

# AGENDA

**SCHEDULED COUNCIL MEETING  
WARRNAMBOOL CITY COUNCIL  
5:45 PM - MONDAY 4 MARCH 2024**



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## **VENUE:**

**Reception Room  
Warrnambool Civic Centre  
25 Liebig Street  
Warrnambool**

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### **COUNCILLORS**

Cr. Ben Blain (Mayor)  
Cr. Otha Akoch  
Cr. Debbie Arnott  
Cr. Vicki Jellie AM  
Cr. Angie Paspaliaris  
Cr. Max Taylor  
Cr. Richard Ziegeler

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**Andrew Mason  
CHIEF EXECUTIVE OFFICER**

## **AUDIO RECORDING OF COUNCIL MEETINGS**

All Open and Special Council Meetings will be audio recorded, with the exception of matters identified as confidential items in the agenda. This includes public participation sections of the meeting. Audio recordings of meetings will be made available for download on the internet via the Council's website by noon the day following the meeting and will be retained and publicly available on the website for 12 months following the meeting date. The recordings will be retained for the term of the current Council, after which time the recordings will be archived and destroyed in accordance with applicable public record standards. By participating in Open and Special Council meetings, individuals consent to the use and disclosure of the information that they share at the meeting (including any personal/sensitive information), for the purposes of Council carrying out its functions.

## **BEHAVIOUR AT COUNCIL MEETINGS**

Thank you all for coming – we really appreciate you being here. These meetings are the place where, we as Councillors, make decisions on a broad range of matters. These can vary greatly in subject, significance and the level of interest or involvement the community has. As part of making these decisions, we are presented with comprehensive information that helps us to form our position – you will find this in the agenda. It should also be remembered that the Council meeting is a “meeting of the Council that is open to the public”, not a “public meeting with the Council.” Each Council is required to have Governance Rules that pertains to meeting procedures. Warrnambool City Council has followed best practice in this regard and its Governance Rules provides regulations and procedures for the governing and conduct of Council meetings. Copies of the Conduct and Behaviour excerpt from Warrnambool City Council's Governance Rules can be obtained online at [www.warrnambool.vic.gov.au](http://www.warrnambool.vic.gov.au). We thank you in anticipation of your co-operation in this matter.

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## **1. OPENING PRAYER & ORIGINAL CUSTODIANS STATEMENT**

Almighty God  
Grant to this Council  
Wisdom, understanding and Sincerity of purpose  
For the Good Governance of this City  
Amen.

### **ORIGINAL CUSTODIANS STATEMENT**

I wish to acknowledge the traditional owners of the land on which we stand and pay my respects to their Elders past, present and emerging.

## **2. APOLOGIES**

## **3. CONFIRMATION OF MINUTES**

### **3.1. CONFIRMATION OF MINUTES**

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### **RECOMMENDATION**

**That the Minutes of the Scheduled Council Meeting held on 5 February 2024, be confirmed.**

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## **4. DECLARATION BY COUNCILLORS AND OFFICERS OF ANY CONFLICT OF INTEREST IN ANY ITEM ON THE AGENDA**

Section 130 of the Local Government Act 2020 (Vic) (**the Act**) provides that a relevant person must disclose a conflict of interest in respect of a matter and exclude themselves from the decision making process in relation to that matter including any discussion or vote on the matter at any Council meeting or delegated committee meeting and any action in relation to that matter.

Section 126(2) of the Act sets out that a relevant person (Councillor, member of a delegated Committee or member of Council staff) has a conflict of interest if the relevant person has a **general conflict of interest** within the meaning of section 127 of the Act or a **material conflict of interest** within the meaning of section 128 of the Act.

A relevant person has a **general conflict of interest** in a matter if an impartial, fair minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty.

A relevant person has a **material conflict of interest** in a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter.

A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken. Councillors are also encouraged to declare circumstances where there may be a perceived conflict of interest.

## **5. MAYORAL PRESENTATION**

## **6. PUBLIC QUESTION TIME**

## **7. REPORTS**

### **7.1. SALEYARDS HIGHEST AND BEST USE MASTER PLAN DRAFT**

**DIRECTORATE:** City Growth

**PURPOSE:**

***This report presents the Draft Saleyards Highest and Best Use Master Plan Draft document and requests Council release the document for public consultation.***

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#### **EXECUTIVE SUMMARY**

Council has appointed Insight Planning Consultants to prepare a best and highest use master plan for the Warrnambool Saleyards and surrounds. An update on progress was provided to Council in October and now a Draft final document is ready for review and public display.

The study area includes land that had previously been held as a 'buffer' area to the West, South and North of the Saleyards site. This includes a combination of private and Council owned land.

The final document (attachment 1) responds to the site-specific design characteristics and surrounding zonings and recommends most of the land within the study area be rezoned to the general residential zone GRZ1. This would increase housing opportunities in this area significantly.

Environmental site investigations to date indicate most land within the area could be developed without excessive remediation works, the Saleyards site itself would require a full Environmental Audit that will guide remediation dependent on desired use in the future.

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#### **RECOMMENDATION**

**That Council resolves to release the Saleyards Highest and Best Use Master Plan Draft document for public consultation for a period of 28 days and grant the CEO discretion to extend the consultation period if appropriate.**

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#### **BACKGROUND**

Council resolved to proceed with strategic planning use for the Saleyards site when the service was discontinued in 2023. Work has since been undertaken to produce a Highest and Best Use Master Plan which proposes Council's preferred use zonings for the land within the study area. Once adopted, this Plan will then allow Council to proceed with the rezonings.

Work undertaken to produce the draft document includes preliminary site investigation and soil assessment, soil contamination assessment, economic baseline and land use assessment and land valuations.

#### **ISSUES**

The draft Highest and Best use Master Plan includes landowners other than the Council. These owners will be contacted and engaged with specifically on the draft plan. This consultation will help guide decisions around the land identified as "potential opportunity for rezoning".

The draft plan also includes the proposed rezoning of a two pocket of Industrial 3 zoned land within the study area; one west of the Saleyards consisting of two properties (98 Coghlan Rd and 102 Coghlan Rd) and; the Brauerander Park site and adjacent property at 67 Caramut Rd. The former is proposed for potential re-zoning to residential, while the latter is proposed to become General Residential and Commercial 2 zone.

## **FINANCIAL IMPACT**

Costs to date have been accommodated under the Council budget for the Saleyards decommissioning and planning budget. Should the Plan be adopted rezoning costs will be assessed and funded from the same budget.

## **LEGISLATION / POLICY / COUNCIL PLAN CONTEXT**

### **4 A connected, inclusive place**

4.1 Effective planning: Council will ensure its planning acknowledges the unique character and attributes of local places and that that supports social connection, equitable access, appropriate housing and sustainable population growth.

### **5 An effective Council**

5.1 Leadership and governance: Council will be a high-functioning team committed to respectful relationships, collaboration and ongoing engagement. It will provide strong, effective leadership, sound governance and informed decision-making

5.2 Engaged and informed community: Council will ensure ongoing community engagement to identify changing needs and priorities when developing and delivering services and programs.

5.5 Organisational and financial sustainability: Council will ensure organisational and financial sustainability through the effective and efficient use of Council's resources and assets.

## **TIMING**

It is proposed the draft Plan is released for a period of 28 days for public comment (with CEO discretion to extend consultation if appropriate) and returned to Council for adoption at the May Council meeting along with a summary of feedback received and any recommended changes.

## **COMMUNITY IMPACT / CONSULTATION**

Internal stakeholders, Council and relevant expert consultants have been engaged to produce the Plan. Once Council is comfortable with the document to proceed to a public Council meeting landowners within the study area will be contacted to discuss their thoughts on the Plan prior to the agenda being published.

The document will be on display for 28 days and all feedback will be assessed and collated for Council review.

Once a final version of the Plan is adopted work can begin on the rezoning which will also include community consultation.

## **LEGAL RISK / IMPACT**

None at this stage.

## **OFFICERS' DECLARATION OF INTEREST**

None declared.

## **COLLABORATIVE PROCUREMENT**

N/A

## **CONCLUSION**

It is recommended that Council release the Best and Highest Use Master Plan Draft for the Saleyards site for public consultation, with a summary of feedback and a final version of the Plan to be presented for adoption at a future Council meeting.

## **ATTACHMENTS**

1. Highest and Best Use Master Plan DRAFT [7.1.1 - 24 pages]

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## **7.2. WARRNAMBOOL CITY COUNCIL AQUATIC STRATEGY**

**DIRECTORATE:** Community Development

**PURPOSE:**

***This report presents the Warrnambool Aquatic Strategy and a summary of the community feedback on the Strategy.***

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### **EXECUTIVE SUMMARY**

This report summarises the Warrnambool Aquatic Strategy prepared to guide future development of aquatic facilities for the city. It summarises the proposed options, cost assessment and cost benefits, and community feedback on the Strategy and proposed options.

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### **RECOMMENDATION**

- 1. That Council adopt the Warrnambool Aquatic Strategy and commit to progressing a Business Case as soon as possible.**
  - 2. That Council notes strong community support for the Strategy and the preference for a redeveloped aquatic facility on the existing site.**
  - 3. That Council commence lobbying for funding to deliver the Strategy.**
- 

### **BACKGROUND**

AquaZone Aquatic and Leisure Centre, opened as an outdoor facility in 1962 and was redeveloped in 2002 with the inclusion of indoor pools, a gymnasium, and associated components. Based on the current levels of demand, the age of the Centre and the current and maintenance issues, Council identified the need for an updated Aquatic Strategy.

In 2022/2023, AquaZone had 200,000 visitors from a diverse range of users such as learn to swim participants, school groups, swim clubs, members, and general community. The level of usage equates to 5.6 visits per head of population compared to the benchmark of 5.2 for regional areas indicating good participation levels.

Warrnambool City is considered to have a higher level of disadvantage compared to the median for Victorian municipalities (SEIFA Index). A new facility with improved accessibility is required to improve health and well-being outcomes for underrepresented groups.

AquaZone also plays a very important role as a regional centre attracting members, casual users, school and swim clubs and competitions from the surrounding municipalities. Current records show that 16% of users are from outside Warrnambool Municipality.

Warren Green Consulting was engaged to research and prepare the report, supported by several specialist sub-consultants. Warren Green Consulting has an extensive knowledge of the Aquatics and Fitness industry and experience in developing similar strategies.



## **Project Objectives**

The key objectives of the project were:

- Complete a condition audit and cost assessment of short-term investment required to sustain reliable facility operation.
- Based on industry research and insights, identify the type of facility or facilities required, in addition to the capital costs and the financial models for operations.
- Provide options on either renewing / redeveloping AquaZone, or the development of a new Centre at a Greenfield site (to be identified).

## **Guiding Principles**

The following guiding principles were to be incorporated into proposed options:

- Enhance community health, well-being, and social connection.
- Universal access to facilities.
- Affordable development and sustainable operations.
- Resource efficiency for energy and water use.
- Economic opportunity to attract intrastate (FINA accredited) competitions, maximise the outputs of current and proposed assets.

## **ISSUES**

### **Proposed options**

The report proposed 3 potential solutions that would meet the future needs of the city.

1. **AquaZone make-good** – replacement of the existing outdoor pool infrastructure and renewal of mechanical services throughout. No additional components.
2. **AquaZone make-good and enhance** - all ability access and additional components (Potentially in two stages):
  - Stage 1: upgrade of outdoor 50m pool with partial cover, additional change rooms, spectator seating and plant room.
  - Stage 2: improved access directly off carpark, expanded gym and program rooms, warm water pool with sauna / spa / steam, multi-purpose community space (relocate swim club rooms), amenities upgrade and utility options (subject to further investigation).
3. **New development (greenfield site):** indoor 25m pool, outdoor 50m pool, learn to swim pool, warm water pool, leisure pool, health club and community / swim club spaces.

Principal Architect Mike McGrath of CO-OP Studio has prepared high-level concept designs that demonstrate that future need can be met on the current site and what a new development on a greenfield site might look like, so that high-level costings could be prepared. Concept designs and cost assessments are included within the report.

## **Development Cost Assessment**

The report included a cost survey for each option highlighting indicative capital cost estimates as follows:

**Option 1 and 2:** The indicative cost of full redevelopment of AquaZone on the existing site would cost in the vicinity of \$59.7M. Consisting of \$10M for aquatic make-good, \$22M for other renewal and new components and \$27M for other project related costs.

**Option 3:** The indicative cost for the Greenfield site is identified as \$80.5M consisting of \$45.2M for building works, \$33.9M for other project costs and \$1.4M for AquaZone decommissioning. This cost could vary quite substantially based on the site hence it is a guide only.

## **Inclusions**

The Aquatic Strategy looked at various inclusions including water slides and water play, wellness facilities such as spa and saunas and steam room.

Community feedback demonstrated demand for the provision of indoor play options for children however the proposed design solutions do not include waterplay or slides as the feedback from service providers at other municipalities is that the amount of staff supervision required to be compliant with legislation makes these services cost prohibitive. The cost of the current pool operations is offset by gym memberships and is currently subsidised by rate revenue to around \$850,000 annually.

While an existing redevelopment could include provision on water play facilities, Council should understand that this will come at significantly increased cost to ratepayers and Council's core responsibilities in relation to the provision of aquatic facilities are to support water safety through swim classes and to encourage participation in physical activity for health and well-being.

The proposed design solutions, at either the existing location or on a new site, include a spa, sauna, and steam room as complimentary to the warm-water pool. Industry research and feedback from other operators suggests that these facilities are very popular and in most cases the comment was that the demand is so high that most were too small to meet demand. These facilities are not high-cost drivers but do meet a growing demand from an ageing demographic. They are especially popular in colder climates.

The creation of a 'wellness area' close to the new entry with a warm water pool, spa, sauna, and steam room that can cater for a diverse range of programs services and needs (e.g., relaxation, rehabilitation, parent, and child learn to swim, lower impact group classes, etc.). It is assumed that the Archie Graham warm water pool's function would be replaced by these new facilities and services.

The next stage of design development will further explore community expectations.

## **Cost benefit**

A review of the projected performance of the AquaZone development is summarised below and this highlights the significant potential benefits as:

- An increase in annual visits of over 100K per annum or 50%.
- An increase in visits per head of population of 2.9 with a total of 8.6 visits per head of population. This is a 52% increase on current and is 65% higher than the industry benchmark of 5.2 visits per head of population.
- An overall projected net performance improvement of \$532K per annum.

The financial performance associated with a Greenfield development would be materially informed by the site hence it is premature to undertake this analysis.

### **Condition Audit**

As part of the strategy, and in recognising that a redeveloped or new construction is a longer-term proposition, the project also required an assessment of the facilities current condition and to provide advice regarding the likely capital costs required to maintain facility operation in the short to medium term, replacing equipment reaching end of life or overcoming urgent safety issues. An assessment of capital works requirements over a ten-year period for the aquatic components indicates an estimated cost for works of approximately \$3M.

Any of these works should be undertaken in conjunction with an operational risk assessment to ensure that residual risks from unresolved issues are managed and mitigated until major works are undertaken.

### **Project Context and Limitations**

This Aquatic Strategy is a preliminary research document to help determine future aquatic infrastructure provision for the Warrnambool region. Importantly, any reference to costs and timeframes are preliminary only and must be considered together with the status of the project, potential risks and any exclusions highlighted by the Consulting Team. In addition to this, potential future events, which may be unknown at this stage, can also have a material impact on the project direction, costs, and timeframes. Hence an appropriate project governance plan and process is required for ongoing project review and evaluation. This is particularly relevant given the potential costs associated with community aquatic infrastructure provision.

## **FINANCIAL IMPACT**

Council allocated \$160,000 for the development of the report and the project was completed within budget.

The report identifies that urgent investment is needed to keep the outdoor pool operational over the short to medium term.

A funding strategy will need to be developed to raise the significant investment required to deliver any of the longer-term options provided. (\$20 - \$80 million).

The next step is for Council to invest an estimated \$170,000 in the development of a Department of Treasury and Finance compliant Business Case. Given the strong support expressed through the community consultation process for Council to progress this project, and considering the condition of the outdoor pool, Council should seek to fund this through either internal or external opportunities as soon as practical.

## **LEGISLATION / POLICY / COUNCIL PLAN CONTEXT**

### **1 A healthy community**

1.3 Health and wellbeing: Council will take action to improve health, wellbeing, and safety outcomes for Warrnambool's community.

1.5 Recreation, arts, culture, and heritage: Council will support opportunities to participate in a wide range of recreational, arts and cultural programs that promote activity, wellbeing, diversity heritage and which increase community connectedness.

### **4 A connected, inclusive place**

4.3 Stronger neighbourhoods: Council will foster neighbourhood connections and capacity building including the development of inclusive recreational and cultural opportunities.

4.4 Sustainable practices: Council will promote and encourage the implementation of sustainable design across the municipality including the attractiveness, safety, accessibility, and functionality of our built environment.

## **5 An effective Council**

5.8 Regional role and relationships: Council will acknowledge Warrnambool's capability as the regional centre of southwest Victoria through appropriate leadership, advocacy and partnerships that enable greater opportunity for the region

## **TIMING**

n/a

## **COMMUNITY IMPACT / CONSULTATION**

The Aquatic Strategy was made available on Council's website for 6 weeks from Monday 11 December 2023 until Sunday 21 January 2024. During this period, a printed summary of the strategy and concept designs that included a QR Code link to the full report and a brief survey was also made available for review at the Warrnambool Art Gallery, Warrnambool Library and Learning Centre, AquaZone and Council Civic Centre. A link to the report and survey was also promoted through Council's social media platform.

The survey received 189 responses. Of these 142 provided written feedback. All but 3 of these were supportive of the strategy and encouraged Council to progress.

36 respondents supported Options 1 – replacement of the outdoor pool

104 respondents supported Option 2 – Upgrade and enhancement of the current facility

49 respondents supported Option 3 – A new development on a different site.

The preferred concept Option 2 could be delivered in two stages to minimise impact on users and also to spread the financial load.

Stage 1 includes: upgrade of outdoor 50m pool with partial cover, additional change rooms, spectator seating and plant room.

Stage 2 includes: improved access directly off carpark, expanded gym and program rooms, warm water pool with sauna / spa / steam, multi-purpose community space (relocate swim club rooms), amenities upgrade and utility options (subject to further investigation).

## **OFFICERS' DECLARATION OF INTEREST**

Nil

## **CONCLUSION**

The Warrnambool Aquatic Strategy provides information and options to improve and enhance the Aquatic facilities to meet the needs of a growing city and region. The report is just the first step in a critical path to developing a reliable and economically viable service, and to developing a Business Case suitable for Department of Treasury and Finance and funding prospectus which can be used to attract State and Federal funding for this important regional asset.

Community feedback received has been overwhelmingly encouraging for Council to progress this project, and the strong preference is to redevelop, expand and enhance aquatic facilities on the current site.

## **ATTACHMENTS**

1. Aquatic facility - existing site - concept [7.2.1 - 3 pages]
2. Warrnambool Aquatic Strategy Final Report\_-\_ November 2023 8 x o Pyp lj U 2 O PI 6 um Z- TRQ [7.2.2 - 81 pages]
3. Aquatic Strategy summary of preferred options [7.2.3 - 1 page]
4. Aquatic Strategy - written responses ALL [7.2.4 - 11 pages]

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### **7.3. MAV STATE COUNCIL MOTIONS**

#### ***DIRECTORATE : Governance***

#### **PURPOSE:**

***For Council to consider motions for submission to the MAV State Council Meeting on Friday 17 May 2024.***

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#### **EXECUTIVE SUMMARY**

The next Municipal Association of Victoria State Council will occur on Friday 17 May 2024. This presents an opportunity for Warrnambool to submit a motion or motions to State Council for consideration. This would support Council's role as a regional leader and an advocate for our community's' interests.

Issues which Council may submit a motion on are the short stay accommodation levy and state funding for regional airports.

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#### **RECOMMENDATION**

**That Council submit the following motions to the May 2024 meeting of the Municipal Association of Victoria State Council:**

- 1. That the MAV calls on the State Government to guarantee at least 50% of the funds raised by the Short Stay Accommodation Levy will be spent on providing housing in regional Victoria.**
  - 2. That the MAV call on the State Government to establish a funding program for improving infrastructure at airports in regional Victoria.**
- 

#### **BACKGROUND**

The Municipal Association of Victoria (MAV) is the statutory peak body for local governments in Victoria. One of its roles is to advocate to the State Government on issues of concern for the local government sector. The MAV's State Council meets at least twice a year to make decisions about the organisation and to consider motions submitted by member Councils. These submissions usually call on the Victorian Government to act to address a concern.

The MAV Rules 2022 have the following conditions for a State Council motion:

- the submission of the motion or item has already been the subject of a resolution made by that participating member council;
- notice of such motion or item has been given to the Chief Executive Officer not less than 60 calendar days before the meeting;
- the Board considers that the motion or item is of such strategic relevance to the Association or of such significance to local government that it ought to be considered at the meeting; and
- the motion or item is not repetitive in form or substance of a motion or item considered at the most recently held meeting of the State Council.

The next MAV State Council is scheduled to occur on Friday 17 May 2024. Submitting a motion to the MAV State Council is consistent with Council's practice of advocating on behalf of the community and its role as a regional leader for the sector.

## ISSUES

There are a number of potential issues that Council could draft motion to call on the State Government to address. However two that have a specific importance to regional cities such as Warrnambool:

- **Short Stay Accommodation Levy:** The Victorian Government is levying short stay accommodation providers at a rate of 7.5%. Half the properties used for short stay accommodation are located in the regions but the Victorian Government has only committed to spending 25% of the funds raised in regional Victoria.
- **State funding for regional airports:** Currently there is no State funding for airports in Victoria. Without external funding, cities like Warrnambool would have great difficulty ever developing and expanding their airports. A funding program would help to reduce isolation, boost connectivity for regional areas, and improve access to key services like healthcare.

It is proposed that the following motions and rationale be submitted to the MAV to be debated at the upcoming State Council:

### ***Short Stay Accommodation Levy***

#### **Name of Motion**

A greater share of Short Stay Accommodation Levy funds for regional communities

#### **Motion Text**

That the MAV calls on the State Government to guarantee at least 50% of the funds raised by the Short Stay Accommodation Levy will be spent on providing housing in regional Victoria.

#### **Rationale for Motion**

The Victorian State Government released its housing statement last year. This document announced the introduction of a 7.5% Short Stay Levy on short stay accommodation platforms with the proceeds to support Homes Victoria to build and maintain affordable housing across the state. However, the document only commits to 25% of these funds being spent in regional Victoria.

This amounts to a disproportionate transfer of money that would have been spent in regional communities to now fund housing projects in metropolitan Melbourne. The document itself claims that around half of the properties used for short stay accommodation are located in regional Victoria so a 25% guarantee leaves these communities short changed.

The reforms also removed the power for local councils to apply their own charges to short stay accommodation. If the State Government is going to remove a potential funding source for local governments, it is crucial that the funds be returned to the communities proportionately to how they are raised.

## ***Regional Airports***

### **Name of Motion**

State Government Funding for Regional Airport Infrastructure.

### **Motion Text**

That the MAV call on the State Government to establish a funding program for improving infrastructure at airports in regional Victoria.

### **Rationale for Motion**

Regional airports are valued community assets that are often managed and maintained by local government. They support export-oriented agribusiness, assist in medical evacuation and access to healthcare, support bushfire fighting operations, and are gateways to world-renowned tourist destinations.

However, currently regional communities are under serviced by commercial airlines despite there being an interest in establishing more services. The largest barrier to entry for these airlines is that the infrastructure at regional airports is not at the standard required to operate their services. This exacerbates regional disadvantage by further reducing connectivity and access to essential services such as specialist medical care and education.

The Federal Government has a number of funding programs available for regional airports such as the Regional Airports Program and the Regional Aviation Access Program but there is no equivalent programs offered by the State Government. The establishment of a program of this nature will be beneficial for all Victorian Councils by boosting connectivity to and from our regional centers.

Councils in a rate capped environment cannot be expected to be the primary contributors to sorely needed infrastructure improvements for regional airports.

### **CONCLUSION**

This paper has invited Councillors to consider potential motions that Warrnambool City Council may put to the upcoming MAV State Council. It is recommended that submissions are made calling for at least 50% of funds raised by the Short Stay Accommodation Levy to be returned to regional Victoria and for the State Government to establish a funding program for regional airport infrastructure.

### **ATTACHMENTS**

Nil



## **7.4. COUNCIL PLAN ACTIONS 2023 - 2024: OCTOBER - DECEMBER (QUARTER 2)**

### **DIRECTORATE: Corporate Strategies**

#### **PURPOSE:**

***This report provides information on the progress in achieving the actions set down for 2023-2024 as part of the Council Plan and Budget process. This report provides Council and the community with an update in the progress of actions across Councils' functional areas.***

#### **EXECUTIVE SUMMARY**

This report reflects on the progress and achievements of a broad range of actions set out in the Council Plan and Budget for the financial year 2023 –2024.

The actions give a brief insight into the extensive range of works services and projects undertaken by the organisation for the community. Council is progressing well to the achievement of Council Plan Actions.

The actions underpin activities Council undertakes to work toward the vision 2021 - 2025 of “A thriving city at the heart of coast and country”.

The 5 key objectives that support this vision are:

- 1. A healthy community**  
We will be a healthy, inclusive and thriving community with equitable access to services, cultural opportunities and recreational activities.
- 2. A sustainable environment**  
We will protect and strengthen local ecosystems, enhance biodiversity and enable sustainable communities.
- 3. A strong economy**  
We will support a resilient local and self-sustaining regional economy that encourages economic growth and provides increased employment opportunities that attract ongoing investment.
- 4. A connected, inclusive place**  
We will provide high quality places that people value and want to live, work, play and learn in.
- 5. An effective Council**  
We will be recognised as a collaborative Council and a high-performing organisation that enables positive outcomes for Warrnambool's community, environment and economy and for Victoria's Southwest.

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#### **RECOMMENDATION**

**That the Council Plan Actions 2023 – 2024: October – December (Quarter 2), be received.**

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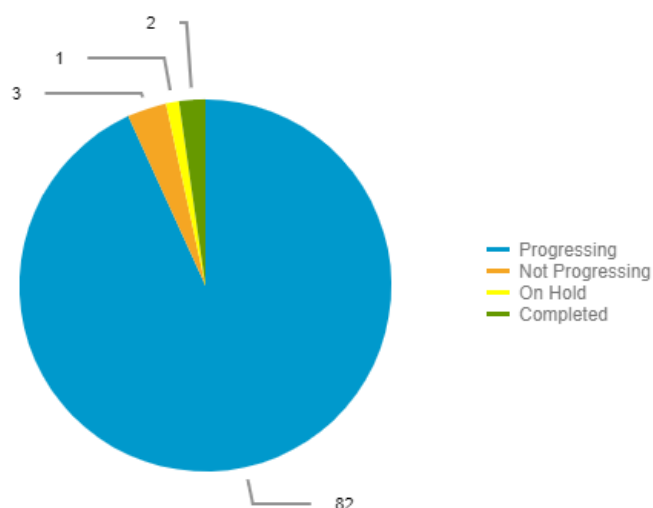
## BACKGROUND

The Warrnambool City Council Plan 2021 – 2025 (Revised 2023) is the key planning and strategic document of the Council and details the strategic objectives for its community over a 4 year period.

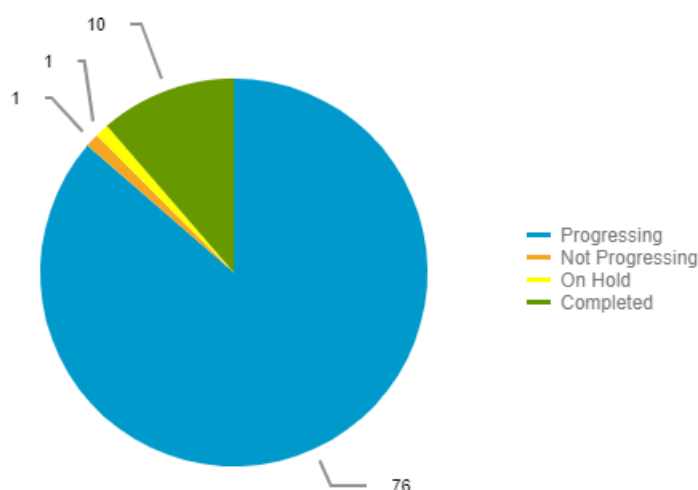
Council is required to set down the Council Plan actions on an annual basis that are to be funded and demonstrate how these actions will contribute to achieving the strategic objectives specified in the Council Plan and Budget.

Council is progressing well to the achievement of Council Plan Actions, with the number of completed actions increasing to 10 for the second quarter of the financial year (up from 2 in the previous), and good progress on remaining actions. Recently completed highlights include increasing participation of indigenous families and individuals in Council programs and services, implementation of new programs regarding mental health in the maternal health service, increasing visitation to positive ageing services, and the preparation of advocacy strategies regarding childcare resourcing,

### Q1 Actions by Category



### Q2 Actions by Category



## ATTACHMENTS

1. Council Plan Actions 2023 - 2024: October - December (Quarter 2) [7.4.1 - 24 pages]

## **7.5. TENDER - SUPPLY AND DELIVERY OF ONE (1) ROAD SWEEPER**

**DIRECTORATE : City Infrastructure**

### **PURPOSE:**

***This report is provided inform Council of the tenders received for the Supply and Delivery of a new Road Sweeper to replace the existing unit, as part of the heavy fleet renewal program. It seeks Council's approval to award the contract to the preferred Tenderer.***

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### **EXECUTIVE SUMMARY**

This tender is to purchase a replacement Road Sweeper as part of Council's Heavy Capital replacement program. The replacement sweeper was included in the 2023/24 financial year heavy plant replacement program.

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### **RECOMMENDATION**

- 1. That Council Award Tender Number VP331786 to Bucher Municipal Pty Ltd for the amount of \$457,275.60 excluding GST.**
  - 2. Accept the Trade in Offer of \$95,500 excluding GST.**
- 

### **BACKGROUND**

As part of Council's Heavy Capital replacement program, the Road Sweeper has been identified for replacement within the 2023/24 financial year program.

Council sought submissions through the MAV Procurement Panel, which facilitates submissions from suppliers Australia wide.

The current Road Sweeper, purchased on 2 November 2016, has provided good service to Council. Due to its age and operational use (14,750 hours of service) it is now operating below its optimum performance and effectiveness and is accumulating additional maintenance costs consistent with a machine of its age and usage.

The tender recommended has been a proven performer with Council and has an excellent record with its after sales service.

An evaluation panel weighed the purchase cost against a range of other criteria, including:

- Performance Capability;
- Vehicle Safety Requirements;
- Spare Parts and Servicing;
- Delivery to Council and Staff Induction;
- Environmental Impact;
- Social Procurement; and
- Local Benefit.

Following the evaluation, it was determined that the recommended Bucher Road Sweeper would provide Council with the best value for money.

Following a detailed assessment process, including operator input, it has been recommended to award the supply tender to Bucher Municipal Pty. Ltd.

## **ISSUES**

### **Legislative Requirements**

This contract must be submitted to Council for a determination due to the recommended contract amount being above the delegated amount of \$300,000 set by Council to enable the Chief Executive to enter into a contract.

### **TENDERS RECEIVED**

Tenders closed on 9 November 2023. A total of 7 tender submissions were received. No late tenders were received.

### **MOST ADVANTAGEOUS TENDER**

The Tender Evaluation Panel ranked Bucher Municipal Pty Ltd (MacDonald Johnston) as the most advantageous tender.

### **FINANCIAL IMPACT**

The recommended replacement is \$457,275 (excluding GST) with a trade in value of \$95,000 (excluding GST).

## **LEGISLATION / POLICY / COUNCIL PLAN CONTEXT**

### **5 An effective Council**

5.3 Customer-focused services: Council will continue to develop a program of Council services that are delivered to the community's satisfaction.

5.4 High-performance culture: Council will foster an organisational culture to support engaged, committed and high-performing staff for the effective delivery of Council's services and programs.

### **TIMING**

The delivery date will be at least 12 months from ordering (February 2025). This will age the current Road Sweeper close to 8.5 years old.

The Road Sweeper generally has a replacement timeframe of 6 to 7 years. This replacement timeframe was established after evaluations of its proposed usage, optimal machine efficiency and effectiveness. Comparison with other municipalities and their changeover timeframes, hours of use before breakdowns would occur were also considered.

### **COMMUNITY IMPACT / CONSULTATION**

This tender does not require community consultation.

### **LEGAL RISK / IMPACT**

The Road Sweeper is a key item of plant in Council's Emergency Response Management Plan.

### **OFFICERS' DECLARATION OF INTEREST**

No officers have declared any conflicts of interest.

## **COLLABORATIVE PROCUREMENT**

Procurement for Council's heavy plant capital program is conducted through the MAV procurement Vendor Panel, considered collaborative procurement.

## **CONCLUSION**

This tender is to purchase a replacement Road Sweeper as part of Council's Heavy Capital replacement program. The preferred Tenderer is Bucher Municipal, determined to be the best value for money following a rigorous evaluation of criteria including performance, safety, and maintenance.

## **ATTACHMENTS**

Nil

## **7.6. PLANNING SCHEME AMENDMENT C214WARR - 19 HORNE ROAD, WARRNAMBOOL**

**DIRECTORATE : City Growth**

### **PURPOSE:**

***This report provides information on the exhibition of Planning Scheme Amendment C214warr, and recommends that Council receive and consider the submission made to Amendment C214warr, adopt the amendment in accordance with officer recommendations, and submit the adopted amendment to the Minister for Planning for approval.***

---

### **EXECUTIVE SUMMARY**

- The amendment proposes to implement part of the Warrnambool Eastern Activity Centre Structure Plan (Mesh, 2016, amended 2020) by rezoning the land at 19 Horne Road, Warrnambool from Farming Zone to the Commercial 2 Zone. The amendment also applies the Design and Development Overlay Schedule 18 and introduces the Development Plan Overlay Schedule 15 to help guide future development of the land. The amendment also includes changes to Clause 11.03-1L-04 and the Schedule to Clause 72.08 to correct an administrative error.
- The Amendment was formally exhibited according to the requirements of Planning and Environment Act 1987 (exhibition ended on 12 February 2024), with four submissions received. Submissions were received from the EPA, DTP (formerly VicRoads), Wannon Water and the CFA which make no objections to the amendment (refer to **Attachment 1**).
- The submissions from the EPA and CFA required further consideration and/or changes to the exhibited documents. These matters are discussed further in the report. The submissions from Wannon Water and Department of Transport and Planning (formerly VicRoads) raised no concerns.
- It is recommended that Council receive and consider the submissions to the Amendment, adopt the Amendment in accordance with officer recommendations, and submit the Amendment to the Minister for Planning for approval.

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### **RECOMMENDATION**

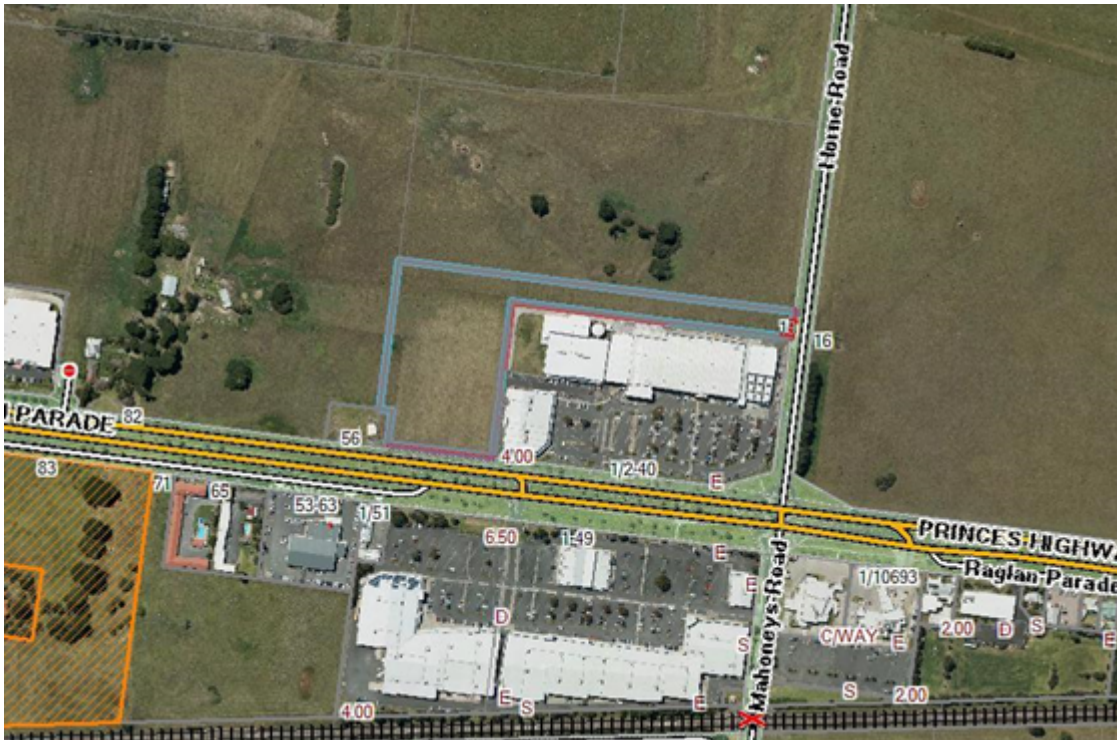
**That Council:**

1. **Adopts Amendment C214warr to the Warrnambool Planning Scheme in accordance with Section 29(1) of the *Planning and Environment Act 1987* with changes.**
  2. **Submits Amendment C214warr to the Minister for Planning for approval in accordance with Section 31(1) of the *Planning and Environment Act 1987*.**
- 

### **BACKGROUND**

Amendment C214warr to the Warrnambool Planning Scheme was prepared by Council at the request of Myers Planning Group (**proponent**) on behalf of 82 Raglan Parade Joint Venture, and seeks to rezone the land at 19 Horne Road, Warrnambool also known as Lot 2 on Plan of Subdivision 510713S (the **Land**) to facilitate use and development of the land for commercial purposes.

The location of the Land is shown in **Figure 1** below.



**Figure 1** - Land affected by this amendment (19 Horne Road, Warrnambool)

The objective of the Amendment is to:

- Rezone the subject site from Farming Zone to the Commercial 2 Zone to facilitate the use and development of the land for commercial purposes as underpinned by the Warrnambool Eastern Activity Centre Structure Plan (WEACSP).

Specifically, the amendment proposes to:

- Rezone the land at 19 Horne Road, Warrnambool also known as Lot 2 on Plan of Subdivision 510713S, from Farming Zone to Commercial 2 Zone.
- Apply the Design and Development Overlay – Schedule 18 to apply built form controls to the site consistent with the character precincts identified in the WEACSP.
- Apply the Development Plan Overlay – Schedule 15 to ensure connectivity between the subject site and future development sites in accordance with the WEACSP.

The farming zoned land within the Eastern Activity Centre Boundary is strategically designated for future rezoning to accommodate a mix of Residential, Mixed Use, Office/Employment, Bulky Goods/Highway Related Uses, and Activity Centre uses.

The proposed zoning map is shown below at Figure 2.



**Figure 2** – Zoning map (Source: Planning Mapping Services, DTP)

On 4<sup>th</sup> September 2023, Council resolved to request authorisation from the Minister for Planning to prepare the planning scheme amendment. The Minister for Planning authorised Council to prepare the amendment on 30<sup>th</sup> October 2023.

The Amendment was placed on public exhibition according to the requirements of Planning and Environment Act 1987 which from 28 November 2023 to 12 February 2024, with four submissions being received (refer to **Attachment 1**). It should be noted that the Amendment was placed on exhibition for longer than the minimum one month period due to the exhibition period including the Christmas / New Year break.

Where submissions have been received to an amendment, Council must either resolve the submission, change the amendment as requested, refer the submission to a Planning Panel, or abandon the amendment.

## ISSUES

Four submissions were received from government agencies, being the EPA, DTP (formerly Vic Roads), Wannon Water and the CFA (Fire Rescue Victoria). (Refer to **Attachment 1**).



The submission received from EPA commented that Council, according to requirements of Ministerial Direction 1, Potentially Contaminated Land (MD1), needs to satisfy itself whether or not the land is potentially contaminated. The Preliminary Site Investigation (PSI) submitted by the proponent, did not identify any current or potentially contaminating land use activities that would constrain use of the site for commercial use. The EPA submission effectively requires Council to satisfy itself that it has considered the matters raised in the submission.

The purpose of Ministerial Direction No 1 Potentially Contaminated Land is to ensure that potentially contaminated land is suitable for a use which is proposed to be allowed under an amendment to a planning scheme and which could be significantly affected by any contamination.

For the purpose of this Direction, 'potentially contaminated land' means land that is, or has been used for:

- Industry
- Mining; or
- Storing chemicals, gas, wastes, or liquid fuel (if not ancillary to another use of the land).

It is considered the amendment does not trigger the requirements of MD1. The proposed rezoning from Farming Zone to Commercial 2 Zone does not allow as-of-right sensitive uses and is not considered to be a high risk. A Preliminary Site Investigation was carried out which concluded that the site is considered to have a low potential for contamination and that the risk to human health and environment associated with potential contamination is low. The Commercial 2 Zone does allow consideration of some sensitive uses with a permit, therefore it is intended to include a requirement for further environmental testing within the DPO schedule should a sensitive use be proposed. It is considered that Council can be satisfied that the land is suitable for rezoning.

The CFA submission requested further information on how the proposal addresses the requirements for Clause 13.02-1S Bushfire Planning, as the site is located within a Bushfire Prone Area. Particular reference is made to mitigating any bushfire hazard to the north of the site, which is currently open grasslands. The CFA suggested including bushfire protection measures in the drafting of the DPO schedule. Consequently, the Explanatory Report and Schedule 15 to the DPO have been revised accordingly to meet the requirements for the bushfire policy. Additionally, a Bushfire Management Statement was prepared, encompassing a Bushfire Hazard Landscape Assessment and a Bushfire Hazard Site Assessment, addressing vegetation, topography, defensible space and construction standards. The response to the CFA's recommendations and suggestions was then submitted, and, subject to these changes, the CFA are comfortable that the amendment now responds positively to the bushfire policy at Clause 13.02-1S. It is considered that Council can be satisfied that the CFA's submission is resolved. A copy of the CFA's response is included as **Attachment 2**.

The submissions from Wannon Water and DTP (formerly Vic Roads) also made no objections to the rezoning and their comments address issues that will be dealt with at the time of future referrals at the development stage.

The proposed amendment is deemed appropriate in accordance with the Warrnambool Strategic Framework Plan (Clause 02.04). It effectively facilitates the expansion of the Eastern Activity Centre, and reinforces its role within the Warrnambool Activity Centre hierarchy at Clause 11.03-1L-01 of the Planning Scheme.

Having regard to the justifications above, it is considered that Council has satisfied itself that the land is suitable for the intended rezoning and the comments provided in the referral responses are resolved through the updated Explanatory Report and DPO schedule (these changes are shown in track change versions in **Attachments 3 and 4**). It is recommended that the Amendment be adopted with these changes and forwarded to the Minister for Planning for approval.

## **FINANCIAL IMPACT**

Costs associated with the preparation of Amendment C214warr can be met within the 2023/24 City Strategy and Development Budget and all statutory fees will be paid by the proponent.

## **LEGISLATION / POLICY / COUNCIL PLAN CONTEXT**

### **3 A strong economy**

3.1 Build on competitive strengths: Council will support initiatives that foster ongoing development and investment in the industries which underpin Warrnambool's economic strengths and comparative advantages

3.2 Emerging industries: Council will encourage emerging industry sectors that contribute to Warrnambool's economic growth and diversity.

### **4 A connected, inclusive place**

4.1 Effective planning: Council will ensure its planning acknowledges the unique character and attributes of local places and that that supports social connection, equitable access, appropriate housing and sustainable population growth.

### **5 An effective Council**

5.1 Leadership and governance: Council will be a high-functioning team committed to respectful relationships, collaboration and ongoing engagement. It will provide strong, effective leadership, sound governance and informed decision-making

## **TIMING**

Once Council adopts the Amendment, Council must submit the Amendment to the Minister for Planning within 10 business days of the date the amendment was adopted. A flow chart showing the current steps in the process is attached (**Attachment 5**).

## **COMMUNITY IMPACT / CONSULTATION**

Public exhibition of the amendment was undertaken in accordance with the requirements of the *Planning and Environment Act 1987*. This included written notification to all adjoining landowners, relevant government agencies and Prescribed Ministers. Notice was also placed in the Warrnambool Standard and in the Government Gazette. Amendment documentation was also available on Council's website.

## **LEGAL RISK / IMPACT**

Risk is managed through implementing the provisions of the *Planning and Environment Act 1987*.

## **OFFICERS' DECLARATION OF INTEREST**

None declared

## **COLLABORATIVE PROCUREMENT**

Not applicable

## **CONCLUSION**

The planning scheme amendment to rezone the land at 19 Horne Road, Warrnambool, from Farming Zone to Commercial 2 Zone is necessary to facilitate future development of the land. The rezoning is consistent with the Eastern Activity Centre Structure Plan, and supports the expansion of the Eastern Activity Centre and reinforces its role within the Warrnambool activity centre hierarchy. It is recommended that Council adopt the Amendment in accordance with officer recommendations, and submit the Amendment to the Minister for Planning for approval

## **ATTACHMENTS**

1. Attachment 1 [7.6.1 - 5 pages]
2. C 214 warr CFA response [7.6.2 - 1 page]
3. Warrnambool C214warr Explanatory Report 22 Feb 2024 Myers Planning [7.6.3 - 11 pages]
4. Draft Ordinance 43 04sDPO15 Myers Planning 22Feb 2024 [7.6.4 - 4 pages]
5. Planning scheme amendment flowchart [7.6.5 - 1 page]

## **7.7. DP2022-0003.01 - APPLICATION TO AMEND A DEVELOPMENT PLAN - 140-150 BOTANIC ROAD, AND 13 AND 15 CRAWLEY STREET (EMMANUEL COLLEGE)**

**DIRECTORATE : City Growth**

### **PURPOSE:**

***This report summarises a planning assessment conducted in relation to an amended Development for Emmanuel College, which describes the implementation of a master plan for an existing education facility in relation to 140-150 Botanic Road and 13 and 15 Crawley Street, and recommends that Council approve the amended plan.***

### **EXECUTIVE SUMMARY**

- Council has received an amended Development Plan prepared by Myers Planning & Associates for land situated north of Raglan Parade which is currently being used as a secondary school.
- The site has an area of approximately 10.4 hectares and is within the General Residential zone, which generally anticipates residential use and development but allows for other appropriate uses, where the existing education use is long standing.
- The amended plan remains identical relating to all land in the southern portion of the site. The amendments relate to two main changes involving a formalised car park fronting Crawley Street.
- The plan is generally consistent with the Development Plan Overlay requirements and relevant provisions of the Warrnambool Planning Scheme, and is therefore appropriate to endorse.

### **RECOMMENDATION**

**That having considered all the matters normally required under Section 60 of the Act for planning applications, Council should approve the development plan under the relevant provisions of the Warrnambool Planning Scheme in respect of the land described as Lot 1 on PS 327562 and Lot 2 PS619541, known as 140-150 Botanic Road, WARRNAMBOOL VIC 3280 and Lot 2 PS724625 and Lot 65 LP59001, known as 13 and 15 Crawley Street, WARRNAMBOOL VIC 3280, which seeks to facilitate the implementation of a master plan for an existing education facility.**

### **BACKGROUND**

The role of the Development Plan is to provide direction on the form and layout of future development of the land. The proposal seeks approval for an amended Development Plan which would facilitate the implementation of a master plan to guide future development of an Education Facility. Specifically, Emmanuel College has been operating with facilities and students in disparate locations, and has undergone a recent masterplanning exercise to explore the possibility of integrating facilities on one single 7-12 campus. The main development features of this plan would include the development of the 'Year 9 Centre' on the adjoining land on 13 and 15 Crawley (2200m<sup>2</sup> of total space with 10 classrooms and gathering spaces), a new teaching wing on the existing Goold Campus, and a new 2-storey senior learning and arts centre. An original master plan was prepared in 2012 and approved as a Development Plan which allowed oversight of the future intentions of the school for their needs at the time. An amended plan was then approved in 2023 that acts as an amendment to that document in an updated format.

Construction of the Year 9 building specifically has since been approved via a permit granted at the direction of the State Government, where construction activities are underway.

**Figure 1: Approved amended Development Plan (source: endorsed under DP2022-0003)**



In the previously approved plan, access was intended via Crawley Street, but described in the associated traffic assessment as for service vehicles only, where the Year 9 building did not formally front Crawley Street, and was in fact separated via landscaping. The current proposal seeks to include the recently acquired 15 Crawley Street within the master plan area, and develop the frontage onto Crawley as a parking lot. Some landscaping elements continue to be proposed. To support the application and revised master plans, the applicant has also provided:

- A revised landscape plan (Baldasso Cortese, 2023)
- A revised traffic impact assessment (T&TS, 2023)
- A revised stormwater management strategy (CSE Group, 2023)

**Figure 2: Snip of 'master plan' showing amendments in question (source: applicant submission)**



The development plan generally seeks to meet future demands for the College in an organised and predictable way. In addition to the proposal of new and renewed spaces, the intent of the plan is to update the understanding of association infrastructure, stormwater, traffic, and amenity impacts.

Landscaping improvements include an enhanced soccer pitch with the potential for a synthetic surface, informal parkland spaces with meandering trees, upgraded hardcourts, a canteen courtyard, and a 'Village Green' as a central point of focus

## **ASSESSMENT**

The amended plan remains identical relating to all land in the southern portion of the site. The amendments relate to two main changes:

- 1) The area at 13 Crawley was previously shown as primarily landscaped, with a rear access onto the street which was described as being used for maintenance and service vehicles only. The area is now shown as a formal parking lot supporting the Year 9 building, inferring that vehicle access onto Crawley would be regular.
- 2) The area at 15 Crawley did not previously form part of the Development Plan, and it is now included and shown as a formal parking area intended for staff of the Year 9 building. The total number of spaces between the two areas is seventeen (17).

In relation to traffic impacts, as the road width is consistent with an 'Access Street', current capacity is ~2500 vehicles per day (vpd). Current use is calculated at approximately 616vpd, and the additional 17 spaces proposed are assumed to generate in the vicinity of 68 additional trips, for a combined total of 1292vpd. The road therefore has adequate capacity.

Additionally, the marginal impact of stormwater flows has been accounted for in the updated plan, and the allowance for retention and treatment for post development flows is adequate.

The plan is generally consistent with the Development Plan Overlay requirements and relevant provisions of the Warrnambool Planning Scheme, and is therefore appropriate to endorse. If the amended Development Plan is endorsed, the associated permit relating to the Year 9 Building (which has been issued at the direction of the Minister for Planning) can be amended.

A copy of the delegate report is included as **Attachment 1**.

## **FINANCIAL IMPACT**

Costs associated with the review and assessment of the Development Plan have been included in the 2023/2024 City Strategy and Development Budget.

## **LEGISLATION / POLICY / COUNCIL PLAN CONTEXT**

### **1 A healthy community**

1.6 Community learning pathways: Council will support and encourage lifelong learning that helps build community resilience and preparedness for change.

### **4 A connected, inclusive place**

4.1 Effective planning: Council will ensure its planning acknowledges the unique character and attributes of local places and that that supports social connection, equitable access, appropriate housing and sustainable population growth.

## **TIMING**

In accordance with the Planning and Environment Act 1987, however there are no statutory timelines in relation to development plans.

## **COMMUNITY IMPACT / CONSULTATION**

All documentation forming part of the Development Plan (DP) has been subject to referrals, and a period of public exhibition. Exhibition of the DP is a non-statutory requirement to enable Council to make an informed decision on the future development of the site. No submissions were received.

## **LEGAL RISK / IMPACT**

The Plan has been processed and assessed in accordance with the requirements of the Warrnambool Planning Scheme and the Planning and Environment Act 1987. The applicant has an avenue of appeal should Council refuse endorsement of the Plan.

## **OFFICERS' DECLARATION OF INTEREST**

None.

## **COLLABORATIVE PROCUREMENT**

Not applicable.

## **CONCLUSION**

The role of the Development Plan is to provide direction on the form and layout of future development of the land. The current plan provides an appropriate direction and description of the future form of development on the land. A separate permit relating to the Year 9 Building has been issued at the direction of the Minister for Planning, where that permit will also require amendment separate to this process.

## **ATTACHMENTS**

1. D P 2022-0003.01 - delegate report - 140-150 Botanic Road and 13 and 15 Crawley Street [7.7.1 - 12 pages]
2. Cover Letter - Revised Emmanuel College Developmen [7.7.2 - 3 pages]
3. MP Emmanuel College Master Plan and Report Rev 06\_ [7.7.3 - 40 pages]



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## **7.8. INFORMAL MEETINGS OF COUNCIL REPORTS**

### **DIRECTORATE : Executive Services**

#### **PURPOSE**

*The purpose of this report is to provide Council with copies of Informal Meetings of Council (previously known as “Assembly of Councillor Records”) as previously required under section 80A(2) of the Local Government Act 1989.*

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#### **BACKGROUND INFORMATION**

Section 80A(2) of the Local Government Act 1989 required the record of an Assembly of Councillors to be reported at an ordinary Council meeting.

Assembly of Councillor Records are no longer a requirement in the Local Government Act 2020 as of 24 October 2020. However, under Council’s Governance Rules, a summary of the matters discussed at the meeting are required to be tabled at the next convenient Council meeting and recorded in the minutes of that Council meeting.

#### **REPORT**

The record of the following Informal Meetings of Council are enclosed:-

1. Monday 12 February 2024 – refer **Attachment 1**.
2. Monday 19 February 2024 – refer **Attachment 2**.
3. Monday 26 February 2024 – refer **Attachment 3**.

#### **ATTACHMENTS**

1. Assembly of Councillors Record 12 February 2024 [7.8.1 - 2 pages]
2. Assembly of Councillors Record 19 February 2024 [7.8.2 - 1 page]
3. Assembly of Councillors Record 26 February 2024 [7.8.3 - 2 pages]

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#### **RECOMMENDATION**

**That the record of the Informal Meetings of Council held on 12, 19 and 26 February 2024 be received.**

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## **7.9. MAYORAL & CHIEF EXECUTIVE OFFICER COUNCIL ACTIVITIES - SUMMARY REPORT**

### **DIRECTORATE : Executive Services**

#### **PURPOSE**

***This report summarises Mayoral and Chief Executive Officer Council activities since the last Ordinary Meeting which particularly relate to key social, economic and environmental issues of direct relevance to the Warrnambool community.***

#### **REPORT**

<b>Date</b>	<b>Location</b>	<b>Function</b>
30 January 2024	Warrnambool	Mayor and Chief Executive Officer – meeting with Jacinta Ermacora MP, Member for Western Victoria.
2 February 2024	Hamilton	Mayor and Chief Executive Officer – Roundtable meeting with South West Mayors and CEO's with Senator the Hon, Bridget McKenzie and Dan Tehan MP.
3 February 2024	Warrnambool	Mayor – Attended the official ribbon cutting for the opening of Horseland new premises.
	Warrnambool	Cr Ziegeler attended the presentations for the finish of the Melbourne to Warrnambool Cycling Race.
	Warrnambool	Mayor – Attended the Legends of Cycling Dinner.
4 February 2024	Warrnambool	Deputy Mayor attended the Women's race presentations as part of the Melbourne to Warrnambool cycling classic.
8 February 2024	Virtual	Mayor and Deputy Mayor – Great South Coast Barwon MAV Regional Meeting.
10 February 2024	Warrnambool	Mayor – Attended the Warrnambool Legacy Club Inc 76th Annual Handover Dinner.
12 February 2024	Virtual	Mayor – Regional Cities Victoria Mayor's meeting
15 February 2024	Warrnambool	Mayor and Chief Executive Officer – Hosted the visit to Warrnambool of Her Excellency Professor the Honourable Margaret Gardner AC, Governor of Victoria.
	Melbourne	Deputy Mayor and Director City Infrastructure – Attended Regional Cities Victoria meeting.
16 February 2024	Warrnambool	Mayor and Chief Executive Officer – Hosted the visit to Warrnambool of Her Excellency Professor the Honourable Margaret Gardner AC, Governor of Victoria
17 February 2024	Warrnambool	Deputy Mayor attended the Relay for Life event.

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21 – 23 February 2024	Melbourne	Chief Executive Officer – Attended Local Government Chief Officers Group conference.
24 & 25 February 2024	Warrnambool	Mayor – Attended the Portuguese Festival activities.
27 February 2024	Warrnambool	Mayor – Attended the quarterly meeting with Eastern Maar Aboriginal Co-operative.
28 February 2024	Port Fairy	Chief Executive Officer – Great South Coast Regional Partnership meeting.
29 February 2024	Warrnambool	Deputy Mayor – Attended Emmanuel College 2024 Opening School Mass.
1 March 2024	Warrnambool	Mayor and Chief Executive Officer – South West Victoria Alliance Board meeting.

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## **RECOMMENDATION**

**That the Mayoral and Chief Executive Officer Council Activities – Summary Report be received.**

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## **8. NOTICE OF MOTION**

No Notices of Motion have been received.

## **9. GENERAL BUSINESS**

## **10. URGENT BUSINESS**

## **11. SUSPENSION OF STANDING ORDERS**

### **11.1. RESOLUTION TO SUSPEND STANDING ORDERS**

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## **RECOMMENDATION**

**That standing orders be suspended to allow members of the public gallery to depart.**

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### **11.2. RESOLUTION TO RESUME STANDING ORDERS**

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## **RECOMMENDATION**

**That standing orders be resumed.**

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### **11.3. RESOLUTION TO CLOSE MEETING**

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#### **RECOMMENDATION**

That in accordance with Section 66(2)(a) of the *Local Government Act 2020*, the meeting be closed to members of the public to consider items containing confidential personal information.

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### **12. SECTION 66 (IN-CAMERA) - CONFIDENTIAL ITEMS**

#### **12.1. SECTION 66 (IN-CAMERA) - CONFIDENTIAL ITEMS**

12.1 Minutes In-Camera Meeting of Council - 4 December 2023

12.2 Minutes CEO Employment Matters Advisory Committee 12 February 2024

### **13. RESOLUTION TO RE-OPEN MEETING**

#### **13.1. RESOLUTION TO RE-OPEN MEETING**

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#### **RECOMMENDATION**

That the meeting be re-opened to members of the public.

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### **14. CLOSE OF MEETING**