

AGENDA SCHEDULED MEETING

WARRNAMBOOL CITY COUNCIL – 5:45PM Monday 5 May 2025

VENUE:

Reception Room, 25 Liebig Street, Warrnambool

COUNCILLORS:

Cr. Ben Blain (Mayor)

Cr. Debbie Arnott

Cr. Willy Benter

Cr. Billy Edis

Cr. Vicki Jellie AM

Cr. Matthew Walsh

Cr. Richard Ziegeler

Copies of the Warrnambool City Council's Agendas & Minutes can be obtained online at www.warrnambool.vic.gov.au

Andrew Mason
CHIEF EXECUTIVE OFFICER



WARRNAMBOOL
CITY COUNCIL

Video Recording of Council Meetings

All Open and Special Council Meetings will be video recorded, with the exception of matters identified as confidential items in the agenda. This includes public participation sections of the meeting. Video recordings of meetings will be made available for download on the internet via the Council's website by noon the day following the meeting and will be retained and publicly available on the website for 12 months following the meeting date. The videos will be retained for the term of the current Council, after which time the videos will be archived and destroyed in accordance with applicable public record standards. By participating in Open and Special Council meetings, individuals consent to the use and disclosure of the information that they share at the meeting (including any personal/sensitive information), for the purposes of Council carrying out its functions.

Behaviour At Council Meetings

Thank you all for coming – we really appreciate you being here. These meetings are the place where, we as Councillors, make decisions on a broad range of matters. These can vary greatly in subject, significance and the level of interest or involvement the community has. As part of making these decisions, we are presented with comprehensive information that helps us to form our position – you will find this in the agenda. It should also be remembered that the Council meeting is a “meeting of the Council that is open to the public”, not a “public meeting with the Council.” Each Council is required to have Governance Rules that pertains to meeting procedures. Warrnambool City Council has followed best practice in this regard and its Governance Rules provides regulations and procedures for the governing and conduct of Council meetings. Copies of the Conduct and Behaviour excerpt from Warrnambool City Council's Governance Rules can be obtained online at www.warrnambool.vic.gov.au. We thank you in anticipation of your co-operation in this matter.

Order Of Business

Page No.

| | |
|--|----|
| 1. Opening Prayer & Original Custodians Statement | 4 |
| 2. Apologies | 4 |
| 3. Confirmation Of Minutes | 4 |
| 4. Declaration By Councillors And Officers Of Any Conflict Of Interest In Any Item On The Agenda . | 4 |
| 5. Mayoral Presentation | 5 |
| 6. Public Question Time | 5 |
| 7. Reports | 5 |
| 7.1. Draft Council Plan 2025-2029 And Annual Action Plan 2025-2026 | 5 |
| 7.2. 2025-26 Draft Budget | 8 |
| 7.3. Revenue & Rating Plan | 12 |
| 7.4. Councillors Gift Policy 2025 | 15 |
| 7.5. Sporting Reserves Signage Policy Review | 17 |
| 7.6. Playspace Strategic Framework | 22 |
| 7.7. Community Development Fund 2025 / 2026 Guidelines | 27 |
| 7.8. Festivals And Events Fund 2025 / 2026 Guidelines | 34 |
| 7.9. Ziegler Parade Bridge Management Plan | 37 |
| 7.10. Joint Venture South West TAFE And Warrnambool City Council | 47 |
| 7.11. Council Plan Actions 2024 - 2025: January - March (Quarter 3) | 51 |
| 7.12. Sister Cities Update | 53 |
| 7.13. Informal Meetings Of Council Reports | 57 |
| 7.14. Mayoral & Chief Executive Officer Council Activities - Summary Report | 58 |
| 8. Notice Of Motion | 59 |
| 9. General Business | 59 |
| 10. Urgent Business | 59 |
| 11. Close Of Meeting | 59 |

1. Opening Prayer & Original Custodians Statement

Almighty God

Grant to this Council

Wisdom, understanding and Sincerity of purpose

For the Good Governance of this City

Amen.

Original Custodians Statement

Council acknowledges the Peek Whurrong and Kirrae Whurrung Peoples of the Maar Nation, their land, waterways and skies within the Warrnambool municipality. We pay our respects to their Elders past and present.

2. Apologies

3. Confirmation Of Minutes

RECOMMENDATION

That the Minutes of the Scheduled Meeting of Council held on 7 April 2025, be confirmed.

4. Declaration By Councillors And Officers Of Any Conflict Of Interest In Any Item On The Agenda

Section 130 of the Local Government Act 2020 (Vic) (**the Act**) provides that a relevant person must disclose a conflict of interest in respect of a matter and exclude themselves from the decision making process in relation to that matter including any discussion or vote on the matter at any Council meeting or delegated committee meeting and any action in relation to that matter.

Section 126(2) of the Act sets out that a relevant person (Councillor, member of a delegated Committee or member of Council staff) has a conflict of interest if the relevant person has a **general conflict of interest** within the meaning of section 127 of the Act or a **material conflict of interest** within the meaning of section 128 of the Act.

A relevant person has a **general conflict of interest** in a matter if an impartial, fair minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty.

A relevant person has a **material conflict of interest** in a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter.

A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken. Councillors are also encouraged to declare circumstances where there may be a perceived conflict of interest.

5. Mayoral Presentation

6. Public Question Time

7. Reports

7.1. Draft Council Plan 2025-2029 And Annual Action Plan 2025-2026

DIRECTORATE : Corporate Strategies

Purpose:

To consider the Draft Council Plan 2025-2029 and the accompanying Annual Action Plan 2025-2026 with a view to releasing both documents for public exhibition and community feedback.

Executive Summary

Council is required under Section 90 of the Act to prepare and approve a Council Plan by October 31 following a general election.

The Council Plan, reviewed every four years, is the feature document in Council's suite of strategic planning documents. It is formulated to guide the work of Council over the next four years.

In December last year Council began community consultation to help inform a new Council Plan.

Community consultation and engagement with Council staff continued in January, February and March this year and these activities have shaped the Draft Council Plan 2025-2029.

The draft Council Plan has a strong emphasis on asset renewal, housing matters and advocacy along with commitments to maintain services the community has come to expect of Council such as home support, facilitation of events and business support. Among the proposed new strategies is the use of AI (artificial intelligence) to help deliver efficiencies in Council operations.

The four-year Council Plan is accompanied by an Annual Action Plan covering the 2025-2026 financial year.

Council is in a position to consider releasing the Draft Council Plan and Draft Annual Action Plan for public exhibition and community feedback.

It is recommended that the community be given a two-week timeframe to provide feedback, which will inform a final draft of the Council Plan, scheduled to be considered at the Council meeting on 2 June 2025.

RECOMMENDATION

1. That Council approves the release of the Draft Council Plan 2025-2029 for public exhibition and community feedback.
2. That Council approves the release of the Annual Action Plan 2025-2026 for public exhibition and community feedback.

Background

To meet the requirements of the Local Government Act (2020), Council must prepare a new four-year Council Plan following a general election.

Council is required to engage with the community in developing the Plan, which must be adopted by October 31 in the year following Council general elections.

It is considered preferable to finalise the Council Plan in concert with the Council Budget, given the Plan is Council's over-arching strategic document which strongly influences the allocation of resources as described in the Budget.

The Victorian Government has provided a reminder to Councils that the plan must be given a Gender Impact Assessment and it is proposed that this happens with a more mature version of the plan that will be released for community feedback.

Issues

The perennial challenge facing Councils as they develop their Council Plans is to balance the aspirations of the community with the resources available.

Financial Impact

The strategies and actions identified in the Council Plan and Action Plan are resourced via the Council Budget. In some instances external funding may be required to implement some actions.

Legislation/Policy/Council Plan Context

N/A

Timing

Councils typically finalise their Council Plans before June 30, in line with the annual Budget cycle.

Community Impact/Consultation

Council was required to undertake a deliberative community consultation process in the development of the Council Plan and Budget.

This involves providing people with sufficient information and time to develop informed views and also a range of options to present their views to Council.

In developing the Plan and Budget, Council has provided a range of opportunities for the community to have a say including:

- A drop-in session at the Civic Centre on December 16, 2025.
- Listening posts in a range of locations across the municipality including:
 - Lake Pertobe, January 10;

- Dennington Shopping Centre, January 14;
- Woodford, January 15;
- Allansford, January 16;
- Liebig Street, January 17; and,
- West Warrnambool, January 21.

- An online option at www.yoursaywarrnambool.com.au

Councillors considered the Council Plan at a workshop in November 2024 and at Informal Council meetings on March 24, April 14 and April 22.

Council Managers and Directors considered the draft Council Plan at a workshop on March 28 ahead of a review by the Executive Management Team on April 8.

The Draft Council Plan will also be subject to a Gender Impact Assessment.

Legal Risk/Impact

N/A

Officers' Declaration of Interest

Nil

Collaborative Procurement

N/A

Conclusion

Council is in a position to release the Draft Council Plan 2025-2029 and accompanying Annual Action Plan 2025-2026 for public exhibition and community feedback.

ATTACHMENTS

1. 3931 Council Plan [7.1.1 - 12 pages]
2. 3931 Annual Action Plan [7.1.2 - 13 pages]

7.2. 2025-26 Draft Budget

DIRECTORATE : Corporate Strategies

Purpose:

This report presents the 2025-26 Draft Annual Budget for release to the community for exhibition, feedback and final submissions.

Executive Summary

Following the requirements of the *Local Government Act 2020* (sections 94 and 96), Warrnambool City Council is preparing the Draft Budget for the 2025-26 financial year, which includes the allocation of resources for the next four years. This budget aligns with the vision and objectives set forth in the Council Plan, aiming to make “Warrnambool a thriving regional leader, rich in opportunities and committed to fostering a sustainable and inclusive lifestyle”.

The draft budget has been developed in line with best practice principles, adhering to the Local Government (Planning & Reporting) Regulations 2020. It will include:

- Financial statements
- Services and initiatives data
- Rating and borrowings data
- Proposed Fees and charges for 2025-26

Following Council approval, a public notice regarding the draft budget will be made available online and through local media. The draft document will be accessible electronically and in hardcopy at the Council's service center. Submissions and feedback on the draft document will be received until Friday 16 May 2025.

Residents can submit their feedback through a dedicated your say warrnambool portal on the Council website or in writing.

Those who wish to present their views in person need to indicate this in their written submission and will be invited to attend a hearing of submissions on 26 May 2025.

The final budget for 2025-26 is scheduled to be presented for Council adoption at the Scheduled Council Meeting to be held on Monday, 2 June 2025.

RECOMMENDATION

That Council:

1. Place the 2025-26 Draft Budget on exhibition until 5:00pm Friday 16 May 2025, and invite submissions from the public.
2. Gives public notice of its intention to adopt the budget at the 2 June 2025 ordinary Council Meeting, subject to any changes.

-
3. Will hear requests to be heard on submissions received about the Draft Budget at a hearing on Monday, 26 May 2025, at 5:00pm in Council Chambers.
-

Background

As required by Section 94 of the Local Government Act 2020, Council is legally obligated to create and adopt a budget for each financial year and the following three years. The Act, and related regulations, establish a consistent format for all local governments, based on the annual "model budget" provided by the state government.

The Model Budget 2025-2026 will include details like financial statements, planned capital works, funded services and initiatives, proposed fees and charges, and rating and borrowing information. This Draft Budget sets out how Council funding will be directed to deliver services and maintain infrastructure for our community's benefit. The budget is designed to allocate resources towards supporting the vision and objectives of the Council as outlined in the Council Plan. This plan was developed through collaboration and consultation with our community, informed through existing plans, legislative requirements and strategies. It reflects the key objectives the Council holds for the betterment of its community, through the delivery of key services, advocacy areas and program initiatives.

Council commenced its budget process by engaging with the community from late 2024. Council held a number of open sessions and pop-up stalls at targeted community events to invite public comment and submissions in contribution to the budget plan for 2025-26 and will continue this practice of including a community voice to inform the draft budgets in the future.

We heard from that engagement that the community wanted above all an effective Council and a strong local economy. We also heard that the community's priority for Council investment was geared towards investment in safe local roads and pathways.

The community fed back that it wanted continued advocacy efforts on major regional issues that impact their lives like the state and federal road networks, housing, health, community safety and the environment. Whilst not provided directly by Council, these issues continue to influence our advocacy efforts.

The Council marries this feedback with a broad range of strategic plans that comprehensively review services, utilises demography information and adheres to legislative requirements to deliver the best balance of services we can, within the limitation of scarce resources and increased cost of living pressures on our diverse community.

Issues

Council has prepared the 2025-2026 Draft Budget in accordance with Council's budget principles. The Budget has been built from a zero base for all areas and reviewed over a series of workshops with officers and Councillors.

The draft budget has been prepared under the State Government's Fair Go Rates System. Under this system, the Minister for Local Government determines the maximum "average" rate cap for the next fiscal year. For the 2025-26 financial year, the rate cap has been set at 3.00%.

The draft budget attempts to balance ongoing service and infrastructure needs of the Warrnambool community in an efficient and financially sustainable way. The key drivers for the budget are:

- to maintain important community services.
- to fund renewal of infrastructure and community assets, ensuring ongoing suitability for use.
- focus on opportunities to work with other levels of government to fund important community projects.
- to consolidate a financial position that ensures ongoing financial viability.
- to enable delivery of capital projects that will enhance the communities outcomes around learning, commerce, and recreation.
- to provide the infrastructure needs that stimulate city growth.
- to seed fund key strategic priorities for Councils long term aspirations for the community.

Council delivers a diverse and wide range of services to the community and the budget process requires the review and construction of annual income and expenditure budgets to assess the ongoing levels of resources necessary to deliver these services.

Council is mindful of its requirement to be financially sustainable (low risk rating achieved from the Victorian Auditor General) and assesses the changing environment within which it operates and the budget impacts of these changes.

Legislation / Policy / Council Plan Context

5 An effective Council

5.2 Engaged and informed community: Council will ensure ongoing community engagement to identify changing needs and priorities when developing and delivering services and programs.

5.3 Customer-focused services: Council will continue to develop a program of Council services that are delivered to the community's satisfaction.

5.5 Organisational and financial sustainability: Council will ensure organisational and financial sustainability through the effective and efficient use of Council's resources and assets.

Timing

- Public exhibition of the draft budget – 5 May 2025 to 16 May 2025.
- Closing date for written submissions to the draft budget – 5:00pm 16 May 2025.
- Opportunity to be heard supporting a written submission at a Hearing of Submissions meeting – 26 May 2025.
- Proposed date for adoption of Budget 2 June 2025

Community Impact / Consultation

This Draft Budget prioritises the long-term sustainability of our community's services and infrastructure. Extensive consultations confirm the communities' desire for a vibrant, growing city.

While some key priorities like transportation, education, and healthcare fall outside our direct control, Council will continue advocating on the behalf of the Warrnambool community.

This budget reflects Council's commitment to community engagement. Community input is crucial, and the following five core values have been incorporated to ensure meaningful participation:

- Transparency: Your contributions influence decision-making.
- Sustainability: We consider your needs and the city's well-being.
- Inclusiveness: We involve those potentially affected.
- Information: We provide tools for informed participation.
- Diversity: We acknowledge different perspectives (age, ability, culture).

The 2025-26 Draft Budget will be exhibited for feedback until 5:00pm 16 May 2025. This follows prior rounds of community engagement conducted from December 2024 and January - February 2025, that informed the initial budget drafting.

How to Get Involved:

Those wishing to make a submission will be able to do so in writing to PO Box 198 Warrnambool 3280 and submit this feedback either through the post or online through Council's website at www.yoursaywarrnambool.com.au. all submissions must provide their name and contact details to have responses to submissions provided.

If a request to speak to Councillors on submissions is desired, it must be clearly indicated in the written submissions. These presentations will occur from 5:00pm onward on the 26 May 2025

Officers' Declaration of Interest

No Declaration of Interest to declare

Conclusion

The 2025-26 Warrnambool City Council Draft Budget was prepared in line with the Local Government Act 2020 requirements. It is presented to Council with the recommendation to place on public exhibition and invite submissions from the public

ATTACHMENTS

1. 2025-26 Budget (Draft) [7.2.1 - 62 pages]
2. Fees & Charges Schedule 2025-26 [7.2.2 - 25 pages]

7.3. Revenue & Rating Plan

DIRECTORATE : Corporate Strategies

Purpose:

To consider Council's Draft Revenue and Rating Plan and to resolve to place this document out for consultation.

Executive Summary

- Section 93 of the Local Government Act 2020 requires a Council to prepare and adopt a Revenue and Rating Plan by the 30 June after a general election for a period of at least the next 4 financial years.
- The purpose of the Revenue and Rating Plan (refer **Attachment 1**) is to determine the most appropriate revenue and rating approach for the Warrnambool City Council which, in conjunction with other income sources will provide the strategic basis for adequate financing of the objectives outlined in the in the Council Plan and that is consistent with the legislation relating to the State Governments "Fair Go Rates System" introduced in 2016 which included rate capping.
- The Revenue and Rating Plan will be available for community consideration for a period of two weeks and the Council welcomes any submissions the community may make in relation to the rating and revenue plan.
- The Plan is significantly the same as the Revenue and Rating Plan that has been in place for the last term of Council and seeks to provide consistency and certainty as to Councils rating framework.
- Following the consideration of submissions, it is proposed that Council adopt the Revenue and Rating Plan at the Scheduled Council meeting on 2 June 2025.

RECOMMENDATION

That Council endorses the draft Rating and Revenue Plan 2025-2029 for public exhibition and community feedback.

Background

Section 93 of the Local Government Act 2020 requires Council to prepare and adopt a Revenue and Rating Plan (the Plan) for a period of at least the next four financial years by 30 June after a general election. The Plan forms part of the new Integrated Strategic Planning and Reporting Framework and must be prepared in accordance with the strategic planning principles outlined in section 89 of the Act and the financial management principles in section 101 of the Act.

The strategic planning principles in section 89 include the following requirements:

- An integrated approach to planning, monitoring and performance reporting.
- The Community Vision must be addressed.

- Resources needed for effective implementation must be taken into account.
- Risks to effective implementation must be identified and addressed.
- Ongoing monitoring of progress and regular reviews to identify and address changing circumstances.

The financial management principles in section 101 of the Act requires that the Revenue and Rating Plan must seek to provide stability and predictability in the financial impact on the municipal community.

Those wishing to make a submission will be able to do so in writing and submit this feedback either through the post or online at www.yoursaywarrnambool.com.au. Those making submissions must provide their name and contact details.

Following the consideration of submissions, it is proposed that a revised Draft Revenue and Rating Plan will be presented for adoption at the Scheduled Council Meeting on 2 June 2025.

Issues

The Revenue and Rating Plan provides a medium-term plan for how Council will generate income to deliver on the activities from the Council Plan, services and capital works commitments over the next four years. It outlines the relevant assumptions, policies and decisions of Council with respect to each budgeted revenue source and provides transparency on these decisions to the community.

The Plan includes a broad pricing policy section, which outlines Council's approach to each major income source including rates, fees and charges, grants, contributions and other income. It provides an overview of the different factors that are considered when setting Council fees and charges and highlights that Council actively seeks to obtain grant funding and grow its own-sourced revenue to reduce the burden on ratepayers.

The Plan also includes the Council's rating strategy providing further information about the differential rating and valuation principles that are currently applied.

The Plan will be reviewed annually and updated when required to reflect any changes to the Council's pricing policy or rating strategy that may arise.

The Plan has been prepared with reference to the industry's Better Practice Guide and supplementary guidance issued by Local Government Victoria.

Financial Impact

The draft Revenue and Rating Plan outlines Council's assumptions, policy and decisions with respect to revenue streams expected over the next four years. The plan sets the strategic framework for differential rating allocation and the strategic framework for income generation of Council.

Legislation/Policy/Council Plan Context

- Local Government Act 1989
- Local Government Act 2020

- Valuation of Land Act 1960
- Cultural and Recreational Lands Act 1963
- Penalty Interest Rates Act 1983
- Council Plan 2025-2029
- Council Annual Budget
- Council Hardship Policy

Timing

Under the Act, the Revenue and Rating Plan must be adopted by the 30 June after a general election year.

- Public exhibition of the draft plan – 5 May till closing date for written submissions to the draft plan on 18 May 18 2025.
- 2 June 2025 - Council meeting for the adoption of the Revenue and Rating Plan following consideration of the submissions.

Community Impact/Consultation

Community consultation will be undertaken via a two-week submission period called for in writing or online there is not an opportunity to speak to submissions on this plan at a Council meeting.

Concurrent to the exhibition of this draft Rating and Revenue plan is the exhibition of the Council draft Annual Budget 2025 and the Council Plan 2025-2029 which will also be available for exhibition and submission. This suite of documents ensures a comprehensive and integrated suite of documents is available to the public that demonstrates the strategic objectives Council has for its community and the way these objectives are to be resourced.

Legal Risk/Impact

The Council is required by legislation to have a Rating and Revenue Plan in place for the next four years.

This draft plan provides the appropriate strategic reasoning associated with the Council's intent around differential rates and explores the relative equity of the distribution process.

This plan is intended to be in place for a 4-year period reviewed annually and is set to provide certainty and stability to rate payers about the distribution of the rate burden.

Officers' Declaration of Interest

No officers' interests declared.

ATTACHMENTS

1. WCC Revenue and Rating Plan 2025 (1) [7.3.1 - 27 pages]

7.4. Councillors Gift Policy 2025

DIRECTORATE : Executive Services

Purpose:

This report presents an updated Councillors Gifts Policy for the consideration of Council.

Executive Summary

The *Local Government Act 2020* (the Act) requires that Council has a Councillors Gift Policy. Minor changes are recommended to the existing policy to remove ambiguity and further improve standards of governance.

RECOMMENDATION

That Council:

1. Revoke the Councillors Gift Policy 2024.
 2. Adopt the attached Councillors Gift Policy 2025.
-

Background

The *Local Government Act 2020* (the Act) requires that Council has a Councillors Gift Policy. This policy is reviewed within the six months following each Council election, however it was last reviewed last year to align it with the equivalent policy for staff which was being updated to improve standards and remove ambiguity.

Gifts can pose a significant corruption risk which has been demonstrated by the findings of multiple recent IBAC reports. Having robust policy settings is a crucial step to addressing this risk.

Issues

Given the recent review of the Councillors Gifts Policy, the current policy has been deemed mostly sufficient and only requiring minor change following review.

These changes include:

- The inclusion of an express dot point outlining the already established expectation that Councillors declare all gifts, regardless of value and whether they were accepted or declined.
- The inclusion of a line outlining the current practice of Councillor gifts being reported to the Audit and Risk Committee annually.
- Correction of some formatting errors, typos, and minor grammatical improvements.

Financial Impact

Nil.

Legislation / Policy / Council Plan Context

Not Applicable

Timing

The Councillors Gifts Policy is reviewed once every four years following a general election.

Legal Risk / Impact

There are significant corruption and legal risks posed by poorly managed gifts. Maintaining high standards in this space is crucial to ensuring integrity is maintained and the community's expectations of public officials are met.

Officers' Declaration of Interest

Nil.

Collaborative Procurement

N/A.

Conclusion

An updated Councillors Gifts Policy has been developed for the consideration of Council.

ATTACHMENTS

1. Councillors Gift Policy 2025 [7.4.1 - 7 pages]
2. Councillors Gift Policy 2025 Tracked changes [7.4.2 - 7 pages]

7.5. Sporting Reserves Signage Policy Review

DIRECTORATE : City Wellbeing

Purpose:

This report seeks adoption of the revised Sporting Reserves Signage Policy. This policy provides the framework for the approval and installation of advertising, promotional and club identification signs for tenant clubs located on Council owned or managed sporting reserves.

Executive Summary

It is important for Council to support local sporting clubs and acknowledges the vital role that sponsorship and promotional signage plays in helping clubs raise funds.

At the same time, it is essential to manage and regulate signage installation to preserve the visual appeal, condition, and safety of Council-owned and managed facilities, and to meet the requirements with Clause 52.05 of the Warrnambool Planning Scheme.

The Sporting Reserves Signage Policy (refer **Attachment 1**) was introduced to provide a consistent framework for signage that maintains the visual amenity of reserves and aligns with Council's broader Advertising Signage Policy.

The Sporting Reserves Signage Policy was implemented in May 2022; the policy is now due for review.

Following consultation with stakeholders, feedback has been considered and proposed amendments have been made to update the policy accordingly.

RECOMMENDATION

That Council

1. Revoke the Sporting Reserves Signage Policy 2022.
 2. Adopt the Sporting Reserves Signage Policy 2025.
-

Background

Council is responsible for fifteen recreation reserves at which the installation of signage is applicable to the guidelines within the Sporting Reserves Signage Policy (Policy) May 2022.

The Policy was developed to ensure there is a consistent approach to signage; that does not detract from the visual amenity of the sporting reserve, ensures signage is installed safely and is maintained, and that it is consistent with Council's Advertising Signage Policy.

The Policy relates to all Council owned or managed sporting reserves with active playing/sporting surfaces and associated facilities, including sports grounds, fields, storage sheds, structures, pavilions, toilets, buildings and other sporting infrastructure e.g. scoreboards, coaches boxes, shelters and fencing, and used on a formally allocated basis through a seasonal allocation lease or license.

The Warrnambool Planning Scheme prohibits the display of sponsorship signs in Public Park and Recreation Zones (PPRZ), if these signs can be viewed from outside the venue.

Council's recreation reserves are identified by corporate entrance identification signage. All reserves have additional advertising signage promoting club sponsors including signage around field boundary fences (internally and externally facing) and signage affixed to Council infrastructure such as pavilions, scoreboards, coaches boxes, player shelters, spectator shelters and perimeter fencing.

Proposed Policy Amendments

The table below represents the existing Policy clauses and proposed amendments. Given the number of minor amendments, a tracked change version of the policy was difficult to decipher hence the comparison is provided below and a clean copy of the Policy is attached as Sporting Reserves Signage Policy Version 2 Draft.

| Current Policy Item | Proposed Amendments |
|--|--|
| 1.2 Scope This policy relates to all Council owned and managed sporting reserves with active playing/sporting surfaces and associated facilities and used on a formally allocated basis through a seasonal license allocation. | Additional wording to statement This policy relates to all Council owned and managed reserves and associated facilities including sports grounds, playing surfaces, change pavilions, toilets, and sporting infrastructure including coaches boxes, spectator shelters, scoreboards and fencing used on a formally allocated basis through a seasonal tenancy arrangement. |
| 1.2 Scope This policy does not relate to Leisure Facilities or separately leased facilities located at sporting reserves. | Additional wording to statement This policy does not relate to Leisure Facilities, or separately leased or licenced facilities located at sporting reserves. |
| 2.1 Policy Principles To comply with Warrnambool Planning Scheme and Advertising Signage Policy (April 2019) by ensuring that sponsorship and promotional signage is not visible from beyond the sporting reserve sites. | Amendment to remove "by ensuring that sponsorship and promotional signage is not visible from beyond the sporting reserve sites" To comply with Warrnambool Planning Scheme and Advertising Signage Policy (April 2019). |
| 2.2 Types of Signs Currently there is no description. | Add description to 2.2 This policy recognises that signs which are installed at sporting reserves owned or managed by Council generally fit within one of the following categories. |
| 2.2.2 Seasonal Signage is to face inwards towards the playing surface. Signs may be installed on the outside of the oval boundary fence if facing the pavilion only. | Additional wording to statement Advertising or promotional signage around the field perimeter fencing, on coaches boxes, player shelters or scoreboards. Signage is to face inwards towards the playing surface. Signs may be installed on the outside of the playing fencing if facing the pavilion only. Signs are permitted to remain in place for the duration of the tenant home and away season. |

| Current Policy Item | Proposed Amendments |
|--|--|
| <p>2.2.3 Temporary Seasonal Sponsorship or promotional signage or club identification signage installed or displayed on competition/game days throughout the season and removed after the game/tournament including banners, A-frame signs or corflute signs.</p> <p>2.2.4 Temporary Event Advertising of community events e.g. membership drives, fundraising activities etc. in designated areas around the municipality or at the entrance to the sporting reserve.</p> | <p>2.2.3 Temporary Seasonal combined with 2.2.4 Temporary Event, amended to the following.</p> <p>2.2.3 Temporary Event Advertising or promotional signage or club identification signage installed or displayed on competition/game days throughout the season and removed after the game/tournament including banners, A-frame signs or corflute signs. Membership drives, or fundraising activities etc. in designated areas within the reserve or at the entrance to the sporting reserve.</p> |
| <p>2.3.1 General Criteria Signage must not contain direct product advertisements for alcohol and tobacco products, political parties, adult entertainment, gambling.</p> | <p>Amendment to remove wording “political parties” Signage must not contain direct product advertisements for alcohol and tobacco products, adult entertainment, gambling.</p> |
| <p>2.3.1 General Criteria Signage is prohibited from being attached to any other fixtures or structures within a public sporting reserve including trees, safety rails, public toilets, retaining walls, on fences sited alongside or above retaining walls, seating, bollards, coaches boxes, player shelters, ticket boxes, perimeter fencing including behind goals post netting, the roof of any facility, building or structure situated within the reserve.</p> | <p>Amendment to remove wording “coaches boxes, player shelters” Signage is prohibited from being attached to any other fixtures or structures within a public sporting reserve including trees, safety rails, public toilets, retaining walls, on fences sited alongside or above retaining walls, seating, bollards, ticket boxes, perimeter fencing including behind goals post netting, the roof of any facility, building or structure situated within the reserve.</p> |
| <p>2.3.2 Permanent Signs Social Club Building Signs – where multiple tenants are located at the same pavilion, agreement needs to be made to the location and quantity of signage prior to application. In these cases, the available space is be split evenly with tenant clubs either year-round or for duration of their seasonal tenancy and to be removed within 7 days of season completion.</p> | <p>Amendment to remove the statement, as 1.2 covers this.</p> |
| <p>2.3.3 Seasonal Signs 2.3.3.1 Local Level Sporting Reserves Permanent signage on change rooms, coaches boxes or player shelters is not permitted.</p> <p>Signage on scoreboards will be permitted provided it does not detract from the main purpose of the structure nor cover more than 25% of the surface of the structure and must not be visible beyond the sporting reserve.</p> | <p>Amendment to allow signs on coaches boxes and netball shelters. Signage on coaches boxes or player shelters including netball shelters will be permitted provided it does not cover more than 25% of the internal surface of the shelter. Signage must face the playing surface.</p> <p>Amendment to remove wording “must not be visible beyond the sporting reserve” Signage on scoreboards will be permitted provided it does not detract from the main purpose of the structure nor cover more than 25% of the surface of the structure.</p> |

| Current Policy Item | Proposed Amendments |
|--|--|
| <p>2.3.3.2 Regional Level Sporting Reserves (Reid Oval) Temporary/removable signs can be displayed on the oval boundary fence but cannot be permanently affixed to the fence. Designated home team club can display up to four (4) temporary sponsorship signs. Signs are to be no more than 3m in length each and no higher than the top of the boundary fence. Signs are to be removed at the end of seasonal tenancy or upon request.</p> <p>Permanent signage on pavilion, coaches boxes, player/umpire/spectator shelters, and cricket practice nets is not permitted.</p> <p>Signage affixed to scoreboards is not permitted. A permanent structure, either side of the existing oval scoreboard, will be provided for each seasonal tenant to display major club sponsors.</p> <p>Tenants must be able to remove all signs on request to deliver a clean venue for Council managed or controlled events if required.</p> | <p>Statements amended Signage can be installed on the eastern side of the oval boundary fence, from point post to point post only. Signage must be inward facing and must allow for existing gates and access paths to always be clear and accessible. Consent does not extend to include football finals or junior/female grand final days.</p> <p>Signage must be all the same length and is not to extend beyond the height of the fence.</p> <p>Signage on coaches boxes, player shelters including netball shelters will be permitted provided it does not cover more than 25% of the internal surface of the shelter. Signage must face the playing surface.</p> <p>Signage is not permitted on oval pavilion, oval spectator shelter, cricket practice nets or oval electronic scoreboard. The permanent structure, next to the existing oval scoreboard, is provided for the display of major club sponsors.</p> <p>Tenants must be able to remove all signs upon request to deliver a clean venue for Council managed events, competition finals and any other high-profile events as requested. Council will notify tenant clubs of all events as they are confirmed to allow time for signage removal.</p> |
| <p>2.4 Installation, Materials and Construction Criteria It is preferred that all signage be made out of light weight, appropriate material, like corflute, as the material is more forgiving if hit.</p> | <p>Amended to remove wording "like corflute" It is preferred that all signage be made out of light weight, appropriate material that is forgiving when hit.</p> |
| <p>2.6 Existing Advertising Signage Tenants are expected to meet the conditions outlined in this policy for all signage installed post the date of the policy adoption.</p> <p>Following the date of adoption, Council will conduct a signage audit of all sporting reserves and advise tenants where examples of non-conforming signage exists.</p> <p>Tenants will be provided with a period of one (1) year from receiving this notice, unless the sign is unsafe, to</p> | <p>2.6 amended to meet the conditions of the new Policy Tenants are expected to meet the conditions outlined in this policy for all signage.</p> <p>Council will conduct bi-annual signage audits of all sporting reserves and advise tenants where examples of non-conforming signage exists for action.</p> <p>Non-conforming signage is to be re-located or removed within thirty (30) days of notice.</p> |

Issues

Whilst it is important to manage and control the installation of signage to maintain the visual amenity, condition and safety of Council owned and managed facilities, ensuring compliance with clause 52.05 of the Warrnambool Planning Scheme is difficult and subjective as most signage installed at sport grounds can be seen from beyond the reserve, therefore not exempt from a planning permit.

However, if the intent is to install signage inward facing, this meets the requirements of the Sporting Reserves Signage Policy and the Warrnambool Planning Scheme exemption. The Policy principles and criteria have been amended to reflect this by removing wording that states “signage must not be visible from beyond the reserve”.

Financial Impact

Nil

Legislation / Policy / Council Plan Context

4 A connected, inclusive place

4.4 Sustainable practices: Council will promote and encourage the implementation of sustainable design across the municipality including the attractiveness, safety, accessibility and functionality of our built environment.

5 An effective Council

5.5 Organisational and financial sustainability: Council will ensure organisational and financial sustainability through the effective and efficient use of Council’s resources and assets.

Timing

The policy will be valid for three years until the next review date of May 2028.

Community Impact / Consultation

Feedback has been sought from the twenty-three sporting clubs that occupy Council owned or managed sporting grounds that the policy applies to.

Five clubs provided feedback on the proposed policy (Refer attached).

Legal Risk / Impact

NA

Officers’ Declaration of Interest

NIL

Collaborative Procurement

NA

Conclusion

The Sporting Reserves Signage Policy will continue to ensure there is a consistent and safe approach to signage and that it does not detract from the visual amenity of the reserve and is consistent with Council’s Advertising Signage Policy.

ATTACHMENTS

1. Sporting Reserves Signage Policy May 2022 ADOPTED [7.5.1 - 10 pages]
2. Sporting Reserves Signage Policy Review - Club Survey Responses 220425 (002) [7.5.2 - 1 page]
3. Sporting Reserves Signage Policy Final Draft 020525 [7.5.3 - 10 pages]

7.6. Playspace Strategic Framework

DIRECTORATE : City Infrastructure

Purpose:

The purpose of this report is to present the draft Playspace Strategic Framework to Council for review and adoption.

Executive Summary

The Playspace Strategic Framework builds on the work undertaken in 2019 where the development of a Playspace Strategy was undertaken.

This framework provides guidance on the hierarchy of Council's playspaces and provides a set of guidelines and future directions to support the ongoing management of playground assets.

The Playspace Strategic Framework will inform the community on Council's approach to playspaces across the municipality, and it will guide decision making to ensure playspaces remain fit for purpose and allow for interactive play in a safe and inclusive environment.

This report presents the Playspace Strategic Framework to Council for consideration and is recommended for adoption.

RECOMMENDATION

That Council adopt the Playspace Strategic Framework 2025-2034.

Background

Warrnambool City Council has 61 publicly available playgrounds across the municipality.

Currently, Council officers utilise existing data in relation to our assets in order to determine the annual renewal program for Playground assets.

This process includes reviewing current inspection and condition information on playgrounds in combination with asset age, location, and other relevant considerations (such as potential future projects, development and/or proposed new infrastructure, proximity to other equipment, size and use of equipment), to determine the prioritisation and final program for delivery in that financial year.

This process, however, does not talk to key considerations in relation to Council's playground assets, such as improvements including increasing shade, adding accessible elements, or the addition of seating in proximity to these playspaces.

This is where the Playspace Strategic Framework (the Framework) comes in. The Framework provides guidance on playground hierarchy and gives cause to consider factors such as diversity of play elements to be included in playspaces, the addition of natural elements and materials where reasonable and feasible, and a wide range of other factors to consider when undertaking a renewal of a Council playspace.

The Playspace Strategic Framework presents a vision and planning principles to maximise Council's playspaces as fun, engaging and safe places for play to occur.

The vision sets out the way in which Council will use this Framework to guide the planning and delivery of renewed and new playspaces.

The vision is:

Our diverse range of playspaces are accessible and well-designed and encourage active, social living across the city for residents and visitors of all ages.

The vision is supported by a number of planning principles which include commitments seeking to improve accessibility and inclusivity, diversity in equipment and materials across playspaces, equity through attempting to have a fair distribution of playspaces across the municipality, safety of equipment through ensuring they meet current standards and safe design principles, and value for money by seeking high quality material aimed at longevity of the equipment.

The Framework is supported by an operational guidelines document which assists officers in the development of quality playspaces. The guidelines provide greater detail in relation to:

- site planning;
- accessibility and inclusion;
- play value and play equipment requirements; and
- level of amenity and quality of amenity in line with the hierarchy of a play space as detailed in the Playspace Strategic Framework.

The operational guidelines that sit under the Framework also support the need to ensure a safe environment and one that reflects Crime Prevention Through Environmental Design (CPTED) principles are applied when designing and constructing playgrounds, and details the requirement to meet and/or consider the following when designing and constructing play spaces:

- Australian Standards AS 4685 Pts. 1-6 Playground equipment and surfacing and AS 4422 Playground Surfacing – Specifications, requirements and test methods
- The Good Play Space Guide "I can play too"
- Federal Disability Discrimination Act 1992 (DDA compliance)
- Universal Design Principles
- CPTED guidelines
- Environmentally Sustainable Design principles
- Water Sensitive Urban Design (WSUD)

- SEPA (Supportive Environments for Physical Activity) guidelines / Active by Design / Healthy by Design
- Council strategies, e.g. Planning Scheme 56.05-2, Infrastructure Design Manual, Structure Plans, Open Space Plan, Recreation Plan, Master Plans, etc.

As the Council is working on a new Open Space Strategy, this framework has identified this and has aligned with the proposed vision for that revised Open Space Strategy to ensure a strong link between the two documents. This is important as one will work in connection with the other. Other relevant strategic documents have also been identified including the Asset Management Strategy, Active Warrnambool and the Council Plan.

One of the key aspects of the Playspace Strategic Framework is the Playspace Hierarchy Classification. This section provides for the categorisation of Warrnambool City Council's playgrounds into four types in line with the Victoria Open Space Strategy guidelines. The categorisation creates clear understanding and expectation around what different playspaces will include and guides decisions around what needs to be considered when undertaking a review or renewal of a particular playspace.

The Playspace Strategic Framework will inform the community on Council's approach to playspaces across the municipality and it will guide decision making to ensure playspaces remain fit for purpose and allow for interactive play in a safe and inclusive environment.

Issues

When undertaking benchmarking against other municipalities as part of developing a Playground Strategy in 2019, it was determined that Warrnambool City Council has a high rate of playgrounds per capita in comparison to other municipalities. This provides a high level of service to the community and means that most of the population across the municipality are within a reasonable walking distance of a playground.

This does, however, put resource and financial pressure on maintaining these assets to a high standard given the relatively short useful life of these assets across the large number of playground assets Council currently has for our current population.

The current rate of deterioration of Council's playground assets also occurring at a greater rate than the expected useful life of the assets. Currently, playgrounds have an anticipated useful life of approximately 20 years, however, Warrnambool City Council's coastal environment is resulting in a useful life for playground assets of closer to 15 years. Annual condition audits are undertaken to review the condition and identify defects of these assets. These condition audits inform maintenance and annual renewal programs for playgrounds.

As part of the development of a new Open Space Asset Management Plan, intervention levels, useful lives, and renewal and maintenance funding requirements to maintain these assets will be reviewed and detailed. Based on the current identified rates of deterioration and maintenance required, it is anticipated that more playgrounds will need to be renewed annually than there is current funding available for. The Open Space Asset Management Plan is expected to be completed by early 2026.

In the last 3 years Council has renewed 9 of Council's playgrounds. These include:

| LOCATION | FY | COST |
|--------------------|---------|-----------|
| O'Sullivan Reserve | 2022-23 | \$75,000 |
| Breaton Park | 2022-23 | \$150,000 |
| EJ King | 2022-23 | \$100,000 |
| Bradley Street | 2023-24 | \$130,000 |
| Ponting Drive | 2023-24 | \$130,000 |
| Auty Street | 2023-24 | \$75,000 |
| Nicolls Drive | 2024-25 | \$70,000 |
| Fairfax Avenue | 2024-25 | \$100,000 |
| Shrader Park | 2024-25 | \$150,000 |

It is noted that this Playspace Strategic Framework relates specifically to public playspaces. The Early Learning Team are undertaking strategic planning work which includes for playspaces at Early Learning Centres and Kindergartens that sits separate to this Framework in order to allow for more service specific playspace design and construction considerations.

Financial Impact

Council committed \$344,000.00 to Playground Renewal in the 2024-25 Budget.

Legislation / Policy / Council Plan Context

1 A healthy community

1.3 Health and wellbeing : Council will take action to improve health, wellbeing and safety outcomes for Warrnambool's community.

1.4 An accessible city: Council will improve physical and social accessibility to community services, facilities, places and precincts.

1.5 Recreation, arts, culture and heritage: Council will support opportunities to participate in a wide range of recreational, arts and cultural programs that promote activity, wellbeing, diversity heritage and which increase community connectedness.

Timing

The Playspace Strategic Framework has been completed to help guide and inform decisions in relation to the scope of renewal and upgrade projects to playground assets over the next 10 years.

Community Impact / Consultation

Community consultation was undertaken in late 2018 as part of the development of the 2019 Playspace Strategy. This engagement has informed this document and provides key feedback from the community on the wants and needs from the municipality in relation to playgrounds. The outcomes of that engagement have been included in the Playspace Strategic Framework and highlight some of the key outcomes from that engagement.

Community engagement will also be undertaken as part of the Open Space Strategy which will inform future playspaces and guide where playspace infrastructure could be located as our community continues to grow.

Legal Risk / Impact

Council adheres to the current Australian Standard for playground equipment, AS 4685:2021, when undertaking playground renewals and the design and delivery of new playspaces.

Officers' Declaration of Interest

Nil.

Conclusion

The Playspace Strategic Framework has been developed building on the work undertaken to develop a draft Playspace Strategy in 2019. This document will guide and inform officers and the community through the vision, planning principles and hierarchy of Warrnambool City Council's Playspace Strategic Framework.

It is presented to Council for consideration and is recommended for adoption.

ATTACHMENTS

1. Playspace Strategic Framework [7.6.1 - 31 pages]

7.7. Community Development Fund 2025 / 2026 Guidelines

DIRECTORATE : City Wellbeing

Purpose:

This report provides information on the Community Development Fund Guidelines for the 2025 / 2026 grant program.

Executive Summary

The Community Development Fund aims to support the development and capacity of Warrnambool clubs and associations. Funding is available for projects, equipment and activities which meet the grant program eligibility and criteria and contribute to the participation, club capacity and sustainability and the livability of the City.

The 2025/26 guidelines set out the aims, objectives and key dates for the program along with detailed information on each category and how the applications will be assessed against each criteria. Applicants who are considering a submission are required to read and understand the guidelines to ensure program eligibility, prior to submitting an application.

Funding per grant category has been amended to provide for an allocation to a new category: Minor Capital Works. This new category has been included recognising that no other funding program supports community infrastructure works.

RECOMMENDATION

That Council approve the draft Community Development Fund Guidelines for the Community Development Fund 2025/2026 grant round.

Background

The Community Development Fund grant program has operated since 1999 to support not-for-profit groups, based in Warrnambool, to fund projects and activities that contribute to the livability of the City.

Whilst the fund aims to improve the livability of the City, priority is placed on proposals that;

- Focus on addressing access and inclusion outcomes for women & girls and people with a disability.
- Target and encourage participation and community involvement in creative outcomes.
- Improve facilities to enhance accessibility (including disability, cultural, gender, functional access) and shared use.

The total funding pool for 2025/26 Round is \$100,000 with the following allocations aligned to each category:-

- Sport & Recreation \$25,000
- Arts & Culture \$20,000
- Environmental & Sustainability \$15,000
- Minor Capital Works \$40,000

Minor Capital Works is a new category designed to contribute towards community-led projects that encourage groups to undertake works to improve their community facilities.

Applicants are required to demonstrate an alignment with one of the grant categories.

Applications for Sport and Recreation, Arts and Culture and Environment and Sustainability categories are up to \$5,000, with no requirement to match funding with in-kind or financial contribution.

Minor Capital Works applications must contribute a matching contribution (cash or in-kind) towards the total project cost. Total project cost for Minor Capital Works projects cannot exceed \$50,000.

Successful projects are to be completed and acquitted by 30 June 2026.

The attached Community Development Fund Guidelines (refer **Attachment 1**) include proposed changes which are highlighted in yellow.

Issues

The Community Development Fund Guidelines (Guidelines) have been prepared for the forthcoming 2025-2026 funding round. The Guidelines outline:

1. Council's aims and objectives of the funding program
2. Grant Categories
3. Assessment Criteria
4. Eligibility
5. What will and won't be funded
6. General terms and conditions

Grant Categories

Sport and Recreation – up to \$5000

| | |
|------------------------|---|
| Access & Inclusion | Projects that create opportunities for participation for women & girls and people with a disability |
| Increase Participation | Innovative projects that increase participation and raise awareness of club activity |
| Capacity Building | Training and/or development opportunities that improve the governance or culture of the club |
| Equipment Purchase | Purchase of items that contribute to the capacity of a club to deliver programs (must have a participation outcome) |

Arts & Culture – up to \$5,000

| | |
|------------------------|---|
| Access & Inclusion | Projects that increase access to creative activities for people with a disability or young people. |
| Increase Participation | Innovative projects that encourage community participation in creative activities. |
| Capacity Building | Not for profit development opportunities open to community that expand knowledge, improve skill or introduce new techniques, methods or opportunities for creative expression, or increases the strength and capacity of the club or organisation |
| Equipment Purchase | Venue/studio/theatre hire and/or purchase of items that contribute to the capacity of an artist or group to deliver performances/exhibitions or programs |

Environment & Sustainability – up to \$5,000

| | |
|-----------------------|---|
| Green Warrnambool | Environmental or sustainability projects or activities that support our local biodiversity, environmental health or care of public places within the municipality. This includes the purchase of assets (such as equipment) that contribute to the capacity of a community group/ club or organisation to deliver environmental or sustainability actions |
| Zero Warrnambool | Renewable energy, water efficiency & sustainability improvements to community buildings and facilities to reduce greenhouse gas emissions and/or save water |
| Adaptable Warrnambool | Activities or programs that support and prepare the club or organisation for climate change adaption, such as carbon, emissions, and circular economy education or resilience activities. |
| Wise Warrnambool | Development and delivery of activities or programs that support a closed loop or circular economy and/or seek to conserve, avoid, reduce, re-use or recycle waste and resources |
| Naturally Warrnambool | Projects that undertake revegetation, including maintenance and infill planting of previous revegetation sites and/or weed control or pest animal activities |
| Blue Warrnambool | Projects and programs that save water and protect waterways, coastal areas and the marine environment |

Minor Capital Works – Up to \$10,000

This category includes projects that support:

- Building improvements or renovations
- Renewal of fitted or fixed equipment for community use
- Renewal of open space and outdoor recreation assets

Applicants considering applying for Minor Capital Works funding must discuss their application with a Council officer prior to commencing an application to ensure eligibility and potential building related permit requirements.

Assessment Criteria

| Criteria | Weighting |
|---|-----------|
| The project addresses the community need as described in the Grant Category & Criteria and how the community will benefit | 30% |
| The project encourages and enables participation of a variety of local residents and provides evidence of community support and involvement | 30% |
| The applicant is able to successfully manage the described project, and meet its proposed outcomes and details how the fund will assist in the development or sustainability of the group | 25% |
| The application budget accurately reflects the activities and resources required to deliver the project successfully | 15% |

Grant program requirements

| |
|---|
| Activities/projects must take place within Warrnambool City. |
| Activities/projects must demonstrate how they act upon the grant purpose described in these guidelines. |
| Activities/projects should demonstrate environmentally sustainable practices and must not have negative impacts on the natural environment. |
| Activities/projects must not discriminate against people based on gender identity, race, age, socio economic status, education, ethnicity, ability and disability, or faith. |
| Activities/projects must not contradict the priorities of the Council Plan, including the Municipal Health and Wellbeing Plan. |
| All projects must adhere to the National Construction Code, and meet the minimum standards laid out in the Disability Discrimination Act, 1992 that people with a disability always have access to public facilities without needing to provide notice or have special provisions made. |
| Minor Capital Works Grants requires a matching project contribution (cash or in kind) from the applicant. The method for calculating in-kind contributions is included in the application form. |
| Completed applications must be received through the SmartyGrants online system. |

Requirements of the applicant

| |
|---|
| Grants can be awarded to incorporated not-for profit groups, or unincorporated groups who apply through an appropriate not-for-profit incorporated body that supports the application and is willing to accept responsibility for the funding (i.e. auspice agreement). |
| A certificate of currency for Public Liability Insurance (proportionate to the risk associated with the activity being undertaken) is required for Minor Capital Works submissions. |
| Groups must have an ABN or be willing to complete an ATO Statement by Supplier Form. |
| The applicant must demonstrate that they can meet the matched project contribution requirement described in these guidelines. The method for calculating in-kind contributions is included in the application form. |

What will and won't be funded?

| YES | No |
|---|---|
| Projects that align with the Community Development Fund Aims and Objectives. | Projects that do not align with the Community Development Fund Aims and Objectives. |
| Activities and projects that support gender inclusion and equality. | Projects that do not align with the objectives of Council's Municipal Health and Wellbeing Plan. (e.g. projects that encourage unhealthy eating or include the consumption of Alcohol). |
| Activities or resources that support positive outcomes for the environment, sustainability and/or climate action. | Activities and projects that do not support gender inclusion and equality or reinforce gender stereotypes. |
| Activities or resources that celebrate and promote diversity and inclusion. | Projects outside of Warrnambool City boundaries. |
| Projects that bring people together and/or enable participation. | Projects that have already commenced or equipment that has already been purchased. |
| Projects that increase opportunities for physical activity or recreation. | Activities that are the responsibilities of other tiers of government (State or Federal). |
| Projects that provide arts or cultural opportunities for the community. | Activities with a religious focus. E.g. activities that include religious service, education, preaching or proselytizing, or those that exclude community members or different faiths from participating. |
| Minor additions/changes to a structure or property that has positive community or environmental outcomes (with relevant approvals). | Projects that support political or lobbying activities. |
| Building works or renovations that improve accessibility, and/or enhance ease of use and user experience, and/or encourage multipurpose and shared use (with relevant approvals). | Core operational funding or activities, programs or services run by or funded by Council. |
| Renewal of fitted or fixed equipment that improves accessibility, and/or enhances ease of use and user experience, and/or encourages shared community use (with relevant approvals). | Requests for maintenance, equipment, projects, improvements or renewal works in allocated spaces/areas for the consumption of alcohol. |
| Renewal of open space and outdoor recreation assets that improves accessibility, and/or enhances ease of use and user experience, and/or encourages shared community use (with relevant approvals). | Alcohol, tobacco, gambling related activities. |
| | Projects that mostly address shortfalls in funding from other Local Governments, State and/or Federal Government. (e.g. projects that have run out of money part-way through, been defunded by other organisations or use Council funds to 'top up' existing projects). |
| | Attendance at tradeshow, conferences, teaching programs/lectures, university open days, commercial theatre, recurring markets. |
| | Fundraising activities, competitions, prizes or trophies. |
| | Projects that include the establishment of a social enterprise. |

Financial Impact

The total funding pool is \$100,000, allocated as part of Council's 2025/2026 budget. If the total pool of funding in each category is not expended, then any remainder will be redirected to other categories where applications exceed the funding pool.

Legislation / Policy / Council Plan Context

1 A healthy community

1.1 Be a welcoming and inclusive city: Warrnambool will be a city that is more welcoming to all and which fosters diversity.

1.3 Health and wellbeing: Council will take action to improve health, wellbeing and safety outcomes for Warrnambool's community.

1.5 Recreation, arts, culture and heritage: Council will support opportunities to participate in a wide range of recreational, arts and cultural programs that promote activity, wellbeing, diversity heritage and which increase community connectedness.

2 A Sustainable environment

2.5 Waste minimisation: Council will pursue programs to minimise waste throughout the community, industry and promote the benefits of reduction, re-use and recycling of materials.

Timing

The key dates of the Community Development Fund have been coordinated to coincide with the key dates of the Festivals and Events Fund.

Applications are considered on the following timescale:

- In person information session: Tuesday May 20 2025
- Funding Round Open: 9:00am Tuesday 3 June 2025
- Funding Round Close: 11.59pm Sunday 29 June 2025
- Report submitted for endorsement to Council: Monday 4 August 2025
- Applicants notified of funding outcome: Tuesday 5 August 2025
- Projects completed between – Tuesday 5 August 2025 – Tuesday 30 June 2026
- Project acquitted and post event report due – Tuesday 30 June 2026

Community Impact / Consultation

The program and link to the guidelines are posted on Council's website and social media platforms, including South West Victoria Sports Link (private group with 262 members), directly emailed to sport and recreation and arts and culture databases and sustainability environment groups and previous recipients of funding.

An information forum is to be held at the Lighthouse Theatre in May, which provides an opportunity for groups to discuss eligibility and project proposals with Council Officers prior to submitting applications.

Good news stories of previously successful projects will also be created, supporting the advertising of the next round on social media.

Legal Risk / Impact

The Community Development Fund Guidelines include clear eligibility criteria and terms and conditions which outline funding expenditure to reduce legal risk and impact. The funding application process is managed through the Smartygrants system and all applications are reviewed by a panel in relation to the assessment criteria.

Officers' Declaration of Interest

NA

Collaborative Procurement

NA

Conclusion

The Community Development Fund provides opportunities for council to support local clubs, and organisations that provide positive community outcomes in sustainability, creativity, health and wellbeing.

ATTACHMENTS

1. Community Development Fund Guidelines 202526 as of 300425 [7.7.1 - 11 pages]

7.8. Festivals And Events Fund 2025 / 2026 Guidelines

DIRECTORATE: City Futures

Purpose:

This report provides information on the Festivals and Events Fund 2025 – 2026 grant program.

Executive Summary

Warrnambool City Council, through the Events and Promotion Team supports, partners, facilitates and delivers some 150 events annually. The Festivals and Events Fund Grant Program aims to support events which contribute to the local economy and build the profile of Warrnambool as a vibrant regional city through the Festivals and Events Fund.

The objectives include:

- Generate a diverse, vibrant and inclusive annual calendar of events
- Attract overnight visitors outside of peak visitation times, particularly in winter
- Attract new revenue into the local economy, providing a boost to local businesses
- Create memorable experiences that are unique to Warrnambool's city lifestyle and unique natural environment
- Encourage and assist events to become financially sustainable and protect valuable annual events
- Inspire and empower environmental enhancements, and social benefits to improve livability
- Occur in off-peak and shoulder seasons
- New events that have not been funded previously

The funding streams include support for:

- Tourism Events
- Community Events
- Business Events and Conferences
- Partnership Stream
- Community Christmas Carol Events

RECOMMENDATION

That the Festivals and Events Fund Guidelines 2025-2026, be adopted.

Background

The Festivals and Events Fund Grant Program is an annual funding round facilitated by the Events and Promotion Team.

Issues

No issues have arisen in the preparation and planning for the rollout of the guidelines. The staff are experienced in delivering the program and assessing the applications received.

Financial Impact

The total funding pool for 2025/2026 is \$200,000 for the five funding streams with varying criteria. Applicants can only apply for one stream.

Legislation / Policy / Council Plan Context

1 A healthy community

1.1 Be a welcoming and inclusive city: Warrnambool will be a city that is more welcoming to all and which fosters diversity.

1.5 Recreation, arts, culture and heritage: Council will support opportunities to participate in a wide range of recreational, arts and cultural programs that promote activity, wellbeing, diversity heritage and which increase community connectedness.

3 A strong economy

3.3 Visitor growth: Council will facilitate Warrnambool's visitor growth and year-round visitation through industry development, effective destination management and promotion of attractions, experiences and by leveraging key events.

Timing

Key Dates

Guidelines:

1. 22 April – Draft guidelines to EMT
2. 28 April – Council Briefing
3. 5 May – Council Meeting

Applications are considered on the following timescale:

1. Funding Round Open: 9:00am Tuesday 3 June 2025
2. Funding Round Close: 11.59pm Sunday 29 June 2025
3. 22 July – EMT Funding outcomes report
4. 28 July – Informal council
5. Report submitted for endorsement to Council: Monday 4 August 2025
6. Applicants notified of funding outcome: Tuesday 5 August 2025
7. Projects completed between – Tuesday 5 August 2025 – Tuesday 30 June 2026
8. Project acquitted and post event report due – Friday 31 July 2026

Community Impact / Consultation

The program will be promoted to all existing event organisers, via WCC directorates with relevant stakeholders and through the local media. An information evening will also be held prior to the funding round opening

Legal Risk / Impact

There is low risk. The team utilises SmartyGrants to administer applications and the guidelines have clear eligibility and assessment criteria. Any groups funded also have their events processed and approved by the Events and Promotion staff to ensure they will be delivered safely.

Officers' Declaration of Interest

No conflicts of interest

Collaborative Procurement

N/A

Conclusion

The attached guidelines are consistent with the approach in 2024-25 in regard to eligibility and assessment.

Changes to funding streams include the addition of the Community Christmas Carol funding, and the separation of the Community Events stream into two categories: Small to Medium and Large.

The team will once again hold an information session prior to the funding round opening, which will also highlight opportunities through Council's Community Development Fund.

ATTACHMENTS

1. Festivals and Events Fund Guidelines 25-26 [7.8.1 - 10 pages]
2. Funding Summary 24-25 [7.8.2 - 1 page]

7.9. Ziegler Parade Bridge Management Plan

DIRECTORATE: City Infrastructure

Purpose:

This report is to inform Council of the investigations completed by Pitt & Sherry on the Ziegler Parade Bridge in Allansford and seeks Council endorsement of the proposed recommendations.

Executive Summary

The Ziegler Parade Bridge is in Allansford, spanning the Hopkins River. The bridge once served as a vital link in the region's road network until the Princes Highway-Allansford bypass was built in the mid 1970's and now carries an estimated 14,000+ vehicles per day over the Hopkins River immediately upstream of Ziegler Parade.

The Ziegler Parade Bridge currently has a load limit of 14 tonne and caters for westbound local traffic only, linking to the Princes Highway.

A previous detailed inspection of the bridge was completed in 2016 and at the December Council meeting in 2017, Council agreed to review the bridge condition and management plan within 10 years.

Another detailed condition assessment was completed in March 2024 to determine the best course of action for its maintenance and future use. This assessment highlighted the significant work required on the structure as it is nearing the end of its useful life.

The future of the Ziegler Parade Bridge has been considered at a number of points over the past 15 years. Different mitigations have been applied to the bridge to allow it to remain operational. The bridge is now reaching the end of its useful life and a decision about the future of the bridge needs to be considered by Council with the best available options at this point to close or replace the bridge.

This report details these options, why they are the best options and makes a recommendation in relation to the future of the bridge which takes into consideration the detailed inspection reports coupled with Council's Asset Management practices and policies.

RECOMMENDATION

That Council:

1. Continue with a single lane, 14 tonne load limit on the bridge, and complete necessary rehabilitation works to prevent further deterioration of Ziegler Parade Bridge (up to a cost of \$400,000 – if costs come back greater than \$400,000 a report will be brought back to Council for further consideration);
2. Work with the Department of Transport and Planning to seek to reduce the speed limits on the Princes Highway around Allansford to improve safety around significant intersections in to and out of Allansford;

3. Lobby the Department of Transport and Planning, local State and Federal Members of Parliament, and Ministers responsible for roads, for upgrade improvements to the design layout of the Garabaldi Lane/Princes Highway intersection and Grauers Road/Princes intersection;
 4. Complete design works for safe access to the property directly west of the Ziegler Parade Bridge, from the Princes Highway;
 5. Undertake community engagement to inform the community of the planned closure of Ziegler Parade Bridge;
 6. Close the Ziegler Parade Bridge on 31 December 2029, unless closure is otherwise required before this date due to deterioration of the bridge to a level no longer deemed safe for bridge access to continue; and
 7. Undertake a Transport and Access Strategy for Allansford to provide longer-term recommendations to support traffic flow in and around Allansford in line with potential future growth and development of the area
-

Background

The Hopkins River crossing at Allansford has a long history, marked by several reconstructions. The existing masonry abutments and pier bases likely date from c1870. The existing reinforced concrete pier columns and crossheads were constructed later, c1934. Then, in 1937, timber beams and decking were replaced with a more durable reinforced concrete superstructure by the Country Roads Board (CRB).

The bridge features a total length of 50.9 meters and an overall width of 7.3 meters. It consists of six reinforced concrete spans and is supported by a combination of masonry abutments and reinforced concrete piers. The configuration of the bridge reflects both its historical construction techniques and the adaptations made to improve its load-bearing capacity and resilience.

The Ziegler Parade bridge once served as a vital link in the region's road network until a State Government bridge was built on the Princes Highway as part of the Allansford bypass in the mid 1970's. This state-owned bridge on the Princes Highway is now the key link in the network and carries an estimated 14,000+ vehicles per day over the Hopkins River immediately upstream of Ziegler Parade.

As noted in section 7.1 of the investigation report, the Ziegler Parade Bridge currently facilitates single-lane traffic with a 14t load limit, a configuration that is a direct response to the bridge's structural constraints. Aging materials and notable defects have necessitated the implementation of traffic management barriers, highlighting a balance between ensuring safety and maintaining a transportation link. In 2016, the bridge was closed as a precaution during a significant flood event and the barriers were installed as a Council directive so that it could be safely re-opened to light vehicles and pedestrian traffic only.

In September 2016, the Council engaged a bridge design consultant to complete a Level 3 condition assessment of the structure and provide an options paper to help plan the bridge's future. The report detailed safety and structural issues with the bridge and at the Council meeting in December 2017, part of the motion carried by Council 6-1 was to plan to review the bridge condition and management plan within 10 years, at which time all options would again be considered by a future Council.

At the time, Council had set aside a budget of \$1.2 million, of which \$600,000 was a Federal Government grant, to upgrade the existing bridge to a capacity of 42.5 tonne. Because of structural issues, the existing structure was unable to be upgraded to the designated load limit and therefore the motion carried on the 4th of December 2017 also included the return of the grant funds.

In October 2023, the Level 3 investigation was commenced to provide crucial insights into the current state and structural integrity of the Ziegler Parade Bridge. A Level 3 inspection is the most comprehensive inspection undertaken on bridge structures and includes detailed inspections with under-bridge inspection unit. This close inspection is critical for a comprehensive assessment of the bridge's structural health. This inspection was undertaken by Pitt & Sherry and the findings are outlined in the inspection report (**Attachment 1**).

In line with section 9.2 of the Bridge Management Plan (BMP) (**Attachment 2**), traffic data was collected in June and July 2024 to develop a comprehensive understanding of the bridge's service and usage. The annual average daily traffic (AADT) count westbound towards the bridge was assessed at 973. This compares with 123 northbound on Garabaldi Lane which is the key alternative route onto the Princes Highway. Both routes are predominantly used by lighter class 1 & 2 vehicles which also aligns with the load limit restriction of 14 tonne over the bridge.



Issues

Given the bridge's age and condition, Council must consider the long-term future of the bridge, considering its remaining useful life, community needs and financial implications.

The bridge has an estimated remaining useful life of 2 – 5 years. The bridge requires maintenance works in the short term to adequately manage risk if the bridge is to remain open.

As noted in section 8 of the investigation report, it is recommended that in the next two (2) years the Council prioritize concrete patch repairs to address significant spalling and undertake masonry repointing. These works are critical to prevent further structural degradation. It is recommended to maintain the current 14-tonne load limit and single-lane traffic flow, utilising existing precast barriers and chicane for safety.

Following the Level 3 investigation, and in determining the longer-term future of the bridge, several options have been identified for managing the bridge into the future. The key management options for retaining the bridge are noted in section 6 of the investigation report in more detail and are noted below.

- **Do Nothing:** While this approach minimises upfront costs, further deterioration of the bridge will occur, and this will be a growing risk to the Council. Continued monitoring (at say 6 monthly intervals) would be essential to ensure the bridge does not become an unacceptable safety risk.
- **Routine Maintenance and Periodic Rehabilitation:** Periodic rehabilitation would include concrete patch repairs, crack injection, and masonry repointing. This aims to prolong the bridge's service life while keeping it functional and safe for current traffic loads (single traffic lane with 14t load limit). Rehabilitation works should be carried out on the bridge superstructure within the next two years.
- **Measures to Enhance Durability:** Enhancing the bridge's durability could involve applying protective coatings, implementing cathodic protection, or alkalisation treatments to mitigate the effects of carbonation and chloride penetration. These measures would target the primary causes of the bridge's deterioration, potentially extending its lifespan with relatively low ongoing maintenance requirements. The load limit of the structure would remain at 14 tonnes.
- **Bridge Strengthening/Upgrade:** Strengthening the bridge would involve significant structural upgrades such as barrier upgrades, reinforced concrete deck overlay, infill walls between pier columns, and a positive restraint system. These improvements would increase the bridge's load-bearing capacity and resistance to flood and earthquake loads. Carbon fibre reinforcement could also be considered as a modern strengthening technique for the girders and deck. The rehabilitation works and durability enhancement measures noted above should be undertaken with any bridge strengthening/upgrade works.
- **Bridge replacement:** This would involve constructing a new bridge that meets current standards for load capacity, safety, and design. While this option may require the highest upfront investment, it would provide a long-term solution with fewer maintenance requirements and a higher level of service. A new concrete bridge designed and built to AS5100 standard could cost between \$3.0 million to \$4.0 million (excluding approach roadworks and service relocation costs). The structure would have a design life of 100 years and is designed for SM1600 loading. This design load is expected to cater for increases in vehicle mass throughout the 21st century.

Although the bridge is not on the Victorian Heritage Register, it does have some historical significance given its age, value and importance to the community over a long period of time. The cost estimates noted above are very approximate and are subject to change depending on market conditions, designs and landscape. With contingencies, these estimates are likely to be higher.

Other key issues when deciding the long-term future are as follows:

Heavy Vehicles/Buses

Since the implementation of a load limit in 2012 and installation of a safety chicane on approach, heavy vehicles and buses do not use the bridge. This has increased pressure on the Garibaldi Road/Princes Highway intersection. To address this issue, a recommendation has been put forward to continue lobbying the Department of Transport and Planning in relation to upgrade improvements to the design layout of that intersection due to this being the exit point for vehicles above the current Ziegler Parade Bridge load limit and is the town entry point for all vehicles entering Allansford from the west.

Utility Services

An online query was submitted to Before You Dig Australia, BYDA (formerly Dial Before You Dig, DBYD) to ascertain what utility services are present in the vicinity of Ziegler Parade Bridge. Wannon Water have water pipes crossing the bridge on the north and south sides and the plan indicates that Telstra and NBN Co VicTas have cables crossing the north side of the bridge.

Pedestrians & Cyclists

There is a small demand for pedestrians and cyclists to have a safe bridge to cross the Hopkins River, particularly when there is a major event at the Allansford Speedway. Cyclists, who wish to access the Allansford township facilities can use the bridge to avoid high speed traffic along the Princes Highway route. The Princes Highway bridge is not considered as a safe alternative for pedestrians and cyclists as there are high volumes of vehicles, including heavy vehicles, which use the bridge in a 100km/h speed zone and there is no separate footway on this structure.

It is noted that the Ziegler Parade Bridge was not designed to include pedestrian access. This only became an option when barriers were installed and the bridge was reduced to a single-lane with traffic travelling in one direction.

Allansford Local Traffic

Approximately 1,000 vehicles per day use this bridge when travelling west towards Warrnambool as it provides direct access onto the Princes Highway, without turns and with the advantage of an acceleration/merge lane.

Princes Highway / Garibaldi Lane Intersection

The nearest access to the Princes Highway as an alternative to the Ziegler Parade bridge is via Garibaldi Lane. The maneuver to enter the Princes Highway from Garibaldi Lane involves a 90+ degree turn onto a 2-lane undivided 100 km/h road, usually after having to come to a complete stop and wait for highway traffic. The intersection also has unprotected turning lanes from the Princes Highway into Allansford in a high-speed zone.

The current bridge provides an exit point for small, west bound vehicles out of Allansford, however, there is a nearby alternative State Government bridge on the Princes Highway that can be used to cross the river.

A traffic impact assessment (**Attachment 3**) has been undertaken by Trafficworks in October 2024 to identify the changes to traffic movements resulting from the proposed closure of the Zeigler Parade bridge. The report used software to analyze the intersections and determine anticipated intersection operations for the resultant traffic changes.

It was observed that the Ziegler Parade/Garabaldi Lane intersection will continue to operate with excellent degree of saturation (DoS) values, with queue lengths of less than 1m on all legs and average delays in the west approach of around 6 seconds. The Princes Highway/Garabaldi Lane intersection will also continue to operate with excellent DoS values, with maximum queues for the south to west movement of 5.4 m (one car length) and delays for the left turn movement only increase from 9.3 to 9.9 seconds. No changes are expected in the other movement characteristics at this intersection.

No. 10215 Princes Highway

Full closure of the bridge to vehicles will require the property at No. 10215 Princes Highway (immediately southwest of the bridge) to gain direct access from the highway. As noted in the Road Safety Assessment by Trafficworks (**Attachment 4**), suitable left and right turn lanes for the property are required in the 100 km/h highway speed environment. The current access arrangements do not provide for these turn movements, which could result in highspeed rear-end crashes causing serious injury. The risk rating for this property is considered extreme.

With improvements to the entry of 10215 Princes Highway and the Garabaldi Lane/Princes Highway intersection, the current bridge will become less of a need for traffic in the community as there will be a safe and timely route in and out of Allansford via Garabaldi Lane.

In accordance with the officer's recommendation, it is proposed that alongside the closure and decommissioning of the Ziegler Parade Bridge, Council look to undertake a piece of strategic work to review local area traffic movements and identify future opportunities to manage and improve traffic flows in the Allansford area as the community grows. This would include a combination of strategic planning, road safety and local area traffic management to inform recommendations for potential future works and advocacy.

Officers Recommendation

The officers recommendation made in this report has been developed through consideration and review of all the relevant data by the Asset Management Steering Committee.

Reason for 5 years to closure:

The Pitt and Sherry Level 3 Investigation Report (per section 6.2 on page 24) indicates that maintenance may extend life by 10 to 20 years, however, this would require additional maintenance works within 5 -7 years and as the investigation was done October 2023 (Final report received mid-2024) 7 years would be 2030. The recommendation has included a date because there will have to continue to be bridge inspections, likely at a level 3 standard, which can range in cost from \$50,000-\$100,000 and if additional works were deemed necessary for the bridge to remain open this may come at another cost of \$200-\$400k, or more.

As the asset is at the end of its useful life there is the possibility that an inspection could deem that the bridge has deteriorated and is no longer structurally sound at any stage within that five (5) year window because these maintenance works will not mitigate, and only aim to maintain current risk levels relating to flooding and seismic events.

Ongoing inspections, investigations, maintenance, and repairs will come at a cost to Council, without reducing risks associated to flooding and seismic events. These same costs apply irrespective of if the bridge were to be closed to vehicular traffic but continued to allow for pedestrian and bicycle traffic. The recommendation for closure by 2030, means a full closure of any access to the bridge.

Why measures to enhance durability and potentially extend the useful life of the asset were not recommended:

In section 6.3 (page 24) of the Pitt and Sherry Level 3 Bridge Inspection Report, it states for an indicative cost of \$1.2m, "The durability enhancement measures... additional to the rehabilitation works described in section 6.2... These measures could potentially extend the remaining service life to say 20 to 30 years, operating with the current level of service and risk profile. This estimate of service life excludes the ongoing risk of damage from a major flood event."

This was not a preference by officers due to the expenditure not changing the risk profile in the event of flood or seismic activity. If these events were to occur, the bridge may still need to close despite the higher level of expenditure. It is also noted that these figures are a high-level estimate. No actual scope of works or formal cost estimate has been completed to determine the actual associated costs. This figure does not include any ongoing maintenance and or repairs, nor any costs associated with continued and frequent bridge inspections to monitor the bridge's condition.

The option to replace the bridge:

In section 6.5 of the Pitt and Sherry Level 3 Bridge Inspection Report it states, "constructing a new bridge that meets current standards for load capacity, safety, and design... while this option may require the highest upfront investment, it would provide a long-term solution with fewer maintenance requirements and a higher level of service."

At this stage of the bridge's life, the best available options are to close or to replace the bridge. Other options will be costly and there are no guarantees in relation to how much additional life will be achieved, as well as the ongoing risk of damage due to flood and/or earthquake.

The reason that replacing the bridge was not recommend by officers is because of the commitments outlined in the Asset Management Policy. These commitments are applied to achieve appropriate asset management practices for the lowest long-term economic and environmental cost, whilst delivering good outcomes for the community.

These commitments include:

- In accordance with the Council Plan, Long Term Financial Plan, and Annual Budgets, provide quality infrastructure assets that support services that are appropriate, accessible, responsive, affordable and sustainable to the community.
- Manage the performance, risk and expenditure on infrastructure assets in a sustainable manner throughout their lifecycle, including through planning, design, development, operation, maintenance and disposal.
- Manage Council's capital, operations and maintenance expenditures within current revenues to optimise agreed levels of service and manage related risks and costs over the entire life of infrastructure assets.
- Decommission and dispose of assets that are under-utilised and no longer economically, socially or sustainably viable.

Council is currently carrying an asset renewal gap. Due to this, difficult decisions to allow for the ongoing financial sustainability of the Council may be required. The officer's recommendation reflects the fact that there is another bridge within view of the Ziegler Parade bridge. To replace the bridge and continue to maintain it over its life, would challenge the above policy commitments, therefore, the recommendation is made to close the bridge.

It is acknowledged and accounted for within the recommendation that work needs to be done by Council with the Department of Transport and Planning in order to address safety concerns at other entry and exit points of the highway into Allansford, and includes a piece of work to inform future improvements to traffic flows into and out of the township.

Financial Impact

The BMP recognizes the importance of strategic financial planning, including exploring government grants and ensuring effective allocation of resources for bridge-related activities. An approximate cost for rehabilitation works based on the bridge's current condition is expected to cost between \$200,000 to \$400,000.

The durability enhancement measures would be additional to the rehabilitation works and the cost associated with durability enhancement measures are likely to be between \$250,000 and \$1,200,000, depending on the measures adopted. The cost of strengthening/upgrades works is estimated to be \$1.5 million to \$2.5 million.

The investigation report outlines that a new concrete bridge designed and built to AS5100 standard could cost between \$3.0 million to \$4.0 million (excluding approach roadworks and service relocation costs) however, based on the recent replacement of the Edwards Bridge, and the added difficulties due to the height above the Hopkins River, a new bridge would likely well exceed the \$4m estimate and is very much a guesstimate until a live project is underway. If the Bridge were to be replaced, the costs of construction would be dependent on the detailed design for the bridge and would be dictated by the market. An accurate cost estimate is not achievable without a detailed design and official scope of works for the project.

Working with the Department of Transport and Planning for upgrade improvements to the Garabaldi Lane/Princes Highway intersection's design layout and decommissioning the bridge will also come at a cost.

An estimate (**Attachment 5**) to demolish, remove and dispose of the bridge structure could cost close to \$1.2 million with additional costs incurred for enhancements to surrounding roads and intersections required for safety and traffic flow purposes. However, the long-term cost of not having the bridge is expected to be far more economical particularly as there will be no ongoing maintenance required for a bridge and responsibility for Princes Highway assets will remain with the Department of Transport.

Warrnambool City Council has a bridge portfolio of 57 structures including 11 road bridges in the municipality. The replacement value of the bridge portfolio is estimated at \$50.75 million. Over the next 10 years, renewal demand across Council's bridge assets is set to increase due to ageing infrastructure. Dalton's road bridge needs major work within the next 10 years, and it is anticipated that other road bridges including Harris Street, Wellington Street and the Hopkins River Bridge on Hopkins Point Road will also require major works within the next 20 years.

As per the draft bridge asset management plan, the forecast operations, maintenance and renewal costs over the 10-year planning period is anticipated to be \$16.5 million. The proposed budget for operations, maintenance and renewal funding, however, is \$8.3 million giving a 10-year funding shortfall of approximately \$8.2 million. These calculations exclude gifted assets and indicate that only 51% of the forecast costs for the existing network are accommodated in the proposed budget. This shortfall can be dramatically improved without the need to fund Ziegler Parade bridge in future years.

Legislation / Policy / Council Plan Context

5 An effective Council

5.5 Organisational and financial sustainability: Council will ensure organisational and financial sustainability through the effective and efficient use of Council's resources and assets.

Timing

Completion of rehabilitation work should be completed within two years. However, consultation with the community and the Department of Transport and Planning to construct safe alternative traffic routes is estimated to take longer, hence the need to complete short-term rehabilitation works to extend the bridge's useful life.

Community Impact / Consultation

In line with the Council's Asset Management Policy, the recommendations and actions outlined in the Pitt & Sherry report were discussed at an Asset Management Steering Committee (AMSC) meeting on the 6 August and 20 November 2024. It was agreed at these meetings that the recommendations in this report should be adopted for the management of the bridge and presented to EMT and Council for approval.

Community consultations were held in 2016 and 2017 to explain the history and condition of the bridge. The bridge has since deteriorated, and so a decision is required to determine what action is to be taken to ensure public safety in relation to use and access to the bridge.

Legal Risk / Impact

As outlined in section 8 of the investigation report, Council should prioritize concrete patch repairs to address significant spalling and undertake masonry repointing within the next two years. These works are critical to prevent further structural degradation and extend the bridge's useful life. Given the length of time required to complete safe alternative traffic arrangements to cross the river, these works are essential to limit the risk to the community. Beyond these works, regular monitoring and inspections will be required to ensure that the bridge remains safe for use. Identified risks and suggested mitigation actions relevant to the bridge are outlined in section 8.6 of the BMP.

Officers' Declaration of Interest

Nil

Collaborative Procurement

Nil

Conclusion

A level 3 bridge inspection has been carried out on the Ziegler Parade bridge. The report outlines that the bridge is coming towards the end of its useful life and requires significant work to continue to serve the community safely.

Short-term rehabilitation maintenance works are required and will briefly extend the bridge's serviceable life. The short-term works are reported to cost between \$200,000 - \$400,000, with further durability, strengthening or replacement works significantly increasing over time.

Given there is an alternative to cross the Hopkins River on the Princes Highway, it is recommended by the Asset Management Steering Committee that a process to allow decommissioning of the bridge be undertaken, including some immediate works to ensure safety of the bridge for a further 5 years. In addition, it is recommended to work with the Department of Transport and Planning on improvements to the Garabaldi Lane/Princes Highway intersections and the entry to 10215 Princes Highway to implement a closure of the bridge to all traffic no later than 2030.

ATTACHMENTS

1. Garabaldi Lane Allansford TIA [7.9.1 - 37 pages]
2. Garabaldi Lane Allansford Traffic Road Safety Assessment [7.9.2 - 30 pages]
3. 2024-12-04 - Hopkins River Bridge Removal Estimate - Allansford [7.9.3 - 1 page]
4. Draft Media Release [7.9.4 - 1 page]
5. Level 3 Investigation Report [7.9.5 - 33 pages]
6. Bridge Management Plan [7.9.6 - 28 pages]

7.10. Joint Venture South West TAFE And Warrnambool City Council

DIRECTORATE : City Wellbeing

Purpose:

To approve the Joint Venture agreement between South West TAFE and Warrnambool City Council in relation to the Florence Collins Children's Services Complex and seek delegation for the Chief Executive Officer to sign the agreement.

Executive Summary

A new Joint Venture agreement has been prepared by Taits Solicitors in relation to Florence Collins Children's Services Complex on behalf of South West TAFE and Warrnambool City Council due to the previous agreement expiring. South West TAFE is the lead on this agreement and engaged Taits Solicitors to prepare the agreement.

The previous agreement had expired and since its expiration the agreement has been under review by members of South West TAFE and Warrnambool City Council Executive with all changes to the document being negotiated between both parties before any alteration to the document occurred.

During the review of the agreement it was agreed that the document needed to be written more clearly to ensure clarity within the document and to be more user-friendly to the reader.

The period of the lease will be for 25 years and therefore requires approval from Councillors as the combination of costs across the 25-year tenure will be outside the CEO delegation limit.

The cost for the term of the agreement will be \$1,500,000, plus CPI each year, there will also be additional costs associated with the change of the terms of the agreement in relation to responsibilities and roles with Council now responsible for maintenance of specialised equipment, materials and operational equipment necessary for the operation of the childcare facility. This will relate to non-fixed equipment in the outdoor playground.

A new clause has been added in relation to any capital improvements or renovations deemed to be outside the scope of the agreement will be split between both parties.

RECOMMENDATION

That Council

1. Approve the joint venture between South West TAFE and Warrnambool City Council for provision of childcare services at Florence Collins Children's Services Complex.
 2. Delegate to the Chief Executive Officer to sign the Florence Collins Children's Services Complex Joint Venture Deed.
-

Background

The joint venture began in or around June 1997, with the property 27 – 47 Kepler Street being purchased through a contribution from South West TAFE and Warrnambool City Council in 1997. Both South West TAFE and Warrnambool City Council contributed to the purchase of the site.

The objectives of the original venture where:

- To purchase the property.
- To build and develop the complex to provide premises suitable for the provision of children's services including childcare and maternal child health services for citizens of Warrnambool and district, and in particular, persons associated with TAFE.
- Subject to the above when developed to operate and hold the complex as long-term investment for the purpose of providing children's services to the Warrnambool and district community including childcare and maternal child health services and other related services as agreed by the Joint Venturers.

Warrnambool City was already providing childcare within the CBD at Florence Collins building in Koroit Street (which is now the site of MPower), this building was sold and families transitioned across to the new site on opening.

An agreement of terms and conditions of the property and joint venturers was developed by Taits Solicitors to ensure the two parties understood the role and responsibilities of each service within the agreement.

South West TAFE is identified as the Manager within the document and Warrnambool City Council the operator.

The agreement was never fully implemented and has at times caused confusion for those working with the agreement in the past. The opportunity to renew the document was welcomed by both parties to clarify its context and to revisit some of the terms that were never implemented and would make the document to be better understood and provide opportunities for better outcomes.

Issues

The Joint Venture agreement has now been renewed with the following changes occurring to the document:

Change to the new objectives:

- Removal of reference to purchasing property

Meeting of Joint Venturers:

- Reinstatement of Quarterly meetings of Management Committee and Terms of Reference to be established.

Clearer responsibilities for each party:

- Council as operator will provide provision of place for childcare only. Reference to Maternal Child Health services was removed as this is now a universal service and priority placement is not applicable.
- South West TAFE will be responsible for the regular maintenance of the facility, including testing and maintaining fire alarms, except for specialised equipment, materials and operational equipment necessary for the operation of the childcare facility.
- South West TAFE will be responsible for replacement and replenishment of sand in playgrounds.
- Warrnambool City Council is responsible for the maintenance of specialised equipment, materials and operational equipment necessary for the operation of the childcare facility. This relates to non-fixed equipment in the outdoor playground.
- Shared Projects - Renovations and Improvements: Any renovations or improvements made to the facility, such as upgrading or adding to the existing infrastructure or building fabric that will improve the capital value of the site, will be a joint project contributed to equally by both parties.

Priority access places to childcare have been reinstated for South West TAFE staff and students. This has been applied in accordance with Government guidelines which specifies all priority placement must consider children at risk first. Warrnambool City Council staff have third priority and then all other families.

A possible perception from community of priority childcare places in a time of childcare shortages may be a concern. This isn't advertised through Council services but promoted through South West TAFE as a recruiting and student attraction. This was part of the original agreement.

Financial Impact

Warrnambool City Council pays an operator fee to South West TAFE to cover the WCC pro rata contributions to the insurance, rates, maintenance, tax and other costs and outgoings, including depreciation of the complex.

The operators' fee shall be \$60,000 per annum excluding GST as at the date of the agreement and shall be adjusted annually on July 1 by CPI.

The Joint Venturers may review the operators fee from time to time at their discretion.

The lease term for the venture is 25 years, the same as the previous agreement. This cost over the life of the agreement will be \$1,500,000 plus CPI each year or any changes agreed to via review as per agreement.

In accordance with Council's Procurement Policy, this amount is outside the CEO's delegation and requires approval from Councilors to be approved.

Additional costs within the contract will occur due to the agreement's clause in regard to improvements or renovations if required. These costs will need to be approved outside of the agreement but subject to contribution from both parties and external funding if possible.

Legislation/Policy/Council Plan Context

1 A healthy community

Community learning pathways: Council will support and encourage lifelong learning that helps community resilience and preparedness for change.

4 A connected, inclusive place

4.4 Sustainable practices: Council will promote and encourage the implementation of sustainable design across the municipality including the attractiveness, safety, accessibility and functionality of our built environment.

Legal Risk/Impact

Document prepared by Tait's Solicitors.

Officers' Declaration Of Interest

NIL

Conclusion

The agreement being reviewed has allowed for roles and responsibilities to be much clearer and moving forward should provide the teams with clearer understanding and timely actions to any maintenance requests in the future. Approval of the agreement will finalise the agreement.

ATTACHMENTS

Nil

7.11. Council Plan Actions 2024 - 2025: January - March (Quarter 3)

DIRECTORATE: Corporate Strategies

Purpose:

This report provides information on the progress in achieving the actions set down for 2024-2025 as part of the Council Plan and Budget process. This report provides Council and the community with an update in the progress of actions across Councils' functional areas.

Executive Summary

This report reflects on the progress and achievements of a broad range of actions set out in the Council Plan and Budget for the financial year 2024 –2025.

The actions give a brief insight into the extensive range of works services and projects undertaken by the organisation for the community.

The actions underpin activities Council undertakes to work toward the vision 2021 - 2025 of “A thriving city at the heart of coast and country”.

The 5 key objectives that support this vision are:

1. **A healthy community**
We will be a healthy, inclusive and thriving community with equitable access to services, cultural opportunities and recreational activities.
2. **A sustainable environment**
We will protect and strengthen local ecosystems, enhance biodiversity and enable sustainable communities.
3. **A strong economy**
We will support a resilient local and self-sustaining regional economy that encourages economic growth and provides increased employment opportunities that attract ongoing investment.
4. **A connected, inclusive place**
We will provide high quality places that people value and want to live, work, play and learn in.
5. **An effective Council**
We will be recognised as a collaborative Council and a high-performing organisation that enables positive outcomes for Warrnambool’s community, environment and economy and for Victoria’s South West.

RECOMMENDATION

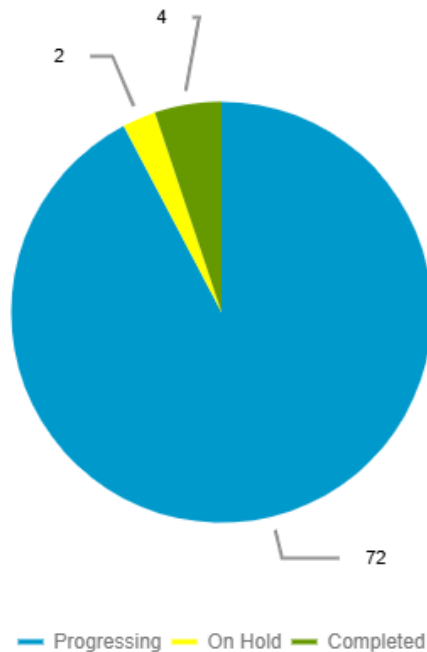
That the Council Plan Actions 2024 – 2025: January – March (Quarter 3), be received.

Background

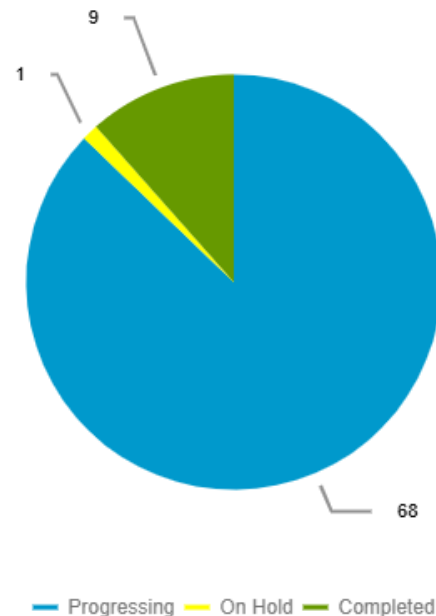
The Warrnambool City Council Plan 2021 – 2025 (Revised 2024) is the key planning and strategic document of the Council and details the strategic objectives for its community over a 4 year period.

Council is required to set down the Council Plan actions on an annual basis that are to be funded and demonstrate how these actions will contribute to achieving the strategic objectives specified in the Council Plan and Budget.

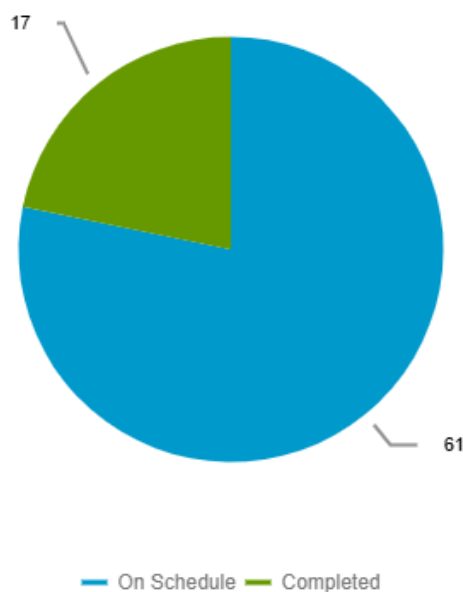
Q1 ACTIONS BY CATEGORY



Q2 ACTIONS BY CATEGORY



Q3 ACTIONS BY CATEGORY



ATTACHMENTS

1. Council Plan Actions 2024 - 2025: January - March (Quarter 3) [7.11.1 - 27 pages]

7.12. Sister Cities Update

DIRECTORATE : City Growth

Purpose:

This report provides information on Council's relationship and current activities with our Sister Cities Changchun (China) and Miura (Japan) and an invitation for a Warrnambool City Council delegation to visit both cities.

Executive Summary

Warrnambool City Council supports the sister city relationship established with Changchun and Miura for the purpose of cultural, social and economic benefit. Warrnambool is one of seventy cities under Sister Cities Australia with formalised arrangements.

Communication with both of Warrnambool City Council's sister cities has been re-established after the challenging years faced during COVID-19. Miura and Changchun have extended an invitation for a WCC delegation to visit during 2025.

WCC's Economic Development Unit liaises with representatives of Changchun's American & Oceanian Division, Foreign Affairs Office, and Changchun Municipal People's Government.

With Miura, our communications are via the staff in Mayor Yoshida's Office.

Regular contact with both cities has been in place mainly through Council's Economic Development Unit for the past 18-24 months. This has resulted in a visit from the Mayor of Miura in July 2024, re-establishing an Assistant Language Teacher (ALT) exchange program which will see a Warrnambool Citizen commence in Miura in March 2025 and four Warrnambool Citizens visited Changchun in September 2024 to participate in their marathon.

WCC's Economic Development team have held discussions with Deakin University Warrnambool who have indicated they are keen to work with Council and Deakin's International Recruitment Manager for China to promote opportunities for Changchun residents. The aim is to encourage students to study and live in Warrnambool. Our Sister City in Japan, Miura, was also discussed with Deakin and we will share opportunities with them for their citizens to consider.

In the 10-year anniversary ceremony in 2023, a framework agreement (see attached framework agreement) on joint establishment of a Changchun and Warrnambool SME Trade Platform were signed by the leaders of both sides. Continuing discussions on the readiness to trial the platform for businesses in both cities would be held.

The Manager of Economic Development and Events met recently with Global Victoria to discuss the newly launched Trade Start Program which focusses on food and fibre exports. From January 2025 to June 2027, the program will provide 1:1 support to Victorian businesses seeking to enter and expand in priority international markets including China. Global Victoria has five staff located in different areas of China and a Geelong based representative who will share export advice and insights, export capability building, and connect export-ready businesses to global markets. Economic Development staff will be working with Global Victoria to promote the Trade Start program and identify local businesses who may be eligible and possibly link with our Changchun representatives.

The purpose of a visit to our sister cities would be to continue to strengthen our relationship through cultural and social opportunities and promote areas with potential economic benefit such as tourism, agriculture and education.

RECOMMENDATION

That Council endorse a visit to both sister cities (*Changchun, China and Miura, Japan*) within the next 18 months, with a focus on opportunities for our local tourism, education, agriculture and community members.

Background

Changchun

Warrnambool and Changchun established a sister city relationship in 2013 to foster cultural, educational, and economic ties. Over the years, this partnership has facilitated numerous exchanges, including delegations and collaborative events. March 2023 marked the 10-year Warrnambool and Changchun Sister City Relationship Ceremony, where a three-year (2023-2025) plan for exchanges and cooperation between Changchun and Warrnambool, and a Framework Agreement on Joint Establishment of Changchun-Warrnambool SME Trade Platform were signed by the leaders of both sides.

Warrnambool City Council collaborated with Changchun to facilitate local participation in the 2024 Changchun Marathon. Four runners were selected through a competitive process involving 14 applicants, with priority given to WCC residents. Changchun covered all costs except flights, which were self-funded by the runners.

Changchun is proposing a delegation visit to Warrnambool in September or October of this year, although no dates are confirmed, for a duration of less than three days. The delegation will consist of 5-6 representatives from key sectors, including foreign affairs, commerce, and education.

Proposed activities include official meetings with Council and industry representatives, focusing on education collaboration through visits to Deakin University's Hycel Technology Hub and South West TAFE to explore hydrogen cell research and development partnerships, student and teacher exchanges, vocational and tertiary training programs, as well as connecting with the agriculture and tourism representatives.

Miura

The Sister City relationship between Miura and Warrnambool began in 1979, with the official agreement signed on 6 July 1992. The purpose of the partnership is to promote cultural and educational exchanges. The cities have maintained a strong connection through initiatives such as student exchange programs, ALT positions for Warrnambool residents in Miura, Mayoral visits, and the creation of the Warrnambool–Miura Friendship Garden.

Communication with Miura officials was resumed in 2023 after Covid disruptions. A Warrnambool Cultural representative and Assistant Learning Teacher (ALT) has worked in Miura since 2021 and will be finishing in April 2025. Through WCC's Economic Development a recruitment program was held, and a new ALT will commence in Miura in March 2025.

The Miura Friendship Association (15 people) are planning to visit Warrnambool in late May 2025 where they plan to tour the city and visit the Mayor.

An official invitation for Warrnambool to visit Miura has been received from Mayor Yoshida - refer copy attached.

Issues

The purpose of the visit will need to be clear on the outcomes sought across education, tourism, and community benefit in relation to the local communities' opinions on WCC undertaking a visit to our sister cities.

Consideration of invitations for external key stakeholders i.e. industry, tourism and education representatives will need to be considered and the costs they would be responsible for.

WCC representatives who would make up our delegation will be required to cover their own costs for any aspects of the trip which is not covered by the sister cities.

Financial Impact

Miura: The agreement with Miura on official visits is the host city arranges an agreed itinerary and pays for travel to and from the airport and transport whilst a delegation is visiting. Flights, meals and accommodation are covered by the visiting delegation although group dinners were shared in the 2024 visit.

Changchun: Costs covered for a delegation will need to be confirmed. The four participants of the Changchun Marathon in 2024 paid for their own flights and meals with four nights of accommodation and entry into the race covered by Changchun.

Indicative Costs – Flights & Accommodation

Flights

Option1: Melb – Changchun – Miura – Melb - \$2400 approximately

Melb - Changchun \$800 (2 Stops)

Changchun – Miura (Tokyo Airport) \$700 (1 stop)

Miura (Tokyo Airport) - Melbourne \$900 (1 stop)

Option 2: Melb – Miura – Changchun – Melb - \$2550

Melbourne - Miura (Tokyo Airport) \$850 (1 stop)

Miura (Tokyo Airport) - Changchun \$800 (1 stop)

Changchun – Melbourne \$900 (2 stops)

Accommodation

Changchun: Four-star accommodation is around \$100 per night per person

Miura: Mercure \$100+ and up to \$250 ea night

Legislation / Policy / Council Plan Context

1 A healthy community

1.1 Be a welcoming and inclusive city: Warrnambool will be a city that is more welcoming to all and which fosters diversity.

3 A strong economy

3.1 Build on competitive strengths: Council will support initiatives that foster ongoing development and investment in the industries which underpin Warrnambool's economic strengths and comparative advantages

Timing

Setting travel dates will need to be discussed and confirmed by Council for availability with Miura and Changchun.

Community Impact / Consultation

The purpose of the visit will need to be clear on the outcomes sought across education, tourism, agriculture and community benefit in relation to the local communities' opinions on WCC undertaking a visit to our sister cities.

Legal Risk / Impact

Any delegation will need to consider the normal risks associated with overseas travel to both countries including any vaccinations (if any) which may be required.

Any delegation/invitations should consider individuals which can benefit the city from the connections they make and where possible provide a gender balance in the group.

Officers' Declaration of Interest

There is no conflict of interest for council officers involved.

Collaborative Procurement

N/A

Conclusion

For Council to endorse a visit to both cities in the one trip within the next 18 months with a focus on opportunities for our local tourism, education, agriculture and community.

ATTACHMENTS

1. FINAL Three Year 2023 2025 Plan for Changchun and Warrnamboo [7.12.1 - 3 pages]
2. Warrnambool Invitation to visit Miura [7.12.2 - 3 pages]

7.13. Informal Meetings Of Council Reports

DIRECTORATE : Executive Services

Purpose

The purpose of this report is to provide Council with copies of Informal Meetings of Council (previously known as "Assembly of Councillor Records") as previously required under section 80A(2) of the Local Government Act 1989.

Background Information

Section 80A(2) of the Local Government Act 1989 required the record of an Assembly of Councillors to be reported at an ordinary Council meeting.

Assembly of Councillor Records are no longer a requirement in the Local Government Act 2020 as of 24 October 2020. However, under Council's Governance Rules, a summary of the matters discussed at the meeting are required to be tabled at the next convenient Council meeting and recorded in the minutes of that Council meeting.

Report

The record of the following Informal Meetings of Council are enclosed:-

1. Monday 14 April 2025 – refer **Attachment 1**.
2. Tuesday 22 April 2025 – refer **Attachment 2**.
3. Monday 28 April 2025 – refer **Attachment 3**.

RECOMMENDATION

That the record of the Informal Meetings of Council held on 14, 22 and 28 April 2025 be received.

ATTACHMENTS

1. Assembly of Councillors Record 14 April 2025 [7.13.1 - 2 pages]
2. Assembly of Councillors Record 22 April 2025 [7.13.2 - 1 page]
3. Assembly of Councillors Record 28 April 2025 [7.13.4 - 2 pages]

7.14. Mayoral & Chief Executive Officer Council Activities - Summary Report

DIRECTORATE : Executive Services

Purpose

This report summarises Mayoral and Chief Executive Officer Council activities since the last Ordinary Meeting which particularly relate to key social, economic and environmental issues of direct relevance to the Warrnambool community.

Report

| Date | Location | Function |
|---------------|-------------|---|
| 10 April 2025 | Warrnambool | Mayor and Chief Executive Officer – Attended the Celebration of 10 years of South West Health Care’s Central Supply Model and Regional Logistics Distribution Centre. |
| 11 April 2025 | Warrnambool | Mayor and Chief Executive Officer – Attended the Warrnambool Surf Life Saving Club Capital Appeal Launch Breakfast. |
| 17 April 2025 | Virtual | Chief Executive Officer – Attended the Regional Cities Victoria general meeting. |
| 23 April 2025 | Warrnambool | Mayor and Chief Executive Officer – Attended the South West Victoria Alliance Wannon Candidates Forum. |
| 24 April 2025 | Melbourne | Mayor – Attended the first meeting of the Local Government Mayoral Advisory Panel. |
| 25 April 2025 | Dennington | Cr Ziegeler – Attended the Dennington Anzac Day Service and laid the wreath on behalf of Council. |
| | Warrnambool | Mayor - Attended the Warrnambool Anzac Day Service and laid the wreath on behalf of Council. |
| 30 April 2025 | Warrnambool | Mayor and Chief Executive Officer – Attended the Warrnambool Greyhound Racing Cup 2025. |
| 1 May 2025 | Warrnambool | Mayor and Chief Executive Officer – Attended the Warrnambool May Racing Carnival. |
| 2 May 2025 | Warrnambool | Mayor and Chief Executive Officer – Attended South West Victoria Alliance Board meeting. |

RECOMMENDATION

That the Mayoral & Chief Executive Officer Council Activities – Summary Report be received.

8. Notice Of Motion

No Notices of Motion have been received.

9. General Business

10. Urgent Business

11. Close Of Meeting