

WARRNAMBOOL REGIONAL AIRPORT REFERENCE GROUP (WARG) MINUTES

Date:	Monday 24 June.	Time: 10.30 am.	Location: Airport Aero Club.
Meeting Objective:	Discussion & Advise on Airport Operations and Development, Security, and Emergency Management.		
Attendees:	Stephen Lucas (Chairman) Cr Robert Anderson (Warrnambool City) Cr Jim Doukas (Moyne Shire) Ken Veal, Janelle Wight, Errol Stewart, Chris Daffy, Troy Bentley.		
WCC Staff in attendance:	Ben Storey (Manager Facilities & Projects) Terry O'Sullivan (Airport Reporting Officer, ARO)		
For Information:	Shane Robe (ARO)		
Apologies:	John Stuart, Kevin Hickey (ARO/Groundsman) Scott Cavanagh (Director City Infrastructure) Andrew Paton (Director City Growth)		

No	Discussion	Who	Action
1.	Welcome & Apologies.	Chair.	
2.	Declaration of conflict of interest.	All.	S Lucas – Hangar Owner / Aero Club. K Veal - Hangar Owner / Aero Club. E Stewart - Hangar Owner / Aero Club. J Martin – Warrnambool Aviation. T Bentley – Air Apply. C Daffy – Midfield Group.
3.	Confirmation of minutes of Meeting 30 October 2017.		Moved: E Stewart. Seconded: J Martin. Carried:
4.	Business arising from the Minutes.		Nil.
5	Budget / Funding. 5.1. Capitol. 5.2. Minor Works. 5.3. Recurrent.		No funding for Major Capitol Works 2019/2020. Minor works 2019/2020 – Extend Gravel Aircraft Parking area, Tree removal / lopping as part of OLS, Fencing, and tree planting. Requires Council endorsement. Slight increase in recurrent for 2019/2020.

	<p>5.4. Moyne Shire Contribution.</p> <p>5.5. Fees & Charges.</p>		<p>Annual contribution around \$31,500.00.</p> <p>Fee structure to be developed and circulated for review / comment.</p> <p>Need to be mindful not to discourage use of Airport.</p> <p>Drop in fuel sales (Avgas) has the potential to lose this facility. Janelle quoted use of 90,000 litres typically, below 100,000 litres non-profitable for Air BP.</p>
<p>6.</p>	<p>Airport Development.</p> <p>The Committee and Airport Operations Staff have previously agreed that the highest works priority for the Airport is the construction of 7,300 m² additional Apron area to expand the main apron and upgrade secondary taxiway to Code C to improve aircraft flow on and off the main Apron which includes removal / relocation of Hangar 16.</p> <p>Apron congestion is a real concern at peak times.</p>		<p>Group reiterated it view that these works are the highest priority.</p> <p>A Plan of proposed works to be circulated to Group Members.</p> <p>A construction Plan is required along with costing to be ready to submit for external funding at the appropriate time.</p> <p>Questioned why Hangar 16 still on site and not paying rental which is unfair to others on site.</p> <p>Hangar infringes transitional surface.</p> <p>Moved: J Doukas. Seconded: J Martin.</p> <p>“That Hangar 16 be removed as a matter of urgency”</p> <p>Carried.</p>

<p>7.</p>	<p>Aviation Business Park.</p> <p>7.1. 2 Hangars being constructed.</p> <p>7.2. Economic Development Officers continue to field enquiries regarding construction of Hangars.</p> <p>7.3. The economic development aspect of the Airport is covered in a broader Economic Development Advisory Group.</p>		<p>Noted by Group.</p>
<p>8.</p>	<p>Sharp RPT.</p> <p>Ceasing RPT service 30 June.</p>		<p>Unfortunate loss, appears that Toll Freight will be done by road.</p> <p>With no RPT Warrnambool Aviation Staff will not be required for passenger check in AM & PM.</p> <p>Moved: J Doukas. Seconded: E Stewart.</p> <p>“That the current daily Airport Serviceability Inspection regime continues post 30 June”</p> <p>Carried.</p> <p>To attract a larger RPT Operator the Airport needs to strengthen and lengthen the main Runway.</p> <p>Scenario 3 from GHD Report 2010, to cater for SAAB340 (35 seat) and Dash8-300 (50 seat) Aircraft, estimated costs in vicinity of \$9 Million to strengthen existing runway and extend 300 metres to the west.</p> <p>Need plan and costing to be ready to submit for external funding.</p>

9.	HEMS4. 10 Year anniversary 26 June.		Base open to Public Sunday 30 June, 9.00 to 11.00am.	
10.	Off Shore operations.		Envisaged there will be significant increase if operations.	
11.	Operational items for information. 11.1. Manual of Standards, MOS, for Airports. 11.2. CASA Audit undertaken 3-5 September 2018. 11.3. Safety Inspection 11-13 December 2018. 11.4. Airport Duties and Maintenance Tender. 11.5. OLS Survey scheduled for last week in June. 11.6. CFA/DEWLP Fire Bomber Facility.	Terry O'Sullivan.	Noted by Group.	
12.	Aero Club.		Club working through Lease and finalising plans / costing for upgrade.	
13.	Drag Race Facility / Events.		Continue discussions with Club regarding events and longer term plans. A stand alone facility is required. Old / decommissioned Runway 13/75 may be an option. The Airports primary function is Aviation. Drag Club need to bring a proposal to Council.	

14.	Airport Emergency Management.		Noted by Group. Continue with current status.
15.	Airport Security Committee. With cessation of Sharp RPT no mandatory requirement.		Noted by Group, preference to continue with current status. This needs to be taken to Council.
16.	Australian Airports Association (AAA) 16.1. Victorian Division Meeting to be held in Melbourne 7 August. 16.2. National Conference is at Gold Coast in 19-22 November. 16.3. AAA have flagged to have a Meeting in Warrnambool in 2020.		Noted by Group.
17.	General Business.	All.	Greenhills Lane Communications Tower, Winslow, has been published with Air Services. Additional 35 metre tower proposed for Bushfield Recreation Reserve.
18.	Next Meeting.	Chair.	Monday 16 September.
19.	Close of Meeting.	Chair.	Meeting closed at 11.37am.