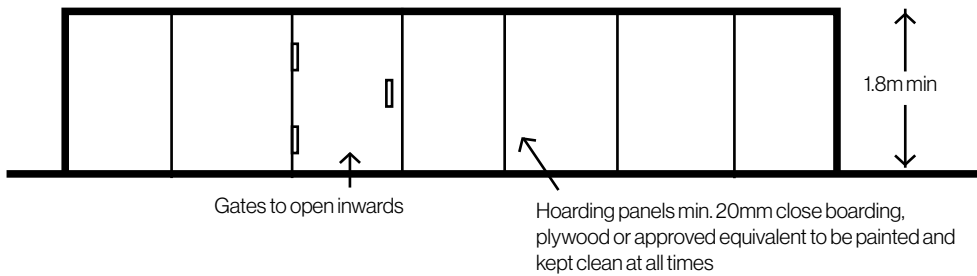
### PLAN



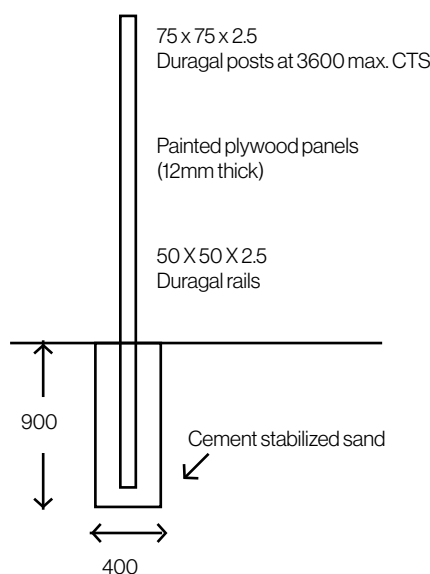
### Legend:

W = Footpath width  
 L = Hoarding length  
 B = Hoarding width  
 P = Clear pedestrian access (1.5m where possible)  
 A = L x B = Hoarding area

### ELEVATION



**Counterweight Base Alternative**  
 Section A-A



**Inground Base Alternative**  
 Section A-A

### Note:

Hoardings are to be designed to the Engineering requirements and Australian Standards.

Council Consent may be granted for post holes where the hoarding proposed is for a period exceeding 6 months or where the entire footpath is to be reinstated by the builder.