

# Application for Immunisation Record for individual under 18 years of age

(03) 5559 4800

[www.warrnambool.vic.gov.au](http://www.warrnambool.vic.gov.au)

## Council specific information

The Warrnambool City Council's Immunisation Unit can provide records for individuals that have been immunised through its program.

The Council is not able to provide records of immunisations given by Doctors or other providers.

For persons aged under 20 years, childhood immunisation records are also available through Medicare by visiting mygov.au or via the Express Plus mobile app. Alternatively you can contact the Australian Immunisation Register (AIR) on 1800 653 809 to arrange for an Immunisation History Statement to be sent via the mail.

## IMMUNISATION RECORDS REQUIRED FOR:

Surname:

First name:

Date of birth:

Medicare No. \_ \_ \_ \_ \_

Child's reference number on the card (*located on the left side, next to the child's name*) \_ \_

Street address:

Suburb:

Schools attended (if applicable):

Primary –

Secondary –

Please list any changes that may have occurred to Surname or First name that will assist our search:

## PERSON APPLYING FOR THE RECORDS:

Surname:

First name:

Your relationship to the child:

Are you the primary carer of the child?

Street address:

Suburb:

Phone:

Postal address (if different from above):

Email address (if different from above):

Signature:

## RECEIVAL OF RECORDS

Preferred method  
(please tick)

POST

EMAIL

PICK-UP

Please allow ten (10) working days for retrieval of record.

**FEES & METHODS OF PAYMENT**

**SEARCH FEE:** Search fees apply for all records of individuals. Payment of \$20.00 must be made prior to the application for immunisations records being processed.

**PAYMENT AT COUNCIL OFFICE:** Payment can be made during office hours (8:30am to 5:00pm) at WCC City Assist, 25 Liebig St Warrnambool. Payment can be made by Cash, Cheque (Payable to the WCC) or EFTPOS.

**PAYMENT THROUGH THE MAIL:** Please make cheque or money order payable to WCC and crossed "Not negotiable". Please return the application form and cheque or money order to: Warrnambool City Council PO Box 198 Warrnambool Victoria 3280.

**OFFICE USE ONLY**

<b>Ledger No.</b>	<b>231000-1343-40038</b>	<b>Fee</b>	<b>\$25.00</b>
<b>Receipt No.</b>		<b>Officer initials &amp; Date</b>	