

MINUTES

SCHEDULED COUNCIL MEETING

WARRNAMBOOL CITY COUNCIL

5:45 PM - MONDAY 7 SEPTEMBER 2020



Virtual Meeting via Zoom

COUNCILLORS

Cr. Tony Herbert (Mayor)

Cr. Robert Anderson

Cr. Sue Cassidy

Cr. Kylie Gaston

Cr. Michael Neoh

Cr. David Owen

Cr. Peter Sycopoulis

Copies of the Warrnambool City Council's Agendas & Minutes
can be obtained online at www.warrnambool.vic.gov.au

Vikki King

ACTING CHIEF EXECUTIVE OFFICER

AUDIO RECORDING OF COUNCIL MEETINGS

All Open and Special Council Meetings will be audio recorded, with the exception of matters identified as confidential items in the agenda. This includes public participation sections of the meeting. Audio recordings of meetings will be made available for download on the internet via the Council's website by noon the day following the meeting and will be retained and publicly available on the website for 12 months following the meeting date. The recordings will be retained for the term of the current Council, after which time the recordings will be archived and destroyed in accordance with applicable public record standards. By participating in Open and Special Council meetings, individuals consent to the use and disclosure of the information that they share at the meeting (including any personal/sensitive information), for the purposes of Council carrying out its functions.

BEHAVIOUR AT COUNCIL MEETINGS

Thank you all for coming – we really appreciate you being here. These meetings are the place where, we as Councillors, make decisions on a broad range of matters. These can vary greatly in subject, significance and the level of interest or involvement the community has. As part of making these decisions, we are presented with comprehensive information that helps us to form our position – you will find this in the agenda. It should also be remembered that the Council meeting is a “meeting of the Council that is open to the public”, not a “public meeting with the Council.” Each Council is required to have a local law that pertains to governance meeting procedures. Warrnambool City Council has followed best practice in this regard and its Local Law No.1 - Governance (Meeting Procedures) Local Law provides regulations and procedures for the governing and conduct of Council meetings. Copies of the Conduct and Behaviour excerpt from Warrnambool City Council Local Law No. 1 - Governance (Meeting Procedures) Local Law can be obtained online at www.warrnambool.vic.gov.au or are available from the table at the rear of the room

We thank you in anticipation of your co-operation in this matter.

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5.24. ADVISORY COMMITTEE & REFERENCE GROUP REPORTS

PURPOSE

This report contains the record of two Advisory Committee meetings and four Reference Group Meetings.

REPORT

1. Port of Warrnambool-Port Reference Group – 20 July 2020 – refer **Attachment 1**.
Note: at the 27 July 2020 meeting, there was correction made to the meeting minutes of 20 July 2020, which are attached as 'Minutes - Port of Warrnambool – Reference Group Meeting (Amended) 20200720' – refer **Attachment 2**.
2. Warrnambool Livestock Exchange Advisory Committee – 24 July 2020 – refer **Attachment 3**.
3. Port of Warrnambool–Port Reference Group – 27 July 2020 – refer **Attachment 4**.
4. Port of Warrnambool–Port Reference Group - 3 August 2020 – refer **Attachment 5**.
5. Port of Warrnambool-Port Reference Group – 10 August 2020 – refer **Attachment 6**.
6. Health & Wellbeing Advisory Committee – 26 August 2020 – refer **Attachment 7**.

ATTACHMENTS

1. Minutes- Port of Warrnambool Reference Group Meeting 20 July 2020 [**5.24.1** - 4 pages]
2. Amended Minutes - Port of Warrnambool Reference Group Meeting 20 July 2020 [**5.24.2** - 4 pages]
3. Minutes - Warrnambool Livestock Exchange - 24 July 2020 [**5.24.3** - 3 pages]
4. Minutes - Port of Warrnambool Reference Group Meeting 27 July 2020 [**5.24.4** - 4 pages]
5. Minutes - Port of Warrnambool Reference Group Meeting - 3 August 2020 [**5.24.5** - 3 pages]
6. Minutes - Port of Warrnambool Reference Group Meeting- 10 August 2020 [**5.24.6** - 3 pages]
7. Minutes CHWB Advisory Committee - 26 August 2020 [**5.24.7** - 5 pages]

MOVED: CR. MICHAEL NEOH
SECONDED: CR. ROBERT ANDERSON

That the records of the following Advisory Committees and Reference Groups be received:-

1. **Port of Warrnambool-Port Reference Group – 20 July 2020.**
2. **Amended Minutes Port of Warrnambool-Port Reference Group – 20 July 2020.**
3. **Warrnambool Livestock Exchange Advisory Committee – 24 July.**
4. **Port of Warrnambool–Port Reference Group – 27 July 2020.**
5. **Port of Warrnambool–Port Reference Group - 3 August 2020.**
6. **Port of Warrnambool-Port Reference Group – 10 August 2020.**
7. **Health & Wellbeing Advisory Committee – 26 August 2020.**

CARRIED - 7:0

PORT OF WARRNAMBOOL - PORT REFERENCE GROUP MEETING ACTION AND AGREEMENT RECORD				
Date:	20 July 2020 Time: 6.05 PM Finish: 7.24 PM Online Zoom Meeting			
Meeting Objective:	Update on the dredging project.			
Attendees:	<p>REFERENCE GROUP MEMBERS: Craig Hartwich (CH), Neville Dance (ND), Steve Tippett (ST), Leon Van Kempen (LVK), Keith Prest (KP), Rod Blake (RB) Tammy Good(TG)</p> <p>CONSULTANT : Christopher Beadle (CB), Gildas Colleter (GC) from Water Technology</p> <p>WARRNAMBOOL CITY COUNCIL: Mayor Tony Herbert, Cr Sue Cassidy, Cr Robert Anderson, Cr Peter Sycopoulis, Cr David Owen (DO), Scott Cavanagh (SC), Glenn Reddick (GR), Thomas Hall (ThH), Paula Gardiner (PG), Leigh McClusky (LM)</p> <p>STATE GOVERNMENT:</p> <p>DELWP – Claire Tesselaar (CT)</p> <p>TRANSPORT FOR VICTORIA – Lynn Kisler (LK), Marcus Higgins (MH)</p>			
Apologies:	REFERENCE GROUP MEMBERS: Bruce Campbell (BC)			
Absent	<p>REFERENCE GROUP MEMBERS: Michael Artz (MA), Russell Worland (RW), Lisa Owen (LO), Hugh Parker (HP)</p> <p>WARRNAMBOOL CITY COUNCIL: Cr Kylie Gaston (KG), Cr Michael Neoh (MN), Vikki King (VK)</p> <p>STATE GOV: Ross Martin (RM) (DELWP), Gary Garmey (GG) (ToV), Daniel Heley (DH) (ToV)</p>			
No	Schedule	Description	Who	Notes
1.	6:00-6:05	Welcome and Introductions	Chair – Mayor Tony Herbert	Mayor Tony Herbert welcomed everyone to the meeting.
2.	-	Declaration of Councillor Conflicts of Interest and Assembly of Councillors Record.	Chair – Mayor Tony Herbert	Nil Action: ThH to complete an Assembly of Councillors Record.

Code of Cooperation

We start on time and finish on time

We all participate and contribute – everyone is given opportunity to voice their opinions

We use improvement tools that enhance meeting efficiency and effectiveness

We actively listen to what others have to say, seeking first to understand, then to be understood

We follow-up on the actions we are assigned responsibility for and complete them on time

We give and receive open and honest feedback in a constructive manner

We use data to make decisions (whenever possible)

We strive to continually improve our meeting process and build time into each agenda for reflection

3.	-	Reference Group Previous Meeting Minutes (23 June 2020)	Scott Cavanagh and Thomas Hall	<p>ThH notes an error with the listed attendees. ST was not in attendance of meeting held on 23 June 2020.</p> <p>Noted minutes have been updated to reflect above, previous meeting minutes of 23 June accepted. Moved Cr Tony Herbert Seconded Cr Robert Anderson.</p> <p>Actions from previous meeting not reviewed and will be carried over to next meeting.</p>
4.	6:05-6.40	<p>Warrnambool Dredging Strategy: Sand Disposal Options;</p> <ul style="list-style-type: none"> • Historical Information • Options Consideration • Community Consultation • Options Assessment 	Thomas Hall & Water Technology	<p>Presentation made by Water Technology. Copy of presentation provided and attached to the minutes.</p> <p>Option 1 questions:</p> <ul style="list-style-type: none"> - Position of pipeline over beach or buried. - Confirmed dredged sand is same as sand on beach at the moment. <p>Option 2 questions:</p> <ul style="list-style-type: none"> - How does the sand shape the dune – earthmoving equipment will be shaping the dune during the dredging process. - Sand will be loss due to tides and storm surge. - Impact on recreational users to undertake works during summer (which is the best time of year to carry out works). <p>Option 3 questions: none</p> <p>Option 4 questions: issue raised that the sand would</p>

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				<p>return to the port area. This is understood by the experts and why a long term dredging program is being prepared.</p> <p>Option 5 questions: none</p> <p>Indicative cost estimates provided for each option. Note the estimates were high level.</p> <p>State Government feedback:</p> <ul style="list-style-type: none"> - Dept for Vic preference is to provide value for money option that achieves the outcome over time. - DELWP identified that the dredging option will required MACA consent, and if dredging options were changed during the life of the 10 year management plan, however further permit approvals may be required. <p>The report will be distributed to the Reference Group when minor corrections have been completed. Action: Meeting to be scheduled with the Reference Group in fortnight's time to further discuss the dredging report.</p>
5.	6:40-6:45	<p>Project Timing</p> <ul style="list-style-type: none"> • Anticipated Dates and Milestones • Communication with Port Reference Group 	Thomas Hall & Water Technology	Not discussed
6.	6:45-6:50	<p>Related Projects</p> <ul style="list-style-type: none"> • Warrnambool Harbour Safer 	Thomas Hall	Not discussed

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		<p>Launching and Breakwater Stabilisation</p> <ul style="list-style-type: none"> • Northern Car Park Development • Fish Cleaning Tables Upgrade • Port Website and Event Notifications 		
7.	6:50-7:00	General Business Items	Scott Cavanagh	As this will be Scott's last meeting, we extend thanks for all the work and commitment to the port and reference group, and send best wishes for you future.
8.	7:00	Confirmation of actions for delivery to be detailed within Minutes	Chair – Mayor Tony Herbert	Actions noted in minutes.

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