

APPLICATION TO REGISTER A SWIMMING POOL OR SPA

Form 22, Regulation 147P(1), Building Act 1993, Building Regulations 2018

Name of owner of the land (the property) on which the swimming pool or spa is located

Name:	
Postal Address:	
Email:	
Phone:	

Property details

No:		St/Rd:		City:		P/code:	
Lot/s:		LP/PS:		Vol:		Fol:	
Municipal District:				Warrnambool City Council			

Type of swimming pool or spa (please tick)

Permanent swimming pool	<input type="checkbox"/>	in ground	/	above ground	(please circle)
Permanent spa	<input type="checkbox"/>	in ground	/	above ground	(please circle)
Relocatable swimming pool	<input type="checkbox"/>				
Relocatable spa	<input type="checkbox"/>				

For permanent swimming pools and spas; the approximate date that the swimming pool or spa was constructed:

_____ (DD/MM/YYYY)

- Please provide copies of any relevant building permit if applicable and/or any other documentation that provides evidence of when the swimming pool or spa was constructed.*
- If you are unable to provide any of the relevant documentation, an information search fee as per the fees and penalties schedule below, will apply.*

For relocatable swimming pools and relocatable spas (inflatable, plastic frame above ground etc.); the date that the relocatable swimming pool or relocatable spa was erected:

_____ (DD/MM/YYYY)

Is there any other building work that has altered or resulted in changes to the barrier since the swimming pool or spa was constructed or erected? Yes / No (please circle)

If Yes, please provide description of work/date and copies of any relevant building permit or other documentation

Fees and Penalties

Type of fee or penalty	Amount
Pool or spa registration fee A one-off fee payable to the relevant council for the registration of your pool or spa.	Refer to Building Fees
Information search fee (if applicable) This fee enables the council to conduct the appropriate searches to determine the date of construction of your pool or spa and any associated building permits, which determines the applicable barrier standard. The information search fee only applies to pools or spas constructed before 1 June 2020.	Refer to Building Fees
Failure to register swimming pool or spa within relevant timeframe (before 01 June 2020)	Refer to Building Fees
<i>*Fees and Penalties are set in accordance with the Building Amendment (Swimming Pool and Spa) Regulations 2019 and the Building Act 1993. *Fees and penalty units are indexed and increase by a small amount on 1 July each year, in accordance with the Monetary Units Act 2004</i>	

Lodgement and Payment

Lodgement of the Application and payment may be made using one of the following options:

Email/Phone	building@warnambool.vic.gov.au For all applications lodged via email, an officer will contact you via email with a reference number and instructions to make payment online or by phone to (03) 5559 4800.
In person	Applications and payment can be made in person from 8.30am to 5.00pm Monday to Friday at the Civic Centre, Warrnambool City Council, 25 Liebig St, Warrnambool
Mail	City Building Department Warrnambool City Council PO Box 198 WARRNAMBOOL VIC 3280

Signature of applicant _____

Date _____