



WARRNAMBOOL AIRPORT REFERENCE GROUP	Approval Date:	
	Review Date:	
Responsible Officer: Director City Infrastructure	Expiry Date:	

1. PURPOSE OF COMMITTEE

The Airport Reference Group will provide feedback to Council and comment on issues related to the Operation, Development, Security, and Emergency Management of the Warrnambool Airport.

2. OBJECTIVES OF COMMITTEE

The Airport Reference Group will provide advice to Council on:

- Current issues or trends relating to the Warrnambool Airport.
- Comments on applications for use and development as required by Council.
- Specific projects or studies in relation to the Warrnambool Airport, if required by Council.
- Airport security and emergency management in relation to Warrnambool Airport operations.
- Airport maintenance and operation.
- Other matters as required by Council when listed in the meeting agenda

3. MEMBERSHIP

Membership of the Airport Reference Group will be determined based on the group's focus. Members will generally be selected based on their level of expertise or experience in an area of relevant interest.

Membership of the group is made up of both Council and community members and will be reviewed following a Council election.

The group will consist of up to 6 community members, a Councillor from the Warrnambool City Council, Director City Infrastructure, Manager Projects and Facilities, and a representative from Moyne Shire Council.

An Officer appointed by Council as the Airport Reporting Officer will act as the secretariat to the Airport Reference Group.

4. APPOINTMENT OF CHAIR

The chairperson of the group will be elected at the first meeting each year.

5. MEETING TIME AND FREQUENCY

The Airport Reference Group will meet quarterly.

6. AUTHORITY OF THE GROUP

It is not intended that the Acrodrome Reference Group be required to form any consensus view, or vote on a recommendation. The purpose of the group is to provide feedback to Council on issues as they arise.

It is possible and likely that the various members will provide differing viewpoints to Council for consideration.