

# COVID-19 Facility Plan



Revised: 1/3/2021

Next Review Due: 1/7/2021

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## 1. Purpose:

The purpose of this plan is to outline actions and procedures to minimise risks relating to the COVID-19 pandemic at the Warrnambool and Val Bertrand Stadiums.

Council recognises that continuing engagement with all users at the Stadiums is necessary to ensure risk mitigation efforts are effectively delivered and are consistently applied.

Council will alter and amend actions and procedures at the Warrnambool Stadium immediately to ensure compliance with current COVID restrictions as directed by the State Government of Victoria. The Stadium Service Manager will review and amend this plan as required.

## 2. Staff, volunteers and contractors:

All Council staff whom work at the facility will be familiarised with the Safe Work Method Statement: COVID-19 Precautions for Warrnambool Stadium.

Council staff are to be rostered to supervise the facility during peak/high activity periods and when groups unfamiliar with the facility visit. Staff will actively engage with users encouraging social distancing and safe use of the facilities.

### For Sports User Groups and Associations:

- All staff and volunteers should complete and abide by the requirements of their sports Return to Play Plans to facilitate the safety of their participants and officials.

## 3. Facility Access:

All activity will need to be booked through the Stadium Manager including sports, training, school groups, attendance of maintenance crews/contractors and meetings. Access to general public or small groups for “casual shooting” will likely be reintroduced at some point after reopening however the priority will be to safely re-establish pre booked sports activity at the Stadiums.

Notices at Stadium entrance and throughout the facility will direct users to:

- Practice good hygiene.
- Observe social distancing.
- Register individual attendance.
- Follow any other safety advice as directed by staff.

Facilities will be closed and furniture removed to reduce “touch point” risk and congestion within high traffic areas.

Doors throughout the Stadium will be chocked open to negate the need to touch these surfaces.

## 3. Facility Access continued:

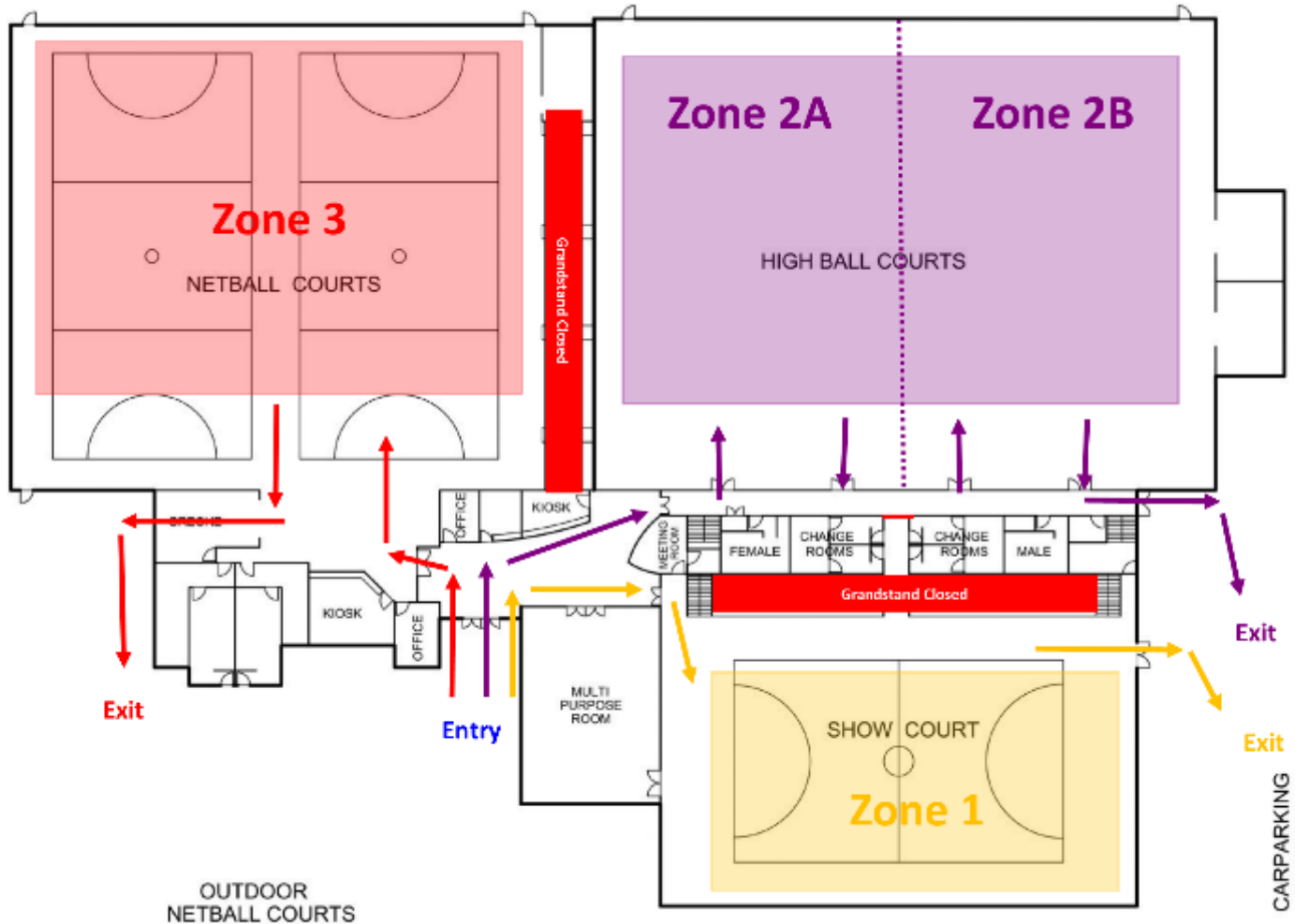
Users will be encourage to attend for their sports activity and then promptly leave when their activity concludes.

When expected attendance levels risk crossover between groups arriving and departing the facility alternate entry and exists may be implemented to enable one way movement through the Stadiums (see facility map next page).

### For Sports User Groups and Associations:

- Sports should schedule activities to avoid crowding, limit need for and duration of “off court” interactions between 2 or more people. Interactions between administrators and officials should also observe safe social distancing.
- Sports need to include accurate attendance projections when booking facilities to aid in compliance with capacity restrictions.
- Sports will need to communicate any attendance restrictions to participants prior to their sports activity.

# 3. Facility Access continued:



# 3. Facility Access continued:

Access plan for outdoor courts:





## 4. Social distancing:

Floor, wall and bench notices will highlight the need to practice safe social distancing throughout the facility.

Office spaces will have notices outlining staff/volunteers permitted to enter. Notices on entering smaller spaces such as toilets, change rooms and offices will alert users to observe safe social distancing and avoid exceeding safe capacities for these spaces.

### **For Sports User Groups and Associations:**

- Sports should schedule activities to avoid crowding, limit need for and duration of “off court” interactions between 2 or more people

## 5. Cleaning & sanitising:

Both Stadiums will be cleaned and sanitised prior to afternoon sports activity commencing each weekday. Additional cleaning will be scheduled as the frequency of sports activity and the number of people visiting the Stadiums increases.

Hand sanitiser stations will be available throughout the facility.

Spray sanitiser and paper towel will be available at all score benches for users to wipe down player benches and other shared equipment after each game.

### For Sports User Groups and Associations:

- Sports should undertake equipment cleaning/sanitising as per their Return to Play Plan.
- Sports will be required to utilise the sanitising kit provided to spray and wipe down all score benches and player benches and other shared equipment after each game.
- Sports Associations will be responsible for the safe use, cleaning and sanitising of their exclusive office spaces and store rooms.

## 6. Food and catering:

The kiosks and vending machine at the Stadiums will remain closed until sports activity has been safely re-established. Once reopened signage and stickers will be in place to encourage safe social distancing.

Participants and officials will be discouraged from bringing and consuming food in the Stadiums.

Participants should be encouraged to bring a full personal drink bottle to their sports activity as access to the drink fountain at the front of the Stadium will be limited with one way movement into the various zones/courts.

### **For Sports User Groups and Associations:**

- Sports should promote the need for participants to bring a full personal drink bottle with them.

## 7. Contact tracing requirements:

The names and phone numbers of all staff, contractors, volunteers and public who attend the Stadiums each day is to be collected and retained to enable contact tracing by the DHHS. It is a government requirement to keep these confidential records for 28 days and make them available to the Victorian Department of Health and Human Services should they request them.

A notice displaying the below text will be displayed at the Stadiums entrance:

*The name and telephone number of each patron and visitor to our venue is being collected for the purpose of contact tracing in the event of a suspected coronavirus (COVID-19) case at this venue. All details will be recorded and kept for a minimum of 28 days from the date stated on top of this page. Your information will not be released to the public or shared with any third party except the Victorian Department of Health and Human Services, who will use it to contact people who may have been exposed to coronavirus (COVID-19). The information collected will be destroyed after 28 days.*

*Please also consider downloading the COVIDSafe app to help us protect you, your friends and family.*

## 7. Contact tracing requirements continued:

All sports associations will need to collect name and contact information for all participants and officials each time they visit the Stadium if they are unable to register their visit through the Stadium's Visitance System.

Teachers will register school groups on arrival and maintain an accurate class role.

Warrnambool Stadium has adopted the Visitance system where by visitors to the Stadiums will be ask to scan a QR code to then record their contact information on entering the facility and scan the QR code again on departure.

Capacity restrictions may restrict the number of parents and spectators who are able to attend the Stadiums. All spectators must also register their attendance through the Visitance System.

### **For Sports User Groups and Associations:**

- All sports associations will need to collect name and contact information for all participants and officials each time they visit the Stadium if they are unable to register with Visitance.