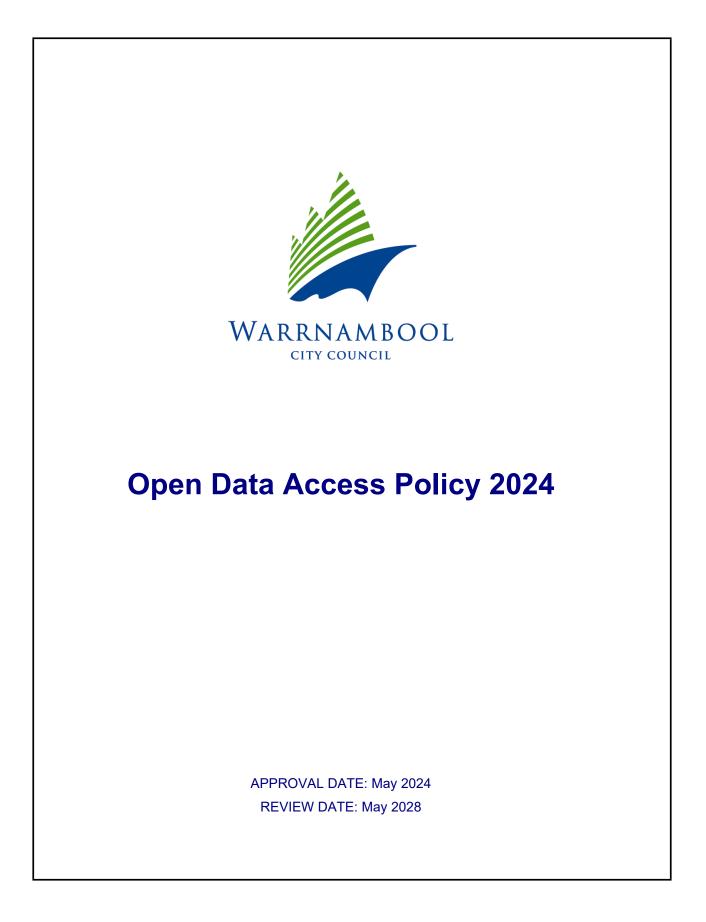
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DOCUMENT CONTROL

| Document Title: | Open Data Access Policy |
|----------------------|-------------------------|
| Policy Type: | Council |
| Responsible Branch: | Governance |
| Responsible Officer: | Manager Governance |
| Document Status: | Draft |
| Approved By: | Council |
| Approved Date: | May 2024 |
| Review Date: | May 2028 |





1. INTRODUCTION

1.1. Purpose

This policy provides direction on the release, licensing, and management of Council data so that it can be used and reused by the community and businesses.

1.2. Scope

This policy applies to Warrnambool City data. Warrnambool City data refers to datasets and databases owned and held by the Council and stored in formats including hardcopy, electronic (digital), audio, video, image, graphical, cartographic, physical sample, textual, geospatial or numerical form. This policy does not apply to software.

1.3. Definitions

| Term | Definition | |
|------------------|---|--|
| Data & Datasets | Any information held in digital or hardcopy format | |
| Flexible licence | When datasets are made available, they need to be done so under licence, to the extent they are protected by copyright Public sector datasets should be released under terms allowing flexible public re-use without further permission. Applying Creative Commons (CC) licensing is the recommended way to achieve this. The default licence is CC-BY 4.0 as it is the least restrictive licence for datasets released under the Policy. | |

2. POLICY STATEMENT

Warrnambool City Council recognises the benefits from and encourages the availability of government data for the public good.

Policy Detail

The policy of the Warrnambool City Council is to, consistent with the requirements of this policy, make available its data in an open exchange format:

- To enable public access to government data to support research and education, promote innovation, support improvements in productivity and stimulate growth in the Victorian economy.
- To enhance sharing of, and access to, information-rich resources to support evidencebased decision making in the public sector.

Principles

These principles are based on a presumption of data openness, where default position is to release data unless there is a clear need to restrict or preclude access for reasons of privacy, security or other relevant considerations:

- Council data will be made available unless access is restricted for reasons of privacy, public safety, security and law enforcement, public health, and compliance with the law.
- Council data will be made available under flexible licences.



Responsible Branch: Governance | Approved Date: May 2024 | Review Date: May 2028

OPEN DATA ACCESS POLICY



- With limited exceptions, Council data will be made available at no or minimal cost.
- Council data will be easy to find (discoverable) and accessible in formats that promote its reuse.

Availability

Each data set will be assessed by the Manager Governance and Manager Information Services for appropriateness and compliance with Council policy prior to release.

Before making a decision the Manager Governance and Manager Information will:

- Conduct a risk assessment of the data in accordance with Council's Risk Management policy, in consultation with the Manager Organisation Development where necessary.
- Consult with the Director who has responsibility for the data.
- Consider the accuracy, reliability, and integrity of the data.
- Ensure that the data does not include any data or information that would not be suitable for release in line with Council's Privacy Policy and other obligations.
- Ensure that the data is not so specific or narrow as for its release to allow for the identification of specific individuals.
- Consider the potential for the data to be used for non-ethical purposes;
- Consider all other relevant consequences and benefits of making the data available to the public.
- Maintain the presumption of data openness at all times.

Benefits

The policy is expected to achieve the following benefits:

- Stimulate economic activity and drive innovation and new services to the community and business
- Increase productivity and improve personal and business decision-making based on improved access to data
- Improve research outcomes by enabling access to primary data to researchers in a range of disciplines
- Reduce the effort required to share data with other parties
- Improve the efficiency and effectiveness of government by encouraging better management practices and use of the data.

Exceptions

Not all data is suitable for release under the policy.

Access to some data will be restricted for reasons of privacy or identification of individuals, public health, and compliance with the law. Only data owned by the Warrnambool City Council or sufficiently licensed to the Warrnambool City Council will be released under this policy.





3. GOVERNANCE

3.1. Owner

The Manager Governance is responsible for ensuring this procedure is implemented, progress is monitored and is regularly reviewed.

3.2. Review

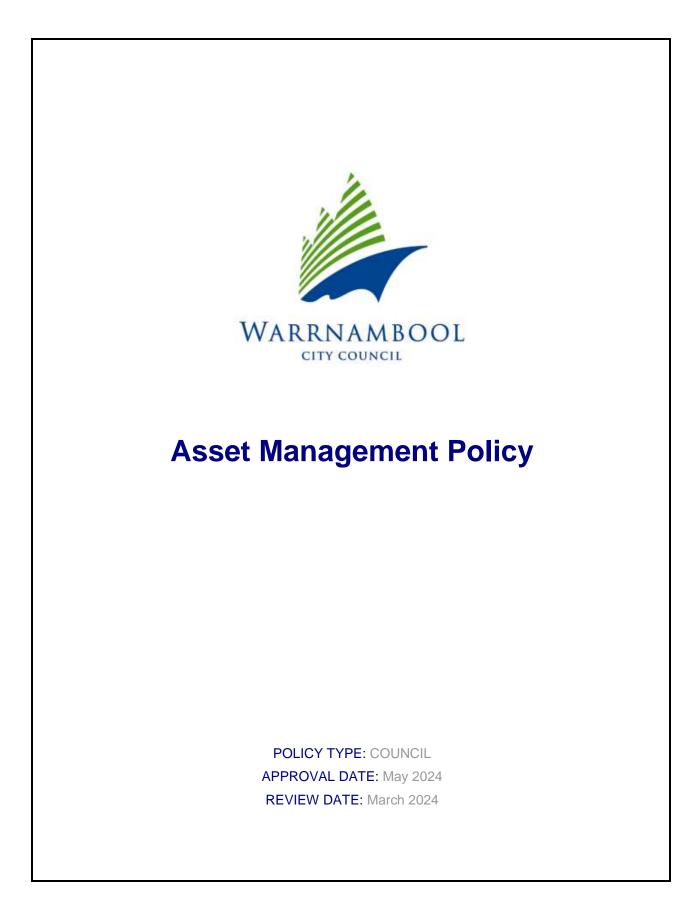
The Manager Governance will review the procedure for any necessary amendments no later than 4 years after its formulation or after the last review.

3.3. Compliance

It is considered that this Policy does not impact negatively on any rights identified in the *Charter of Human Rights and Responsibilities Act 2006.*

It is considered that this Policy does not adversely impact community members or employees of different genders and has been developed in accordance with the *Gender Equality Act 2020.*







DOCUMENT CONTROL

| Document Title: | Asset Management Policy |
|----------------------|---|
| Policy Type: | Council |
| Responsible Branch: | City Infrastructure |
| Responsible Officer: | Manager Strategic Assets, Property and Projects |
| Document Status: | Approved |
| Approved By: | Council |
| Adopted Date: | May 2024 |
| Review Date: | March 2024 |

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Policy Type: Council | Responsible Branch: City Infrastructure | Approved Date: May 2024 | Review Date: March 2024

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1. INTRODUCTION

1.1. Purpose

This Asset Management Policy defines the key principles that under pin asset management and supports Council's strategic objectives through the development and implementation of a corporate asset management framework. The framework is designed to ensure appropriate management of Council's assets to support the delivery of services that meet current and future community needs.

1.2. Scope

This policy applies to all Councillors, Council officers, Committees of Management, consultants responsible for asset management undertaken for or on behalf of Council. This can and will include persons involved in the creation, operation, maintenance, renewal, upgrade, expansion and disposal of Council assets.

Council recognises that the very nature of asset management requires input and interaction between all facets of the organisation, including units that do not have specific responsibility for managing assets but require Council assets in the delivery of services.

With a whole of Council approach to asset management, Council will establish the platform required for the sustainable and responsible management of Council's assets, based on services provided.

For the purpose of this Policy, an asset is defined as any physical item which has value, enables services to be provided and has an economic life of greater than 12 months. Items considered assets include Plant, Equipment, Property, Buildings, Facilities, Infrastructure, Commercial Investments, Natural and Heritage items owned or controlled by Council.

1.3. Intended Outcomes

This policy and the documents that support it will ensure;

- Understanding of the services Council delivers and the assets required to meet these services.
- All Council assets are adequately documented.
- Service and asset related risks are identified and managed appropriately.
- Sustainable management of assets.
- Roles and responsibilities of Council and its staff are defined.
- Compliance with legislation and regulatory requirements.
- Consideration is given to environmental impacts including climate change.

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2. POLICY

Council is committed to applying appropriate asset management practices aimed at achieving = the lowest long-term economic and environmental cost, whilst delivering the best outcome for the community.

This will include a range of commitments which are outlined as follows:

- Council will comply with all relevant Standards, reporting requirements and legislative and regulatory obligations.
- Asset management will be service driven and will align with the strategic priorities and directions of the Council.
- Asset management will be integrated into corporate governance including enterprise planning, reporting and risk management frameworks and practices.
- In accordance with the Council Plan, Long Term Financial Plan, and Annual Budgets, provide quality infrastructure assets that support services that are appropriate, accessible, responsive, affordable and sustainable to the community.
- Manage the performance, risk and expenditure on infrastructure assets in a sustainable manner throughout their lifecycle, including through planning, design, development, operation, maintenance and disposal.
- Manage Council's capital, operations and maintenance expenditures within current revenues to
 optimise agreed levels of service and manage related risks and costs over the entire life of
 infrastructure assets.
- Decommission and dispose of assets that are under-utilised and no longer economically, socially or sustainably viable.
- Involve and consult with the community and key stakeholders in accordance with Council's Community Engagement Policy.
- Service delivery assets will be created, acquired, maintained and rehabilitated to enable the organisation to meet its strategic service delivery goals efficiently and effectively.
- Asset Management Plans will include processes and actions which provide accountability to deliver defined levels of service.
- Infrastructure investment decisions shall be made using a structured, transparent and consistent approach with consideration to whole of life costs to ensure appropriate allocation of resources
- Allocate appropriate resources to ensure Asset Management practices can be undertaken in a timely manner and 'life cycle' costs are optimised.
- Continue to seek opportunities for multiple use infrastructure assets.
- Continue to pursue external funding to support and maintain infrastructure assets to minimise the financial impact to the community
- Ensure that the roles and responsibilities of all asset owners, managers and users are well defined and understood. Reinforce and support asset management roles and responsibilities across the organisation at a functional level. The various key roles, responsibilities and delegations associated with service delivery and asset management is documented in the Asset Management Strategy.

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- Invest in appropriate and timely asset management training and development programs for staff and Councillors as required.
- Council will support the implementation of the Asset Management Strategy and foster a strong asset management culture across Council through a cross functional Asset Management Steering Committee.

3. GOVERNANCE

3.1. Review

The Policy shall be formally reviewed and adopted by Council when developing its Council Plan, and within 12 months following Council elections.

The Policy will otherwise be monitored regularly to ensure its relevance in terms of community needs and expectations, Council goals and targets and statutory requirements. The Chief Executive Officer and Executive Management Team shall review compliance with this policy on a regular basis and report to Council accordingly.

3.2. Reporting

The Asset Management Steering Committee will report to Council annually through the State of the Assets Report, the report will include the following:

- Current status of assets across the organisation.
- Status of the renewal gap, and trend analysis.
- Summary of asset condition change over previous 12 month period.

The Asset Management Steering Committee will meet as required to discuss the following:

- Minutes of the previous Asset Management Steering Committee meeting.
- Current status of actions from the Asset Management Strategy.
- Summary of each of the Asset Management Plans, including trends, opportunities and risks.
- Council controlled infrastructure assets that are not identified as directly supporting an adopted Council Service Plan.

3.3. Compliance Responsibility

Council recognises that the nature of asset management requires input from, and interaction between, all facets of the organisation including areas that do not have specific responsibility for asset management but make use of Council owned or managed assets in the delivery of services.

The responsibilities and relationships associated with Asset Management within Council are:

- 3.3.1. Council
 - To act as overall stewards for infrastructure assets that are owned or controlled by Council.

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- To provide sustainable assets for the community by recognising and considering the full cost of Council acquiring, maintaining, renewing and operating assets throughout their lifecycle.
- To provide assets that deliver sustainable services to benefit the community to a level of service that justifies the costs of owning and operating these assets.
- To make decisions regarding assets that are made in accordance with the Council Plan 2021-2025 (revised 2023).
- To review and adopt the Asset Management Policy.
- To review and adopt the Asset Management Strategy.
- To approve appropriate resources for asset management activities in the Long Term Financial Plan and the annual budget.

3.3.2. Executive Management Team (Chief Executive and Directors)

- To foster and support the cross-functional Asset Management Steering Committee.
- To ensure that accurate and reliable information is presented to Council for decisionmaking.
- To ensure that adequate resources are provided to implement the approved Asset Management Strategy and Asset Plans.
- To continually promote Asset Management across the organisation and Council.
- To ensure that Asset Management Strategies and Asset Plans align and support the Council Plan objectives.
- To ensure alignment and compliance with Council's legislative responsibilities.

3.3.3. Asset Management Steering Committee

- To represent the key asset management functions e.g. Infrastructure Planning, Maintenance and Delivery, Finance, Community Engagement and direct service provision such as Recreation & Culture, Aged & Disability and Community Services.
- To monitor the development, implementation and review of the Asset Management Policy, Asset Management Strategy and Asset Plans.
- Ensure efficient and effective use of Council funds and optimising "life cycle" cost of all assets.
- Promote and raise awareness of asset management to the Council, staff, key stakeholders and the community.
- Provide feedback on draft recommendations and actions that are identified in various reviews including but not limited to internal and external audit reports.

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- 3.3.4. All Employees
 - Council staff who are responsible for the management, acquisition (including gifted assets), upgrade or disposal of any asset must perform their duties in accordance with the principles and values of this Asset Management Policy.
 - Undertake actions as assigned and provide progress reporting to the Asset Management Steering Committee.

4. CHARTER OF HUMAN RIGHTS COMPLIANCE

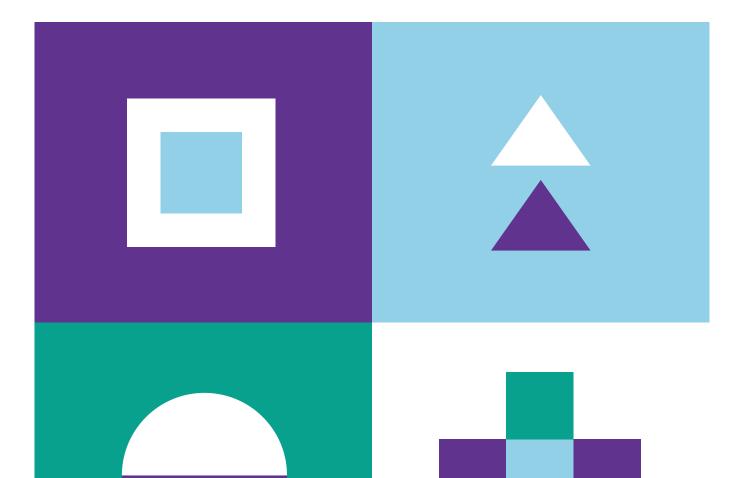
It is considered that this policy does not impact negatively on any rights identified in the Charter of Human Rights Act (2007).

5. REFERENCES AND RELATED DOCUMENTS

- ISO 55000 International ISO standards for Asset Management.
- Department of Environment, Land, Water and Planning- Better Practice Guide and Asset Planning and Accountability Framework for Local Government.
- Asset Genetics and Unlocking Hidden Capital McKinsey Report Global Infrastructure Initiative 2016.
- Council Plan 2021-2025 (revised 2023)
- Road Management Act 2004
- Local Government Act 2020Asset Management Strategy
- Asset Management Plans (various)
- Risk Management Policy, Plans and Strategy
- Long Term Financial Plan
- Asset Accounting Policy
- Strategic Resource Plan
- Municipal Road Management Plan
- Annual Budgets and Business Plans

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Templates and resources

to support gender impact assessments



COMMISSION FOR GENDER EQUALITY IN THE PUBLIC SECTOR

AGENDA - Scheduled Council Meeting - 6 May 2024

This toolkit was developed by **The Equality Institute** (EQI) in close consultation with the **Commission for Gender Equality in the Public Sector**. A previous iteration of the toolkit was developed by EQI and PricewaterhouseCoopers Consulting (Australia) Pty Ltd (PwC) and piloted in seven areas across the Victorian Public Service, seven public entities, ten local councils, and a university.

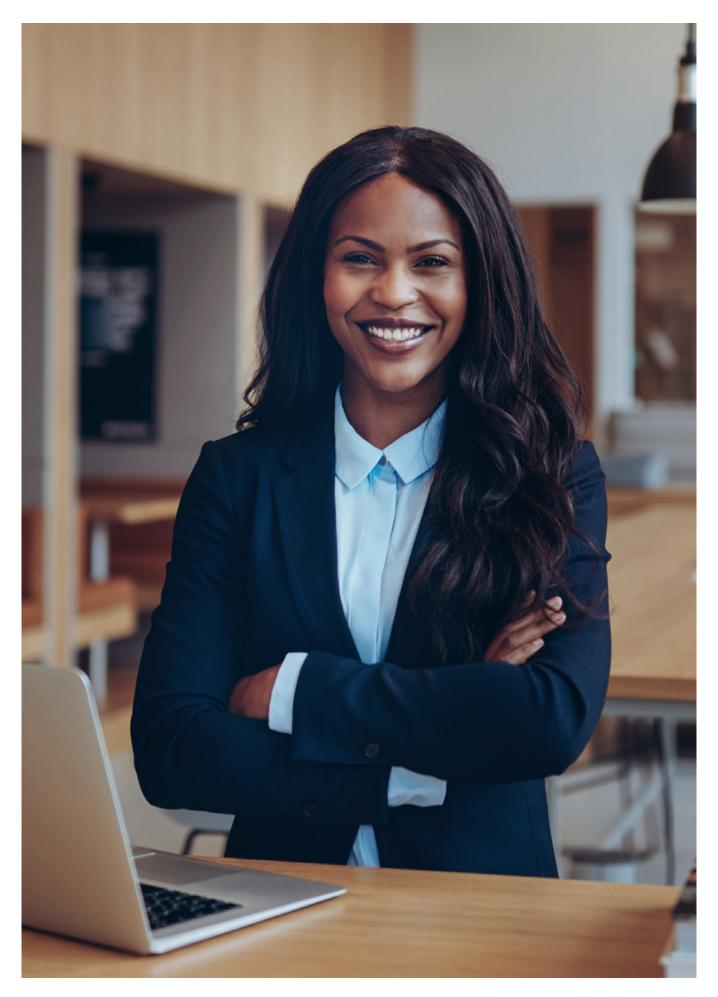
The use of inclusive language in this document

When this document refers to 'woman/ women' or 'man/men' it refers to female or male identifying people; this includes transgender people, cisgender people, and others who identify themselves within the spectrum of the gender identity of woman or man. This document also uses the term 'gender diverse people', who may identify as non-binary, trans, agender, genderqueer, genderfluid or with any other term.

For more information see the <u>Victorian</u> Government Inclusive Language Guide.

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| Open source gender data and research | |



How to use these supporting templates and resources

These templates are designed to support your work in Section 3 of the **Gender impact assessment toolkit** ('the toolkit').

There is a template aligned to each of the 4 steps involved in conducting a gender impact assessment. Each template provides a useful record for reporting and can assist with demonstrating your compliance with the Gender Equality Act.

These templates are also available to download on the **Commission for Gender Equality in the Public Sector** website.



You will see this icon in the toolkit where it is suggested you should use these templates.

In this resource, you will also find a list of open-source Victorian and Australian research and data on gender, by different indicators, including workforce participation, education, health, and violence against women. This is designed to support your work in Section 3 of the toolkit to understand your policy context (Step 2).



Template 1

Define the issues and challenge assumptions

This template is designed to support your analysis for Step 1 of the gender impact assessment process. You can read more on pages 18 to 20 of the toolkit.

A What is the issue the policy, program or service is aiming to address:

See page 18 of the toolkit. Think about why is this policy, program or service needed?

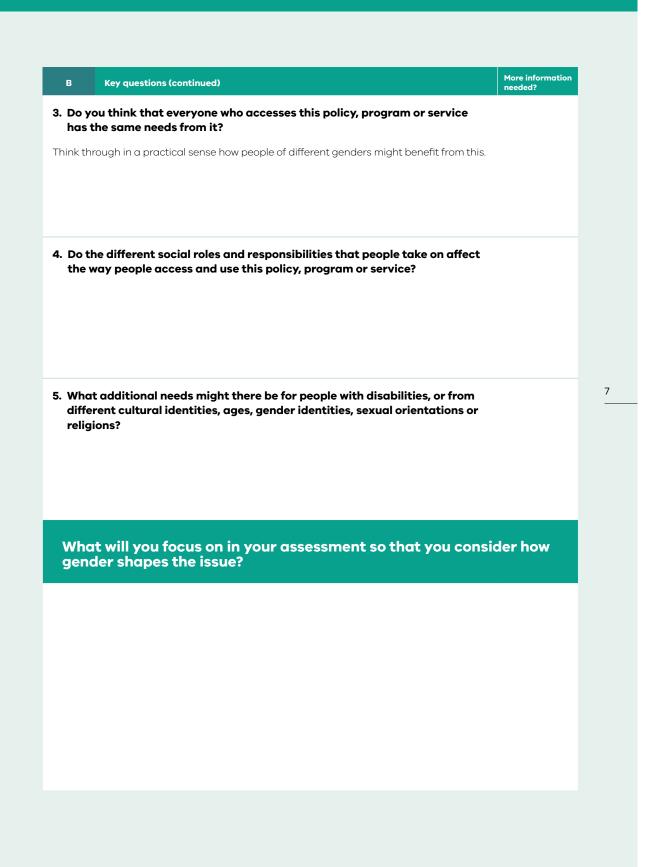
B Key questions

More information needed?

See page 19 of the toolkit – summarise the key points of your discussion for each question. Remember this is an opportunity to critically analyse the issue. If you feel you need more information to answer the question, tick the box and you can come back to this in Step 2.

1. Are the people who are targeted and impacted by the policy, program or service included in the decision-making?

2. Do you think that people of different genders access this policy, program or service at the same rate?



Template 2

Understand the policy context

This template is designed to support Step 2 in the gender impact assessment process and should be used in conjunction with pages 22 to 28 of the toolkit.

What information is available to understand who is likely to be affected by the policy, program or service?

List available information.

| Do you already have this information | How will you find the further information you need? | |
|--------------------------------------|---|--------|
| Yes No | Internal data List useful sources: | Interi |
| If yes, list sources: | Desktop research | Desk |
| | Stakeholder consultations | |
| | Other: | Othe |

8

What did the research and evidence tell you?

Make sure to reference the sources you used. List the key points below or include a link to a document summarising the evidence.

Have you consulted with affected stakeholders on this aspect?

This could be formal or informal consultation.

Yes No

If yes, please give details. If no, please explain why not.

9

2 What information is available to understand the lived experiences of the diverse groups who will be affected?

List available information.

| Do you already have this information? | How will you find the further information you need? |
|---------------------------------------|--|
| Yes No If yes, list sources: | Internal data List useful sources: Desktop research |
| | Stakeholder consultations |
| | Other: |

What did the research and evidence tell you?

Make sure to reference the sources you used. List the key points below or include a link to a document summarising the evidence.

Have you consulted with affected stakeholders on this aspect?

This could be formal or informal consultation.

Yes No

If yes, please give details. If no, please explain why not.



3 How is this policy, program or service likely to have different impacts for different people?

List available information.

| Do you already have this information? | How will you find the further information you need? |
|---------------------------------------|--|
| Yes No If yes, list sources: | Internal data List useful sources: Desktop research |
| | Stakeholder consultations |
| | Other: |

10

What did the research and evidence tell you?

Make sure to reference the sources you used. List the key points below or include a link to a document summarising the evidence.

Have you consulted with affected stakeholders on this aspect?

This could be formal or informal consultation.

Yes No

If yes, please give details. If no, please explain why not.



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Template 3 Options analysis

This template is designed to be used in conjunction with pages 30 to 33 of the toolkit to support you to undertake an options analysis to consider the gendered benefits and costs and overall gendered impact of your proposed policy, service or program design. This step pulls together all the analysis you have undertaken in Steps 1 and 2. There is an example at page 33 of the toolkit which may assist in completing this template.

A Proposed Option 1

For each option describe the proposed policy solution, or design of the program or service you are working on. See page 30 for what you should include.

B Gendered costs and benefits

Use your analysis in Steps 1 and 2 to identify the potential benefits and costs of your proposed policy, program or service. See page 31 for some guiding questions.

Benefits

12

Costs & risks

C Overall gender impact

Assess the overall gender impact. Do the benefits outweigh the costs or vice versa? Figure 6 on page 32 provides some examples of negative and positive outcomes. See also the examples on page 33.

A Proposed Option 2

For each option describe the proposed policy solution, or design of the program or service you are working on. See page 30 for what you should include.

Gendered costs and benefits

Use your analysis in Steps 1 and 2 to identify the potential benefits and costs of your proposed policy, program or service. See page 31 for some guiding questions.

Benefits

В

Costs & risks

C Overall gender impact

Assess the overall gender impact. Do the benefits outweigh the costs or vice versa? Figure 6 on page 32 provides some examples of negative and positive outcomes. See also the examples on page 33.



Template 4 Making recommendations

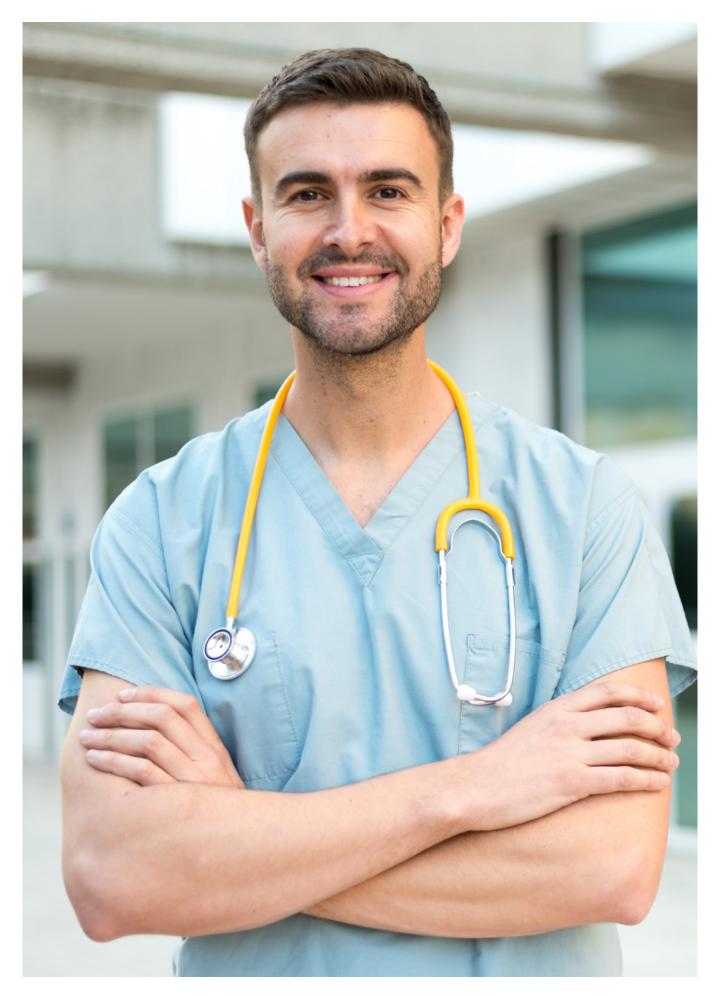
The final step in the gender impact assessment process is to make a final recommendation based on your analysis. Provide a rationale for the proposed recommendation and include any mitigation strategies that could be used to avoid any harmful unintended outcomes.

Recommendation

See page 34 of the toolkit for an example of a recommendation.

Description

Include here the rationale for your recommendation as well as any mitigation strategies needed. In line with the Gender Equality Act, explain how your recommendation meets the needs of persons of different genders; addresses gender inequality; and promotes gender equality.



Open-source gender data and research

This table provides data to support your analysis and understanding of the policy context (Step 2 in the toolkit). It contains both Victorian and National data sources.

| Sector | Victorian Statistics | $ \!$ |
|---|---|---|
| Working population Labour force Employment conditions Underutilised labour Not in the labour force | Victoria Community Profile: Victoria employment status Victoria's Gender Equality Baseline Report - <u>Domain 1: Victorians live free from gendered norms, stereotypes and expectations</u> | Australian Bureau of Statistics (ABS): Gender Indicators, Australia Australian Human Rights Commission: Supporting Working Parents: Pregnancy and Return to Work National Review – Report Australian Public Service Commission: Employment by Gender Department of Jobs & Small Businesses: Employment by Occupation & Gender Parliament of Australia: Employment by industry statistics Workplace Gender Equality Agency: • Gender pay gap statistics • Gender workplace statistics at a glance • Higher education enrolment and graduate labour market statistics • Australia's gender equality scorecard (2018/9) • Australia's gender equality scorecard (2017/18) |
| Earnings, income & economic situation & housing Earnings Main source of income at retirement Superannuation Economic resources Financial stress Housing circumstances | Homelessness Australia: <u>Homelessness in Victoria</u> Victoria's Gender Equality Baseline Report - <u>Domain 3: Victorians have equal</u> access to economic and material security | Equality Rights Alliance: <u>Housing</u> Gender wage gap statistics: <u>a quick guide</u> Gender Wage Gap: <u>Wage Developments in</u> <u>Australia</u> Monash University & Australian Super, <u>The Future Face of Poverty is Female, Stories</u> <u>Behind Australian Women's Superannuation</u> <u>Poverty in Retirement</u> National Foundation for Australian Women: <u>Housing</u> Unsettled: <u>Life in Australia's private rental market</u> The Association of Superannuation Funds of Australia: <u>Superannuation account balances by</u> <u>age and gender</u> |
| Education Attainment • Year 12 or a formal qualification at Certificate II or above • Non-school qualification • Literacy and numeracy skills | Education Victoria: <u>Summary Statistics</u> for Victorian Schools 2020 Student cohort groups: per cent achieving national minimum standard 2019 Education Victoria: <u>Teaching Supply and</u> <u>Demand Report 2018</u> Senior Secondary Certificate: <u>Statistical Information 2019</u> | ABS: <u>Gender Indicators Education Data 2019</u> |

| Sector | C Victorian Statistics | → National Statistics |
|--|---|---|
| Participation and education & employment Participation and retention Participation in a non- school qualification Work related learning Not fully engaged in education and/ or employment Starting salaries | Government school student attendance rates by: <u>sex, indigenous status and year</u> <u>level, 2018</u> | ABS: <u>Education and work</u> Australia Institute of Health and Welfare: <u>School retention and completion, 2019</u> |
| Risk factors and service • Consumption of alcohol • Smoking • Overweight/obesity • Levels of exercise • Medicare services | <u>Victorian Population Health Survey (2017)</u> | Australian Institute of Health and Welfare: <u>How do Australian females access care</u> Australian Institute of Health and Welfare: <u>Lifestyle and risk factors</u> |
| Work and family balance • Time use • Providing care • Time stress and work and family balance • Overall life satisfaction • Volunteering | Volunteering: <u>Victoria</u> | ABS: <u>Caring in the community</u> |
| Safety and justice, crime • Experiences of crime • Victimisation rates • Imprisonment rates • Offender rates | Prison Population 2005-2016: <u>Victoria</u> Sentencing Advisory Council: <u>Gender Differences in Sentencing</u> <u>Outcomes 2010</u> | ABS: <u>Personal Safety survey (2017)</u> National Community Attitudes Survey (NCAS): <u>2017 key findings</u> Our Watch: <u>Understanding Violence, Facts</u> <u>and Figures</u> |
| Health status Life expectancies Long-term health conditions Living with a disability Psychological stress Mental health | Life Expectancy: <u>Victoria</u> <u>Victoria's mothers, babies and children</u> Victoria's Gender Equality Baseline Report - <u>Domain 2: Victorians are</u> <u>empowered, healthy and safe</u> | Australian Institute of Health and Welfare, Life expectancy Australian Institute of Health and Welfare: <u>The Health of Australia's Females</u> Australian Institute of Health and Welfare: <u>Mothers. Babies and Children</u> |
| Deaths Death rates Deaths from cancer Death rates from diseases of the circulatory system Suicides Drug induced deaths Perinatal deaths | Births, Deaths & Marriages: <u>Victoria</u> Cancer in Victoria, <u>Statistics and Trends 2016</u> Transport Accident Commission: <u>Road deaths</u> | Australian Institute of Health and Welfare: <u>Deaths in Australia 2018</u> |





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WARRNAMBOOL CITY COUNCIL



REVOCATION LOCAL LAW 2024

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[9480153:43064634_1]

REVOCATION LOCAL LAW 2024

PART 1 – INTRODUCTION

1. Title

This Local Law will be known as the "Revocation Local Law 2024".

2. Purpose of this Local Law

The purpose of this Local Law is to revoke Council's Local Law Number 2 – Short Stay Accommodation Local Law.

3. Authorising Provision

This Local Law is made under section 71(1) of the Local Government Act 2020.

4. Operation Date

This Local Law operates from the Commencement Date.

5. Revocation

This Local Law ceases to operate on the day after the Commencement Date.

6. Application

This Local Law applies and has operation throughout the whole of Council's municipal district.

7. Interpretation

Unless the contrary intention appears in this Local Law, the following words and phrases are defined as indicated:

"Council" means Warrnambool City Council.

"Commencement Date" means the date which is the day after the day on which this Local Law was made by Council.

"Principal Local Law" means Council's Local Law Number 2 – Short Stay Accommodation Local Law.

PART 2 – REVOCATION OF THE PRINCIPAL LOCAL LAW

8. Revocation of the Principal Local Law

The Principal Local Law is revoked on the Commencement Date.

[9480153:43064634_1]

WARRNAMBOOL CITY COUNCIL

This Local Law was made by resolution of Council at a meeting held on 6 May 2024. THE COMMON SEAL of WARRNAMBOOL CITY COUNCIL was hereto affixed in the presence of:

.....



[9480153:43064634_1]

Solicitor's Certificate - Section 74(1) Local Government Act 2020

Warrnambool City Council Revocation Local Law 2024

Warrnambool City Council (**Council**) is proposing to make the Revocation Local Law 2024 (**proposed** Local Law).

I have been asked to provide a certificate under s 74(1) of the *Local Government Act 2020* (Act) in respect of the proposed Local Law.

In accordance with s 74(1) of the Act, I have assessed the proposed Local Law for consistency with the local law requirements, as outlined in the following table.

| Local Law Requirement | Consistent |
|--|---|
| A local law must not be inconsistent with any Act (including the <i>Charter of</i> <i>Human Rights and</i> <i>Responsibilities Act 2006</i>) or regulations. | Yes. The proposed Local Law does not overlap or conflict with, or duplicate, existing legislation. The proposed Local Law is therefore not inconsistent with any Act or regulations. The proposed Local Law has been reviewed for compatibility with the <i>Charter of Human Rights and Responsibilities Act 2006</i> (Charter) and is considered to be compatible with the Charter. |
| A local law must not duplicate or be inconsistent with a planning scheme that is in force in the municipal district. | Yes. Nothing in the proposed Local Law concerns or otherwise engages the Warrnambool Planning Scheme. |
| A local law for or with respect to the issuing of film permits must not be inconsistent with the film friendly principles. | Yes. Not applicable – the proposed Local Law does not address film permits. |
| A local law must not exceed the power to make local laws conferred by this Act or any other authorising Act. | Yes. The proposed Local Law is consistent with, and does not exceed, the scope of Council's powers to make Local Laws under the Act. |
| A local law must be consistent with the objectives of this Act or any other authorising Act. | Yes. The proposed Local Law furthers the objects of accountable, transparent, collaborative and efficient operations of Council in a manner that engages with the municipal community and its needs. |
| A local law must be expressed as clearly and unambiguously as is reasonably possible. | Yes. The proposed Local Law is clear and unambiguous. |

[9480153:43490993_1]

Maddocks

| Local | Law Requirement | Consistent |
|--|---|--|
| Unless there is clear and express power to do so under this Act or any other authorising Act, a local law must not— (i) seek to have a retrospective effect; or (ii) impose any tax, fee, fine, imprisonment or other penalty; or (iii) authorise the sub- | | Yes. The proposed Local Law: does not seek to have retrospective effect; does not create offences or otherwise impose any tax, fee, fine, imprisonment or penalty; and does not authorises the sub-delegation of powers as provided for in s 78(d) of the Act. |
| () | delegation of powers delegated under the local law. | |
| A local law must comply with any details prescribed in the regulations relating to the preparation and content of local laws. | | Yes. No regulations relating to the preparation and content of local laws have, at the time of preparing this certification, been made. |

This Certificate is only valid as at the date below.

I, Kate Emily Oliver, Partner at Maddocks, certify that I:

- am an Australian lawyer who has been admitted to the legal profession for at least 5 years;
- am not a Councillor of Council;
- have reviewed the proposed Local Law against the local law requirements; and
- am of the opinion that the proposed Local Law is consistent with the local law requirements set out in s 72 of the Act.

Signed by Kate Oliver in Victoria on 22 April 2024

[9480153:43490993_1]

page 2

Public Consultation Feedback & Responses – Events Strategy 2024 - 2028

| Feedback | WCC Response | Recommendation for Strategy |
|---|--|--|
| Very well documented strategies. I don't see too much around live music. We have a vibrant music community and we could host a big music event at the racecourse and that could bring lots of punters (much like spilt milk Ballarat). Just my thoughts. | The strategy supports a collaborative approach from businesses and groups and this could include the local music industry working together to showcase their talents in a festival or event. The WCC Events & Promotion Team supports many community events to achieve their goals and the annual festivals and events funding round may be an option for a group to discuss their idea. Attracting larger music events as mentioned would also be advantageous. Suitable venues are a challenge which has been identified in the strategy. | No change |
| The Draft Events strategy is very impressive. It condenses complex concepts into clear signposts and it is very readable. Nice work! For first impressions, the images are often more useful than 1000's of words for many people especially those applying for grants for community events. Making sure they reflect the full spectrum of identity both currently and into the future and also that people of any demographic feel safe attending community events in Warnambool are things that I got thinking about. The f-project photos are brilliant. There seems to be a lot of sport photos which is good – also having photos of Multicultural festival / Harmony day in the gardens, the all abilities choir activities and the community events cross all ages & demographics and in the current environment 'Next economy - they're needed more than ever. Thanks very much for asking for input. I'll encourage people I know to also provide input. | Thank you for your feedback and suggestions and we will look to provide a greater representation of the types of events in the photos the final strategy document. We agree this helps reflect the full spectrum of events which take place in our city. | Include a greater range of photos throughout the strategy to represent the breadth of events Warrnambool has to offer. |

| 1. Applications need to open earlier in the year because entertainers and venues need to be booked well in advance and dates set. Pre booking expenses e.g. deposits should not preclude a club/organisation from applying for or receiving a grant. 2. Kiwanis meet a need by providing entertainment through the winter and spring months in school holidays and over the past 2 years have had over 400 people attend each event. We try to keep tickets at a minimum to allow most families the opportunity to attend. We have to fundraise to put these events on because we have no financial support. With many children visiting grandparents in the district we are providing a fun event in a covered venue so it is not affected by the weather. Strategic - We provide a regular event for children in the school holidays. A council grant would contribute to the viability and success of these events. Assistance with promoting our events would be very beneficial. Kiwanis would like to commit to these events being run yearly. Socially - Socially these events are important because they bring rural and city children and families together. Clubs/organisations such as Kiwanis which raises money to help kids in need with expenses outside their normal living need support. We need the full support of Council behind any event we organise whether it be advertising, grants, venues, traffic control or publicity. Kiwanis has not been receiving notification of grants etc. of late even though we are supposed to be on the system. The Council speaks of volunteer burn-out. Lack of Council support is part of the reason for this. Everything is getting harder and more expensive and many volunteers are getting older, yet we can't attract younger members. When we use our own funds to put on events it means a child is not being helped with that money. We need all the help we can get to make these events happen annually. | Thank-you for providing your feedback. The strategy consultation includes Council reviewing the approach to the funding which is allocated each year. Community events information can be registered at https://whatson.warrnambool.vic.gov.au/register-your-event where it can be listed and promoted. We encourage you to subscribe to the Events & Promotion Newsletter by emailing events@warrnambool.vic.gov.au to receive regular updates including notification of when the grants are being opened. | No change required. The strategy already includes a recommendation to review the festivals and events fund approach and recognises the important role community events play and the role of the events and promotion team. |
|--|---|---|
|--|---|---|

The overall plan is sound. I represent the retired people of Thank-you for providing your feedback. The strategy consultation includes Council reviewing No change required. The Warrnambool and a bridge club with over 65 members, who play the approach to the funding which is allocated each year. Community events information can strategy already includes a bridge 3 times a week, we are keen to continue organising a bridge be registered at https://whatson.warrnambool.vic.gov.au/register-your-event where it can be recommendation to review the Congress, which attracts not only regional players, but players from listed and promoted. We encourage you to subscribe to the Events & Promotion Newsletter festivals and events fund all over Victoria as well as interstate. Our problem is attracting by emailing events@warrnambool.vic.gov.au to receive regular updates including notification approach and recognises the of when the grants are being opened. players as numbers have dropped since Covid. Also the rules have important role community changed re catering and our members are no longer allowed to events play and the role of the cater for morning and afternoon tea at certain venues, which events and promotion team. elevates costs considerably as players in a Congress like to snack when they have a cup of tea or coffee (brain food). Add to that the cost of a venue hire for all weekend, a competent director to capably run the event and costs become complicated (average cost for a director \$1000 minimum) Most visitors stay one or two nights so contribute greatly to the Warrnambool economy. We offer pickup to accommodate those who travel by train. A member usually hosts the director to cut costs, but we need help to encourage the return of some players who are deterred by the economic pressures today. Perhaps an accommodation promotion where those who stay to play bridge here are offered a discount for example. It takes time to investigate venues, available directors, costs to charge etc. Members are always willing to provide a plate for morning or afternoon tea, but as they get older opt out of playing for various reasons. We need help with funding as we ran at a loss last year, even though there was a rise in numbers. We do not want to lose this event as it benefits not only the mental stimulation for players but enhances the reputation of our club as this is a wellrespected event on the Australian bridge calendar. Yours sincerely, Jan 0438724609

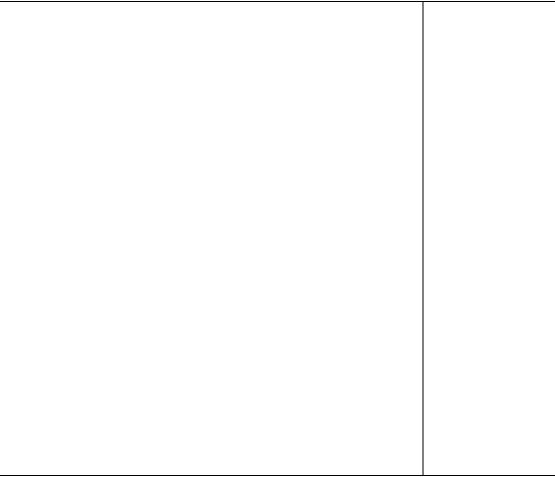
| City Memorial Bowls Club | Thank-you for providing your feedback. The strategy will include Lawn Bowls in recognition of | Include lawn bowls on page 17 |
|---|--|-----------------------------------|
| The Warrnambool Events Strategy 2024-2028 document seems very | The City Memorial Bowls Club hosting the state and national events in 2024 and 2025. | (5.2 Event Venues & |
| comprehensive – well done. As a Venue Manager from a Club who | | Infrastructure) as a potential of |
| has heavily invested into the sport of Lawn Bowls, providing two | | state and national events. |
| greens undercover, therefore, allowing the sport to be played | | |
| continuously all year round, regardless of the weather: - I would like | | |
| to see "Lawn Bowls" listed on page 17 - 5.2 Event Venues & | | |
| Infrastructure – under both categories of – "host national or major | | |
| events and "host state level competitions". As previously advised | | |
| 2024 and 2025 will see Warrnambool host the State and National | | |
| events for competitors that play the sport of bowls with an arm. This | | |
| will see a large influx of tourists to our City and as per the Councils | | |
| Events Strategy will see these events played outside of our main | | |
| months where we are already overflowing withTourists. | | |
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| No Comments Made | | |
| I would love to see more events in Warrnambool that promote | Thank-you for your feedback. The strategy supports a collaborative approach from businesses | No change required. |
| wellbeing, caring for our environment, inclusivity and the arts. For | and community groups and this could include the concept you have mentioned. The WCC | 0 |
| example hosting a world vegan day at the showgrounds with live | Events & Promotion Team supports many community events to achieve their goals and the | |
| music, stalls that promote health, wellbeing sessions for e.g. | annual festivals and events funding round may be an option for a group to discuss their idea. | |
| yoga/arts and crafts activities/cooking classes/dancing/singing etc. | annual restrais and events formaling round may be an option for a group to discuss their fueur | |
| The event would promote local talent, businesses and produce. A | | |
| percentage of takings from this event could be donated to mental | | |
| health. | | |
| incurcit. | | |
| | | |

| With relation to the relevant areas for Premier Speedway I thought the strategy document has identified as to what I see as the current deficiencies. However, the initiatives to rectify will be critical. Whether that be with the event itself or the club/venue I would like to see the Council and businesses behind the event. There is a lot of acknowledgement for what Premier Speedway financially contributes however for us to maintain our position of hosting large events attracting a national audience we need more support. This comes in the form of not only financial (venue and events) but also other businesses not rapidly increasing prices when the Speedway brings in an influx of people. This is a deterrent and puts the event at risk. With the accessible digital coverage these days we run the risk of people not coming to Warrnambool. This could be an initiative from the proposed Business Group? Suitable accommodation is critical and something we aren't currently coping with both in the form of motel and low cost camping. Strategies to encourage the people visiting for Speedway to come back to Warrnambool should be a key focus and activated at the major events. Additionally, council representation and engagement at our major events would reinforce the foundational values the event strategy contains. I look forward to seeing the execution of the strategy and working closer with all stakeholders. | Thanks Michael for taking the time to provide feedback on the draft strategy. You have highlighted challenges relevant to your event as well as many others and they will be included in action plan for Council to work towards. We look forward to continuing to engage with you as we prioritise the actions from the strategy. | No change required. |
|--|--|---------------------------------|
| is in a position to host country championships (includes teams from Ballarat, Geelong, Mt Gambier, etc.). It'd be great if Warrnambool invested more as the current clubrooms are very dated. | events. | as potential host state events. |

| Just wanted to put forward a couple of small points: 1. I | Thank-you for taking the time to review the draft strategy and provide your feedback. In | No change required. |
|---|--|---------------------|
| understand that Wunta is hard to get up and running with low | relation to Wunta, the strategy supports a collaborative approach from businesses and groups | 5 |
| volunteer levels, but it's a festival worth pursuing in my opinion. | and the WCC Events & Promotion Team supports many community events to achieve their | |
| Tapping into the 'retiree community' of Warrnambool, may produce | goals including financial support from the annual festivals and events funding round. | |
| more volunteers with the capacity to help? Local events like these | Attracting conferences, events and festivals will continue to be an objective. These can be | |
| may not attract massive tourist numbers, but there are essential for | locally driven and supported by WCC or from outside entities. | |
| residents to improve liveability. 2. Jazz in the Gardens was such a | Accommodation, particularly high end, was identified in the Economic Development Strategy | |
| simple, yet beautiful part of Wunta. Is it that hard to run fortnightly | 2023-2028 and work has commenced on addressing this. | |
| jazz session on a Saturday afternoon / evening during Summer? | | |
| Using the old bandstand in the Botanic Gardens would be a perfect | | |
| stage for the performers, and inviting food and beverage trucks at | | |
| the same time, would be great for residents and tourists alike. | | |
| People could bring their own picnic blankets and relax under the | | |
| Summer evening sun. Simple, but highly effective. 3. Warrnambool | | |
| needs another 150-200 bed hotel like the Lady Bay / Sebel resort. | | |
| Can WCC do more to actively encourage / attract developers / major | | |
| hotel chains into constructing something in this space? 4 . A garden | | |
| / plant / flower festival of some sort could have enormous potential. | | |
| 5. Beer festivals continue to thrive across Australia. Could we host | | |
| something similar at Fletcher Jones or Lake Pertobe? 6. Investment | | |
| in a significant basketball facility to replace the ageing Arc, would | | |
| not only be of great value to the local community, but would enable | | |
| Warrnambool to host more regional basketball tournaments, | | |
| injecting enormous financial benefits to the community. Thanks. | | |
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| I think it's great. The only addition I make is that the success of our events is dependent on the intended audience knowing about them. I think the problem with getting current events better attended is the fact that people don't know about them. The marketing strategy is the problem, there is not enough resourcing into people (positions) or promotion. | Thank-you for taking the time to review the draft strategy and provide your feedback. Feedback through the consultation period recognises the role of Council in promoting events, and in building the capacity of event organisers to promote their events. | No change required. |
|---|---|---------------------|
| Very comprehensive draft - having run large and small scales events since 2009 I concur with point 4.1 - I think it's important to suggest in the draft that collaborations across sectors are valuable. Just a comment on point 5.1 - sporting events do bring large crowds, however, council should be prepared at directing focus on other segments in particular those that receive less funding - more funding = bigger events / less funding = smaller events (no matter what sector) Offering incentives for events that normally happen in Melbourne for example to be brought to Warrnambool might be worth considering. Focusing on new and emerging segments for example social enterprise | Thank-you for taking the time to review the strategy and provide your feedback. The consultation for the draft strategy recognises the social and well-being importance of community events and support provided by WCC in enabling these. We recognise the balance moving forward in maintaining these community events whilst also supporting those who have the potential to grow and provide economic benefits as well. | No change required. |
| On first glance this looks like a strategic plan prepared by a consultant who has not engaged with the community and does not know about the demise of the 'Fun 4 Kids' Festival. It seeks events in the middle of the year, apparently without considering the Warnambool Storytelling Festival, about to have its fourth Festival, and growing every year. The Festival made an intentional decision to address the mid-year vacuum. It also made an intentional decision to work with community arts and cultural groups. The arts community in Warnambool particularly is diverse and extensive. Cultural and First nations groups are growing. There is no body that encourages a dialogue between these groups or attempts to have them work together. This is a role that City Councils often take on in other areas, but it is understood and accepted that Warnambool Council has chosen not to take on this role. The Plan speaks of a cut back of the Events department and of funding local community events. This unwise decision could impact on the aforementioned community groups. The area. Whilst this is a reasonable goal, it is | Thank-you for taking the time to review the strategy and provide your feedback. The consultation for the draft strategy recognises the social and well-being importance of community events and support provided by WCC in enabling these. We recognise the balance moving forward in maintaining these community events whilst also supporting those which have the potential to grow and provide economic benefits as well. | No change required. |

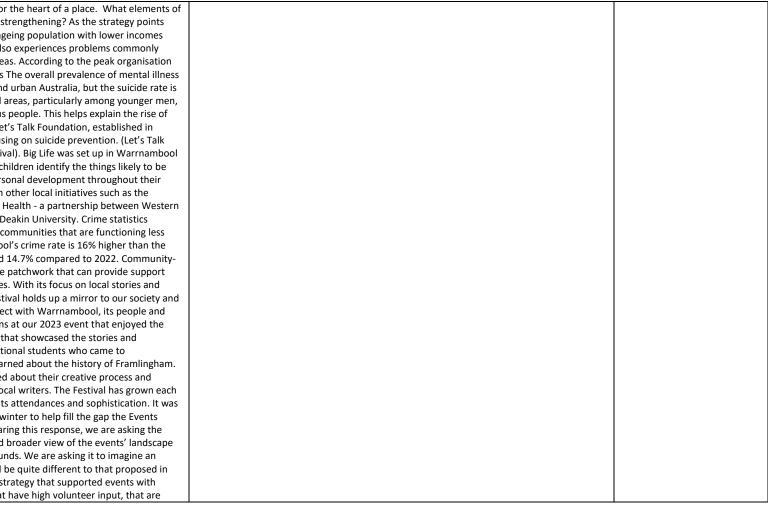
a rather altruistic and narrow-minded one. Community-based events can grow into events that attract people into the region. This has happened in many other Councils. Community-based events will grow into events that attract people from outside if supported by Council, businesses and the tourism industry. The risk of focussing on events that only and immediately attract visitors from outside the region is that money will be lost putting on these events in the first instance, and there is no guarantee they will achieve their stated aim. The further risk is that the community will react against that happening and to the community being ignored. Is this not in part what happened with the demise of the 'Fun 4 Kids' Festival? Please engage with the community and its groups and work with it to find a pathway to provide events that benefit the community and those groups. They in turn will help the creation and development of events that will bring people into the area. Are we to believe that spending money on bringing big names into town in order to attract visitors, is more important than supporting the community that is here all the time? The Lighthouse Theatre already brings some great acts into town very well. Supporting the many local artists (of various genres), some of whom are recognised more broadly than here, can address both approaches. Surely that is better than directing the bulk of our resources to one type of event. Returning to the Storytelling Festival, it was modelled on a Council-run Storytelling Festival that has been running for 10 years in the Glen Eira Council area. Being Melbourne-based they have been able to source big names. This event was always in the middle of the year. This year after 10 years it has moved the dates to the end of February and cut the length of it significantly. Now, whilst the full reasons for these changes are not known it does suggest some sort of demise in that style of event. It would be worth talking to them, whilst recognising these are two very different regions and Council areas. On a positive note, This change by the Glen Eira Festival could open up the way for the local Festival to access some of the people who have made Glen Eira successful for many years. However the local Festival will not turn its back on the community, rather seeking a way to integrate these two approaches.



| The Event Strategy appears to be heavily weighted to obtain more tourists and garnish their money for the town, in which is one way of looking at it, but the Strategy overlooks local low budget events that are run by community groups, Community groups need more help and are being overlooked, the council should be facilitating group meetings with all the local community groups twice a year, so | Thank-you for taking the time to review the strategy and provide your feedback. The consultation for the draft strategy recognises the social, cultural and well-being importance of community events and support provided by WCC in enabling these. We recognise the need to maintain a balance moving forward in maintaining community events for the reasons outlined above whilst also supporting those who have the potential to grow and provide economic benefits as well. The WCC Events & Promotion Team supports many community events to | No change required. |
|---|---|---------------------|
| they can understand the issues from the leaders of the events for Warrnambool, This would give a direct update perspective of what is needed at the moment event organizers concerns are being overlooked in some areas. During the W2040 planning for the city it was highlighted that there is no large convention/event space, the city needs a new convention/event space capable of holding 1000 people or more UNDER COVER, this would allow the potential of more winter events, being local focus or attracting tourism. This needs to be a standalone venue not added to existing facilities, so | achieve their goals and the annual festivals and events funding round is promoted to community and businesses each year. | |
| new hub area can be created. | | |

| From Warrnambool Storytelling Festival The Warrnambool | Thank-you for taking the time to review the strategy and provide your feedback. The | No change required. |
|--|--|---------------------|
| Storytelling Festival is very pleased that the Warrnambool City | consultation for the draft strategy recognises the social, cultural and well-being importance of | |
| Council has commissioned this Events Strategy. We are keen to | community events and support provided by WCC in enabling these. We recognise the need to | |
| support and participate in debate on the role of events, which can | maintain a balance moving forward in maintaining community events for the reasons outline | |
| be a very significant part of any city's identity. The Events Strategy | above whilst also supporting those who have the potential to grow and provide economic | |
| addresses most of the elements that one might expect in such a | benefits as well. | |
| document, mentioning community and culture, social value, the | | |
| importance of events in defining a place, and the links with other | | |
| Council strategies. The economic and touristic value of events is | | |
| highlighted above all; and perhaps this is not surprising given that | | |
| the writers of the strategy are experts in regional tourism. In fact, | | |
| the events strategy in its present form would be better described as | | |
| a component of a tourism strategy. Other than mentioning just | | |
| about every touchpoint possible - although with scant mention of | | |
| the role of local indigenous people - it concludes that community | | |
| events will receive less funding, while "fit-for-purpose" events - read | | |
| economic events - will get more. We understand that the focus of | | |
| the Council and the consultant is economic. But we also believe | | |
| there is a place for community events. The strategy as it stands | | |
| shows limited understanding of the nature and purpose of events, | | |
| other than those that can be measured by the holy dollar. In short, | | |
| this strategy has the blinkers on. We believe that the role of events | | |
| goes far beyond mere dollar inputs. At their best, events can | | |
| strengthen communities, deepen cultural understanding and | | |
| empathy, and expand horizons – vitally contributing to people's | | |
| wellbeing and sense of belonging. Although phrases such as | | |
| "community strengthening" roll easily off the tongue, what do they | | |
| actually mean? Events have arisen from the long historic tradition of | | |
| community celebration; the marking of seasons, the desire to bring | | |
| together people in a way that allows all to participate, the | | |
| importance of ritual, and a suitable recognition of great and terrible | | |
| moments in a place's history, the significance of certain stages of life | | |
| in each person's journey. In this way, events and community are | | |
| inextricably linked. Great events in places big and small have these | | |
| kinds of components. Often those events have economic benefits as | | |
| a by-product, but it would be reasonable to say that if the link with | | |
| community is weakened or broken, the events typically wither away, | | |
| often becoming white elephants whose only value to an area is | | |

commercial, meaningless for the heart of a place. What elements of our community most need strengthening? As the strategy points out, Warrnambool has an ageing population with lower incomes than the state average. It also experiences problems commonly associated with regional areas. According to the peak organisation of Australasian psychiatrists The overall prevalence of mental illness is broadly similar in rural and urban Australia, but the suicide rate is considerably higher in rural areas, particularly among younger men, elderly men, and Indigenous people. This helps explain the rise of organisations such as the Let's Talk Foundation, established in Warrnambool, initially focusing on suicide prevention. (Let's Talk presented at our 2023 Festival). Big Life was set up in Warrnambool to focus on helping school children identify the things likely to be most important in their personal development throughout their lives. It also throws light on other local initiatives such as the National Centre for Farmer Health - a partnership between Western District Health Service and Deakin University. Crime statistics present another picture of communities that are functioning less than optimally. Warrnambool's crime rate is 16% higher than the state average and increased 14.7% compared to 2022. Communitybased events are part of the patchwork that can provide support and strengthen communities. With its focus on local stories and people, our Storytelling Festival holds up a mirror to our society and allows participants to connect with Warrnambool, its people and history. Some of the sessions at our 2023 event that enjoyed the most acclaim included one that showcased the stories and experiences of four international students who came to Warrnambool. Rob Lowe yarned about the history of Framlingham. A panel of local artists talked about their creative process and practice, as did a panel of local writers. The Festival has grown each year in the number of events attendances and sophistication. It was deliberately established in winter to help fill the gap the Events Strategy identifies. In preparing this response, we are asking the Council to take a longer and broader view of the events' landscape in Warrnambool and surrounds. We are asking it to imagine an events' strategy that would be quite different to that proposed in the Council's document. A strategy that supported events with community connection, that have high volunteer input, that are



| supportive of their local people in ways other than economic, that provide the most meaningful way of building and strengthening our community. | |
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WARRNAMBOOL EVENTS STRATEGY 2024-2028



www.warrnambool.vic.gov.au contact@warrnambool.vic.gov.au © 5559 4800

Acknowledgement of Country

Warrnambool City Council acknowledges the Peek Whurrong and Kirrae Whurrung Peoples of the Gunditimara, Eastern Maar Nations as the Traditional Owners of the land, waterways and skies within the Warrnambool municipality. We pay our respects to their Elders past and present.



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AGENDA - Scheduled Council Meeting - 6 May 2024

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Acronyms & Definitions

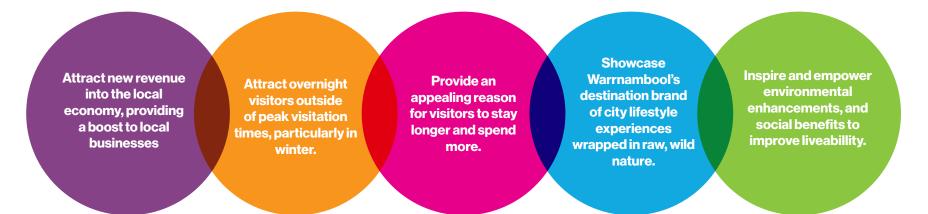
| Community event | Events that are primarily for residents of Warrnambool and the surrounding Shires that Warrnambool serves as a service hub. | |
|---------------------------|---|--|
| The City | Warrnambool City Council | |
| Destination events | Events that attract visitors from outside the region. These may be sport, business or leisure events. | |
| Fit for purpose events | Events that can help meet the City's aspirations for events and align to the values. | |
| GORRT | Great Ocean Road Regional Tourism, the region's Regional Tourism Board (destination management organisation) | |
| Next economy | The climate-safe global economy founded on renewable sources of energy that the world is transitioning to. Leveraging the transition offers many opportunities for a local economy that is proactive. | |
| WAG | Warrnambool Art Gallery | |
| NVS | National Visitor Survey | |



Executive Summary

This Events Strategy builds on the successes from implementing the Warrnambool Events Strategy 2018-2022, outlining how Warrnambool City Council can focus its resources on maximising benefits from events.

Based on analysis of Warrnambool's current events landscape, the Strategy recommends a focus on achieving the following aspirations for Warrnambool's events:



The four strategic priorities over the coming four years will be to

- 1. Identify and nurture fit for purpose events.
- 2. Maximise events' contribution to the local economy.
- 3. Empower and enable community and industry to deliver successful events.
- 4. Ensure events are socially, environmentally, and economically sustainable.

Guiding principles will support the identification of events to support the local economy, while identified measures of success will enable the City to identify progress on achieving the aspirations.

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PARTA: Setting the Scene



Introduction

Warrnambool City Council (the City) is familiar with the economic value that events deliver, particularly by attracting visitors into the region: Warrnambool is home to the 150-year-old May Racing Carnival, Australia's foremost Speedway events, a regional art gallery and performing arts theatre, and an abundance of sporting events including women's AFL, car rallies, outdoor participation sports events, and Australia's oldest cycle race and the world's longest one-day women's cycling race. Innumerable community events also contribute their vibrancy to the quality of life in Warrnambool for the community, reflecting their diverse interests, and adding vibrancy for visitors.

A strategic review of Warrnambool's events industry and how it is supported by the City revealed that there is opportunity to grow the economic and social value of events held in the region. Different types of events have different purposes, achieve different desired outcomes for the City and the community, and support different community and organisational goals, as described in the table below.

| Types of value | Economic value | Social value | Environmental value | |
|--|--|--|---|--|
| Examples of value | Providing direct and indirect economic benefit, including attracting new money into the local economy Supporting growth and skills development in local industries, including creative industries and industries connected with the next economy (the climate-safe economy) Brand and marketing benefits by building a positive identity of Warrnambool, telling the story of the people and the place, and playing a role in changing perceptions. This supports attracting new residents, jobs and investment. Adding to the vibrancy of the visitor experience | Inclusively connecting community members and building social cohesion Providing legacy outcomes that support community members, such as improved sporting and accessible infrastructure, and by building skills | Connecting people to natural environments, supporting the desire to conserve and regenerate them Educating people on environmental matters and their role in protection Protecting fragile marine environments | |
| Types of events that deliver these benefits | Business events related to local industries Destination events (sports, business and leisure events that attract visitors) Events that attract grants and sponsorship from outside the region Events that buy from local suppliers | Events that reflect the interests of locals, including sports events Events that engage community members in team-building and volunteerism Events that celebrate and showcase local culture and heritage | Events held away from fragile natural environments Events that do not impact nature, animals and plants Events that have environmental policies Events that educate and empower attendees to rethink waste and energy consumption Businesses events aligned with the next economy | |



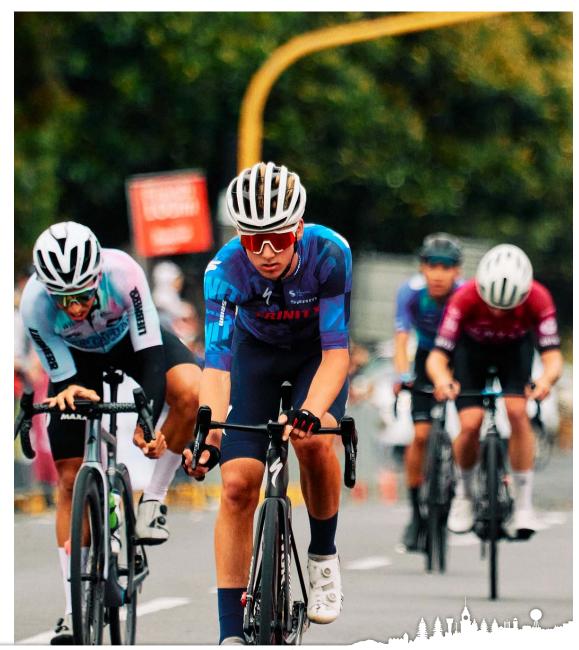
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The events ecosystem is broad, including civic events, events primarily for the community, and events that attract visitors, whether spectator or participation sporting events, festivals and other leisure events, or business events.

Therefore, events touch on many City teams, and involve numerous types of stakeholders in the community. For this reason, there is a need to focus the City's resources in order to maximise the benefits that events deliver to the community and local economy.

There is a need for the City to delineate the support it provides to events that are primarily for community and deliver social benefits from those that attract visitors and deliver economic benefits to ensure that both can be maximised as per their purpose and strategic alignment. Within the limitations of human and financial resources, the City must be clear on its purpose to invest in events that are fit for purpose to achieve its aspirations for events. Focusing resources will help achieve the City's aspirations for events, in particular by leveraging the hard work of event organisers to help them maximise the benefits for the community from the events they are delivering.

Building on the successes of implementing Warrnambool Events Strategy 2018-2022, this Events Strategy focuses on enabling the City to maximise the benefits of events for the local community and its economy and environment.



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2. The value of events

Events build community. They bring together young and old and disparate subcultures, enlarge social networks, and support social cohesion. Events provide communities with resilience during times of hardship, and events can support charities, providing opportunities to raise funds.

Events are catalysts for economic benefits, and are deceptively effective creators of local jobs. Events are a great strategy to grow the visitor economy, as they are important drivers of tourism into regional areas, and they can place a town on the map, being a great way to promote a destination. Three-quarters of event attendees would not have gone to a destination, if not for an event. For 57% of first-time visitors and 69% of repeat visitors to a destination, an event is the main reason for visiting – and most event attendees intend to return to the host destination in the future. Attendees become destination advocates with 59% providing positive word of mouth recommendations of the event to others, and 42% of the destination.

Delegates travelling to business events are particularly valuable for a local economy as they are high yielding with a high average spend per trip. Additionally, many take pre- and post-event tours, bring along companions, and return for leisure having experienced a destination for the first time through the event, further adding to their economic impact.

Business events also have value beyond attracting visitors: benefits that are enduring. substantial, and significant, including enhancing individual and organisational performance, and creating and circulating innovation and knowledge. Business events that reflect local industries and therefore attract locals as well as visitors deliver the greatest value.

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¹Events: Drivers of Regional Tourism, 2014, Tourism Research Australia. ² Events: Drivers of Regional Tourism, 2014, Tourism Research Australia ³ Role of Business Events, Business Events Council of Australia

- ⁴ Role of Business Events, Business Events Council of Australia

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3. Purpose of the strategy

This four-year Events Strategy outlines how the City's Events & Promotion team will focus on supporting the growth and attraction of destination events, as well as increasing the economic benefits of events, achieved through a suggested implementation framework.

The Strategy aligns with regional strategic plans, and has been developed in consultation with key events stakeholders, including a broad range of City staff, event organisers, venue managers, regional organisations, and Eastern Maar representatives.

The Strategy distinguishes between two types of events, as follows.

| Type of event | Definition |
|---------------------|---|
| Destination events | Events that attract visitors from outside the region. These may be sport, business or cultural/leisure events. |
| Community events | Events that are primarily for residents of Warrnambool and the surrounding Shires that Warrnambool serves as a service hub. |



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4. Informing the strategy

Desktop research and the development of an audit of sport and leisure destination events, and event venues

Consultations with a broad range of local and regional events stakeholders

Findings and Discussion Paper shared with Project Steering Group and Council's Executive Management Team

Draft Strategy shared with Project Steering Group and Council's Executive Management Team, and placed on public exhibition for feedback

Final Strategy delivered to Council for adoption

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4.1 Forces Shaping Events

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|---|---|---|--|--|---|--|
| Building pressures on event viabilityEvents are risky, increasingly competitive, and resource intensive.Costs to deliver events have skyrocketed in recent years, while grant and sponsorship opportunities have reduced; many events are dependent on annual grants to cover operational costs.Attendee behaviour is changing, such as purchasing tickets last minute.More Australians are interested in 'casual' volunteering within a defined (short) timeframe, rather than being willing to support the perpetuity of an annual event. | Quality over quantity Today's event attendees want interactive and immersive experiences that connect them to locals and local culture, and provide them with a sense of place. Destinations are focusing on attracting fewer visitors with higher per capita value and therefore lower negative impact, rather than trying to attract many attendees with lower value. | Travel with purpose Today's travellers increasingly want to connect with our extraordinary planet. 2/3 of Australians are looking for purposeful travel where there are opportunities to give back to the destination, and are seeking experiences that bring self-discovery and growth, enriching their lives through experiences and learning. 3/4 of travellers are seeking out sustainable options. | Climate change and the next economy Prioritising the longevity of a destination, and its ability to cope with the impacts of climate change, rather than prioritising short-term targets for visitor numbers will help meet travellers' expectations for sustainability, and reduce damage to sensitive natural environments. Business events can help local businesses effectively navigate a local economy's transition during the global shift to the next economy. | Active lifestyles and wellbeing People are embracing healthier lifestyles to maintain their physical and mental health. Participation sports events have strong appeal to niche audiences who are willing to travel to take part in their sport. Sports events are a key motivator for travel. | Inclusion Hosting events that are inclusive is not a passing trend, and nor is it optional as events are all about building community. Events should reflect the diversity of the community – on the organising committee, on stage, and amongst attendees. | |
| ⁵ Consumer Insights Research, Tourism Australia, 2021 ⁶ Sustainable Travel Report 2023, Booking.com | | | | | | |

4.2 Strategic Alignment

Warrnambool's overarching strategy is Warrnambool 2040: The community vision for the future (W2040).

| Warrnambool 2040's vision | Warrnambool will be Australia's most resilient and thriving regional economy | Warrnambool will be a city where all people thrive | Warrnambool will be Australia's most liveable regional city | Warrnambool will be Australia's most sustainable regional city |
|---------------------------------------|--|---|--|---|
| How events can support this vision | Destination events will attract new money into the local economy by attracting visitors to Warrnambool. Business events will support innovation, business growth, and the transition of the local economy to the next economy through capacity building. Events will buy local to support local event suppliers, including the local creative industry. Events will apply for state and federal government funding and corporate sponsorship from outside the region. | Events will be proactively inclusive of all in Warrnambool's diverse community, and provide opportunities for healthy recreation, social connection, and connection with Eastern Maar culture. | Events will bring to life Warrnam- bool's public spaces, providing affordable and accessible recreation for the community. Events will leverage the City's investments into well-connected public and active transport to reduce emissions. Events will create positive marketing opportunities for Warrnambool and expose the city to potential new residents and investors. | Events will improve protections of and connections with Warrnambool's spectacular natural inheritance by proactively reducing emissions and waste, and impacts on the natural environment. Events have an opportunity to educate and change behaviour by connecting people with responsible choices. |

Events do not happen in isolation; they should help achieve the organisational objectives of the City, and the strategic objectives for the region.

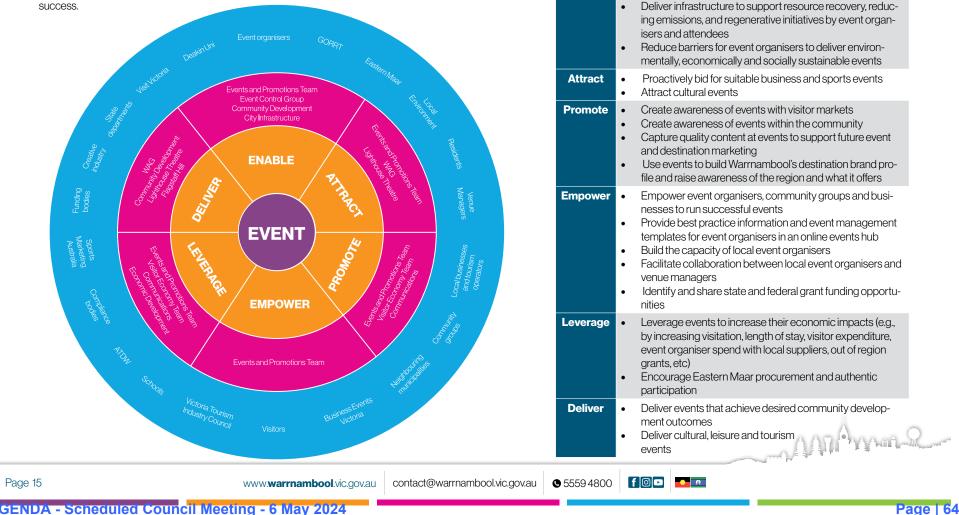


| Strategic plan | Alignment | Strategic plan | Alignment | |
|--|--|--|--|--|
| Warrnambool Economic Development | Economic development objectives that events will support include Improve the social and economic prosperity of all residents. Increase visitation and visitor spend, by driving visitor growth through destination awareness, and attracting a high-yielding visitor base through quality events. Attract investment in public and private infrastructure, specifically event venues. Support an environmentally sustainable economy, including by supporting growth in existing industry specialisations. Events can also be aligned with the needs and opportunities in this plan, such as to | Active Warrnambool 2019-2030 | The Events Strategy is aligned with opportunities and objectives in this Strategy, including Renew sport and active recreation assets. Maintain the strong culture of participation in sports clubs. Support the sustainability of sporting clubs, recognising the importance of volunteers. Encourage more diverse use of sporting reserves and open space. Establish safe and functional walking and cycling connections to all facilities and spaces. Promote the sustainable and responsible use of physical and environmental assets. | |
| Development Strategy 2023-2028 | Improve destination branding and increase destination awareness as a key visitor attraction on the Great Ocean Road. Attract working-aged residents and young families to support the local workforce and help sustain the local economy. Support business diversity and sustainability to create a more | Visitor Economy Master Plan for the Great Ocean Road Region 2021-2030 | The Events Strategy aligns with this plan's overarching goals to achieve economic, environmental and community priorities that deliver A thriving, inclusive and resilient visitor economy. Strong, sustainable communities. A healthy natural environment. An alignment of the vision of stakeholders, and new levels of collaboration. | |
| | viable economy and expand the jobs base. Build regional collaborations and partnerships across the City, industry and government to achieve economic development outcomes. Events bring to life and showcase Warrnambool's value proposition: "Escape to a playful coastal city inspired by the | The Great South Coast Regional Strategic Plan | The Events Strategy aligns with this plan's strategies to Position the region for economic growth. Improve connections. Sustain natural assets. Strengthen communities. Increase collaboration. | |
| The destination's brand promise | beauty of nature and the Southern Ocean. Warrnambool offers city lifestyle experiences wrapped up in the spectacular beauty and wild nature of the raw Southern Ocean. This combination offers opportunities for relaxation, refined refreshment, and brings a new sense of playfulness, adventure and rejuvenation." | Creative Industries Strategy for South West Victoria | The Events Strategy is aligned with this plan's goal to build beneficial and sustainable creative industries in South West Victoria, and achieve cultural, social and economic outcomes that benefit the community, local creatives, and the local economy. | |
| | | The United Nations' Sustainable Development Goals (SDGs) | Actions in this Events Strategy are aligned with the Sustainable Development Goals of 8. Economic growth 9. Industry, innovation and infrastructure 11. Sustainable cities and communities 12. Responsible consumption and production 13. Climate action 14. Life below water 15. Life on land | |

The Events Ecosystem

Events are complex activities that touch on many different stakeholders, both within local government and without. They can be very resource intensive, and require close collaboration and communication across teams both internally and externally to achieve desired outcomes.

The following diagram highlights the various roles the City plays in events, and showing how events require a 'whole of local government' approach to gain maximum outcomes. The outer circle demonstrates that many external stakeholders are vital to a healthy events ecosystem, with strong leadership and collaboration required to drive



Role

Enable

Description

achieve their full potential

navigate event compliance

opment approval processes

target events and their audiences

Provide cash and in-kind support to events to help them

Provide a concierge approach to help event organisers

Ensure the City's events venues are fit for purpose for

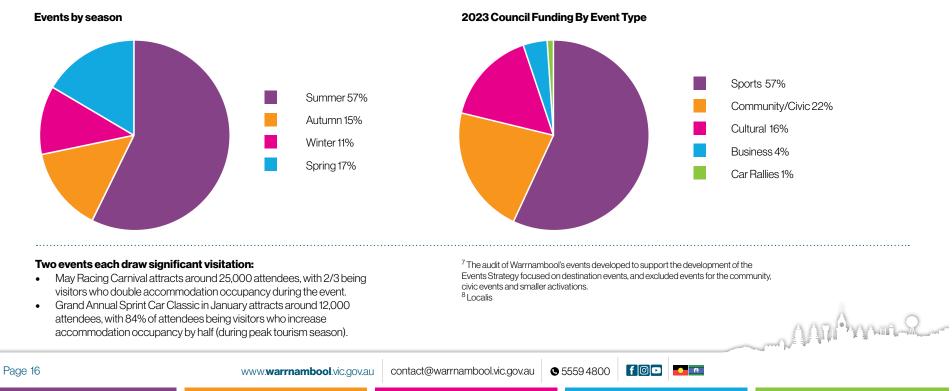
Ensure events meet regulations through event and devel-

•



5. Events Snapshot

5.1 Event Activity





5.2 Event Venues & Infrastructure

City-managed and privately-owned venues

- 2 regional cultural centres (theatre and gallery) •
- Variety of business event venues up to 350 delegates; largest with accommodation has capacity for 200 . delegates
- Variety of open spaces for events, but a gap in a large-capacity all-weather venue

Road cycling Horse Racing Events

Warrnambool can host national or major events in

- BMX
- Cricket Surf lifesaving
- Speedway racing
- Golf Lawn bowls

Triathlons

Netball

.

Indoor bowls

Warrnambool can host state level competitions in

- AFI Cricket
- Tennis ٠
 - Pickleball Running ٠

•

Shooting Golf Hockey

5.3 Community

Though Warrnambool's population is around 35,000, the regional city is the service centre for over 100,000 residents in nearby southwestern Victoria.

Warrnambool has a neutral SEIFA index of 961 for relative socio economic advantage and disadvantage.

- Highly engaged in participation sports
- 17.5% volunteer
- More vocationally trained workers and fewer professional workers compared to Victorian average, with high employment rates
- Fewer families compared with Victorian average
- Household incomes are 17.5% lower than Victorian average •
- Older and aging population

The City aims to attract working-aged residents and young families to support the local workforce and help sustain the economy.

⁹ Primarily sourced from Census ¹⁰ Socio-Economic Indexes for Australia (SEIFA) 2021.1,000 is the score the median Local Government Area, with numbers below this indicating more disadvantage. ¹¹Warrnambool Economic Development Strategy

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5.4 Visitors

At the western end of the Great Ocean Road, and its only city, Warrnambool attracts almost a million visitors a year, who stay around 1.3 million visitor nights.

Overnight visitors stay on average for 3 nights, and spend \$379 per trip. Together, domestic overnight visitors spend \$154 million per year in Warrnambool. Over a third (37%) of holidaymakers and over half (56%) of business visitors are domestic overnight visitors.

Most visitors to Warrnambool congregate in one small area over one short time of year: an estimated 800,000+ visit Warrnambool's beach, foreshore and Lake Pertobe area each year, with 36% visiting between November and February (peak tourism season).

5.5 Event Visitors

Domestic overnight event visitors to the Great Ocean Road visiting primarily to attend an event come principally from

- Greater Melbourne
- Greater Geelong
- Regional Victoria
- Interstate

New events appeal to overnight event visitors.

Warrnambool's major events tend to attract older males, revealing a gap of events for younger working age adults and their families, and youth.

5.6 Competitive Strengths

"Warrnambool offers city lifestyle experiences wrapped up in the spectacular beauty and wild nature of the raw Southern Ocean."

The destination's appeal lies in its

- Hero experience: big, healthy nature and landscapes
 Country is the one thing all of the community's niche
 groups value
- Water, including the ocean, rivers, Lake Pertobe, Tower Hill, and whales in winter
- City lifestyle experiences by the sea, with quality eateries, quirky street art, and appealing streetscapes
- Cultural quarter between the beach and the CBD
- Eastern Maar culture

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Vibrant creative community

Key industries include health care, manufacture, construction, education, retail, and rental, hiring and real estate. Deakin University's hydrogen fuel cell research hub, Hycel, forms a key part of Warrnambool's preparations to leverage the next economy.

¹² Attracting this demographic by improving the City's liveability has been identified as an aim in the City's economic development strategy.

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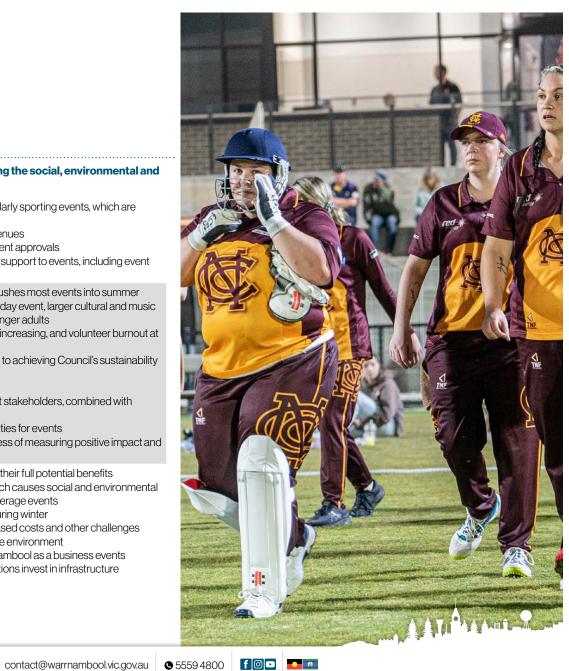
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5.7 Gaps Analysis

A snapshot of the region's current capability in enabling and maximising the social, environmental and economic outcomes from events is as follows.

| CURRENTLY ACHIEVING | Variety of events year-round, particularly sporting events, which are Warrnambool's key event strength Quality sports and business event venues Event Control Group streamlines event approvals Council provides funding and in kind support to events, including event management resources |
|---------------------|---|
| GAPS | Lack of weather protected venues pushes most events into summer Gap of destination winter school holiday event, larger cultural and music events, and events for youth and younger adults Event viability is declining with costs increasing, and volunteer burnout at a peak Events are not currently contributing to achieving Council's sustainability goals Limited four-star accommodation Limited collaboration amongst event stakeholders, combined with reliance on Council Lack of multi-year funding opportunities for events No consistent and transparent process of measuring positive impact and ROI from events |
| RISK/IMPACT | Destination events are not achieving their full potential benefits Summer months are congested which causes social and environmental challenges, and reduced ability to leverage events Reduced appeal of Warrnambool during winter Loss of homegrown events to increased costs and other challenges Events having negative impact on the environment Reduced competitiveness of Warrnambool as a business events destination as other regional destinations invest in infrastructure |





6. Visitor markets

Great Ocean Road Regional Tourism (GORRT) has had customer profiles developed for a range of target markets for the wider region. For Warrnambool, the profiles Jess (professional mum) and Miriam (wealthy empty-nester) represent household decision makers when it comes to travel, engage with GORRT's marketing content, and form a large portion of current visitors.

Strong representation from other profiles includes

- Cameron active family Dad
- Cathy and Michael holiday park family
- VJ heart of a multi-generational family in Melbourne's growing western suburbs (a growing market)
- Jim retired regular road tripper (an age group that is growing in visitation)

¹⁴ See https://greatoceanroadtourism.org.au/training-and-development/customerprofiles

Slightly different visitor profiles visit for Warrnambool's major events, such as the May Race Carnival and speedway events, however they were not identified as separate profiles during the development of GORRT's key customer profiles. Different profiles will be attracted to different kinds of events, such as Matthew the professional with a love of the outdoors who would visit Warrnambool to attend spectator and participant sports events, and Ashley the young professional who would visit Warrnambool to attend a cheese and wine festival.

To align with the City's Economic Development Strategy, an area of focus should be on attracting younger working-age attendees and young families to events, to experience Warrnambool, and be attracted to live here. There is also currently a gap in events for children, youth and younger adults.

WCC will facilitate a community event as part of its commitment to fostering community engagement, wellbeing and inclusiveness. Council will produce an annual plan for an approved seasonal event that meets the objectives, sustainability and growth on the overarching goals of the Events strategy including attraction, promotion and economic activity.

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7. Strategy on a page

| Vision | Warrnambool has a diverse, vibrant and inclusive portfolio of events that attract overnight visitors, and have a positive impact on the local economy, community and environment. | | | | | |
|----------------------|---|---|--|---|--|--|
| Values | We are a proud sporting community | We are creatives, entrepreneurs and innovators | We are connected through our appreciation of nature | We are collaborative and mutually supportive | | |
| Brand proposition | City lifestyle experiences wrapped up in the spectacular beauty and wild nature of the raw Southern Ocean. | | | | | |
| Aspirations | Attract new revenue into the local economy, providing a boost to local businesses | Attract overnight visitors outside of peak visitation times, particularly in winter | Provide an appealing reason for visitors to stay longer and spend more | Showcase Warrnambool's destination brand of city lifestyle experiences wrapped in raw, wild nature | rnambool's ion brand of city e experiences red in raw, wild | |
| Visitor markets * | Jess (professional mum) | Miriam (wealthy empty-nester) | Cameron (active family Dad) | Cathy and Michael (holiday park family) | VJ (heart of a multi-generational family) | Jim (retired regular road tripper) |
| Strategic Priorities | Identify and nurture the fit for purpose events | Maximise events' contribution to the local economy. | Empower and enable community and industry to deliver successful events | Ensure events are socially, environmentally, and economically sustainable | | |

* Visitor markets (Refer Page 25)

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8. Vision

Warrnambool has a diverse, vibrant and inclusive portfolio of events that attract overnight visitors, and have a positive impact on the local economy, community and environment.

9. Values

| We are a proud | We are creatives, entrepreneurs | We are connected through our | We are collaborative and mutually supportive |
|--|--|--|---|
| sporting community | and innovators | appreciation of nature | |
| Our community loves participating in all kinds of sports, and proactively encourages female participation. | We are readying our local industries for the next economy, and building on the strength of our entrepreneurs, creative industries and diverse cultures. | Nature is important to our lifestyle and economy and we will continue to conserve and regenerate it. | We leverage our strengths by working together to maximise outcomes. |

10. Aspirations



11. Strategic priorities

To enable and support Warrnambool's destination events, and to support the achievement of the aspirations, the recommended priorities for the City over the coming three years are as follows.

- **1.** Identify and nurture fit for purpose events.
- 2. Maximise events' contribution to the local economy.
- 3. Empower and enable community and industry to deliver successful events.
- 4. Ensure events are socially, environmentally, and economically sustainable.

These priorities are within the circle of influence of the City's Events & Promotion team within the City Growth directorate, and other teams whose roles touch on events. Other actions which will support maximising outcomes from events, such as the provision of cycle paths and public transport to enable sustainable transport use by event attendees, have been noted in other strategic plans of the City.

For each of the strategic priorities, considerations have been provided. These are recommended actions to achieve the priorities with flexibility for the team in which are delivered as priority actions and which when resources permit.



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Enablers



Empowering community and industry

Enabling the community's event organisers to deliver their events more efficiently, and more effectively achieve their desired outcomes through resource-efficient capacity building to empower them.

Support local businesses to leverage events to increase sales and visitor spending in the local economy.

Facilitate collaboration in the local events industry.



Whole of local government approach

With the City having so many teams with touchpoints with events, it's key that there is a collaborative approach to supporting events to maximise outcomes from them, with clear responsibilities for teams so everyone knows their part to play in the events ecosystem.



Building a strategic and well-resourced Events & Promotion team

With a clear focus on maximising the economic

benefits of events, this team can concentrate

its resources on achieving this aspiration.

Focused approach

The City has the authority and confidence to turn down requests that divert resources away from achieving its aspirations for events.

A focused approach will result in greater return on investment.



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11.1 Identify and nurture the fit for purpose events

Current event trends are making it more costly and difficult to deliver events, making it even more important for local governments to think strategically about the events they support and how they support them, and to focus on leveraging what the region already has before looking to develop new events.

To support the local economy, a balanced portfolio of events delivered by local event organisers and attracted to Warrnambool, supported by multi-year funding and support programs will offer a greater return on the City's investment than providing many small annual grants to community events that have little economic impact. Attracting business events related to local industries will build local capacity and innovation.

Events that are aligned with the values and desirable principles of this Strategy will provide the most value to Warrnambool. A pragmatic and transparent assessment framework will enable the City

to determine the events that are fit for purpose for the region, how those events should be supported, and the outcomes desired from the City's investment and support.

11.2 Guiding principles

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Recommended overarching principles for determining events that are fit for purpose for Warrnambool are as follows.

These principles will be used to make future decisions on new events that are supported by the City and will empower existing supported events to improve in these areas, as part of a collective effort to achieve desired outcomes from events.

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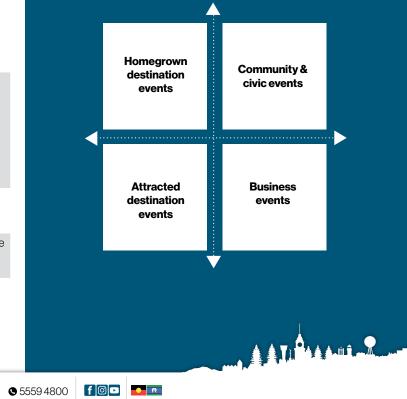
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| Principle | Description |
|-----------------------------------|--|
| Economic value | Events that result in larger economic gain or leave a positive legacy for Warrnambool such as events that attract and encourage overnight visitation, run over multiple days, use local suppliers, provide opportunities for the local creative industry, leave behind legacy infrastructure, enable community organisations to fundraise, and/or develop local skills. Regular events tend to provider greater cumulative economic impact than one-off events. Events that attract potential new working-age residents. |
| Attract target visitor markets | Events that attract target visitor markets. |
| Calendar fit | Events that fill gaps during off-peak and shoulder season, and outside of long weekends. Events held March–November and mid-week, particularly events that disperse visitation over a longer period i.e., multi-day events will have the most value. Events held in January or during the Easter school holidays contribute to overtourism rather than to the visitor economy. |
| Environmentally sustainable | Events that respect the environment, including events that: Reduce and offset emissions Have minimal impact on natural habitats Encourage and enable the use of active and public transport Purchase sustainably Recover resources Educate and engage attendees and suppliers in sustainable behaviours Conserve waterway health |
| Inclusive and accessible | Events that are held in accessible venues Events that provide opportunities for social inclusion. Sports events that increase participation by females. |
| Brand alignment | Events that align to (and activate) the destination brand: "Warrnambool offers city lifestyle experiences wrapped up in the spectacular beauty and wild nature of the raw Southern Ocean." |
| Community and cultural value | Events that the community is proud of. Events that offer positive value for residents of all ages. Events that enhance the artistic and cultural diversity of Warrnambool. Events that celebrate Warrnambool heritage and Eastern Maar culture. |

There are different categories and types of events which can make it challenging for a local government to understand which they should support and enable, and when to say no to requests for help. To support the event principles outlined above, the following event categories have been recommended as fit for purpose for Warrnambool. These categories will enable the City to be strategic and transparent in what they support.



The table below provides insight into the priority principles for each category along with the recommended funding program and allocation, to ensure that the balanced portfolio of events across the year can be achieved. This framework is to be used to create the revised funding program for events and the evaluation criteria. It is important to note that not aligning with one principle or criteria does not exclude an event from funding as events will be assessed against each criteria using a rating system e.g. 2 points for high alignment with a category, 1 point for some alignment, and 0 points for not aligned.

| Category Homegrown destination events | | Attracted destination events | Business events | Community and civic events | |
|---------------------------------------|---|--|---|---|---|
| Sub category Example events | Established Jericho Cup Speedway events May Racing Carnival Melbourne to Warrnambool Cycling Festival | Emerging These are community events that have potential to become a destination event and reach the below criteria with support e.g. Warrnambool Multicultural Festival | Yoga Festival AFLW Life Saving Victoria Junior Championships Triumph National Rally Austin 7 National Rally | Great Ocean Road Regional Tourism Conference Rotary District 9820 Conference Pacific History Association Conference | Markets Warrnambool Multicultural Festival Wunta Fiesta |
| Economic value | 1 | High | | High | Low |
| Number of attendees | 5,000+ | | 2,000+ 20-100 (typically 70-80) | | |
| Origin | Over 60% from outside Warrnambool | | Over 60% from outside Warrnambool | Over 80% from outside Warrnambool | Predominantly residents |
| Attract target visitor markets | | | | | N/A |
| Calendar fit | | High | High | High | Low |
| Brand alignment | Brand alignment Medium | | High | Medium | Low |
| Community & cultural value | Medium | | Low | Medium | High |
| Environmentally sustainable | | High | High | High | High |
| Inclusive & accessible | | High | High | High | High |
| Funding streams | Destination Events | Pathway to Growth program | Event Acquisition Fund | Business Events & Conferences | Community Events |



AGENDA - Scheduled Council Meeting - 6 May 2024



11.3 Event funding streams

The Festivals and Events Fund 2023 was developed in line with the City's previous Events Strategy and complements support for events available from the state and federal governments, corporates, and philanthropic organisations. Whilst it is sound, it is recommended that the program be refined to support this next phase.

The recommended funding streams include the following.

- Destination Events: This will replace the Tourism Events stream.
- Event Acquisition Fund: This is a new fund to support the acquisition of external sport and cultural events into Warrnambool.
- Business Events & Conferences: This stream will remain as per existing the existing fund.
- Pathway to Growth Program: This is a new multi-year funding stream to support community events that have potential to mature into a destination event (emerging homegrown destination ٠ event). Refer to details below on this recommendation.
- Community Events: This stream will remain as per the existing fund, but with a smaller budget allocation.
- Partnership Stream: A three-year partnership for Warrnambool's heritage major events with agreed benefits for both parties: the City and the sponsored event. The partnership agreement will be ٠ tailored to the event and should outline the desired benefits for Warrnambool, such as increased visitation, increased overnight visitation, increased destination awareness (via media reports on the event), or increased return visitation outside of the peak season (such as via sale of exclusive off-peak packages for attendees).

All events funded by the City must provide robust post event reporting, which includes the use of a consistent measurement of success using the following formulas.

| Economic impact: | Visitor nights x Average visitor spend (NVS) = Event value to local economy |
|-----------------------------|---|
| Return on investment (ROI): | Visitor nights x Average visitor spend (NVS) / Total grant value = XX:1 (economic impact output: input by the City) |
| Cost per visitor: | Total annual grant value / Total annual visitation to funded events = \$XX cost per visitor |

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12. Measures of success

The Strategy will be reviewed annually by the City to ensure the actions continue to remain relevant. The performance of the event portfolio in achieving the Strategy's vision and delivering on the aspirations will be measured and reported on as part of the annual review.

It is recommended measurable targets are set, for smaller achievements that demonstrate progress, as well as aspirational, action-inducing targets.

| Outcome | Measure of funded events | Means of measurement |
|-------------------------------|--|---|
| Visitation benefits | Numbers of overnight visitors outside of the peak tourism season Average length of stay Average visitor expenditure | Attendee survey undertaken by event organiser |
| | Total visitor expenditure Visiting participant economic impact (e.g. expenditure by visiting entertainers and stall-holders) Event economic impact Return on investment (City's investment : Event economic impact) | Data from attendee survey undertaken by event organiser input into Economy ID algorithm |
| Economic benefits | Total amount of grants and sponsorship secured from outside the Shire Total amount of event organiser local expenditure | Event organiser budget |
| | Number of local staff, artists, and business suppliers hired Number of local Aboriginal staff, artists and Aboriginal-owned suppliers hire | Event organiser records |
| | Average percentage of event budget spent with local suppliers across local events | Post event report |
| | Enhanced individual and organisational performance Innovation and knowledge created and disseminated | Number of business events connected with local industries |
| | Skill development of local event organisers | Number of local event organisers participating in event management training Net Promoter Score by participants of training |
| Social benefits | Inclusion of Eastern Maar community and culture Improved accessibility of funded events Opportunities for local creatives Opportunities for youth Community satisfaction with events (Net Promoter Score) | Post event report |
| Environmental improvements | Reductions in waste to landfill per attendee | As part of their sponsorship agreement with the City, funded events must develop a sustainability plan with measurable targets, including for waste reduction20 report on outcomes achieved to the City |
| | The number of event organisers estimating their event's emissions | Post event report |
| Brand building | Events that showcase the region's appeal | Alignment with brand value proposition |

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Report Generated: 24/04/2024



GOAL 1: A HEALTHY COMMUNITY: We will be a healthy, inclusive, and thriving community with equitable access to services, cultural opportunities and recreational activities.

Objective 1: WELCOMING & INCLUSIVE CITY: Warrnambool will be a city that is more welcoming to all and fosters diversity.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|---|----------|-------------------|---|
| 1.1.1 | Develop a new Customer Service Strategy to ensure it aligns with the Customer Service Charter and provides improved customer service outcomes for the community. | Manager Communications | 50% | | The Customer Focus Group will hold its first meeting in the first half of 2024 with the intention of having a diverse representation of Council staff working together to improve customer service. |
| 1.1.2 | Increase access to participation for all abilities and raise awareness of the community regarding the needs of people with a disability. | Manager Community Policy & Planning | 75% | | Council has delivered various asset renewal programs such as footpath and bicycle path renewal and playground renewals at Bradley St and Auty Street underway increasing access to participation for all abilities. Construction of new carparks in the CBD include accessible parks and allow greater access to shops and services - particularly around the CBD. AquaZone will partner in research aimed at helping people with cerebral palsy take part in physical activity. The FitSkills program aim is to increase the participation in physical activity, improve social connections, and promote positive effects on health quality and well-being. Council representatives from Community Development and City Infrastructure met with members of the local All Abilities Advocacy group in March to gain regular feedback on topics such as road safety, beach access, playground updates, public transport and general needs for improvement across council services. |
| 1.1.3 | Review and improve the Community Engagement Policy. | Manager Communications | 100% | | With the formal review of this policy not due until next year an internal review was conducted with no changes to the policy required at this point. |
| 1.1.4 | Research and align current programs with community demand and need. | Manager Community Policy & Planning | 75% | | To address Federal Government reforms for Home Support Programs, Council has progressed the Aged and Disability Services Review with the Final Recommendations report presented to Council at its informal meeting on 25 March. In response to the current housing crisis, Council has sought expressions of interest from Community Housing Agencies to provide key worker and affordable housing options. Two housing agencies have been selected to progress with due diligence. |

| Completed Prog | ogressing On Ho | ld Not Progressing | Not Completed | Withdrawn | 2 |
|----------------|-----------------|-----------------------|------------------|-----------|---|
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| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|---|----------|-------------------|---|
| 1.1.5 | Design and deliver a new West Warrnambool Neighbourhood House. | Manager Community Policy & Planning | 50% | | Council has sought tenders for design and construction of a modular building. Tenders close 5 April 2024. |

Objective 2: ENGAGEMENT WITH ABORIGINAL COMMUNITIES: Council will pursue improved partnerships and meaningful engagement with Aboriginal people to grow opportunities and better outcomes for Aboriginal people.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|--|----------|-------------------|---|
| 1.2.1 | Facilitate and foster collaborative relationships with Aboriginal and Community Controlled Organisations (ACCOs) to further the achievement of Reconciliation outcomes. | Manager Community Policy & Planning | 75% | | Council continues to meet with the Eastern Maar Aboriginal Corporation and the Gunditjmara Aboriginal Cooperative on a quarterly basis. Council has recommenced recruitment for an Aboriginal Liaison Officer which is an an identified role only open to Aboriginal and Torres Strait Islander applicants. This role will focus on continuing Council's commitment to Reconciliation and finalising the Reconciliation Action Plan as well as working with internal and external stakeholders to strengthen connections to this place, raise awareness of Aboriginal and Torres Strait Island culture and knowledge, and support the improvement of community health and wellbeing. |
| 1.2.2 | Increase participation of Aboriginal families and individuals across Council programs and services. | Manager Children & Family Services | 100% | | Enrolments for aboriginal children and families have increased across all early years services with the connections made through the Maternal Child Health Program. |

Objective 3: HEALTH & WELLBEING: Council will take action to improve health, wellbeing and safety outcomes for Warrnambool's community.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|---|----------|-------------------|---|
| 1.3.1 | Develop a policy for Liquor Licences in Recreation Reserves. | Service Manager Recreation & Culture | 50% | | Draft Policy to apply to community based sport and recreation clubs for the sale and consumption of alcohol on Council owned or managed recreation reserves. |
| 1.3.2 | Develop and action a marketing and customer engagement strategy that capitilises on Aquazone's unique offering. | Aquazone Service Manager | 95% | | Implementation is showing an overall projected increase in attendance, of close to 14000. FYProj LFY Variation AQ 152126 139600 12527 9% GF 29047 28149 898 3% HF 32648 32197 451 1% Total 213821 199946 13875 7% |
| 1.3.3 | Continue to implement the Municipal Health and Wellbeing Plan 2021-25 | Manager Community | 75% | | Three meetings were held over January-April 2024 for the Community of Practice Groups under the Healthy Warrnambool Plan 21-25. These include |

| Completed Progressing | On Hold | Not Progressing | Not Completed | Withdrawn | 3 |
|-----------------------|---------|--------------------|------------------|-----------|---|
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| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|--|----------|-------------------|--|
| | (Healthy Warrnambool) through the Committee of Practice model. | Policy & Planning | | | groups focused on; Social and Emotional Wellbeing, Climate Change and the Community and Healthy eating/ Improving local food systems. A new working group has also been formed to scope out local initiatives to address vaping in the community. Two gambling support drop in sessions have been held in partnership with Meli at the Archie Graham Centre, to provide free counselling support for those affected by gambling. Council has also supported a social media campaign developed by the Department of Social Services, to raise awareness of the harms of online gambling and the supports available. |
| 1.3.4 | Implement and review compliance with Child Safe Standards. | Service Manager Early Years Learning & Development | 75% | | Child resource being developed to ensure that children understand their rights when attending Council services. |
| 1.3.5 | Continue to improve children and families' health and wellbeing as set by the Healthy Achievement Program. | Service Manager Early Years Learning & Development | 75% | | Stephanie Alexander Kitchen Garden Foundation memberships have been renewed at all early years sites and the program will continue to develop more than 800 children's understanding of planting, growing, harvesting and cooking. |
| 1.3.6 | Enhance the Maternal Child Health program for children aged up to four years in line with community needs. | Service Manager Early Years Intervention & Support | 100% | | Mental Health group has been set up and recruiting families from the EMCH program with maximum of 10 participants each week. The program has been developed by family practitoner/social worker. |
| 1.3.7 | In line with community demand ensure programs for older people are accessible, relevant and affordable. | Manager Community Policy & Planning | 100% | | A range of Council's programs provide accessible, relevant and affordable programs for older people in the community to improve their health and wellbeing. The Food Cube Project progressed at Archie Graham providing inspiration, practical demonstration and opportunities for community members to be involved in the set-up of a wicking bed vegie garden system to grow real food and gain the health and wellbeing benefits at low cost. |
| 1.3.8 | Advocate for early years workforce initiatives that support recruitment and retention of high quality early years staff and service. | Manager Children & Family Services | 100% | | Council has worked with the MAV workforce working group and Department of Education providing needs of the industry and the reviewing new initiatives for the sector. An advocacy document was prepared to for Councillors and CEO to advocate to State Government around needs of workforce and infrastructure for the city. |
| 1.3.9 | Ensure our early years services meet the needs of our culturally diverse community. | Service Manager Early Years Learning & Development | 75% | | Sherwood Park Early Learning Centre has developed and submitted a draft Reconciliation Action Plan in collaboration with the staff and families at the service. |

| Completed Progressing On Hold Not Progressing Not Completed Withdrawn | 4 |
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Objective 4: AN ACCESSIBLE CITY: Council will improve the physical and social accessibility to community services, facilities, places and precincts.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|---|----------|-------------------|--|
| 1.4.1 | Develop a Community Services Infrastructure Plan. | Manager Community Policy & Planning | 50% | | Planning for the review of Council's Community Services Infrastructure Plan has commenced. |
| 1.4.2 | Deliver all-abilities access compliance as part of new infrastructure projects. | Manager Strategic Assets, Property & Projects | 75% | | Infrastructure projects underway, or completed in Q3 that deliver all-abilities access include: A pathway to improve access at the Bradley/Archibald Street Playground Renewal project. Upcoming works include all abilities seating. The Playspace Renewal Program included the installation of crumbed rubber. which improves access for all abilities when compared with other materials. Archie Graham Centre courtyard access doorway improvements aimed at meeting all-abilities compliance. Kepler Street Carpark accessible parking is now complete. Koroit/Banyan Street tactile installation/pram crossing. Design for the Zeigler Parade On-Street Parking Upgrade including new all-abilities parking. |
| 1.4.3 | Ensure Council's youth programs and activities are accessible, relevant and reflect current community demand and need. | Manager Community Policy & Planning | 75% | | Planning for the development of a Youth Strategy commenced. The Strategy will be developed in collaboration with Moyne Shire Council and will set the direction of council's work in collaborating with young people and other stakeholders and to include the voices of young people in the policies, strategies, services and programs that Council delivers. It aims to identify the needs and concerns of young people, create a vision, prepare for the future, define goals, guide action, and align activities and resources to achieve this. |
| 1.4.4 | Undertake an accessibility audit of Council playgrounds including playground equipment. | Manager Strategic Assets, Property & Projects | 45% | | An accessibility audit is being undertaken as part of the playground condition inspections program. This activity is underway. |

| Completed Progressing On Hold Not Progressing Not Completed Withdra | m 5 |
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Objective 5: RECREATION, ARTS, CULTURE & HERITAGE: Council will support opportunities to participate in a wide range of recreational, arts and cultural programs that promote activity, wellbeing, diversity heritage and which increase community connectedness.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|---|----------|-------------------|---|
| 1.5.1 | Facilitate development of Warrnambool Art Gallery Strategic Plan 2024 - 2028. | Director Art Gallery | 15% | | Draft Strategic Plan is underway, due for completion by June 2024. |
| 1.5.2 | Complete the Playspace Strategy for community playgrounds and spaces. | Manager Strategic Assets, Property & Projects | 20% | | A review of the current Playspace Strategy has commenced. This review will be informed by information collected through the Playspace accessibility and condition audits, and activities undertaken in relation to playground renewals and upgrades in recent years. |
| 1.5.3 | Deliver a Lighthouse Theatre season program that is marketable and relevant to the local/South West audience and provides opportunity to experience a diverse range of performing arts. | Service Manager Lighthouse Theatre | 75% | | Always a crowd favourite the 2024 year started off with Holiday Actors' hugely popular production of Legally Blonde. The program continues to be popular with a diverse audience, including The Cat in the Hat, Flying Fruit Fly Circus, Cosentino, NEWK, Lost in Shanghai and a huge amount of live music. Tony Atwood's autism seminars were a sellout with the local community. |
| 1.5.4 | Deliver Warrnambool Art Gallery exhibitions and experiences that engage community, attract and increase visitors, support artists and build new audience. | Director Art Gallery | 50% | | From November 2023 - March 2024, the Gallery hosted audiences of 14,835 an increase of 32% in attendance following the same period in 2023/23. This spike in visitation has increased gift store revenue by 93%, alongside membership subscriptions by 31%. The exhibition Lisa Gorman + Mirka Mora has been shortlisted in the 2024 Australian Interior Design Awards. |
| | | | | | School education attendance and engagement has delivered and increase of 25% based upon the same period in 2022/23. |
| 1.5.5 | Develop an Arts and Culture Strategy for Warrnambool. | Manager Recreation & Culture | 40% | | A review of the draft strategy and engagement with internal stakeholders has commenced. |
| 1.5.6 | Ensure the Library and Learning Centre programming is aligned to community need and developed in partnership with community organisations and business sector. | Service Manager - Library & Learning Hub | 75% | | The Warrnambool Library and Learning Centre's public programming offer continues to expand as more sessions are delivered across a range of ages and interests, utilising the versatile and functional spaces of the building. The community response has been overwhelmingly positive with growth in attendance across all programs. For the year to date (1 July 2023 - 31 March 2024), 634 program sessions attracted more than 13,901 |
| | | | | | attendees, an increase of 45% in the number of sessions offered and 40% in participation over the previous nine month period which included the |

| Completed Progressing On | On Hold Not Progressing | Not Completed | Withdrawn | 6 |
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| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
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| | | | | | library opening celebrations. The Library and Learning Centre has successfully partnered with more than twenty external organisations, agencies and businesses over this time, and continues to further explore and develop outreach and partnership opportunities. |

Objective 6: COMMUNITY LEARNING PATHWAYS: Council will support and encourage lifelong learning that helps built community resilience and preparedness for change.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|---|----------|-------------------|---|
| 1.6.1 | Maintain and further develop Council's partnership with Deakin University to enable research and development opportunities for community and industry. | Manager Economic Development | 75% | | Council's Economic Development and Tourism Advisory Committee (EDTAC) has a representative from Deakin and has provided input into the proposed Business Representative Group. Council continues to support and be updated on the progress of the Hycel Technology Hub which is under construction. |
| 1.6.2 | In response to State Government kindergarten reforms, deliver a Council transition plan. | Service Manager Early Years Learning & Development | 75% | | Consultant has been appointed to complete workforce plan for early years services. |

| Completed Progressing On Hold Not Progressing Not Completed Withdrawn | 7 |
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GOAL 2: A SUSTAINABLE ENVIRONMENT: We will protect and strengthen local ecosystems, enhance biodiversity and enable sustainable communities.

Objective 1: NATURAL ENVIRONMENT: Council will enhance open spaces and infrastructure that support a healthy community, wildlife, flora, fauna and biodiversity.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|---|----------|-------------------|--|
| 2.1.1 | The Depot Team and Environmental Sustainability Team will work in collaboration to deliver the Albert Park Re-Vegetation Program. | Coordinator Municipal Depot Operations | 25% | | Waiting for favourable planting weather and 2024/25 budget approval. |
| 2.1.2 | Implement Pest Plant and Animal Management Framework for the control of environmental weeds and pests. | Natural Environment Officer | 75% | | An action plan is still to be completed but opportunities to undertake recommended works have been undertaken. |
| 2.1.3 | In line with targets in the Green Warrnambool strategy develop and implement programs that improve biodiversity and protect and enhance flora and fauna. | Natural Environment Officer | 60% | | Collaborative projects to improve biodiversity and protect and enhance flora and fauna continue. |

Objective 2: WATER & COASTAL MANAGEMENT: Council will protect and enhance the health of Warrnambool's coastline and inland waterways to protect and improve biodiversity.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|--|----------|-------------------|--|
| 2.2.1 | Implement the Domestic Waste Water Management Plan to improve health and environmental outcomes for our community. | Coordinator Environmental Health | 85% | | Audit of high risk sites completed. Final report & grant acquittal via DEECA on track for completion by 31 May 2024. Other strategies within DWMP to be prioritised in Q4 once high risk audit program complete. |
| 2.2.2 | Implement the Warrnambool Coastal Management Plan to guide the future use, development and management of Warrnambool's coastline. | Natural Environment Officer | 50% | | Implementation of the management plan continues with several projects underway. |
| 2.2.3 | Complete the South Warrnambool Flood Study and begin Planning Scheme Amendment. | Coordinator City Strategy | 65% | | The South Warrnambool flood investigation is progressing on schedule. The 3rd community engagement was held on 8 November with draft flood maps presented and mitigation options explored and discussed. A floor level survey of more than 150 dwellings has been completed. This |

| Completed | Progressing | On Hold | Not Progressing | Not Completed | Withdrawn | 8 |
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|-----------|-------------|---------|--------------------|------------------|-----------|---|



| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|-------------|------------------------|----------|-------------------|--|
| | | | | | survey is required for both the mitigation works pre- feasibility analysis, and the emergency management components of the project. Recommendations from the independent model reviewer are currently being completed. It is anticipated that finalised flood mapping will be ready for presentation to the community and stakeholders in the next few weeks. The final stages of the mitigations options analysis can also be completed at that point. When that is complete, community and PRG meetings will be scheduled to discuss the final mapping and the results of the mitigation options analysis. |

Objective 3: ENVIRONMENTAL IMPACT & A CHANGING CLIMATE: Council will encourage innovation and initiatives that minimise Warrnambool's environmental impact.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|---------------------------------------|----------|-------------------|--|
| 2.3.1 | Explore option of a seasonal increase of FOGO collection over warmer months. | Coordinator Natural Environment | 90% | | Financial estimates have been included in the 2024/2025 budget process for the Executive and Council consideration to fund a seasonal FOGO collection. |
| 2.3.2 | Deliver the 2023-2024 Smart Buildings energy efficiency program to reduce greenhouse gas emissions and utilise renewable energy. | Natural Environment Officer | 65% | | The Smart Buildings energy efficiency program continues to be undertaken with a new list of projects being compiled. |
| 2.3.3 | Facilitate and support the delivery of climate change mitigation, adaptation and resilience actions to raise awareness and prepare for a changing climate. | Natural Environment Officer | 70% | | Projects to assist in our understanding of climate impacts on coastal assets continue. Projects to increase tree canopy, reduce heat island affects and improve vegetation quality across the municipality continue. |

Objective 4: WATER RESOURCE MANAGEMENT: Council will promote and encourage awareness of sustainable practices in our work, and the community including water resource management.

| Action Code | | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|---------------------------------------|----------|-------------------|--|
| 2.4.1 | Development of the Lake Pertobe Integrated Water Management Plan. | Coordinator Natural Environment | 95% | | The community consultation on the draft plan has been completed and the final plan will be reported to Council in the near future. |

| Completed Progressing On Hold Not Progressing | Not Completed Withdrawn 9 |
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Objective 5: WASTE MINIMISATION: Council will pursue programs to minimise waste throughout the community, industry and promote the benefits of reduction, reuse and recycling of materials.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|---------------------------------------|----------|-------------------|---|
| 2.5.1 | Develop and deliver education program supporting the reduction of landfill, and a greater understanding of contamination impacts. | Coordinator Natural Environment | 40% | | The development and implementation of an educational program to support the reduction of landfill and reduce contamination impacts is currently underway and will include educational material and resources for the community. |

Objective 6: AWARENESS & CELEBRATION: Council will foster community awareness and recognition of the benefits of positive outcomes for Warrnambool's environment.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|-----------------------------------|----------|-------------------|--|
| 2.6.1 | Monitor and manage organisational greenhouse gas emissions and energy usage. | Natural Environment Officer | 60% | | Traditionally Council have monitored electricity, gas, water and fuel consumption but are now expanding to include waste monitoring. |

| Completed Progressing On Hold Not Progressing Not Completed Withdrawn | 10 |
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GOAL 3: A STRONG ECONOMY: We will support a resilient local and self-sustaining regional economy that encourages economic growth and provides increased employment opportunities attracting ongoing investment.

Objective 1: BUILD ON COMPETITIVE STRENGTHS: Council will support initiatives that foster ongoing development and investment in the industries which underpin Warrnambool's economic strengths and comparative advantages.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|------------------------------------|----------|-------------------|--|
| 3.1.1 | Manage Development Plans and Developer Contributions Plans to meet infrastructure requirements of new areas. | Coordinator City Strategy | 50% | | Development plans continue to be prepared and implemented. More recent plans that have been approved are 191-201 Morriss Road (48 Lots); and amended plan for 119 Bridge Road, Bushfield (increased number of lots from 20 to 30). Officers continue to work with developers on developing and implementing development plans and managing developer contributions across the residential growth areas, and particularly within the North of the Merri. Officers are currently having pre-application discussions with developers on a number of development plans and development fronts in the North of the Merri, with the likelihood that applications will be submitted in the upcoming months. |
| 3.1.2 | Develop programs and collateral to promote Warrnambool as an appealing investment destination. | Manager Economic Development | 90% | | The Economic Development Team is finalising online investment and attraction prospectus which details all of the information needed for many areas within Council, business, investors, workers and families to consider a move to Warrnambool. The information falls under 'Live, Work or Invest' categories and be under its own webpage. The prospectus aims to not only be a valuable resource for Council but also local businesses. Feedback from areas within Council, EDTAC and some external businesses and groups for feedback has been completed. The prospectus will be promoted and available late April. A winter campaign 'Embrace Winter' to encourage locals and increase visitation is in planning with input from business areas which are typically quieter during this period currently taking place. From the economic development and events team this includes working with registered accommodation providers to encourage visitors and corporate bookings staying during winter to shop locally. Accommodation providers will receive a card that entitles them to a range of discounts and special offers at participating local businesses who opt into the promotion. |

| | Complete | ed | Progressing | On Hold | Not Progressing | Not Completed | Withdrawn | 11 |
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Warrnambool City Council Council Plan Actions

Q3, 2023/2024

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|--|---|------------------------------------|----------|-------------------|---|
| 3.1.3 | Grow engagement with local businesses across the municipality through events and training opportunities. | Manager Economic Development | 70% | | The steps to determine if a Warrnambool Business Representative Group (WBRG) has support from local businesses to form a group is reaching the final stages. A breakfast with guest speaker Jeremy Crawford (CEO of Geelong Chamber of Commerce) was held in late March which was well attended and a second and final breakfast will be held with Jodie Gillett (CEO Commerce Ballarat & Chair of the Victorian Alliance of Chambers) in late April. Both are providing their experiences and views on what a group might add to Warrnambool. Following the breakfast with Jodie, nominations will be sought from interested parties as part of an open election process to form the inaugural group for Warrnambool. The election process will commence in mid-May and will be finalised in late June 2024. The Economic Development Unit have finalised an online Investment & Attraction Prospectus for Warrnambool. The online prospectus provides information for investors and individuals looking at Warrnambool as a viable option for them and provides information for anyone considering living, working or investing here. This is an important piece of work to promote the opportunities we have to investors, workers, families in a professional and modern format. An accommodation audit across the city has been conducted by the Economic Development Team and with the findings being collated for a final report which will support the teams investment and attraction work. Interim findings indicated support the need for more accommodation which is of no real surprise, in particular high end accommodation options are highlighted. The Events Strategy 2023-2028 has completed the public consultation process. The draft strategy looks at how Council continues to support local and community events whilst also supporting them to grow and become destination events which attract visitors and provide a greater economic benefit to the Great South Coast region by The Warmambool City Council with support from Moyne and Corangamite Shire Council, South West Tafe, The Fletcher J |
| Completed Progressing On Hold Not Completed With | | | | | |



| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|-------------|------------------------|----------|-------------------|---|
| | | | | | programs as well as another 60 plus apply to participate in the Bootcamp program. In this time The Ideas Place has also conducted two Pitch Night events (think The Shark Tank for the local region) where 6 local start-ups and scale-ups have been recipients of over \$40,000 of financial support to continue to make their business dreams a reality. The final intake in the program is now open. The Economic Development Team have launched a winter campaign involving local accommodation providers and businesses which includes a 'Warrnambool Winter Discount Card'. Visitors staying in registered accommodation providers for a minimum of two nights will receive a card that entitles them to a range of discounts and special offers at participating local businesses who opt into the campaign. Visitors will be able to view all of the offers on a custom designed webpage, aiming to bring a range of businesses to their attention that they might not have otherwise known about. We know from the work completed with accommodation providers recently their Monday to Thursday occupancy rates are quite steady with corporate bookings therefore the corporate audience is an opportunity to promote Warrnambool to along with our businesses. |

Objective 2: EMERGING INDUSTRIES: Council will encourage emerging industry sectors that contribute to Warrnambool's economic growth and diversity.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|---------------------------------------|----------|-------------------|---|
| 3.2.1 | Facilitate and partner in initiatives to progress the implementation of the Great South Coast Economic Futures Plan. | Manager Infrastructure Services | 75% | | Council continues to partner and contribute to the great South Coast Economic Futures group and notes the work by the group on delivery of the high value pathways including: Hydrogen development, Food and Fibre investment, Barwon South West clean energy investment footprint, Cross boarder collaboration through green triangle forest industries, and the geothermal tourism prospectus. |
| 3.2.2 | Review and implement the Warrnambool Economic Development and Investment Strategy to facilitate investment and employment growth across the Warrnambool municipality. | Manager Economic Development | 50% | | The 2023-2028 Economic Development Strategy was signed off by Council in late 2023. Initiatives which are in place to facilitate investment and employment growth include: (1) Un-Retiring The Bool which facilitates retirees returning to work (2) The Ideas Place: Supporting entrepreneurial Start-ups (3) Business workshops & mentoring and business speakers (4) Supporting the AgFutures Program (5) Better Approvals - Business Support - New |

| Completed | Progressing | On Hold | Not Progressing | Not Completed | Withdrawn | 13 |
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|-----------|-------------|---------|--------------------|------------------|-----------|----|



| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|------------------------------|----------|-------------------|---|
| | | | | | Business Inquiries (6) Facilitate an identify a need for a WBool Business Representative Group (7) WBool Funding Finder - Grant Guru (8) Provision of economic data to support major events (9) Economic Development Australia (EDA) Investment & Attraction Group (10) The draft strategy for the Events & Promotion Team has completed the public consultation period. (11) An accommodation Audit for Warrnambool is being completed The Economic Development & Events Manager sits on the Local Skills & Jobs Taskforce (DEWR) and the EDA Victorian Practitioner Network. |
| 3.2.3 | Plan for the development and implementation of precinct structure plans to facilitate investment in appropriate development across the municipality. | Coordinator City Strategy | 75% | | The Allansford Strategic Framework Plan (adopted in 2021) is currently being implemented with a range of technical reports being produced which will support rezoning of key sites, including a flood and stormwater investigation which is currently underway for the township. The Bushfield-Woodford strategic framework plan is currently being reviewed and updated to reflect community feedback. The Eastern Activity Centre structure plan continues to be implemented by site-specific rezonings. A rezoning of land at 19 Horne Road to the Commercial 2 Zone has been adopted by Council and has now been submitted to the Minister for Planning for final approval. |
| | | | | | Council officers continue to work with the Victorian Planning Authority (VPA) in the development of the East of Aberline precinct structure plan, which is Council's largest residential growth area anticipated to accommodate 5000 lots and a population of 9000 residents. The Victorian government has identified the PSP as a priority and subsequently the project is now fully funded. A range of technical reports are underway for the precinct to support the future urban structure. Landowner updates continue to be provided by the VPA with the latest update provided on 12 April 2024. Implementation of Council's other 4 residential growth areas is progressing with development occurring across the 4 growth areas at a healthy rate. |

| Completed | Progressing | On Hold | Not Progressing | Not Completed | Withdrawn | 14 |
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Objective 3: VISITOR GROWTH: Council will facilitate Warrnambool's visitor growth and yearround visitation through industry development, effective destination management and promotion of attractions and experiences leveraging key events.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|--|----------|-------------------|---|
| 3.3.1 | Review and implement the Warrnambool Destination Action Plan in partnership with Great Ocean Road Regional Tourism and industry. | Service Manager Flagstaff Hill | 75% | | Workshops undertaken in November 2023 were very successful with great industry representation. Draft Destination Action Plan was received by all attendees in February 2024 for review. Second workshops dates and finalise draft review secured for May 2024. |
| 3.3.2 | Increase visitation with events across the year and enhance the profile of Warrnambool as a destination. | Service Manager, Events & Promotion | 50% | | The Events and Promotion branch processed 33 events through the Council Event Control Group to provide event support and land owner consent. A further 55 events were supported, through in kind support, logistics and marketing support. Another 16 events were funded to a total of \$116,151 from the last funding round. Key destination events that proceeded in Warrnambool, supported by Council to deliver increased economic impact and visitation included: Melbourne to Warrnambool Cycling Festival Victorian Speedway Sedans Title Double: Modified Sedans & Street Stocks - New Event - Funded via Festivals and Events Fund Warrnambool City Pickleball Open Tournament - New Event - Funded via Festivals and Events Fund Portuguese Festival Targa Classica 2024 - New Event - Funded via Festivals and Events Fund Rotary Conference (District 9810) - New Event - Funded Three Council delivered events during the Summer Holidays: Summer Programing: Nurture In Nature Event Summer Programing: Kites 4 Kids Event The Rotary Conference, Targa Classica and the Pickleball Tournament all received positive feedback from organisers and participants in addition to our regular summer Speedway events and Portugese Festival. Post event reporting and meetings with Melbourne to Warrnambool Cycling event group coming soon. The Embrace Winter campaign EOI has gone out to businesses to be included in a digital campaign to promote winter events in Warrnambool. Events being conducted across WCC facilities will also be promoted so there is a good mix of event types across the platform. |

| Completed Progressing On Hold Not Progressing Not Completed Withdrawn 15 | Completed | Progressing | On Hold | Not Progressing | Not Completed | Withdrawn | 15 |
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| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|---------------------------------------|----------|-------------------|---|
| | | | | | A landing page and portal are being designed in collaboration with GORRT and BLISS marketing, events on the platform at launch will be included in the first major promotion effort with the ability for businesses to add further content as the Embrace Winter Campaign progresses. |
| | | | | | Extensive planning, consultation and resources have gone into the preparation of Solstice Search Party event on 29th June. This event will be the cornerstone event of the Embrace Winter campaign described above. A talented line up of quality acts with a nationally recognisable headliner is being curated by Raglan Presents, along with Wild Honey performers and fire effigy, Neon Light gardens and extensive food truck offering organised by the Events Team and its partners/supplier. We would like recognise the Events and Promotion Team on their great work throughout summer and in attracting and supporting the new events outlined above which help promote Warrnambool to a new audience and stimulate economic benefit. |
| 3.3.3 | Develop and share economic data and analysis to business and industry to inform the performance of the Warrnambool economy. | Manager Economic Development | 75% | | Economic data from Spendmapp, REMPLAN and Localis continues to be shared with major events and organisations to support them. The Council website continues to be maintained with economic data to maintain accuracy. An online Investment & Attraction Prospectus will be made available in late April to promote Warrnambool to those looking to 'Live, Work or Invest' in our city. |
| 3.3.4 | Ensure that Council's position is advocated strongly to the Great Ocean Road Coast and Parks Authority. | Manager Infrastructure Services | 75% | | Council met with Minister in Melbourne in March and advocated for clarity around GORCAPA taking over any coastal crown land parcels in Warrnambool. A follow up letter is being sent to the Minister to seek written feedback. |

Objective 4: WORKFORCE CAPABILITY: Council will foster the development of a workforce capable of supporting the needs of the local and regional economy.

| Action Code | Action Name | e | Responsible Officer | Progress | s Traffic Lights | Comm | nents | | |
|----------------|---|---|--|----------|---------------------|--|---|---|-----------|
| 3.4.1 | Migration Ag (DAMA) rep for the Grea region and t Certifying Bo | Designated Area greement resentative role t South Coast he Regional ody function on e Great South | Designated Area Migration Agreement Coordinator | 95% | | Depar conclu receip which same Agree - Exter - Alloc visas (| eeveral months of neg timent of Home Affairs Ided the process on the t of the GSC DAMA vi- was promptly signed day. The key highligh- ment are as follows: nsion for a duration of ation of 300 nomination (combined); ision for unlimited Em | e, we successfully the 26th of March, up aried Head Agreem and executed on the ts of the new 12 months; ons for 482 and 494 | ent, e |
| Comple | ted | Progressing | On Hold | N Pi | ot rogressing | | Not Completed | Withdrawn | 16 |



| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|------------------------------------|----------|-------------------|---|
| | | | | | Scheme (ENS) nominations; Addition of 79 new occupations, significantly increasing the total offering for our region to 113; Introduction of a Permanent Residence pathway after 2 years of employment for 482 visa holders, aligning with current legislation; Expansion of Temporary Skilled Migration Income Threshold (TSMIT) and English language concessions to encompass a broader spectrum of occupations. On the first day of Year 6 of the Agreement, four businesses were endorsed for a total of 15 positions, with ongoing discussions with another eight businesses across the region underway. In the forthcoming weeks, we plan to run information sessions across the region to clarify the changes and the benefits they will bring to our local businesses. |
| 3.4.2 | Partner on projects and initiatives with Deakin University Warrnambool and South West TAFE that help provide a skilled workforce that meets local industry needs. | Manager Economic Development | 50% | | A one year extension was received on the agreement for the GSC DAMA in late March. The new agreement has an increase from 100 worker endorsements per year to 300 and the number skilled occupations available going from 38 to 113. The ceiling of 100 workers has been met in the past two years indicating business across the Great South Coast are supportive of the program. A five year extension was requested however with a review of Australia's immigration policy taking place in 2024 the one year extension is in line with other DAMA programs. Councils Economic Development and Advisory Committee includes a Deakin representative which provides input into planned or proposed initiatives. |

Objective 5: THE DIGITAL ECONOMY: Council will facilitate greater digital capability.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|--|----------|-------------------|---|
| 3.5.1 | Participate in the implementation of the Great South Coast Digital Plan to address connectivity issues for industry and households. | Executive Manager IT Strategy & Transformation Shared Services | 100% | | Council has concluded its participation in the Great South Coast Digital Plan. The Plan has been produced in its final version and issued to the participating Councils. |

| Completed Progressing On Hold Not Progressing Not Completed Withdrawn | 17 |
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GOAL 4: A CONNECTED & INCLUSIVE PLACE: We will provide quality places that all people value and want to live, work, play and learn in.

Objective 1: EFFECTIVE PLANNING: Council will ensure its planning acknowledges the unique character and attributes of local places, and that it supports social connection, equitable access, appropriate housing and sustainable population growth.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|---------------------------------------|----------|-------------------|---|
| 4.1.1 | Deliver City Parking Strategy including accessible parking and expansion of off-street parking areas. | Coordinator Natural Environment | 55% | | The Car Parking Strategy is underway with the appointment of a consultant to undertake survey work and development of the strategy. |

Objective 2: CONNECTED COMMUNITY: Council will enhance Warrnambool's connectivity through the delivery of, or advocacy for, improvement to roads, public transport, footpaths, trails and digital infrastructure.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|---|----------|-------------------|---|
| 4.2.1 | Participate in regional activity efforts for improvements to safety on the Princes Highway. | Director City Infrastructure | 100% | | The regional action group advocating for the Princess Highway has ceased operating and a broader transport advocacy model is proposed to be developed covering all modes of transport investment. |
| 4.2.2 | Review Pathway Asset Management Plan and identify key gaps and opportunities for improvement. | Manager Strategic Assets, Property & Projects | 50% | | The Pathways Asset Management Plan is currently being reviewed and updated. |
| 4.2.3 | Facilitate the implementation of Cycling Reference Group actions adopted by Council. | Projects Engineer | 75% | | Council continues to facilitate the implementation of Cycling Reference Group actions adopted by Council. A report was provided to Council in November 2023 detailing the Cycling Reference Group Review 2020-23 Report and group updates. Cycling Reference Group meeting minutes are scheduled for the May Council Meeting. |

| Completed Progressing On Hold Not Progressing Not Completed Withdrawn | 18 |
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Objective 3: STRONGER NEIGHBOURHOODS: Council will fostering neighbourhood connection and capacity building including the development of inclusive recreational and cultural opportunities.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|---|----------|-------------------|--|
| 4.3.1 | Deliver Stage 1 of the Brierly Reserve redevelopment. | Service Manager Recreation & Culture | 75% | | Field of Play works are progressing as planned with irrigation, drainage and concrete cricket wicket completed. Electrical in ground works is complete. |
| 4.3.2 | In consultation with the community, carry out preliminary design and costing for a new accessible sports pavilion at Brierly Reserve and research community need for potential community hub. | Manager Recreation & Culture | 20% | | A procurement plan and project plan have been developed. Documentation for a community engagement consultant has been developed and tendered. Tender documentation for a consultant to prepare the Business case based on community consultation has been prepared. |
| 4.3.3 | Implement 2023-2024 initiatives of the Open Space Strategy. | Coordinator City Strategy | 50% | | The Open Space Strategy 2014-2024 is nearing the end of its life. A review of the strategy is being undertaken with the likelihood of a new strategy to be developed in 2025. One outstanding recommendation of the strategy is the development of an Open Space Contributions policy. A background report has been completed and externally peer reviewed. Economic modelling and analysis will be commenced in 2024 to support the rationale and justification of the policy. |

Objective 4: SUSTAINABLE PRACTICES: Council will promote and encourage the implementation of sustainable design across the municipality including the attractiveness, safety, accessibility and functionality of our built environment.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|------------------------------|----------|-------------------|--|
| 4.4.1 | Implement environmentally sustainable development targets into the Planning Scheme to provide for improved sustainability outcomes across the municipality. | Coordinator City Strategy | 50% | | Warrnambool, together with 23 other councils, are working under the lead of the Council Alliance for a Sustainable Built Environment (CASBE) to implement elevated ESD targets into the planning scheme. A planning scheme amendment has been prepared and was submitted to the Minister for Planning for authorisation by all individual 24 Councils in July 2022. The Minister has yet to authorise the amendment, however CASBE are holding regular meetings with state government to advocate for the progression of this work. In addition to the local initiative, the State Government is rolling out a number of planning reforms in the ESD space, including transitioning to a gas free community, which is part of the State Government's ESD Roadmap. |

| Completed Progressing | On Hold | Not Progressing | Not Completed | Withdrawn | 19 |
|-----------------------|---------|--------------------|------------------|-----------|----|
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Warrnambool City Council Council Plan Actions

Q3, 2023/2024

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|---------------------------------------|----------|-------------------|---|
| 4.4.2 | Review the Sustainable Buildings Policy. | Coordinator Natural Environment | 25% | | The review of the Sustainable Buildings Policy & Guidelines is underway. This includes consideration of the policy's implementation and where there is further opportunity to embed sustainable design into the built form and environmental considerations for Council's buildings and facilities. |
| 4.4.3 | Participate in the Sustainable Subdivisions Framework trial. | Coordinator City Strategy | 100% | | The Sustainable Subdivisions framework trial was completed in 2022. |

| Completed Progressing On Hold Not Progressing On Hold Withdrawn 20 | Completed | Progressing | On Hold | Not Progressing | Completed | Withdrawn | 20 |
|--|-----------|-------------|---------|--------------------|-----------|-----------|----|
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GOAL 5: AN EFFECTIVE COUNCIL: We will be recognised as a collaborative Council and a high-performing organisation that enables positive outcomes for Warrnambool's community, environment and economy and for Victoria's South West.

Objective 1: LEADERSHIP & GOVERNANCE: Council will be a high-functioning team committed to respectful relationships, collaboration, and ongoing engagement. It will provide strong, effective leadership, sound governance and informed decision-making.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|--|----------|-------------------|---|
| 5.1.1 | Ensure our suite of policies and procedures are current. | Manager Governance | 75% | | The Senior Leadership Team has been briefed on the current situation of policies and the importance having polices updated explained. A tracking software solution has been implemented, allowing regular reporting to the Executive Management Team. |
| 5.1.2 | Improve Council's governance process and systems to support good governance. | Manager Governance | 75% | | Software for addressing both policies and delegations have been implemented. Key policies have been reviewed a reporting on Council's policy framework to the executive is now ongoing. Key instruments of delegation and authorisation are also being reviewed and updated. |
| 5.1.3 | Work with the South West Alliance to deliver benefits for the region. | Manager Governance | 100% | | Council has taken on the role of Chair of the South West Alliance and is providing active leadership in the region across a number of areas. |
| 5.1.4 | Continue to enhance organisational awareness of Victoria's Child Safe Standards via customised training programs. Implement measures to maintain and improve compliance with the Standards. | Manager Organisation Development | 80% | | Following the successful delivery of recognised Child Safety Training reformation of the Child Safe Committee will occur by June 2024. |

Objective 2: ENGAGED & INFORMED COMMUNITY: Council will ensure ongoing community engagement to identify changing needs and priorities when developing and delivering services and programs.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|---------------------------|----------|-------------------|--|
| 5.2.1 | Monitor and report on the reach and effectiveness of Council's communications measures including engagement through the Your Say website. | Manager Communications | 75% | | Over the quarter consulted with the community on the draft master plan for the former saleyards site, the Draft Warrnambool Events Strategy, CCTV in the CBD and concluded consultations on the Aquatic Strategy, the Art Gallery, the Draft Lake Pertobe Integrated Water management Plan and the Warrnambool |

| Completed Progressing On Hold | Not Progressing | Not Completed | Withdrawn | 21 |
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| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|---------------------------|----------|-------------------|---|
| | | | | | Foreshore Framework Plan . The community was particularly engaged with the Aquatic Strategy (about 200 submissions), Foreshore Framework Plan (more than 600 submissions) and Art Gallery consultation (more than 200 submissions). |
| 5.2.2 | Provide communications support to promote Council services, facilities, programs and events. | Manager Communications | 75% | | The AquaZone website was rebuilt and features new photos and videos. Promotional materials also prepared for the Ideas Place, Green Futures, the Up In Lights Gallery and visiting events including the State Bodyboard Titles and Targa Classica. |

Objective 3: CUSTOMER-FOCUSED SERVICES: Council will continue and develop a program of Council services that are delivered to the community's satisfaction.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|---------------------------|----------|-------------------|---|
| 5.3.1 | Improve outcomes in the delivery of Council's customer services. | Manager Communications | 30% | | Work is under way to improve EFTPOS payment availability for customers. |

Objective 4: HIGH-PERFORMANCE CULTURE: Council will foster an organisational culture to support engaged, committed and high-performing staff for the effective delivery of Council's services and programs.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|--|----------|-------------------|---|
| 5.4.1 | Support an organisational approach to strategic procurement to ensure effective operational decision making that improves organisational performance. | Director Corporate Strategies | 95% | | Procurement Policy is being updated in line with MAV Best practice guidelines (released early 2024) and will be presented to Council for consideration before 30 June 2024. Shared procurement for ICT and infrastructure projects continue to be sought and implemented with Moyne and Corangamite |
| 5.4.2 | Continue to evolve the staff training and development programs in order to drive enhanced employee engagement and culture. | Manager Organisation Development | 100% | | Staff centralised staff training and development model has now been fully embedded into everyday operation's and is working well. |
| 5.4.3 | Implement workplace actions identified within Councils Gender equity Action Plan, (GEAP), resulting in improved gender equity outcomes. | Manager Organisation Development | 100% | | All current action have been completed and implemented. Periodic reporting to the Gender equality Commission has been completed. |

| Completed Progressing On Hold Not Progressing Not Completed Withdrawn | 22 |
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| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|--|----------|-------------------|---|
| 5.4.4 | Review Council's Workforce Management Plan. | Manager Organisation Development | 60% | | Workforce plan is under constant review. |
| 5.4.5 | Continue implementation of Council's Volunteer Strategy. | Manager Community Policy & Planning | 75% | | Council's Volunteer Policy is under review. Volunteer Management Procedures are in final draft for review by internal stakeholders. |

Objective 5: ORGANISATIONAL & FINANCIAL SUSTAINABILITY: Council will ensure organisational and financial sustainability through the effective and efficient use of Council's resources and assets.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|--|----------|-------------------|--|
| 5.5.1 | Ensure procurement compliance and risk mitigation and that Council is operationally effective. | Manager Financial Services | 75% | | Procurement Policy has been updated with input from Best Practice guidelines and advice from Procurement Australia. New procurement training modules are in design phase and will be rolled out to organisation in the second half of 2024. |
| 5.5.2 | Review Council's property management processes in relation to leases and licensing. | Manager Strategic Assets, Property & Projects | 70% | | Council's lease and licence management systems are being reviewed in line with the Coastal Connect project. Work continues with business improvement activities for open space bookings, and information sharing between departments in relation to consents, bookings, and conditions of use on Council and Crown land that Council is CoM for. |
| 5.5.3 | Review and update the Long Term Financial Plan to ensure Council remains financially sustainable into the future. | Manager Financial Services | 80% | | Will be updated in line with 2024-25 budget process. |
| 5.5.4 | Enhance business processes including IT systems integration. | Manager Financial Services | 50% | | Implementation of Coastal Connect project in progress and due for completion before end 2024. |
| 5.5.5 | Improve digital capacity for Council staff. | Executive Manager IT Strategy & Transformation Shared Services | 40% | | Council teams continue to work on minor Projects. The major focus is the Coastal Connect Project that will improve digital capacity amongst staff. |

| Completed Progressing On Hold Not Progressing On Hold Withdre | vn 23 |
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Objective 6: RISK MITIGATION: Council will mitigate and manage organisational risks through sound management systems and processes.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|---|--|----------|-------------------|--|
| 5.6.1 | Review the IT Strategy and system resilience in relation to data security by collaborating with Corangamite and Moyne shires to develop a shared Cyber Security strategy. | Executive Manager IT Strategy & Transformation Shared Services | 80% | | Council continues to work in collaboration with Moyne Shire Council and Corangamite Shire Council to implement the joint Cyber Security plan outcomes. Work has been completed on implementing software protection and application upgrades. This work will continue for the remainder of 2024. |
| 5.6.2 | Implement the 2023-2024 elements of Council's Victorian Protective Data Security Plan lodged with the Office of the Victorian Information Commissioner in August 2022. | Executive Manager IT Strategy & Transformation Shared Services | 60% | | Council's Victorian Protective Data Security Plan was lodged with the Office of the Victorian Information Commissioner by 31 August 2022 this concluded the first year of actions. Work has commenced on the second year of actions with a joint efficient approach planned across three Councils. The progress of this work has been impacted by the Business as Usual staff teams being involved in the Coastal Connect Project. |
| 5.6.3 | Ensure effective Business Continuity Planning (BCP) is in place. | Manager Organisation Development | 100% | | All organisational and corporate risks have undergone a thorough review with controls and action owners identified and allocated. |
| 5.6.4 | Enhance Council's risk management processes to ensure key strategic and operational decision-making considers risk factors. | Manager Organisation Development | 100% | | All Risks have now been reviewed and the Risk Management framework, (Risk Policy and Procedure) updated and implemented. |
| 5.6.5 | Continue the development and implementation of Council's Health and Safety Management System with a focus on injury prevention, improved return-to-work processes, OHS training calendar implementation and increased organisation engagement. | Safety & Risk Coordinator | 60% | | Councils OH&S Management System continues to be reviewed, refined and implemented. All Health and Safety Management System documents are now in controlled documents and available to all staff via the Intranet page. Limited human resource in the Safety and Risk Team is hampering further progress. |

Objective 7: EFFECTIVE ADVOCACY: Council will pursue effective advocacy by providing compelling materials for desired support and funding for community priorities through establishing strong relationships with other levels of government, strategic partners and key stakeholders.

| Action Code | Action Nam | е | Responsible Officer | Progres | s Traffic Lights | Comm | nents | | |
|----------------|------------|--|---------------------------|---------|---------------------|--|------------------|-----------|----|
| 5.7.1 | | terials to ocacy efforts on advocacy | Manager Communications | 75% | | Suite of advocacy materials was revised and updated ahead of a Council delegation to the Victorian Parliament in March. These covered issues including: Raglan Parade pedestrian safety | | ł | |
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| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
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| | | | | | Merri River revegetation, affordable housing, early years infrastructure and workforce, the Port of Warrnambool, a Clean Energy Centre of Excellence, the whale platform, Brierly Reserve and the adding sustainability features to the Lighthouse Theatre. |

Objective 8: REGIONAL ROLE & RELATIONSHIPS: Council will acknowledge Warrnambool's capability as the regional centre of south-west Victoria through appropriate leadership, advocacy and partnerships that enable greater opportunity for the region.

| Action Code | Action Name | Responsible Officer | Progress | Traffic Lights | Comments |
|----------------|--|--|----------|-------------------|--|
| 5.8.1 | Participate in shared services project - for a shared Information technology enterprise system and associated processes - with Moyne and Corangamite shires. | Executive Manager IT Strategy & Transformation Shared Services | 75% | | The South West Council ICT Alliance (SWCICTA) continues to deliver the Coastal Connect Project. As we enter into the final twelve months of the Project work has begun on benefits realisation and looking forward to realising the outcomes of the shared ERP system. |
| 5.8.2 | Pursue funding for animal shelter redevelopment in collaboration with surrounding municipalities to facilitate a regional facility if appropriate. | Coordinator Natural Environment | 20% | | Regional discussions have been undertaken and indicate that a regional facility may not be appropriate for all surrounding municipalities at this stage. |

| Completed Progressing On Hold Not Progressing Not Completed Withdrawn | 25 |
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Introduction by the Mayor and Chief Executive Officer

We're pleased to present to the Warrnambool community the Draft 2024-2025 Budget.

We believe it strikes a balance between meeting community aspirations in terms of providing projects and services our city needs – and the community's expectations that we deliver value for money and manage our resources wisely. Despite tightening budgets at all levels of government there is still plenty happening on the capital works front. Our proposed \$27.9 million program comprises **\$10.4 million** of existing and ongoing projects and **\$17.5 million** of new project allocations, including:

- \$9 million of new budget allocations to Council's asset renewal program, which sees ongoing renewal of Council's roads, bridges, footpaths, and buildings,
- A \$2.1 million upgrade of the Matron Swinton Childcare Centre, which will increase capacity for the provision
 of up to 33 additional childcare spaces, and a new community hub multipurpose room suitable for Maternal
 Child Health consultations,
- \$1.5 million towards the redevelopment of recreation facilities at Walter Oval,
- \$0.7 million to upgrade the flooring at the Val Bertrand Netball Stadium,
- \$0.6 million on Council's CBD Footpaths and Car Parks program,
- \$0.35 million on upgrading irrigation at Friendly Society's Park,
- A detailed business case for the future proposed aquatic facility redevelopment, and
- Year three of the joint "Coastal Connect" information technology shared services alliance, partnering with Corangamite and Moyne Shires.

We'll also continue to deliver important services. Council recently re-committed to providing home support services including aged and disability care and this is reflected in the draft budget.

This is a financially responsible budget. We plan to increase rates by an average of 2.75%, in line with the Victorian Government's rate cap, and 0.20% lower than the 2023-24 rise. This equates to an average of 88 cents per week increase for property owners with homes valued between \$500,000 and \$1 million. For residents with homes valued under \$500,000 the increase will be less than 50 cents a week.

The waste management charge that covers the four-bin kerbside collection service has been cut from \$427 to \$417.

No new borrowings are budgeted for the 2024-25 financial year. Council will hold a responsible loan portfolio of \$6.8m (down from \$8.5m in 2023-2024) and will continue to repay debt. This decrease in our borrowings give us capacity for the needs of our growing city which also services a much larger, regional population.

There are major projects on the horizon which are part of the plan to cater for our city's growing population. Our Aquatic Strategy describes how we can upgrade AquaZone in stages so that it can meet the needs of more people.

Many residents will be aware of the work under way at Brierly Reserve and we will soon be having conversations with north-east Warrnambool residents about a community hub at Brierly and how we could ensure that it provides the services and programs most needed by the community.

Council will need external funding to complete the Brierly Reserve and AquaZone redevelopments and Council will be advocating for funding from the Australian and Victorian governments to bring these projects to completion.

Council's budgeted operating result shows a surplus of \$8.3 million. In simple terms, the surplus is generated to fund capital works and meet council commitments such as loan repayments. In accordance with Australian Accounting Standards, the surplus includes one-off funding tied to the delivery of specific projects, and excludes capital expenditure. It also includes non-cash valuation movements related to community assets. The Income Statement surplus does not represent unallocated cash available to Council. The underlying budget has been created on a balanced cash basis, whereby the amount of cash received by Council is balanced to the amount spent.

The Budget is prepared based on the priorities outlined in the Council Plan 2021-2025 and to the objectives in the long-term community vision, Warrnambool 2040. We recommend that the Budget is read in conjunction with the Council Plan. The vision for the four-year life of the Council Plan is for Warrnambool to be a Thriving City in the Heart of Coast and Country





Andrew Mason Chief Executive Officer



Budget influences

Cost increases continue to impact Council budgets. These include rising construction and building costs that comprise a large part of Council's budget. The table below shows cost increases relevant to Council over the past financial year:

| Increase | Index |
|---------------------|--|
| 13.3% | Electricity Index |
| 7.2% | Non-Residential Building Construction |
| 5.4% | Heavy and Civil Engineering Construction |
| 4.9% | Road and Bridge Construction |
| Source – Australiar | n Bureau of Statistics |

Council must also absorb significant increases in State Government charges including substantial increases in Workcover premiums, Victorian Electoral Commission costs, and compliance and regulation costs. At the same time we must contend with diminishing grant opportunities.

Council maintains assets worth more than \$800 million and is heavily focused on ensuring these are maintained and renewed. These assets include buildings, roads, recreation and drainage. The 2024-25 budget includes an allocation of \$9 million towards asset renewal.

Council's Waste Management Charge provides the four-bin kerbside collection which is levied on rates notices to property owners. Council is budgeting to reduce the Waste Management Charge in 2024-25 in response to Ministerial guidelines.

| Expected Average Residential Rates | 2023-24 | Increase/ (Decrease) | 2024-25 | % Increase/ (Decrease) |
|-------------------------------------|------------|-------------------------|------------|------------------------------|
| Average Residential Rates | \$1,499.13 | \$41.23 | \$1,540.36 | 2.75% |
| Municipal Charge | \$294.65 | \$8.10 | \$302.75 | 2.75% |
| Waste Management Fee | \$427.00 | (\$10.00) | \$417.00 | (2.40%) |
| Average Residential Rates & Charges | \$2,220.78 | \$39.33 | \$2,260.11 | 1.77% |

| Waste Management Charge | 2022-23 | 2023-24 | 2024-25 |
|--|----------|----------|----------|
| Garbage collection & disposal (including EPA Levies) | \$91.35 | \$94.27 | \$102.14 |
| Recycling collection & processing | \$66.80 | \$73.77 | \$84.11 |
| FOGO collection & processing | \$58.14 | \$56.01 | \$55.64 |
| Glass collection & processing | \$25.39 | \$28.26 | \$29.29 |
| Street cleaning | \$64.48 | \$67.01 | \$66.06 |
| Drainage cleaning/rubbish removal/foreshore cleaning | \$51.03 | \$54.23 | \$53.80 |
| Council overhead | \$55.40 | \$53.44 | \$25.97 |
| Total | \$412.58 | \$427.00 | \$417.00 |

| How we invest each \$100 | |
|---|----------|
| Construction, roads, paths and drains | 22.27 |
| Parks, recreation, libraries and culture | 20.45 |
| Aged and family services | 19.94 |
| Administration | 14.13 |
| Economic development and tourism | 8.22 |
| Environmental, waste management and street cleaning | 5.82 |
| Engineering and planning | 4.38 |
| Regulatory control, public health and safety | 3.73 |
| Elected Council and governance | 1.07 |
| Total | \$100.00 |

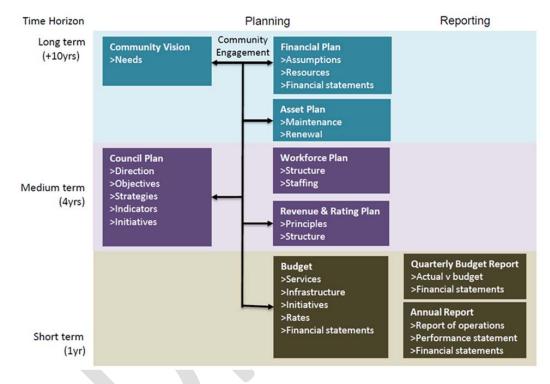


1. Link to the Integrated Strategic Planning and Reporting Framework

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated strategic planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

1.1 Legislative planning and accountability framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated strategic planning and reporting framework that applies to local government in Victoria. At each stage of the integrated strategic planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



The timing of each component of the integrated strategic planning and reporting framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key planning considerations

Service level planning

Although councils have a legal obligation to provide some services— such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore, councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

Community consultation needs to be in line with Council's adopted Community Engagement Policy and Public Transparency Policy.



1.2 Our purpose

Our vision

A thriving city at the heart of coast and country.

Our values

Accountability

We will be responsible and take ownership for our actions and decisions by being ethical, honest and transparent.

Collaboration

We will foster effective relationships through engagement, communication and cooperation; supporting decisions and outcomes for the benefit of all.

Respectfulness

We will treat everyone with dignity, fairness and empathy; providing them with the opportunity to share views and to be heard.

Progressiveness

We will evolve and grow by encouraging development, change and continuous improvement in everything that we do.

Wellbeing

We will commit to providing a safe and healthy workplace that promotes staff engagement, performance and achievement allowing all employees to flourish for the benefit of themselves and the organisation.

1.3 Strategic objectives

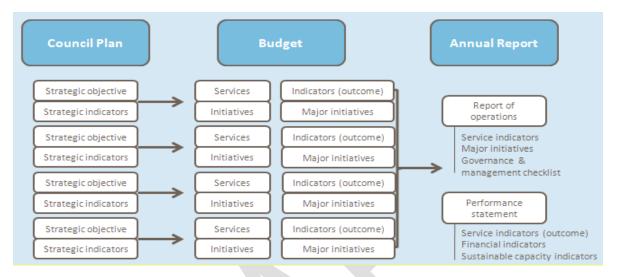
Council's strategic objectives were developed with the community in response to the vision and goals described in the long-term community plan, Warrnambool 2040.

| Strategic Objective | Description |
|------------------------------|---|
| A healthy community | To be a healthy, inclusive, and thriving community with equitable access to services, cultural opportunities and recreational activities. |
| A sustainable environment | To protect and strengthen local ecosystems, enhance biodiversity and enable sustainable communities. |
| A strong economy | Support a resilient local and self-sustaining regional economy that encourages economic growth and provides increased employment opportunities attracting ongoing investment. |
| A connected, inclusive place | Provide quality places that all people value and want to live, work, play and learn in. |
| An effective Council | To be recognised as a collaborative Council and a high-performing organisation that enables positive outcomes for Warrnambool's community, environment and economy and Victoria's south west. |



2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2024-25 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below:



2.1 Strategic Objective 1: A Healthy Community

To be a healthy, inclusive, and thriving community with equitable access to services, cultural opportunities and recreational activities.

Strategies to achieve Strategic Objective 1 (A Healthy Community) are:

- 1.1 Welcoming and inclusive city
- 1.2 Aboriginal communities
- 1.3 Health and wellbeing
- 1.4 Accessible city
- 1.5 Recreation, arts, culture and heritage
- 1.6 Community learning pathways

The service categories to deliver these key strategic objectives are described below.

| Service area | Description of services provided | | 2022-23 Actual \$'000 | 2023-24 Forecast \$'000 | 2024-25 Budget \$'000 |
|-----------------|--|------------------------|-----------------------------|-------------------------------|-----------------------------|
| Aged Services | This area provides a range of services including meals on wheels, personal care, respite, home maintenance, home care, | Inc - | 4,153 | 4,557 | 4,050 |
| | adult day care and senior citizens programs. | Exp | 4,351 | 5,234 | 4,561 |
| | | Surplus / (deficit) | (198) | (677) | (511) |
| Family Services | This service provides family orientated support services including pre-schools, maternal & child health, child care. | Inc | 8,920 | 10,119 | 10,378 |
| | counselling & support, youth services, immunisation, family day care. | Exp | 9,199 | 10,897 | 11,216 |
| | | Surplus / (deficit) | (279) | (778) | (838) |



| Service area | Description of services provided | | 2022-23 Actual \$'000 | 2023-24 Forecast \$'000 | 2024-25 Budget \$'000 |
|------------------|---|------------------------|-----------------------------|-------------------------------|-----------------------------|
| Art and Culture | Provision of high-quality venues where people can see, present and explore the arts, ideas and events provided at the | Inc | 2,887 | 2,535 | 2,391 |
| | Warrnambool Art Gallery and Light House Theatre. | Exp | 3,858 | 3,582 | 3,557 |
| | | Surplus / (deficit) | (971) | (1,047) | (1,166) |
| Library Services | Provision of quality library and information services to the community. | Inc | 598 | 699 | 730 |
| | | Exp | 1,419 | 1,824 | 1,905 |
| | | Surplus / (deficit) | (821) | (1,125) | (1,175) |
| Recreation | Provision of sport, recreation and cultural facilities, service and programs in response to identified community need and to | Inc | 192 | 235 | 222 |
| | , | Exp | 734 | 920 | 818 |
| | | Surplus / (deficit) | (542) | (685) | (596) |
| Leisure Centres | The Arc and Aquazone provide premier indoor community leisure facilities in South West Victoria, providing equitable and | Inc | 2,813 | 2,788 | 2,887 |
| | affordable access to a wide range of aquatic and fitness activities. | Exp | 3,657 | 3,910 | 4,081 |
| | | Surplus / (deficit) | (844) | (1,122) | (1,194) |
| Health Services | Administration of legislative requirements pertaining to public health, immunisation and freed promises. Propagation of the | Inc | 265 | 258 | 303 |
| | and food premises. Preparation of the Health & Wellbeing plan and the Reconciliation Action Plan. | Exp | 699 | 891 | 1,056 |
| | | Surplus / (deficit) | (434) | (633) | (753) |

Major initiatives

Matron Swinton Children's Care Centre Upgrade
 Val Bertrand Stadium Flooring Upgrade

Other initiatives

3) Aquazone Redevelopment Business Case4) Municipal Health and Wellbeing Plan Action Plans



Service performance outcome indicators

| Service | Indicator | 2022-23 Actual \$'000 | 2023-24 Forecast \$'000 | 2024-25 Budget \$'000 |
|---|---|-----------------------------|-------------------------------|-----------------------------|
| Aquatic Facilities | | | | |
| Health inspections of aquatic facilities | [Number of authorised officer inspections of Council aquatic facilities / Number of Council aquatic facilities] | 0 | 3.5 | 4 |
| Utilisation of Aquatic Facilities | (Number of visits to aquatic facilities / Municipal population] | 5.63 | 5.91 | 6.03 |
| Cost of Aquatic Facilities | [Direct cost of aquatic facilities less income received / Number of visits to aquatic facilities] | \$2.79 | \$2.89 | \$3.22 |
| Food Safety | | | | |
| Food safety Timeliness | Time taken to action food complaints [Number of days between receipt and first response action for all food complaints / Number of food complaints] | 3.82 | 1.4 | 1.0 |
| Food Safety - service standard | Food safety assessments [Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the Food Act 1984 / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984] x100 | 28.23% | 98% | 100% |
| Food safety - service cost | Cost of food safety service [Direct cost of the food safety service / Number of food premises registered or notified in accordance with the Food Act 1984] | \$391.81 | \$ 525.20 | \$ 534.69 |



| | | | | CITY CO |
|---|--|---------|---------|---------|
| Food safety - Critical and major non- compliance | [Number of critical noncompliance outcome notifications and major noncompliance notifications about a food premises followed up / Number of critical non- compliance outcome notifications and major non-compliance notifications about a food premises] x100 | 50.00% | 97.35% | 100.00% |
| Library | | | | |
| Library - utilisation | Physical library collection usage [Number of physical library collection item loans / Number of physical library collection items] | 3.21 | 3.46 | 3.50 |
| Library - resource standard | Recently purchased library collection [Number of library collection items purchased in the last 5 years / Number of library collection items] x100 | 67.53% | 83.70% | 81.68% |
| Library - participation | Active library borrowers in municipality [Number of active library borrowers in the last three years / The sum of the population for the last three years] x100 | 17.10% | 27.03% | 37.92% |
| Library - service cost | Cost of library service per population [Direct cost of the library service / Population] | \$38.20 | \$48.54 | \$50.12 |
| Maternal and child health | | | | |
| Maternal and child health - service standard | Infant enrolments in the MCH service [Number of infants enrolled in the MCH service (from birth notifications received) / Number of birth notifications received] x100 | 101.12% | 100.00% | 100.00% |
| Maternal and child health - service cost | Cost of the MCH service [Cost of the MCH service / Hours worked by MCH nurses] | \$83.13 | \$83.78 | \$83.72 |



| Maternal and child health - participation | Participation in the MCH service [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100 | 79.42% | 369.32% | 413.70% |
|---|---|--------|---------|---------|
| Maternal and child health - participation | Participation in the MCH service by Aboriginal children [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100 | 80.75% | 80.25% | 86.42% |
| Maternal and child health - satisfaction | Participation in 4-week Key Age and Stage visit [Number of 4- week key age and stage visits / Number of birth notifications received] x100 | 98.04% | 100.00% | 100.00% |
| Recreational facilities | Satisfaction | 67 | 69 | 71 |
| | | | | |



2.2 Strategic Objective 2: A Sustainable Environment

To protect and strengthen local ecosystems, enhance biodiversity and enable sustainable communities.

Strategies to achieve Strategic Objective 2 (A Sustainable Environment) are:

- 2.1 Natural environment
- 2.2 Water and coastal management
- 2.3 Minimise environmental impact and a changing climate
- 2.4 Water resource management
- 2.5 Waste minimisation
- 2.6 Awareness and celebration

The service categories to deliver these key strategic objectives are described below.

| Service area | Description of services provided | | 2022-23 Actual \$'000 | 2023-24 Forecast \$'000 | 2024-25 Budget \$'000 |
|---|---|-----------------------|-----------------------------|-------------------------------|-----------------------------|
| Environmental Management and | This service develops environmental policy, coordinates and implements environmental projects and works with other services to | Inc | 21 | 13 | 22 |
| Sustainability improve Council's environmental performance. | Ехр | 655 | 809 | 819 | |
| | | Surplus/ (deficit) | (634) | (796) | (797) |
| Waste Management & Street Cleaning | This service provides kerbside collections and processing of garbage, recycling and Food Organics Green Organics (FOGO) | Inc | 10 | 183 | 65 |
| _ | from all households and some commercial properties in Council. It also provides street cleaning, leaf collection and street litter bins throughout Council. | Exp | 5,005 | 5,439 | 5,666 |
| | | Surplus/ (deficit) | (4,995 | (5,256) | (5,601) |
| Parks and Gardens | This service covers a range of areas such as tree pruning, planting, removal, planning and street tree strategies, management of | Inc | 397 | 409 | 421 |
| | conservation and parkland areas, creeks and other areas of environmental | Exp | 4,786 | 5,085 | 5,051 |
| | and other areas of environmental significance. Parks Management provides management and implementation of open space strategies and maintenance programs. | Surplus/ (deficit) | (4,389) | (4,676) | (4,630) |

Major initiatives

1) Continued delivery of environment and sustainability capital program.

2) Footpath and bike path renewal.

Other initiatives

3) Beach Access Renewal and Risk Mitigation Program

Service Performance Outcome Indicators

| Service | Indicator | 2022-23 Actual | 2023-24 Forecast | 2024-25 Budget |
|-------------------------------|--------------|-------------------|---------------------|-------------------|
| Appearance of public areas | Satisfaction | 73 | 73 | 73 |
| | | | | |



| | | | | CITY COU |
|------------------------------|---|---------|---------|----------|
| Environmental sustainability | Performance | 61 | 70 | 70 |
| Waste collection | Satisfaction | 70 | 70 | 70 |
| Waste collection | Satisfaction - [Number of kerbside garbage and recycling bin collection requests / Number of kerbside bin collection households] x 1000 | 38.43 | 36.00 | 35.57 |
| Waste collection | Service Standard - [Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] x 10,000 | 0.67 | 0.55 | 0.47 |
| Waste collection | Service cost - bin collection service [Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins] | \$82.28 | \$90.57 | \$91.53 |
| Waste collection | Waste diversion - [Direct cost of the kerbside recyclables bin collection service / Number of kerbside recyclables collection bins] | \$46.48 | \$40.47 | \$36.65 |
| Waste collection | Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill | 67.24% | 65.79% | 66.69% |



2.3 Strategic Objective 3: A Strong Economy

Support a resilient local and self-sustaining regional economy that encourages economic growth and provides increased employment opportunities attracting ongoing investment.

Strategies to achieve Strategic Objective 3 (A Strong Economy) are:

- 3.1 Build on competitive strengths
- 3.2 Emerging industries
- 3.3 Visitor growth
- 3.4 Workforce capability
- 3.5 Digital capability

The service categories to deliver these key strategic objectives are described below.

| Service area | Description of services provided | | 2022-23 Actual \$'000 | 2023-24 Forecast \$'000 | 2024-25 Budget \$'000 |
|---|--|-----------------------|-----------------------------|-------------------------------|-----------------------------|
| Statutory Building Services | This service provides statutory building services to the Council community including processing of building permits. | Inc | 162 | 121 | 144 |
| Services | processing of building permits. | Exp | 250 | 304 | 326 |
| | | Surplus/ (deficit) | (88) | (183) | (182) |
| City Strategy & Development | This service prepares and processes amendments to the Council Planning Scheme. This service processes statutory | Inc | 401 | 377 | 449 |
| | planning applications, provides advice and makes decisions about development | Exp | 1,457 | 1,757 | 1,864 |
| | proposals which require a planning permit, as well as representing Council at the Victorian Civil and Administrative Tribunal where necessary. It monitors the Council's Planning Scheme, prepares major policy documents and processes amendments to the Council Planning Scheme. | Surplus/ (deficit) | (1,056) | (1,380) | (1,415) |
| Livestock Exchange | The South West Victoria Livestock Exchange ceased operating during 2023- | Inc | 522 | 88 | - |
| | 24. Ongoing costs relate to site maintenance only. | Exp | 1,021 | 185 | 30 |
| | | Surplus/ (deficit) | (499) | (97) | (30) |
| Holiday Parks | Provides affordable holiday accommodation that is modern, clean and well maintained in a family orientation atmosphere. | Inc | 3,549 | 3,935 | 3,977 |
| | | Exp | 2,178 | 2,199 | 2,276 |
| | | Surplus/ (deficit) | 1,371 | 1,736 | 1,701 |
| Flagstaff Hill Maritime Village and Visitor | A City and Regional tourism hub open 364 days of the year that includes a Visitor Information Centre and Flagstaff Hill | Inc | 1,493 | 1,236 | 1,382 |
| Information | Maritime Village, which tells the maritime history of the region during the day and a | Exp | 2,174 | 2,498 | 2,423 |
| | 'Shipwrecked' Sound and Light Laser show in the evening. | Surplus/ (deficit) | (681) | (1,262) | (1,041) |



| Service area | Description of services provided | | 2022-23 Actual \$'000 | 2023-24 Forecast \$'000 | 2024-25 Budget \$'000 |
|-------------------------------|--|------------------------|-----------------------------|-------------------------------|-----------------------------|
| Economic Development | Includes the industry and business -support, research and statistical analysis and project development which underpin economic | Inc | 5 | - | 3 |
| | development. | Exp | 741 | 843 | 867 |
| | | Surplus/ (deficit) | (736) | (843) | (864) |
| Warrnambool Airport | This service provides a regional Airport that meets the needs of users and operates as a viable commercial enterprise to the benefit | Inc | 205 | 226 | 241 |
| | of the region. | Exp | 285 | 413 | 364 |
| | | Surplus/ (deficit) | (80) | (187) | (123) |
| Port of Warrnambool | Council manages the City's port facility on behalf of the State Government. | Inc | 102 | 103 | 103 |
| | | Exp | 103 | 103 | 103 |
| | | Surplus/ (deficit) | (1) | 0 | 0 |
| Festivals and Events Group | Delivers a range of promotions, festivals and events along with attracting events to the city to deliver economic benefits. | Inc | 2 | 14 | 4 |
| | | Exp | 937 | 1,152 | 1,194 |
| | | Surplus / (deficit) | (935) | (1,138) | (1,190) |

Major initiatives 1) CBD Footpath and Car parking upgrades

Other initiatives

Warrnambool Futures Blueprint
 Warrnambool Events Strategy.



Service Performance Outcome Indicators

| Service | Indicator | 2022-23 Actual | 2023-24 Forecast | 2024-25 Budget |
|---------------------|--|-------------------|---------------------|-------------------|
| Tourism development | Satisfaction | 70 | 70 | 70 |
| Population growth | Satisfaction - measure of community perception | 57 | 57 | 57 |
| Statutory planning | Timeliness - Time taken to decide planning applications [The median number of days between receipt of a planning application and a decision on the application] | 83 | 83 | 83 |
| Statutory planning | Service standard - Planning applications decided within required time frames [(Number of regular planning application decisions made within 60 days) + (Number of VicSmart planning application decisions made within 10 days) / Number of planning application decisions made] x100 | 66.97% | 66.97% | 66.97% |
| Statutory planning | Service cost - Cost of statutory planning service [Direct cost of the statutory planning service / Number of planning applications received] | \$3,130.56 | \$3,514.50 | \$3,549.65 |
| Statutory planning | Decision making -Council planning decisions upheld at VCAT [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100 | 80% | 100% | 100% |



2.4 Strategic Objective 4: A Connected, Inclusive Place

Provide quality places that all people value and want to live, work, play and learn in.

Strategies to achieve Strategic Objective 4 (A Connected, Inclusive Place) are:

- 4.1 Effective planning
- 4.2 Connected community
- 4.3 Stronger neighbourhoods
- 4.4 Sustainable practices

The service categories to deliver these key strategic objectives are described below.

| Service area | Description of services provided | | 2022-23 Actual \$'000 | 2023-24 Forecast \$'000 | 2024-25 Budget \$'000 |
|----------------------------|--|-----------------------|-----------------------------|-------------------------------|-----------------------------|
| Asset Maintenance | This service prepares long term maintenance management programs for Council's property assets in an integrated | Inc | 613 | 631 | 667 |
| | and prioritised manner in order to optimise their strategic value and service potential. | Ехр | 2,528 | 3,050 | 3,096 |
| | These include buildings, pavilions, roads, footpaths and tracks and drainage. | Surplus/ (deficit) | (1,915) | (2,419) | (2,429) |
| Infrastructure Services | This service prepares and conducts capital works and maintenance planning for Council's main civil infrastructure assets in an integrated and prioritised manner in order to optimise their strategic value and service potential. These include roads, laneways, car parks, foot/bike paths, drains and bridges. | Inc | 4,249 | 4,928 | 4,907 |
| | | Ехр | 7,534 | 8,845 | 9,349 |
| | | Surplus/ (deficit) | (3,285) | (3,917) | (4,442) |
| Regulatory Services | Local laws enforcement including parking fees and fines, public safety, animal management and traffic control. | Inc | 3,432 | 3,580 | 3,539 |
| | management and traine control. | Ехр | 2,352 | 2,589 | 2,627 |
| | | Surplus/ (deficit) | 1,080 | 991 | 912 |

Major initiatives

- Asset Renewal Programs
 Wollaston Road Duplication (Stage 1)

Other initiatives

- 3) West Warrnambool Neighbourhood House
- 4) Warrnambool Airport Upgrades



Service Performance Outcome Indicators

| Service | Indicator | 2022-23 Actual | 2023-24 Forecast | 2024-25 Budget |
|----------------------------------|--|-------------------|---------------------|-------------------|
| Roads | Satisfaction of use - Sealed local road requests [Number of sealed local road requests / Kilometres of sealed local roads] x100 | 60 | 60 | 60 |
| Roads | Condition - Sealed local roads maintained to condition standards [Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100 | 93.56% | 93.56% | 93.56% |
| Roads | Service cost - Cost of sealed local road reconstruction [Direct cost of sealed local road reconstruction / Square metres of sealed local roads reconstructed] | \$142.71 | \$142.71 | \$142.71 |
| Roads | Service cost - Cost of sealed local road resealing [Direct cost of sealed local road resealing / Square metres of sealed local roads resealed] | \$6.52 | \$6.52 | \$6.52 |
| Roads | Satisfaction - Satisfaction with sealed local roads [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads] | 50 | 50 | 50 |
| Appearance of public areas | Performance | 73 | 73 | 73 |
| Animal management | Timeliness - Time taken to action animal management requests [Number of days between receipt and first response action for all animal management requests / Number of animal management requests] | 1 | 1 | 1 |
| Animal management | Service standard Animals reclaimed [Number of animals reclaimed / Number of animals collected] x100 | 19.18% | 19.18% | 19.18% |
| Animal management | Animals rehomed [Number of animals rehomed / Number of animals collected] x100 | 67.53% | 67.53% | 67.53% |
| Animal management | Cost of animal management service per population [Direct cost of the animal management service / Population] | \$17.59 | \$20.45 | \$19.04 |
| Animal management | Animal management prosecutions [Number of successful animal management prosecutions / Number of animal management prosecutions] x100 | 0% (Nil) | 0% (Nil) | 0% (Nil) |



2.5 Strategic Objective 5: An Effective Council

To be recognised as a collaborative Council and a high-performing organisation that enables positive outcomes for Warrnambool's community, environment and economy and Victoria's south west.

Strategies to achieve Strategic Objective 5 (An Effective Council) are:

- 5.1 Leadership and governance
- 5.2 Engaged and informed communities
- 5.3 Customer focused services
- 5.4 High performance culture
- 5.5 Organisational and financial sustainability
- 5.6 Risk mitigation
- 5.7 Effective advocacy
- 5.8 Regional role and relationships

The service categories to deliver these key strategic objectives are described below.

| Service area | Description of services provided | | 2022-23 Actual \$'000 | 2023-24 Forecast \$'000 | 2024-25 Budget \$'000 |
|---|---|-----------------------|-----------------------------|-------------------------------|-----------------------------|
| Governance & Elected Council | Elected Council governs our City in partnership with and on behalf of our community, and encourages and facilitates | Inc | 3 | - | - |
| | participation of all people in civic life. Also includes contributions made to community | Exp | 586 | 788 | 1,187 |
| | groups and organisations. | Surplus/ (deficit) | (583) | (788) | (1,187) |
| Executive Services | Manages and facilitates the Council governance service, implementation of Council decisions and policies and | Inc | - | - | - |
| | compliance with the legislative requirements. | Exp | 572 | 564 | 538 |
| | | Surplus/ (deficit) | (572) | (564) | (538) |
| Communications & Customer Service | Provides a customer interface for various service units and a wide range of transactions. Includes media and marketing. | Inc | - | - | - |
| | and and marketing. | Exp | 1,149 | 1,219 | 1,199 |
| | | Surplus/ (deficit) | (1,149) | (1,219) | (1,199) |
| Volunteer Services | Volunteer Connect provides support and guidance to organisations and community | Inc | - | - | - |
| | groups that involve volunteers in their work, and provides a volunteer matching service to | Exp | 131 | 158 | 141 |
| | bring together volunteer roles, and volunteers to fill them. | Surplus/ (deficit) | (131) | (158) | (141) |
| Information Services | Enables Council staff to have access to the information they require to efficiently perform their functions. Includes software support, | Inc | 1 | - | - |
| | licensing and lease commitments. | Ехр | 2,622 | 2,738 | 3,132 |
| | | Surplus/ (deficit) | (2,621) | (2,738) | (3,132) |



| | | Surplus/ (deficit) | (13,375) | (13,097) | (13,425) |
|---------------------------------------|--|-----------------------|----------|----------|----------|
| | | Ехр | 13,375 | 13,097 | 13,425 |
| Depreciation | Depreciation is the allocation of expenditure write down on all of Council's assets over there useful lives. | Inc | - | - | - |
| | legal, procurement, overhead costs including utilities and unallocated grants commission funding. | Surplus/ (deficit) | 4,585 | 2,869 | 3,305 |
| | includes banking and treasury functions, loan interest, audit, grants commission, | Exp | 3,671 | 4,294 | 4,520 |
| Corporate & Financial Services | Provides corporate support to Council and all divisions/branches in meeting organisational goals and objectives and | Inc | 8,256 | 7,163 | 7,825 |
| | Includes recruitment, staff inductions, training, implementation of the Corporate Risk Management Framework and managing Council's insurance portfolio. | Surplus/ (deficit) | (1,789) | (1,781) | (1,880) |
| Management | are highly productive in delivering Council's services to the community. | Exp | 1,803 | 1,789 | 1,880 |
| Organisation Development & Risk | This service promotes and implements positive HR strategies to assist staff reach their full potential and, at the same time | Inc | 14 | 8 | - |

Major initiatives

Coastal Connect (Regional Council Transformation Program) with Moyne and Corangamite Shires
 Introduce changes through the Gender Equality Action Plan.

Other initiatives

3) Advocacy by Council on issues outlined in the Advocacy Plan.4) Cyber Security and digital connectivity programs

| Service | Indicator | 2022-23 Actual | 2023-24 Forecast | 2024-25 Budget |
|------------|--|-------------------|---------------------|-------------------|
| Governance | Transparency - Council decisions made at meetings closed to the public [Number of Council resolutions made at ordinary or special meetings of Council, or at meetings of a special committee consisting only of Councillors, closed to the public / Number of Council resolutions made at ordinary or special meetings of Council or at meetings of a special committee consisting only of Councillors] x100 | 4.03% | 4.03% | 4.03% |
| Governance | Consultation and engagement - Satisfaction with community consultation and engagement Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement | 46 | 50 | 50 |



| Governance | Attendance - Councillor attendance at council meetings [The sum of the number of Councillors who attended each ordinary and special Council meeting / (Number of ordinary and special Council meetings) × (Number of Councillors elected at the last Council general election)] x100 | 95.92% | 100.00% | 100.00% |
|--------------------------|---|-------------|-------------|-------------|
| Governance | Service cost - Cost of elected representation [Direct cost of the governance service / Number of Councillors elected at the last Council general election] | \$57,041.14 | \$66,058.14 | \$60,908.57 |
| Governance | Satisfaction - Satisfaction with council decisions [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community] | 44 | 50 | 50 |
| Financial performance | Revenue level - Average rate per property assessment [General rates and Municipal charges / Number of property assessments] | \$2,036.72 | \$2,110.15 | \$2,176.59 |
| Financial performance | Expenditure level - Expenses per property assessment [Total expenses / Number of property assessments] | \$4,724.40 | \$5,010.18 | \$4,799.00 |
| Financial performance | Workforce turnover - Percentage of staff turnover [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100 | 12.40% | 12.40% | 12.40% |
| Financial performance | Working capital - Current assets compared to current liabilities [Current assets / Current liabilities] x100 | 240.34% | 287.21% | 227.88% |
| Financial performance | Unrestricted cash - Unrestricted cash compared to current liabilities [Unrestricted cash / Current liabilities] x100 | -38.81% | 26.99% | 17.35% |
| Financial performance | Asset renewal - Asset renewal and upgrade compared to depreciation [Asset renewal and asset upgrade expense / Asset depreciation] x100 | 114.67% | 139.83% | 183.54% |
| Financial performance | Loans and borrowings - Loans and borrowings compared to rates [Interest bearing loans and borrowings / Rate revenue] x100 | 22.93% | 21.85% | 16.77% |
| Financial performance | Loans and borrowings - repayments compared to rates [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100 | 3.66% | 4.66% | 4.12% |



| Financial performance | Indebtedness - Non-current liabilities compared to own source revenue [Non-current liabilities / Own source revenue] x100 | 14.73% | 11.71% | 7.03% |
|--------------------------|---|--------|--------|--------|
| Financial performance | Adjusted underlying result - Adjusted underlying surplus (or deficit) [Adjusted underlying surplus (deficit)/ Adjusted underlying revenue] x100 | 4.05% | 0.59% | 4.60% |
| Financial performance | Rates concentration - Rates compared to adjusted underlying revenue | 49.54% | 50.79% | 51.81% |
| Financial performance | Rates effort - Rates compared to property values [Rate revenue / Capital improved value of rateable properties in the municipality] x100 | 0.42% | 0.41% | 0.42% |

2.3 Reconciliation with budgeted operating result

| | Surplus/ (Deficit) | Expenditure | Income / Revenue |
|--|--------------------|-------------|------------------|
| | \$'000 | \$'000 | \$'000 |
| Strategic Objective 1 - A Healthy Community | (6,233) | 27,194 | 20,961 |
| Strategic Objective 2 - A Sustainable Environment | (11,028) | 11,536 | 508 |
| Strategic Objective 3 - A Strong Economy | (3,144) | 9,447 | 6,303 |
| Strategic Objective 4 - A Connected, Inclusive Place | (5,959) | 15,072 | 9,113 |
| Strategic Objective 5 - An Effective Council | (4,772) | 12,597 | 7,825 |
| Total | (31,136) | 75,846 | 44,710 |
| Expenses added in: | | | |
| Depreciation | 13,425 | | |
| Operational project costs | 1,898 | | |
| Expensed capital | 2,040 | | |
| Net loss on disposal | 463 | | |
| Other | 295 | | |
| Surplus/(Deficit) before funding sources | (49,257) | | |
| Funding sources added in: | | | |
| Rates and charges revenue | 48,577 | | |
| Operational project grants | 344 | | |
| Capital grants | 3,250 | | |
| Contributions - monetary | 435 | | |
| Contributions - non-monetary | 5,000 | | |
| Total funding sources | 57,606 | | |
| Operating surplus/(deficit) for the year | 8,349 | | |



3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2024-25 has been supplemented with projections to 2027-28.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Comprehensive Income Statement

For the four years ending June 30, 2028

| | | Forecast Actual | Budget | | Projections | |
|--|--------|--------------------|---------|---------|-------------|---------|
| | | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
| | NOTES | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| Income / Revenue | | (7.000 | | | | |
| Rates and charges | 4.1.1 | 47,260 | 48,597 | 50,483 | 52,249 | 54,078 |
| Statutory fees and fines | 4.1.2 | 2,251 | 2,401 | 2,461 | 2,522 | 2,585 |
| User fees | 4.1.3 | 19,300 | 19,456 | 21,155 | 21,684 | 22,226 |
| Grants - operating | 4.1.4 | 17,242 | 16,179 | 15,371 | 15,755 | 16,149 |
| Grants - capital | 4.1.4 | 6,938 | 3,250 | 6,260 | 16,155 | 12,400 |
| Contributions - monetary | 4.1.5 | 5,980 | 1,165 | 1,194 | 1,224 | 1,255 |
| Contributions - non-monetary | 4.1.5 | 6,500 | 5,000 | 5,000 | 5,000 | 5,000 |
| Interest | 4.1.6 | 1,373 | 1,800 | 1,845 | 1,891 | 1,938 |
| Other income | 4.1.6 | 365 | 319 | 327 | 335 | 344 |
| Total income / revenue | | 107,209 | 98,167 | 104,096 | 116,815 | 115,975 |
| _ | | | | | | |
| Expenses | | | | | | |
| Employee costs | 4.1.7 | 41,891 | 43,905 | 45,665 | 47,495 | 49,399 |
| Materials and services | 4.1.8 | 36,100 | 30,862 | 29,746 | 30,702 | 31,691 |
| Bad and doubtful debts | | 147 | 150 | 154 | 158 | 162 |
| Depreciation | 4.1.9 | 13,097 | 13,425 | 13,761 | 14,105 | 14,457 |
| Depreciation - right of use assets | 4.1.10 | 250 | 265 | 265 | 265 | 265 |
| Lease costs | | 45 | 46 | 47 | 48 | 49 |
| Finance costs | | 224 | 179 | 141 | 111 | 83 |
| Other expenses | 4.1.11 | 483 | 523 | 536 | 549 | 563 |
| Net loss on disposal of property, infrastructure, plant and equipment | | (11) | 463 | 418 | 305 | 206 |
| Total expenses | | 92,226 | 89,818 | 90,733 | 93,737 | 96,876 |
| | | | | | | |
| Surplus/(deficit) for the year | | 14,983 | 8,349 | 13,363 | 23,078 | 19,099 |
| Other comprehensive income | | | | | | |
| Items that will not be reclassified to surplus or deficit in future periods | | | | | | |
| Net asset revaluation gain /(loss) | | 12,469 | 12,316 | 16,369 | 13,070 | 14,784 |
| Total other comprehensive income | | 12,469 | 12,316 | 16,369 | 13,070 | 14,784 |
| Total comprehensive result | | 27,452 | 20.665 | 29,732 | 36,148 | 33.883 |
| rotal comprehensive roout | | 21,402 | 20,005 | 20,102 | 30,140 | 55,005 |



Balance Sheet For the four years ending June 30, 2028

| | | Forecast Actual | Budget Projections | | Projections | |
|---|-------|--------------------|--------------------|----------|-------------|-----------|
| | | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
| | NOTES | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| Assets | | | | | | |
| Current assets | | | | | | |
| Cash and cash equivalents | | 7,339 | 5,492 | 5,844 | 4,420 | 4,861 |
| Trade and other receivables | | 3,180 | 2,501 | 2,347 | 2,341 | 2,412 |
| Other financial assets | | 42,457 | 32,457 | 30,457 | 28,457 | 26,457 |
| Inventories | | 190 | 228 | 198 | 199 | 205 |
| Prepayments | | 987 | 997 | 1,007 | 1,017 | 1,027 |
| Other assets | _ | 2,172 | 2,011 | 1,802 | 1,840 | 1,886 |
| Total current assets | 4.2.1 | 56,325 | 43,686 | 41,654 | 38,275 | 36,848 |
| Non-current assets | | | | | | |
| Other financial assets | | 2 | 2 | 2 | 2 | 2 |
| Property, infrastructure, plant & equipment | | 844,714 | 883,619 | 913,091 | 952,143 | 989,586 |
| Right-of-use assets | 4.2.4 | 727 | 430 | 165 | 1,763 | 1,146 |
| Total non-current assets | 4.2.1 | 845,443 | 884,051 | 913,258 | 953,908 | 990,734 |
| Total assets | - | 901,768 | 927,737 | 954,912 | 992,182 | 1,027,582 |
| Liabilities | | | | | | |
| Current liabilities | | | | | | |
| Trade and other payables | | 4,571 | 4,617 | 4,663 | 4,710 | 4,757 |
| Trust funds and deposits | | 2,046 | 2,066 | 2,026 | 2,038 | 2,051 |
| Unearned Incoe/revenue | | 3,857 | 3,264 | 2,020 | 2,000 | 2,001 |
| Provisions | | 7,084 | 7,295 | 7,474 | 7,657 | 7,848 |
| Interest-bearing liabilities | 4.2.3 | 1,771 | 1,679 | 1,492 | 1,125 | 1,160 |
| Lease liabilities | 4.2.4 | 282 | 202 | 209 | 185 | 1,100 |
| Total current liabilities | 4.2.2 | 19,611 | 19,123 | 18,065 | 18,433 | 18,752 |
| Non-current liabilities | | | | | | |
| Provisions | | 974 | 1,062 | 1,076 | 1,090 | 1,101 |
| Interest-bearing liabilities | 4.2.3 | 6,741 | 5,154 | 3,849 | 3,091 | 4,895 |
| Lease liabilities | 4.2.4 | 545 | 474 | 266 | 1,764 | 1,147 |
| Total non-current liabilities | 4.2.2 | 8,260 | 6,690 | 5,191 | 5,945 | 7,143 |
| Total liabilities | | 27,871 | 25,813 | 23,256 | 24,378 | 25,894 |
| Net assets | | 873,897 | 901,924 | 931,656 | 967,805 | 1,001,688 |
| F -11/2 | | | | | | |
| Equity | | 000 (00 | | 005 7 10 | 040.400 | 000 070 |
| Accumulated surplus | | 288,436 | 289,566 | 295,710 | 318,169 | 336,650 |
| Reserves | | 567,963 | 580,279 | 596,648 | 609,718 | 624,502 |
| Other reserves | - | 24,860 | 32,079 | 39,298 | 39,917 | 40,536 |
| Total equity | - | 881,259 | 901,924 | 931,657 | 967,804 | 1,001,688 |



Statement of changes in equity For the four years ending June 30, 2028

| | | Total | Accumulated Surplus | Revaluation Reserve | Other Reserves |
|--|-------|-----------|------------------------|------------------------|-------------------|
| | NOTES | \$'000 | \$'000 | \$'000 | \$'000 |
| 2024 Forecast Actual | | | | | |
| Balance at beginning of the financial year | | 853,807 | 274,746 | 555,494 | 23,567 |
| Surplus/(deficit) for the year | | 14,983 | | - | - |
| Net asset revaluation gain/(loss) | | 12,469 | | 12,469 | - |
| Transfers to other reserves | | - | (17,757) | - | 17,757 |
| Transfers from other reserves | _ | - | 16,464 | - | (16,464) |
| Balance at end of the financial year | - | 881,259 | 288,436 | 567,963 | 24,860 |
| 2025 Budget | | | | | |
| Balance at beginning of the financial year | | 881,259 | 288,436 | 567,963 | 24,860 |
| Surplus/(deficit) for the year | | 8,349 | 8,349 | - | - |
| Net asset revaluation gain/(loss) | | 12,316 | - | 12,316 | - |
| Transfers to other reserves | 4.3.1 | - | (17,385) | - | 17,385 |
| Transfers from other reserves | 4.3.1 | - | 10,166 | - | (10,166) |
| Balance at end of the financial year | 4.3.2 | 901,924 | 289,566 | 580,279 | 32,079 |
| 2026 | | | | | |
| Balance at beginning of the financial year | | 901,924 | 289,566 | 580,279 | 32,079 |
| Surplus/(deficit) for the year | | 13,363 | 13,363 | - | - |
| let asset revaluation gain/(loss) | | 16,369 | - | 16,369 | - |
| ransfers to other reserves | | - | (17,385) | - | 17,385 |
| ransfers from other reserves | | - | 10,166 | - | (10,166) |
| Balance at end of the financial year | _ | 931,657 | 295,710 | 596,648 | 39,298 |
| 2027 | | | | | |
| Balance at beginning of the financial year | | 931,657 | 295,710 | 596,648 | 39,298 |
| Surplus/(deficit) for the year | | 23,078 | 23,078 | - | - |
| let asset revaluation gain/(loss) | | 13,070 | - | 13,070 | - |
| Transfers to other reserves | | - | (17,385) | - | 17,385 |
| ransfers from other reserves | | - | 16,766 | - | (16,766) |
| Balance at end of the financial year | _ | 967,804 | 318,169 | 609,718 | 39,917 |
| 2028 | | | | | |
| Balance at beginning of the financial year | | 967,804 | 318,169 | 609,718 | 39,917 |
| Surplus/(deficit) for the year | | 19,099 | 19,099 | - | - |
| let asset revaluation gain/(loss) | | 14,784 | - | 14,784 | - |
| Fransfers to other reserves | | - | (17,385) | - | 17,385 |
| Fransfers from other reserves | | - | 16,766 | - | (16,766) |
| Balance at end of the financial year | _ | 1,001,688 | 336,650 | 624,502 | 40,536 |



Statement of cash flows For the four years ending June 30, 2028

| | Forecast | Budget | | Projections | |
|---|-------------------|------------|------------|-------------|------------|
| | Actual 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
| Notes | 2023-24 \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| | Inflow s | Inflows | Inflow s | Inflow s | Inflow s |
| | (Outflow s) | (Outflows) | (Outflows) | (Outflow s) | (Outflows) |
| Cash flows from operating activities | | | | | |
| Rates and charges | 47,260 | 48,597 | 50,483 | 52,249 | 54,078 |
| Statutory fees and fines | 2,251 | 2,401 | 2,461 | 2,522 | 2,585 |
| User fees | 19,300 | 19,456 | 21,155 | 21,684 | 22,226 |
| Grants - operating | 17,242 | 16,179 | 15,371 | 15,755 | 16,149 |
| Grants - capital | 6,938 | 3,250 | 6,260 | 16,155 | 12,400 |
| Contributions - monetary | 5,980 | 1,165 | 1,194 | 1,224 | 1,255 |
| Interest received | 1,373 | 1,800 | 1,845 | 1,891 | 1,938 |
| Trust funds and deposits taken | 1,195 | 1,215 | 1,175 | 1,187 | 1,200 |
| Other receipts | 365 | 319 | 327 | 335 | 344 |
| Employee costs | (41,891) | (43,905) | (45,665) | (47,495) | (49,399) |
| Materials and services | (36,100) | (30,862) | (29,746) | (30,702) | (31,691) |
| Trust funds and deposits repaid | (1,175) | (1,195) | (1,215) | (1,175) | (1,187) |
| Other payments | (483) | (523) | (536) | (549) | (563) |
| Net cash provided by/(used in) operating activities 4.4.1 | 22,255 | 17,897 | 23,109 | 33,081 | 29,335 |
| Cash flows from investing activities | | | | | |
| Payments for property, infrastructure, plant and equipment | (18,782) | (27,900) | (23,450) | (35,603) | (32,993) |
| Proceeds from sale of property, infrastructure, plant and equipment | 355 | 364 | 373 | 382 | 392 |
| Payments for investments | (42,000) | (30,000) | (30,000) | (25,000) | (25,000) |
| Proceeds from sale of investments | 39,500 | 40,000 | 32,000 | 27,000 | 27,000 |
| Net cash provided by/ (used in) investing activities 4.4.2 | (20,927) | (17,536) | (21,077) | (33,221) | (30,601) |
| Cash flows from financing activities | | | | | |
| Finance costs | (224) | (179) | (141) | (111) | (83) |
| Proceeds from borrow ings | - | - | - | - | 3,000 |
| Repayment of borrowings | (1,819) | (1,679) | (1,492) | (1,125) | (1,161) |
| Interest paid - lease liability | (45) | (46) | (47) | (48) | (49) |
| Net cash provided by/(used in) financing activities 4.4.3 | (2,088) | (1,904) | (1,680) | (1,284) | 1,707 |
| Net increase/(decrease) in cash & cash equivalents | (760) | (1,543) | 352 | (1,423) | 441 |
| Cash and cash equivalents at the beginning of the financial year | 7,795 | 7,035 | 5,492 | 5,844 | 4,420 |
| Cash and cash equivalents at the end of the financial year | 7,035 | 5.492 | 5,844 | 4,420 | 4,861 |
| | 1,000 | 3,432 | 0,044 | 7,720 | -,001 |



Statement of capital works For the four years ending June 30, 2028

| | | Forecast Actual | Budget | Projections | | | |
|--|-------|--------------------|---------|-------------|---------|---------|--|
| | | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | |
| | NOTES | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | |
| Property | | | | | | | |
| Land | | 70 | - | - | - | - | |
| Total land | | 70 | - | - | - | - | |
| Buildings | | 1,630 | 8,681 | 3,717 | 9,606 | 6,323 | |
| Total buildings | | 1,630 | 8,681 | 3,717 | 9,606 | 6,323 | |
| Total property | | 1,700 | 8,681 | 3,717 | 9,606 | 6,323 | |
| Plant and equipment | | | | | | | |
| Plant, machinery and equipment | | 2,188 | 1,453 | 1,185 | 1,183 | 1,213 | |
| Computers and telecommunications | | 2,321 | 2,616 | 292 | 299 | 307 | |
| Cultural collections (Library books & Art) | | 100 | 677 | 325 | 302 | 309 | |
| Total plant and equipment | | 4,609 | 4,746 | 1,802 | 1,784 | 1,829 | |
| Infrastructure | | | | | | | |
| Roads | | 3,832 | 4,733 | 4,613 | 3,704 | 3,526 | |
| Bridges | | 424 | 481 | 4,088 | 295 | 303 | |
| Footpaths and cyclew ays | | 2,002 | 2,280 | 2,064 | 4,095 | 2,136 | |
| Drainage | | 1,408 | 627 | 630 | 633 | 136 | |
| Recreational, leisure and community facilities | | 3,457 | 3,713 | 4,880 | 16,482 | 15,159 | |
| Parks, open space and streetscapes | | 649 | 545 | 615 | 630 | 646 | |
| Aerodromes | | 43 | 195 | 296 | 297 | 298 | |
| Other infrastructure | | 658 | 1,900 | 745 | 1,077 | 2,637 | |
| Total infrastructure | | 12,473 | 14,473 | 17,931 | 27,213 | 24,841 | |
| Total capital works expenditure | 4.5.1 | 18,782 | 27,900 | 23,450 | 38,603 | 32,993 | |
| Represented by: | | | | | | | |
| New asset expenditure | | 469 | 3,260 | 1,727 | 5,014 | 3,536 | |
| Asset renew al expenditure | | 8,751 | 9,869 | 9,189 | 9,230 | 8,675 | |
| Asset upgrade expenditure | | 9,562 | 14,772 | 12,534 | 24,359 | 20,782 | |
| Total capital works expenditure | 4.5.1 | 18,782 | 27,900 | 23,450 | 38,603 | 32,993 | |
| | • | | | | | | |
| Funding sources represented by: | | | | | | | |
| Grants | | 930 | 3,250 | 6,260 | 16,155 | 12,400 | |
| Contributions | | 197 | 100 | 742 | 819 | 672 | |
| Council cash | | 17,656 | 24,550 | 16,448 | 18,629 | 16,921 | |
| Borrowings | | - | - | - | - | 3,000 | |
| Total capital works expenditure | 4.5.1 | 18,782 | 27,900 | 23,450 | 35,603 | 32,993 | |



Statement of human resources

For the four years ending June 30, 2028

| | Forecast Actual | Budget | Projections | | |
|----------------------------|--------------------|---------|-------------|---------|---------|
| | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| Staff expenditure | | | | | |
| Employee costs - operating | 41,891 | 43,905 | 45,665 | 47,495 | 49,399 |
| Employee costs - capital | 987 | 1,102 | 1,130 | 1,158 | 1,187 |
| Total staff expenditure | 42,878 | 45,007 | 46,795 | 48,653 | 50,586 |
| | FTE | FTE | FTE | FTE | FTE |
| Staff numbers | | | | | |
| Employees | 438.9 | 432.9 | 432.9 | 432.9 | 432.9 |
| Total staff numbers | 438.9 | 432.9 | 432.9 | 432.9 | 432.9 |

A summary of human resources expenditure categorised according to the organisational structure of Council is included below.

| | | | Comprises | | | | |
|------------------------------------|---------|---------------------|-----------|--------|-----------|--|--|
| Department | Budget | Perma | Permanent | | | | |
| | 2024-25 | Full Time Part time | | Casual | Temporary | | |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | | |
| Corporate Strategies | 7,462 | 5,323 | 2,067 | 72 | - | | |
| City Infrastructure | 11,877 | 10,457 | 1,231 | 189 | - | | |
| Community Development | 18,395 | 8,030 | 7,527 | 2,838 | - | | |
| City Grow th | 6,171 | 3,990 | 1,308 | 873 | - | | |
| Total permanent staff expenditure | 39,933 | 27,800 | 12,133 | 3,972 | - | | |
| Other employee related expenditure | 3,972 | | | | | | |
| Capitalised labour costs | 1,102 | | | | | | |
| Total expenditure | 45,007 | | | | | | |

A summary of the number of full-time (FTE) Council staff in relation to the above expenditure is included below.

| | | Comprises | | | | | | |
|-----------------------|---------|-------------------|-------|--------|-----------|--|--|--|
| Department | Budget | Permanent | | | | | | |
| | 2024-25 | 2024-25 Full Time | | Casual | Temporary | | | |
| Corporate Strategies | 71.7 | 49.3 | 21.7 | 0.7 | - | | | |
| City Infrastructure | 112.7 | 96.4 | 14.7 | 1.6 | - | | | |
| Community Development | 192.5 | 78.0 | 85.0 | 29.5 | - | | | |
| City Grow th | 56.0 | 32.9 | 14.5 | 8.6 | - | | | |
| Total staff | 432.9 | 256.6 | 135.9 | 40.4 | - | | | |



Summary of Planned Human Resources Expenditure For the four years ending 30 June 2028

Human Resources expenditure by Directorate:

| | 2024-25 \$'000 | 2025-26 \$'000 | 2026-27 \$'000 | 2027-28 \$'000 |
|--|-------------------|-------------------|-------------------|-------------------|
| Corporate Strategies | | | | |
| Permanent - Full time | 5,323 | 6,146 | 6,300 | 6,458 |
| Women | 1,421 | 1,641 | 1,682 | 1,724 |
| Men | 3,902 | 4,505 | 4,618 | 4,733 |
| Persons of self-described gender | 0 | 0 | 0 | 0 |
| Permanent - Part time | 2,067 | 2,387 | 2,446 | 2,508 |
| Women | 1,902 | 2,196 | 2,251 | 2,307 |
| Men | 165 | 191 | 196 | 201 |
| Persons of self-described gender | 0 | 0 | 0 | 0 |
| Total Corporate Strategies | 7,390 | 8,533 | 8,746 | 8,965 |
| City Infrastructure | | | | |
| Permanent - Full time | 10,457 | 10,718 | 10,986 | 11,261 |
| Women | 1,694 | 1,736 | 1,780 | 1,824 |
| Men | 8,763 | 8,982 | 9,207 | 9,437 |
| Persons of self-described gender | 0 | 0 | 0 | 0 |
| Permanent - Part time | 1,231 | 1,262 | 1,293 | 1,326 |
| Women | 698 | 715 | 733 | 752 |
| Men | 533 | 546 | 560 | 574 |
| Persons of self-described gender | 0 | 0 | 0 | 0 |
| Total City Infrastructure | 11,688 | 11,980 | 12,280 | 12,587 |
| Community Development | | | | |
| Permanent - Full time | 8,030 | 8,231 | 8,437 | 8,647 |
| Women | 6,279 | 6,436 | 6,597 | 6,762 |
| Men | 1,751 | 1,794 | 1,839 | 1,885 |
| Persons of self-described gender | 0 | 0 | 0 | 0 |
| Permanent - Part time | 7,527 | 7,715 | 7,908 | 8,106 |
| Women | 7,083 | 7,260 | 7,441 | 7,628 |
| Men | 444 | 455 | 467 | 478 |
| Persons of self-described gender | 0 | 0 | 0 | 0 |
| Total Community Development | 15,557 | 15,946 | 16,345 | 16,753 |
| City Growth | | | | |
| Permanent - Full time | 3,990 | 4,090 | 4,192 | 4,297 |
| Women | 1,596 | 1,636 | 1,677 | 1,719 |
| Men | 2,394 | 2,454 | 2,515 | 2,578 |
| Persons of self-described gender | 0 | _, | _,0 | _,0 |
| Permanent - Part time | 1,308 | 1,341 | 1,374 | 1,409 |
| Women | 887 | 909 | 932 | 955 |
| Men | 421 | 432 | 442 | 454 |
| Persons of self-described gender | 0 | 0 | 0 | 0 |
| Total City Growth | 5,298 | 5,430 | 5,566 | 5,705 |
| Casuals, temporary and other expenditure | 3,972 | 3,775 | 4,558 | 5,389 |
| Capitalised labour costs | 1,102 | 1,130 | 1,158 | 1,187 |
| Total staff expenditure | 45,007 | 46,795 | 48,653 | 50,586 |



Human Resources allocated by Directorate:

| | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
|----------------------------------|---------|---------|---------|---------|
| | FTE | FTE | FTE | FTE |
| Corporate Strategies | | | | |
| Permanent - Full time | 47.9 | 48 | 48 | 48 |
| Women | 12.8 | 12.8 | 12.8 | 12.8 |
| Men | 35.1 | 35.1 | 35.1 | 35.1 |
| Persons of self-described gender | 0.0 | 0.0 | 0.0 | 0.0 |
| Permanent - Part time | 21.7 | 21.7 | 21.7 | 21.7 |
| Women | 20.0 | 20.0 | 20.0 | 20.0 |
| Men | 1.7 | 1.7 | 1.7 | 1.7 |
| Persons of self-described gender | 0.5 | 0.5 | 0.5 | 0.5 |
| Total Corporate Strategies | 69.6 | 69.6 | 69.6 | 69.6 |
| City Infrastructure | | | | |
| Permanent - Full time | 89.3 | 89.3 | 89.3 | 89.3 |
| Women | 14.5 | 14.5 | 14.5 | 14.5 |
| Men | 18.2 | 18.2 | 18.2 | 18.2 |
| Persons of self-described gender | 0.0 | 0.0 | 0.0 | 0.0 |
| Permanent - Part time | 14.7 | 14.7 | 14.7 | 14.7 |
| Women | 8.3 | 8.3 | 8.3 | 8.3 |
| Men | 6.4 | 6.4 | 6.4 | 6.4 |
| Persons of self-described gender | 0.0 | 0.0 | 0.0 | 0.0 |
| Total City Infrastructure | 104.0 | 104.0 | 104.0 | 104.0 |
| Community Development | | | | |
| Permanent - Full time | 78.0 | 78.0 | 78.0 | 78.0 |
| Women | 61.0 | 61.0 | 61.0 | 61.0 |
| Men | 17.0 | 17.0 | 17.0 | 17.0 |
| Persons of self-described gender | 0.0 | 0.0 | 0.0 | 0.0 |
| Permanent - Part time | 85.0 | 85.0 | 85.0 | 85.0 |
| Women | 80.0 | 80.0 | 80.0 | 80.0 |
| Men | 5.0 | 5.0 | 5.0 | 5.0 |
| Persons of self-described gender | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Community Development | | 163.0 | 163.0 | 163.0 |
| City Growth | | | | |
| Permanent - Full time | 32.9 | 32.9 | 32.9 | 32.9 |
| Women | 13.2 | 13.2 | 13.2 | 13.2 |
| Men | 19.7 | 19.7 | 19.7 | 19.7 |
| Persons of self-described gender | 0.0 | 0.0 | 0.0 | 0.0 |
| Permanent - Part time | 14.5 | 14.5 | 14.5 | 14.5 |
| Women | 9.8 | 9.8 | 9.8 | 9.8 |
| Men | 4.7 | 4.7 | 4.7 | 4.7 |
| Persons of self-described gender | 0.0 | 0.0 | 0.0 | 0.0 |
| Total City Growth | 47.4 | 47.4 | 47.4 | 47.4 |
| Casuals and temporary staff | 40.4 | 40.4 | 40.4 | 40.4 |
| Capitalised labour | 8.5 | 8.5 | 8.5 | 8.5 |
| Total staff numbers | 432.9 | 432.9 | 432.9 | 432.9 |



4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the Local Government Act 2020, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2024-25 the FGRS cap has been set at **2.75%.** The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges. Council's budget has been prepared in line with the rate cap.

A \$250 financial hardship rebate will also be available to ratepayers via an application process.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

This will raise total rates and charges for 2024-25 to \$48.7 million.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

| | 2023-24 | 2024-25 | Change | |
|--|-----------------|---------|--------|---------|
| | Forecast Actual | Budget | Change | % |
| | \$'000 | \$'000 | \$'000 | |
| General rates* | 33,532 | 35,080 | 1,548 | 4.62% |
| Municipal charge* | 5,432 | 5,657 | 225 | 4.15% |
| Waste management charge | 7,520 | 7,438 | (82) | -1.09% |
| Supplementary rates and rate adjustments | 499 | 328 | (171) | -34.27% |
| Recreational land | 77 | 74 | (3) | -4.19% |
| Interest on rates and charges | 100 | 100 | 0 | 0.00% |
| Total rates and charges | 47,160 | 48,677 | 1,517 | 3.22% |

*These items are subject to the rate cap established under the FGRS.

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year.

| Type or class of land | 023-24 nts/\$CIV* | C | 2024-25 ents/\$CIV* | Change |
|--|----------------------|----|------------------------|--------|
| General rate for rateable general residential properties | 0.002580 | | 0.002651 | 2.75% |
| General rate for rateable farm land properties | 0.001557 | | 0.001600 | 2.75% |
| General rate for rateable commercial properties | 0.005552 | | 0.005705 | 2.75% |
| General rate for rateable industrial properties | 0.005215 | | 0.005358 | 2.75% |
| General rate for rateable vacant land properties | 0.004146 | | 0.004260 | 2.75% |
| Recreational land category 1 properties | \$ 23,293.00 | \$ | 23,933.56 | 2.75% |
| Recreational land category 2 properties | 0.002074 | | 0.002131 | 2.75% |

Note:

Rate in the dollar figures will be updated in line with the Valuer-General Victoria's property valuations due May 2024.



4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

| Type or class of land | 2023-24 | 2024-25 | Change | |
|--|---------|---------|--------|--------|
| Type of class of land | \$'000 | \$'000 | \$'000 | % |
| General Residential land | 24,076 | 25,128 | 1,051 | 4.37% |
| Farm land | 467 | 480 | 13 | 2.86% |
| Commercial land | 5,531 | 5,861 | 329 | 5.96% |
| Industrial land | 1,963 | 2,063 | 99 | 5.05% |
| Vacant land | 1,494 | 1,549 | 55 | 3.66% |
| Recreational land category 1 properties | 23 | 24 | 1 | 2.75% |
| Recreational land category 2 properties | 53 | 50 - | 4 | -6.78% |
| Total amount to be raised by general rates | 33,609 | 35,154 | 1,545 | 4.60% |

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.

| Type or class of land | 2023-24 | 2024-25 | Change | |
|---|---------|---------|--------|--------|
| Type of class of latit | Number | Number | Number | % |
| General Residential land | 16,060 | 16,262 | 202 | 1.26% |
| Farm land | 161 | 160 | (1) | -0.62% |
| Commercial land | 937 | 950 | 13 | 1.39% |
| Industrial land | 453 | 464 | 11 | 2.43% |
| Vacant land | 837 | 864 | 27 | 3.23% |
| Recreational land category 1 properties | 1 | 1 | 0 | 0.00% |
| Recreational land category 2 properties | 16 | 15 | (1) | -6.25% |
| Total number of assessments | 18,465 | 18,716 | 251 | 1.36% |

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV)

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

| | 2023-24 | 2024-25 | Change | |
|---|------------|------------|---------|--------|
| Type or class of land | \$'000 | \$'000 | \$'000 | % |
| General Residential land | 9,333,074 | 9,482,264 | 149,190 | 1.60% |
| Farm land | 300,035 | 300,330 | 295 | 0.10% |
| Commercial land | 996,167 | 1,027,331 | 31,164 | 3.13% |
| Industrial land | 376,515 | 384,927 | 8,412 | 2.23% |
| Vacant land | 360,452 | 363,645 | 3,193 | 0.89% |
| Recreational land category 1 properties | 2,970 | 2,970 | - | 0.00% |
| Recreational land category 2 properties | 25,782 | 23,387 | - 2,395 | -9.29% |
| Total value of land | 11,394,995 | 11,584,854 | 189,859 | 1.67% |

Note:

Property Valuation data will be updated in line with the Valuer-General Victoria's property valuations due May 2024.

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial ye

| Type of Charge | Per Ra Prop | | Per Rateable Property | Change | | |
|----------------|----------------|-----------|--------------------------|--------|---|-------|
| | 2023 | 3-24 | 2024-25 | | | |
| | \$ | | \$ | \$ | % | |
| Municipal | \$ | 294.65 \$ | 302.75 | 1 | 8 | 2.75% |

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year.

| Type of Charge | 2023-24 | 2024-25 | Change | |
|-----------------|---------|---------|--------|-------|
| rype of offaige | \$'000 | \$'000 | \$ | % |
| Municipal | 5,432 | 5,657 | 225 | 4.15% |



4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year.

| Type of Charge | Per Rateable Property 2023-24 | Per Rateable Property 2024-25 | Chan | ge |
|-------------------------|-------------------------------------|-------------------------------------|------|--------|
| | \$ | \$ | \$ | % |
| Waste Management charge | 427.00 | 417.00 | - 10 | -2.34% |

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year.

| Type of Charge | 2023-24 | 2024-25 | Chan | ge |
|-------------------------|---------|---------|--------|--------|
| | \$'000 | \$'000 | \$'000 | % |
| Waste Management charge | 7,520 | 7,438 | - 82 | -1.09% |

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year (excluding Recreational and Cultural Land and interest).

| | 2023-24 | 2024-25 | Change | |
|-------------------------|---------|---------|--------|---------|
| | \$'000 | \$'000 | \$'000 | % |
| Rates and Charges | 46,484 | 48,176 | 1,692 | 3.64% |
| Supplementary Rates | 499 | 328 | (171) | -34.27% |
| Total Rates and charges | 46,983 | 48,504 | 1,521 | 3.24% |

4.1.1(I) Fair Go Rates System Compliance

Victoria City Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

| | 2 | 2023-24 | 2024-25 |
|--|----|------------|------------------|
| Total Rates (budgeted) | \$ | 37,923,101 | \$ 39,728,290 |
| Budgeted Number of rateable properties | | 18,465 | 18,716 |
| Base Average Rate | \$ | 2,054 | \$ 2,123 |
| Maximum Rate Increase (set by the State Government) | | 2.95% | 2.75% |
| Capped Average Rate | \$ | 2,114 | \$ 2,181 |
| Maximum General Rates and Municipal Charges Revenue | \$ | 39,041,832 | \$ 40,820,817 |
| Budgeted General Rates and Municipal Charges Revenue | \$ | 39,041,832 | \$ 40,820,817 |
| Budgeted Supplementary Rates | \$ | 218,000 | \$ 328,000 |
| Budgeted Total Rates and Municipal Charges Revenue | \$ | 39,259,832 | \$ 41,148,817 |

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charge

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2024-25: estimated \$0.32m and 2023-24: \$0.50m)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- · Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.2651% (0.002651 cents in the dollar of CIV) for all rateable other land properties;
- A general rate of 0.1600% (0.001600 cents in the dollar of CIV) for all rateable farm land properties;
- A general rate of 0.5705% (0.005705 cents in the dollar of CIV) for all rateable commercial properties;
- A general rate of 0.5358% (0.005358 cents in the dollar of CIV) for all rateable industrial properties;
- A general rate of 0.4260% (0.004260 cents in the dollar of CIV) for all rateable vacant land properties; and

Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate, are set out below.



Commercial land

Commercial land is any land, which is:

- · Occupied for the principal purpose of carrying out the manufacture/production of, or trade in, goods or services; or
- Unoccupied but zoned commercial under the Warrnambool City Planning Scheme.

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- Construction and maintenance of infrastructure assets;
- Development and provision of health and community services;
- Economic development and planning services, having direct benefit to the use of Commercial Land; and
- Provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described below.

1. Rateable property used for income generation from business and administrative purposes, including, but not limited to, properties used for:

- The sale or hire of goods by retail or trade sales, e.g. shops, auction rooms, milk bars, newsagents;
- The manufacture of goods where the goods are sold on the property;
- The provision of entertainment, e.g. theatres, cinemas, amusement parlours;
- Media establishments, e.g. radio stations, newspaper offices, television stations;
- The provision of accommodation other than residential, e.g. motels, caravan parks, camping grounds, camps, accommodation houses, hostels, boarding houses;
- The provision of hospitality, e.g. hotels, bottle shops, restaurants, cafes, takeaway food establishments, tearooms;
- Tourist and leisure industry, e.g. flora and fauna parks, gymnasiums, boatsheds, indoor sports stadiums, gaming establishments;
- The provision of education, e.g. schools, museums, art galleries;
- Showrooms, e.g. display of goods;
- Religious purposes; and
- Public offices and halls.

2. Properties used for the provision of health services including, but not limited to, properties used for hospitals, nursing homes, rehabilitation, medical practices and dental practices.

3. Properties used as offices including, but not limited to, properties used for legal practices, real estate agents, veterinary surgeons, accounting firms and advertising agencies.

The money raised by the differential rate will be applied to the items of expenditure described in the budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land. The geographic location of the land within this differential rate is wherever located within the municipal district.

The use of the land within this differential rate, in the case of improved land, is any use of land permitted under the relevant Planning Scheme. The characteristics of planning scheme zoning is the zoning applicable to each rateable land within this category as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2024-25 financial year.

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Farm Land

Farm land is any land, which is:

• "farm land" as described in of Section 2 (1) of the Valuation of Land Act 1960.

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- Construction and maintenance of infrastructure assets;
- Development and provision of health and community services;
- Encouragement of sustainable and productive use and management of Farm Land; and
- · Provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics of "farm land" as described in of Section 2 (1) of the Valuation of Land Act 1960.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever located within the municipal district.

The use of the land within this differential rate, in the case of improved land, is any use of land permitted under the relevant Planning Scheme.

The characteristics of planning scheme zoning is the zoning applicable to each rateable land within this category as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2024-25 financial year.

Industrial land

Industrial land is any land, which is:

Occupied for the principal purpose of carrying out the manufacture or production of, or trade in, goods or services; or
 Unoccupied but zoned Industrial under the Warrnambool City Planning Scheme.

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- Construction and maintenance of infrastructure assets;
- Development and provision of health and community services;
- Economic development and planning services, having direct benefit to the use of Industrial Land; and
- Provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described but not limited to those below.

Rateable properties which are used in the process of income generation, including, but not limited to the following:

• The manufacture of goods, food and beverage which are generally not sold or consumed on site (but does preclude some warehouse sales);

- The storage of goods;
- The provision of services for the repair of goods;
- The storage of plant and machinery;
- The production of raw materials in the extractive and timber industries; and
- The treatment and storage of industrial waste materials.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever located within the municipal district. The use of the land within this differential rate, in the case of improved land, is any use of land permitted under the relevant Planning Scheme. The characteristics of planning scheme zoning is the zoning applicable to each rateable land within this category as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2024-25 financial year.



Vacant land

- "Vacant land is any land, which is:
- · Vacant unoccupied land within the Warrnambool City Council; or
- Land on which no building designed or adapted for human occupation is erected

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- Construction and maintenance of infrastructure assets;
- Development and provision of health and community services;
- Encouragement for orderly planning through development of serviced urban properties;
- · Provision of municipal administrative services; and
- Provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics of vacant unoccupied land and on which no building designed or adapted for human occupation is erected within the Warrnambool City Council.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever located within the municipal district.

The use of the land within this differential rate is any use of land permitted under the relevant Planning Scheme.

The characteristics of planning scheme zoning is the zoning applicable to each rateable land within this category as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are no buildings are constructed.

Other land

"Other land is any land, which is:

- Occupied for the principal purpose of human habitation including dwellings, flats and units;
- "residential use land" as described in of Section 2 (1) of the Valuation of Land Act 1960; and
- "urban farm land" as described in of Section 2 (1) of the Valuation of Land Act 1960.

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- · Construction and maintenance of infrastructure assets;
- · Development and provision of health and community services; and
- Provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics of a property which is used for human habitation including dwellings, flats and units, or is residential use land or urban farm land as described in of Section 2 (1) of the Valuation of Land Act 1960.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever located within the municipal district.

The use of the land within this differential rate is any use of land permitted under the relevant Planning Scheme. The characteristics of planning scheme zoning is the zoning applicable to each rateable land within this category as determined by consulting maps referred to in the relevant Planning Scheme.

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2024-25 financial year.



Cultural and Recreational land

The amounts listed are subject to change until the Valuer General Victoria has provided council with a Generally True and Correct Declaration for the 2024 General Revaluation:

| Ratepayer | Assessment Number | Property Address | Amount \$ | Last Year |
|--|----------------------|-----------------------------|-----------|-------------|
| Showgrounds Reserve Committee Of Management | 129359 | 331 Koroit St Warrnambool | 7,856.33 | 7,646.07 |
| Warmambool Golf Club Inc. | 131150 | 1-35 Younger St Warrnambool | 4,392.79 | 4,275.23 |
| Warmambool Swimming Club | 131388 | 10 Queens Rd Warrnambool | 1,802.17 | 1,753.94 |
| Christ Church Tennis Club | 132180 | 66 Henna St Warrnambool | 1,731.77 | 1,685.43 |
| Warrnambool Croquet Club Inc. | 134926 | 60-62 Cramer St Warrnambool | 535.02 | 520.70051 |
| Warmambool Yacht Club Inc. | 138135 | 44 Viaduct Rd Warrnambool | 760.29 | 739.94283 |
| Warmambool Racing Club Inc. | 135344 | 2-64 Grafton Rd Warrnambool | 22,273.70 | 21,677.56 |
| Warmambool Ski Club Inc. | 138747 | 26 Simpson St Warmambool | 1,070.04 | 1,041.40 |
| Warrnambool Lawn Tennis Club | 139872 | 33-45 Pertobe Rd Warmambool | 3,745.14 | 3,644.90 |
| Warmambool Bowls Club | 140336 | 81-85 Timor St Warmambool | 4,280.16 | 4,165.60 |
| Warmambool Kart Club | 140883 | 162 Buckleys Rd Allansford | 605.42 | 589.213735 |
| Dennington Bowling Club Inc. | 141525 | 36 Princes Hwy Dennington | 2,210.48 | 2,151.32 |
| St Joseph Primary School Supergrass Tennis | 141935 | 40 Bromfield St Warrnambool | 1,055.96 | 1027.698375 |
| Warrnambool City Memorial Bowling Club | 134927 | 50-56 Cramer St Warrnambool | 23,853.64 | 23,215.23 |
| Warrnambool Offshore Light Game Fishing Club | 17654 | 48 Viaduct Rd Warrnambool | 81.66 | 79.4774 |
| Warmambool Bowls Club (Carpark) | 140338 | 91 Timor Street Warrnambool | 1,760.36 | 1,713.24 |



4.1.2 Statutory fees and fines

| | Forecast Actual | Budget | Char | nae |
|--------------------------------|-----------------|---------|--------|---------|
| | 2023-24 | 2024-25 | | .90 |
| | \$'000 | \$'000 | \$'000 | % |
| Animal Control | 600 | 532 | - 68 | -11.33% |
| Health and Local Law s | 162 | 195 | 33 | 20.37% |
| Parking Fines | 661 | 758 | 97 | 14.67% |
| Permits and Certificates | 330 | 331 | 1 | 0.30% |
| Tow n Planning and Building | 498 | 585 | 87 | 17.47% |
| Total statutory fees and fines | 2,251 | 2,401 | 150 | 6.66% |

Statutory fees and fines are mainly levied in accordance with legislation and relate to income collected through parking fines, health registrations, animal registrations, planning permits and building permits.

Town planning and building fees continue to grow on high development volumes. Parking fines will increase in the 2024-25 financial year from \$80 to \$100 per infringement.

4.1.3 User fees

| | Forecast Actual | Budget | Change | |
|------------------------------|-----------------|---------|--------|----------|
| | 2023-24 | 2024-25 | Ŭ | |
| | \$'000 | \$'000 | \$'000 | % |
| Property Management | 840 | 896 | 56 | 6.67% |
| Indoor Aquatic Centre | 1,997 | 2,118 | 121 | 6.06% |
| Childrens Services | 4,590 | 4,846 | 256 | 5.58% |
| Multi Purpose Sports Stadium | 725 | 701 - | 24 | -3.31% |
| Cultural Centres | 2,345 | 2,084 - | 261 | -11.13% |
| Regulatory Control | 2,050 | 1,976 - | 74 | -3.61% |
| Tourism and Promotion | 1,194 | 1,321 | 127 | 10.64% |
| Foreshore Holiday Parks | 3,908 | 3,934 | 26 | 0.67% |
| Livestock Exchange | 88 | | 88 | -100.00% |
| Aged Services Fees | 927 | 984 | 57 | 6.15% |
| Other Fees and Charges | 636 | 596 - | 40 | -6.29% |
| Total user fees | 19,300 | 19,456 | 156 | 0.81% |

User fees relate to the wide range of services Council provides across its extensive service delivery programs and includes holiday park fees, leisure centre and performing arts centre user charges, fees

for the provision of child care, family day care and home help, entrance fees at flagstaff hill, car parking fees and livestock exchange selling fees. Council sets fees based on market conditions and the cost associated with running a service, while giving consideration to those who may be suffering financial hardship.

Children's Services user fees will increase year on year based on increased fees and higher enrolment numbers in the program. Cultural Centre user fees will decrease year on year due to the Council exiting gymnastics operations.

Indoor Aquatic Centre user fees are budgeted to increase in the 2024-25 year based on higher visitation to Aquazone.



4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

| | Forecast Actual | Budget | Change | |
|--|-----------------|--------------------------|------------------------|----------------|
| | 2023-24 | 2024-25 | Change | |
| | \$'000 | \$'000 | \$'000 | % |
| Grants were received in respect of the | | | | |
| following: | | | | |
| Summary of grants | | | | |
| Commonw ealth funded grants | 10,883 | 8,331 | - 2,552 | -23% |
| State funded grants | 13,297 | 11,098 | - 2,199 | -17% |
| Total grants received | 24,180 | 19,429 | - 4,751 | -20% |
| (a) Operating Grants | | | | |
| Recurrent - Commonwealth Government | | | | |
| Victoria Grants Commission - Financial Assistance | 4,603 | 4,750 | 147 | 3% |
| Victoria Grants Commission - Local Roads | 815 | 840 | 25 | 3% |
| Aged Services | 2,051 | 2,241 | 190 | 9% |
| Recurrent - State Government | | | | |
| Port operations | 98 | 98 | - | 0% |
| Family and children | 5,304 | 5,315 | 11 | 0% |
| Aged services | 603 | 634 | 31 | 5% |
| Cultural services | 750 | 770 | 20 | 3% |
| Infrastructure Services | 104 | 104 | - | 0% |
| Environmental initiatives | 73 | 74 | 1 | 1% |
| School crossing supervision | 264 | 271 | 7 | 3% |
| Pension rebate | 750 | 800 | 50 | 7% |
| Other recurrent grants | 109 | - | - 109 | -100% |
| Total recurrent grants | 15,524 | 15,897 | 373 | 2% |
| Non-recurrent - Commonwealth Government | | , | | |
| Other recurrent grants | 50 | - | - 50 | -100% |
| Non-recurrent - State Government | | | | |
| Economic development | 160 | - | - 160 | -100% |
| Family and children | 864 | 282 | - 582 | -67% |
| Cultural centres | 91 | - | - 91 | -100% |
| Infrastructure services | 296 | - | - 296 | -100% |
| Environment initiatives | 75 | - | - 75 | -100% |
| Other | 183 | - | - 183 | -100% |
| Total non-recurrent grants | 1,719 | 282 | - 1,437 | -84% |
| Total operating grants | 17,243 | 16,179 | • | -6% |
| | , | | ., | • / 0 |
| (b) Capital Grants | | | | |
| Recurrent - Commonwealth Government | | | | |
| Roads to recovery | 425 | 500 | 75 | 18% |
| Other | 60 | | - 60 | -100% |
| Total recurrent grants | 485 | 500 | 15 | 3% |
| Non-recurrent - Commonwealth Government | 400 | 000 | 10 | 070 |
| Infrastructure Services | 2,878 | | - 2,878 | -100% |
| Non-recurrent - State Government | 2,070 | | - 2,070 | -100 /0 |
| Port operations | 1,750 | _ | - 1,750 | -100% |
| | 616 | - 1,500 | - 1,750 884 | - 100 % |
| Family and children Recreation | 107 | 1,500 | 004 1,143 | 1068% |
| | 75 | 1,230 | - 75 | -100% |
| Cultural centres | | - | - /0 | -100% |
| Cultural centres | | | 1 011 | 1000/ |
| Infrastructure services | 1,011 | - | - 1,011 | |
| Infrastructure services Environment initiatives | 1,011 15 | | - 15 | -100% -100% |
| Infrastructure services | 1,011 | - - 2,750 3,250 | - 15 - 3,702 | |

Grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers and funding the capital works program.



4.1.5 Contributions

| | Forecast Actual | Budget | Cha | nge |
|---------------------|-----------------|---------|---------|---------|
| | 2023-24 | 2024-25 | | |
| | \$'000 | \$'000 | \$'000 | % |
| Monetary | 5,980 | 1,165 | - 4,815 | -80.52% |
| Non-monetary | 6,500 | 5,000 | - 1,500 | -23.08% |
| Total contributions | 12,480 | 6,165 | - 6,315 | -50.60% |

Monetary contributions include monies paid to Council for works, including roads and drainage, required to be completed by developers in accordance with planning permits issued for property development. Also included are philanthropic donations and contributions by other organisations to specific projects.

This income can vary considerably between years as it is largely dependent on development activity driven by the housing market and developers. The 2023-24 forecast included a number of once-off (non-recurring) developer contributions, as well as contributions from various groups to capital works.

Non-monetary contributions occur when upon completion of new developments by external parties the Council takes ownership of the assets and recognises the value of the assets as non-cash contributions in its income statement. Based on the current levels of development and future projects, Council is expecting a decrease in non-monetary contributions in 2024-25 due to the slowdown of development across the city.

4.1.6 Other Income

| | Forecast Actual | Budget | Change | |
|-------------------------|-----------------|---------|--------|---------|
| | 2023-24 | 2024-25 | | |
| | \$'000 | \$'000 | \$'000 | % |
| Interest | 1,373 | 1,800 | 427 | 31.10% |
| Infrastructure Services | 68 | 77 | 9 | 13.24% |
| Reimbursements | 233 | 173 - | 60 | -25.75% |
| Other Income | 64 | 69 | 5 | 7.81% |
| Total other income | 1,738 | 2,119 | 381 | 21.92% |

Other revenue relates to a range of items such as investment interest, private works, cost recoups and other miscellaneous income items. Interest revenue will be further influenced in 2024-25 by interest rates and high levels of cash held for the delivery of major infrastructure projects.

4.1.7 Employee Costs

| | Forecast Actual | Budget | Change | |
|----------------------|-----------------|---------|--------|--------|
| | 2023-24 | 2024-25 | | |
| | \$'000 | \$'000 | \$'000 | % |
| Wages and salaries | 36,537 | 38,220 | 1,683 | 4.61% |
| WorkCover | 1,078 | 1,330 | 252 | 23.38% |
| Superannuation | 3,990 | 4,000 | 10 | 0.25% |
| Fringe Benefit Tax | 286 | 355 | 69 | 24.13% |
| Total employee costs | 41,891 | 43,905 | 2,014 | 4.81% |

Employee costs include all labour related expenditure such as wages, salaries and on-costs such as allowances, leave entitlements, and employer superannuation.

Wages and salaries are budgeted to increase by \$2.01m compared to the 2023-24 forecast. This is mainly due to:

 Council's Workcover premium is expected to increase by \$0.25m year on year. This is the second year of large premium increases, which is due to a state-wide funding shortfall for Workcover that will impact organisations through increased industry rates. The WorkCover budget also covers any shortfalls in the MAV Workcover scheme (expected to be \$0.15m in 2024-25).



• The balance of the increase is mainly due to the impact of pay increases and banding increments under the Warrnambool City Council Enterprise Agreement, and the impact of the Commonwealth Government's increase to the Superannuation Guarantee from 11.0% to 11.5%

4.1.8 Materials and Services

| | Forecast Actual | Budget | Change | |
|----------------------------------|-----------------|---------|---------|---------|
| | 2023-24 | 2024-25 | | |
| | \$'000 | \$'000 | \$'000 | % |
| Infrastructure Services | 7,154 | 6,967 | - 187 | -2.61% |
| Waste Management | 4,796 | 4,943 | 147 | 3.07% |
| Recreation and Cultural Services | 5,664 | 4,228 | - 1,436 | -25.35% |
| Childrens Services | 3,324 | 1,203 | - 2,121 | -63.81% |
| Corporate Services | 5,803 | 7,850 | 2,047 | 35.27% |
| Tourism and Promotions | 2,337 | 1,739 | - 598 | -25.59% |
| Aged Services | 1,797 | 1,359 | - 438 | -24.37% |
| Foreshore Caravan Parks | 747 | 781 | 34 | 4.55% |
| Saleyards | 167 | 30 | - 137 | -82.04% |
| Planning and building services | 1,586 | 382 | - 1,204 | -75.91% |
| Health and Local Laws | 2,527 | 1,257 | - 1,270 | -50.26% |
| Other | 198 | 123 | - 75 | -37.88% |
| Total materials and services | 36,100 | 30,862 | - 5,238 | -14.51% |

Materials and services include the purchases of consumables, payments to contractors for the provision of services and overhead costs including insurances and utilities.

Council's expenditure on materials and services is budgeted to decrease by \$5.2m in 2024-25. The main reason for this decrease is due to a number of non-recurrent operational projects that were budgeted for in the forecast year, or carried forward from a previous year, that are related to once-off funding allocations, and not recurrent in nature (particularly in the Recreation and Cultural Services, Children's Services, Planning and Building Services, and Health and Local Laws areas, which included a number of grant funded projects).

In 2024-25, Council is undertaking a particular project that would generally would be considered capital in nature, however, as it relates to non-Council assets it is considered an operating expense, which is the shared Coastal Connect ICT project \$2.0m.

4.1.9 Depreciation

| | Forecast Actual | Budget | Chang | e |
|--------------------|-----------------|-----------------|--------|-------|
| | 2023-24 | 2023-24 2024-25 | | |
| | \$'000 | \$'000 | \$'000 | % |
| Property | 2,194 | 2,249 | 55 | 2.51% |
| Plant & equipment | 1,886 | 1,934 | 48 | 2.55% |
| Infrastructure | 9,017 | 9,242 | 225 | 2.50% |
| Total depreciation | 13,097 | 13,425 | 328 | 2.50% |

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. The increase of \$0.32 million for 2024-25 will be due to the capitalisation of new infrastructure completed in 2023-24.



4.1.10 Amortisation - Right of use assets

| | Forecast Actual | Budget | Change | |
|--|-----------------|---------|--------|-------|
| | 2023-24 | 2024-25 | | |
| | \$'000 | \$'000 | \$'000 | % |
| Property | 33 | 34 | 2 | 6.00% |
| Plant & equipment | 218 | 231 | 13 | 6.00% |
| Total depreciation - right of use assets | 250 | 265 | 15 | 6.00% |

4.1.11 Other expenses

| | Forecast Actual | Budget | Chan | ge |
|----------------------------------|-----------------|-----------------|--------|--------|
| | 2023-24 | 2023-24 2024-25 | | |
| | \$'000 | \$'000 | \$'000 | % |
| Councillor Allow ances | 309 | 324 | 15 | 4.85% |
| Auditors remuneration - internal | 61 | 62 | 1 | 1.64% |
| Auditors remuneration - VAGO | 75 | 75 | - | 0.00% |
| Other Expenses | 38 | 62 | 24 | 63.16% |
| Total other expenses | 483 | 523 | 40 | 8.28% |

Other expenditure relates to a range of unclassified items including audit fees, Councillor allowances, lease costs and miscellaneous items. An increase is expected in 2024-25 for Councillor allowances following the new pay structures set out from the Victorian Independent Remuneration Tribunal.

4.2 Balance Sheet

4.2.1 Assets

Cash assets include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of less than 90 days. Investments exceeding 90 days are classified as financial assets. Council expects to have a balance of \$37.9 million in Cash and Investments at the end of the 2024-25 year, being held mainly to deliver future capital works and meet future cash commitments.

Trade and other receivables are monies owed to Council by ratepayers and others. It is expected that these will reduce as a number of grant programs come to an end.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, drainage, plant and equipment, which has been built up by the Council over many years. The increase in this balance is attributable to the net result of the capital works program, depreciation of assets, gifted assets and the sale and revaluation of assets.

4.2.2 Liabilities

Trade and other payables are those to whom Council owes money as at 30 June. No significant movement is expected in this category for 2024-25.

Provisions include accrued long service leave, annual leave owing to employees and rehabilitation costs for a cessed landfill site. These employee entitlements are only expected to increase marginally and are influenced by the outcome of the current Enterprise Agreement negotiation and active management of leave entitlements.



4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

Council has indicatively planned \$3 million of borrowings in the 2027-28 financial year to help fund Council's contribution to an upgraded aquatic facility. This requirement may change in future years as Council reviews priority projects and strategic opportunities.

| | Forecast Actual | Budget | Projections | Projections | Projections |
|---|--------------------|---------|-------------|-------------|-------------|
| | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 |
| | \$ | \$ | \$ | \$ | \$ |
| Amount borrowed as at 30 June of the prior year | 10,329 | 8,512 | 6,833 | 5,341 | 4,216 |
| Amount proposed to be borrowed | - | - | - | - | 3,000 |
| Amount projected to be repaid | (1,817) | (1,679) | (1,492) | (1,125) | (1,161) |
| Amount of borrowings as at 30 June | 8,512 | 6,833 | 5,341 | 4,216 | 6,055 |

4.2.4 Leases by category

As a result of the introduction of *AASB 16 Leases*, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

| | Forecast | Budget |
|-------------------------------------|----------|---------|
| | Actual | 2024-25 |
| | 2023-24 | \$'000 |
| | \$'000 | |
| Right-of-use assets | | |
| Land and buildings | 61 | 36 |
| Plant & Equipment | 666 | 394 |
| Total right-of-use assets | 727 | 430 |
| | | |
| Lease liabilities | | |
| Current lease Liabilities | | |
| Land and buildings | 24 | 17 |
| Plant & Equipment | 258 | 186 |
| Total current lease liabilities | 282 | 202 |
| Non-current lease liabilities | | |
| Land and buildings | 45 | 40 |
| Plant & Equipment | 500 | 435 |
| Total non-current lease liabilities | 545 | 474 |
| Total lease liabilities | 827 | 677 |

4.3 Statement of changes in equity 4.3.1 Reserves

Reserves contain both specific cash backed reserves and asset revaluation amounts. Cash backed reserves include statutory reserves, Councils drainage and Carparking/CBD funds.

The asset revaluation reserve represents the difference between the previously recorded value of assets and their current valuations. Assets valuations are required to be considered annually and formally revalued if there is a material change.

4.3.2 Equity

Accumulated surplus is the value of all net assets less specific reserve allocations and revaluations that have built up over financial years.



4.4 Statement of cash flows

Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

4.4.1 Net cash flows provided by/used in operating activities

Net operating cash flows are expected to remain relatively consistent year on year. The net cash flows from operating activities does not equal the operating result for the year as the expected revenues and expenses of the Council that are included in the operating result include non-cash items which have been excluded from the Cash Flow Statement per Australian Accounting Standards.

4.4.2 Net cash flows provided by/used in investing activities

Significant capital projects are expected to be completed in 2024-25, some of which are being carried forward from the 2023-24 budget. These payments for property, plant and equipment will result in Council drawing down some of its short term investments to fund this.

4.4.3 Net cash flows provided by/used in financing activities

No new borrowings have been budgeted in the 2024-25 financial year.

4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2024-25 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

| | Forecast Actual 2023-24 | Budget 2024-25 | Change | % |
|---------------------|-------------------------------|-------------------|-----------|---------|
| Property | 1,700,000 | 8,681,456 | 6,981,456 | 410.67% |
| Plant and equipment | 4,609,000 | 4,745,877 | 136,877 | 2.97% |
| Infrastructure | 12,473,000 | 14,472,667 | 1,999,667 | 16.03% |
| Total | 18,782,000 | 27,900,000 | 9,118,000 | 48.55% |

| | | Asset expenditure types | | | Summary of Funding Sources | | | | |
|---------------------|--------------|-------------------------|-----------|------------|----------------------------|-----------|----------|-----------------|------------|
| | Project Cost | New | Renewal | Upgrade | Expansion | Grants | Contrib. | Council cash | Borrowings |
| Property | 8,681,456 | 500,000 | 1,428,456 | 6,753,000 | - | 2,500,000 | 100,000 | 6,081,456 | - |
| Plant and equipment | 4,745,877 | 290,000 | 2,274,877 | 2,181,000 | - | - | - | 4,745,877 | - |
| Infrastructure | 14,472,667 | 2,470,000 | 6,165,167 | 5,837,500 | - | 750,000 | - | 13,722,667 | - |
| Total | 27,900,000 | 3,260,000 | 9,868,500 | 14,771,500 | - | 3,250,000 | 100,000 | 24,550,000 | - |

Council has more than 250 major buildings with a replacement cost of over \$140 million and includes buildings and improvements for community facilities, sports facilities and pavilions and municipal buildings. These assets require renewal investment in addition to the new scheduled building projects. In keeping with the principles of financial sustainability from the *Local Government Act 2020*, the majority of Councils building capital works program is focused on asset renewal rather than building new assets.

Plant and equipment includes plant, machinery and equipment, computers and telecommunications and art works. A Large component in the 2024-25 budget relates to the Coastal Connect project, whereby Council is involved in implementing a new enterprise software system across three regional councils with the backing of the state government's Rural Council Transformation Program. Under this \$4.5m project, Warrnambool, Moyne, and Corangamite councils will all transition to a common software platform, with \$2.0m remaining to be spent on the project from 2024-25 onwards. The remainder of the spend in this category for 2024-25 mainly relates to renewing Councils plant, machinery and equipment.

Infrastructure includes roads, bridges, footpaths and cycleways, drainage, recreation, leisure and community facilities, parks, open space and streetscapes, off street car parks and other structures.



4.5.2 New Budget Capital Works Allocations

| | | Asset expenditure types | | | | | Summary of Funding Sources | | | | |
|--|--------------|-------------------------|-----------|-----------|-----------|-----------|----------------------------|-----------------|------------|--|--|
| Capital Works Area | Project Cost | New | Renewal | Upgrade | Expansion | Grants | Contrib. | Council cash | Borrowings | | |
| PROPERTY | | | | | | | | | | | |
| Land | | | | | | | | | | | |
| Land acquisition DCP intersection works | | | | | | | | | | | |
| Buildings | | | | | | | | | | | |
| Matron Swinton Children's Centre Upgrade | 2,100,000 | - | - | 2,100,000 | - | 1,500,000 | - | 600,000 | - | | |
| Walter Oval Clubrooms Upgrade | 1,500,000 | - | - | 1,500,000 | - | 1,000,000 | 100,000 | 400,000 | - | | |
| Building Renew al Program | 1,328,456 | - | 1,328,456 | - | - | - | - | 1,328,456 | - | | |
| Archie Graham Building Renew al | 200,000 | - | 100,000 | 100,000 | - | - | - | 200,000 | - | | |
| Heritage Centre Design and Planning | 100,000 | - | - | 100,000 | - | - | - | 100,000 | - | | |
| Accessible Infrastructure Program | 50,000 | - | - | 50,000 | - | - | - | 50,000 | - | | |
| TOTAL PROPERTY | 5,278,456 | - | 1,428,456 | 3,850,000 | - | 2,500,000 | 100,000 | 2,678,456 | - | | |
| PLANT AND EQUIPMENT | | | | | | | | | | | |
| Plant, Machinery and Equipment | | | | | | | | | | | |
| Plant Replacement Program | 1,453,000 | - | 1,453,000 | - | - | - | - | 1,453,000 | - | | |
| Library Stock Renew al | 287,228 | - | 287,228 | - | - | - | - | 287,228 | - | | |
| Computers and Telecommunications | | | | | | | | | | | |
| IT Hardw are | 284,649 | - | 284,649 | - | - | - | - | 284,649 | - | | |
| Lighthouse Theatre Radio Equipment | 45,000 | - | - | 45,000 | - | - | - | 45,000 | - | | |
| Aquazone CCTV Upgrade | 36,000 | - | - | 36,000 | - | - | - | 36,000 | - | | |
| Cultural | | | | | | | | | | | |
| Public Art Initiatives | 20,000 | 20,000 | - | - | - | - | - | 20,000 | - | | |
| TOTAL PLANT AND EQUIPMENT | 2,125,877 | 20,000 | 2,024,877 | 81,000 | - | - | - | 2,125,877 | - | | |
| | | | | | | | | | | | |



| | | | Asset expend | diture types | | | | | | | | |
|---|--------------|-------------|--------------|--------------|-----------|-----------|----------|------------|-----------|--|--|--|
| | Project Cost | Association | | | | Council _ | | | | | | |
| Capital Works Area | Troject Cost | New | Renewal | Upgrade | Expansion | Grants | Contrib. | cash | Borrowing | | | |
| INFRASTRUCTURE | | | | - | | | | | | | | |
| Roads | | | | | | | | | | | | |
| Local Road Renew al Program | 4,053,455 | - | 4,053,455 | - | - | 500,000 | - | 3,553,455 | | | | |
| Wollaston Road Duplication (Stage 1) | 500,000 | - | - | 500,000 | - | - | - | 500,000 | | | | |
| Road Safety Strategy Implementation | 120,000 | - | - | 120,000 | - | - | - | 120,000 | | | | |
| Road Safety Audit Implementation | 30,000 | - | - | 30,000 | - | - | - | 30,000 | | | | |
| Street Light Upgrades | 30,000 | - | - | 30,000 | - | - | - | 30,000 | | | | |
| Bridges | , | | | , | | | | , | | | | |
| Bridges Renew al Program | 281,057 | - | 281,057 | - | - | - | - | 281,057 | | | | |
| Daltons Road Bridge Upgrade Planning and Design | 200,000 | - | - | 200,000 | - | - | - | 200,000 | | | | |
| Footpaths and Cycleways | 100,000 | | | _00,000 | _ | | | _00,000 | | | | |
| Footpath Renew al Program | 879,515 | - | 879,515 | - | - | - | - | 879,515 | | | | |
| CBD Footpath and Car Park Program | 600,000 | - | - | 600,000 | - | - | - | 600,000 | | | | |
| New Footpath Construction | 320,000 | 320,000 | - | - | - | - | - | 320,000 | | | | |
| Beach Access | 180,000 | | 180,000 | - | - | - | - | 180,000 | | | | |
| Drainage | 100,000 | | , | | | | | , | | | | |
| Drainage Program | 626,595 | - | 126,595 | 500,000 | - | - | - | 626,595 | | | | |
| Recreational, Leisure & Community Facilities | | | .20,000 | 000,000 | | | | 020,000 | | | | |
| Val Bertrand Stadium Flooring Upgrade | 665,000 | - | - | 665,000 | - | - | - | 665,000 | | | | |
| Friendly Socieity's Park Irrigation Upgrade | 350,000 | - | - | 350,000 | - | 250,000 | _ | 100,000 | | | | |
| Holiday Park Improvement Program | 200,000 | - | - | 200,000 | - | - | _ | 200,000 | | | | |
| Aquazone Minor Works Program | 92,500 | - | - | 92,500 | - | - | - | 92,500 | | | | |
| Art Gallery Minor Capital | 50,000 | 50,000 | - | - | - | - | - | 50,000 | | | | |
| River Works Minor Capital | 50,000 | 50,000 | - | - | - | - | - | 50,000 | | | | |
| Childrens Services (allocation) | 40,000 | 40,000 | - | _ | - | - | _ | 40,000 | | | | |
| Stadium Minor Capital Program | 30,000 | 30,000 | - | _ | - | - | _ | 30,000 | | | | |
| Lighthouse Theatre (allocation) | 30,000 | 30,000 | _ | - | _ | - | - | 30,000 | | | | |
| Archie Graham Minor Capital | 30,000 | 30,000 | _ | - | _ | - | - | 30,000 | | | | |
| Library Minor Capital | 20,000 | 20,000 | - | - | | - | - | 20,000 | | | | |
| Parks, Open Space and Streets capes | 20,000 | 20,000 | | | _ | | | 20,000 | | | | |
| Playground and Open Space Renew al Program | 344,545 | - | 344,545 | - | _ | - | - | 344,545 | | | | |
| Public Open Space Improvements Program | 200,000 | - | | 200,000 | | - | - | 200,000 | | | | |
| Airport | 200,000 | | | 200,000 | - | | | 200,000 | | | | |
| Warrnambool Airport Upgrades | 150,000 | - | _ | 150,000 | _ | - | _ | 150,000 | | | | |
| Airport Minor Works Program | 45,000 | | _ | 45,000 | | - | - | 45,000 | | | | |
| TOTAL INFRASTRUCTURE | 10,117,667 | 570,000 | 5,865,167 | 3,682,500 | - | 750,000 | - | 9,367,667 | | | | |
| TOTAL NEW CAPITAL WORKS | 17,522,000 | 590,000 | 9,318,500 | 7,613,500 | - | 3,250,000 | 100,000 | 14,172,000 | | | | |
| | 17,022,000 | 000,000 | 47 | 7,010,000 | | 0,200,000 | 100,000 | 14,172,000 | | | | |

4.5.3 Works carried forward from the 2023-2024 year

| | | | Asset expen | diture types | | | Summary of Fu | Inding Source | es |
|---|--------------|-----------|-------------|--------------|-----------|--------|---------------|-----------------|------------|
| Capital Works Area | Project Cost | New | Renewal | Upgrade | Expansion | Grants | Contrib. | Council cash | Borrowings |
| PROPERTY | | | | | | | | | |
| Buildings | | | | | | | | | |
| Energy Saving Program | 1,825,000 | - | - | 1,825,000 | - | | | 1,825,000 | |
| Council Pound upgrade | 700,000 | - | - | 700,000 | - | | | 700,000 | |
| West Warrnambool Neighbourhood House | 500,000 | 500,000 | - | - | - | | | 500,000 | |
| Other Building Projects | 378,000 | - | - | 378,000 | - | | | 378,000 | |
| Footpaths and Cycleways | | | | | | | | | |
| CBD Footpath and Car Park Program | 300,000 | 300,000 | - | - | - | | | 300,000 | |
| Computers and Telecommunications | | | | | | | | | |
| Coastal Connect ICT Project | 2,000,000 | - | - | 2,000,000 | - | | | 2,000,000 | |
| Recreational, Leisure & Community Facilities | | | | | | | | | |
| Brierly Reserve Masterplan Implementation | 1,000,000 | - | - | 1,000,000 | - | | | 1,000,000 | |
| Lake Pertobe Upgrade Works | 200,000 | - | - | 200,000 | - | | | 200,000 | |
| Flagstaff Hill Future Upgrades | 200,000 | - | - | 200,000 | - | | | 200,000 | |
| Public Open Space Improvement Program | 150,000 | - | - | 150,000 | - | | | 150,000 | |
| Brierly Cricket Nets | 150,000 | - | - | 150,000 | - | | | 150,000 | |
| Other Carryforw ard Projects | 455,000 | - | - | 455,000 | - | | | 455,000 | |
| Other Infrastructure | | | | | | | - | | |
| Saleyards Future use | 1,500,000 | 1,500,000 | - | - | - | | | 1,500,000 | |
| Beach Access Renew al and Risk Mitigation Program | 300,000 | - | 300,000 | - | - | | | 300,000 | |
| Street Tree Program | 100,000 | 100,000 | - | - | - | | | 100,000 | |
| Computers and Telecommunications | | | | | | | | | |
| ICT Strategy Implementation | 150,000 | 150,000 | - | - | - | | | 150,000 | |
| Civic Centre Generator | 100,000 | - | - | 100,000 | - | | | 100,000 | - |
| Cultural | | | | | | | | | |
| Library Stock Renew al | 250,000 | - | 250,000 | - | - | | | 250,000 | |
| Public Art Initiatives | 120,000 | 120,000 | - | - | - | | | 120,000 | |
| TOTAL CARRIED FORWARD CAPITAL WORKS | 10,378,000 | 2,670,000 | 550,000 | 7,158,000 | - | | | 10,378,000 | - |

Summary of Planned Capital Works Expenditure For the years ending 30 June 2026, 2027 & 2028

| 2025-26 | | Asset Expenditu | re Types | | | Fu | Inding Sources | | |
|--|--------|-----------------|----------|---------|--------|--------|----------------|--------------|------------|
| 2025-26 | Total | New | Renewal | Upgrade | Total | Grants | Contributions | Council Cash | Borrowings |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| 5 H H | 0.747 | | 4 400 | 0.404 | 0.747 | 4 000 | | 0.747 | |
| Buildings | 3,717 | 151 | 1,462 | 2,104 | 3,717 | 1,000 | 0 | 2,717 | 0 |
| Total Property | 3,717 | 151 | 1,462 | 2,104 | 3,717 | 1,000 | 0 | 2,717 | 0 |
| Plant and Equipment | | | | | | | | | |
| Plant, machinery and equipment | 1,185 | 31 | 1,155 | 0 | 1,185 | 0 | 375 | 810 | 0 |
| Computers and telecommunications | 292 | 0 | 292 | 0 | 292 | 0 | 0 | 292 | 0 |
| Cultural collections (Library books & Art) | 325 | 31 | 294 | 0 | 325 | 0 | 0 | 325 | 0 |
| Total Plant and Equipment | 1,802 | 62 | 1,741 | 0 | 1,802 | 0 | 375 | 1,427 | 0 |
| Infrastructure | | | | | | | | | |
| Roads | 4,613 | 0 | 3,460 | 1,154 | 4,613 | 500 | 170 | 3,943 | 0 |
| Recreational, leisure and community facilities | 3,785 | 900 | 0 | 2,885 | 3,785 | 755 | 80 | 2,950 | 0 |
| Footpaths and cycleways | 2,064 | 563 | 902 | 600 | 2,064 | 100 | 75 | 1,889 | 0 |
| Aquatic Facilities | 1,095 | 0 | 95 | 1,000 | 1,095 | 500 | 0 | 595 | 0 |
| Drainage | 630 | 0 | 630 | 0 | 630 | 0 | 0 | 630 | 0 |
| Parks, open space and streetscapes | 615 | 0 | 353 | 261 | 615 | 0 | 37 | 578 | 0 |
| Bridges | 4,088 | 0 | 288 | 3,800 | 4,088 | 3,200 | 0 | 888 | 0 |
| Coastal Management | 215 | 0 | 185 | 30 | 215 | 0 | 0 | 215 | 0 |
| Holiday Parks | 205 | 0 | 0 | 205 | 205 | 0 | 0 | 205 | 0 |
| Aerodromes | 296 | 0 | 0 | 296 | 296 | 0 | 0 | 296 | 0 |
| Other infrastructure | 326 | 51 | 75 | 200 | 326 | 205 | 5 | 116 | 0 |
| Total Infrastructure | 17,932 | 1,514 | 5,986 | 10,431 | 17,932 | 5,260 | 367 | 12,304 | 0 |
| Total Capital Works Expenditure | 23,450 | 1,727 | 9,189 | 12,535 | 23,450 | 6,260 | 742 | 16,448 | 0 |

| 2020.27 | | Asset Expenditu | re Types | | | Fu | Inding Sources | | |
|--|--------|-----------------|----------|---------|--------|--------|----------------|--------------|------------|
| 2026-27 | Total | New | Renewal | Upgrade | Total | Grants | Contributions | Council Cash | Borrowings |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| De Aldreine | 0.000 | 050 | 4 400 | 7.050 | 0.000 | 4 000 | 0 | 5 000 | 0 |
| Buildings | 9,606 | 853 | 1,496 | 7,258 | 9,606 | 4,600 | 0 | 5,006 | 0 |
| Total Property | 9,606 | 853 | 1,496 | 7,258 | 9,606 | 4,600 | 0 | 5,006 | 0 |
| Plant and Equipment | | | | | | | | | |
| Plant, machinery and equipment | 1,183 | 0 | 1,183 | 0 | 1,183 | 0 | 380 | 803 | 0 |
| Computers and telecommunications | 299 | 0 | 299 | 0 | 299 | 0 | 0 | 299 | 0 |
| Cultural collections (Library books & Art) | 302 | 0 | 302 | 0 | 302 | 0 | 0 | 302 | 0 |
| Total Plant and Equipment | 1,784 | 0 | 1,784 | 0 | 1,784 | 0 | 380 | 1,404 | 0 |
| Infrastructure | | | | | | | | | |
| Roads | 3,704 | 0 | 3,546 | 158 | 3,704 | 500 | 175 | 3,029 | 0 |
| Recreational, leisure and community facilities | 6,385 | 1,400 | 0 | 4,985 | 6,385 | 2,755 | 112 | 3,518 | 0 |
| Footpaths and cycleways | 4,095 | 2,571 | 924 | 600 | 4,095 | 1,295 | 75 | 2,725 | 0 |
| Aquatic Facilities | 10,097 | 0 | 0 | 10,097 | 10,097 | 7,000 | 0 | 97 | 3,000 |
| Drainage | 633 | 0 | 633 | 0 | 633 | 0 | 0 | 633 | 0 |
| Parks, open space and streetscapes | 630 | 0 | 362 | 268 | 630 | 0 | 72 | 558 | 0 |
| Bridges | 295 | 0 | 295 | 0 | 295 | 0 | 0 | 295 | 0 |
| Coastal Management | 220 | 0 | 189 | 31 | 220 | 0 | 0 | 220 | 0 |
| Holiday Parks | 210 | 0 | 0 | 210 | 210 | 0 | 0 | 210 | 0 |
| Aerodromes | 297 | 0 | 0 | 297 | 297 | 0 | 0 | 297 | 0 |
| Other infrastructure | 647 | 191 | 0 | 456 | 647 | 5 | 5 | 637 | 0 |
| Total Infrastructure | 27,212 | 4,161 | 5,950 | 17,101 | 27,212 | 11,555 | 439 | 12,218 | 3,000 |
| Total Capital Works Expenditure | 38,602 | 5,014 | 9,230 | 24,359 | 38,602 | 16,155 | 819 | 18,628 | 3,000 |

| 2027-28 | l. | Asset Expenditu | re Types | | | Fu | Inding Sources | | |
|--|--------|-----------------|----------|---------|--------|--------|----------------|--------------|------------|
| 2027-28 | Total | New | Renewal | Upgrade | Total | Grants | Contributions | Council Cash | Borrowings |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| Duildings | 6.000 | 54 | 4 504 | 4 7 4 0 | 6 200 | 4.040 | 0 | F 000 | |
| Buildings | 6,326 | 54 | 1,531 | 4,742 | 6,326 | 1,040 | 0 | 5,286 | |
| Total Property | 6,326 | 54 | 1,531 | 4,742 | 6,326 | 1,040 | 0 | 5,286 | , |
| Plant and Equipment | | | | | | | | | |
| Plant, machinery and equipment | 1,213 | 0 | 1,213 | 0 | 1,213 | 0 | 385 | 828 | C |
| Computers and telecommunications | 307 | 0 | 307 | 0 | 307 | 0 | 0 | 307 | C |
| Cultural collections (Library books & Art) | 309 | 0 | 309 | 0 | 309 | 0 | 0 | 309 | C |
| Total Plant and Equipment | 1,829 | 0 | 1,829 | 0 | 1,829 | 0 | 385 | 1,444 | C |
| Infrastructure | | | | | | | | | |
| Roads | 3,526 | 0 | 3,365 | 162 | 3,526 | 500 | 180 | 2,846 | C |
| Recreational, leisure and community facilities | 5,059 | 2,700 | 0 | 2,359 | 5,059 | 1,755 | 27 | 3,277 | C |
| Footpaths and cycleways | 2,136 | 589 | 947 | 600 | 2,136 | 100 | 75 | 1,961 | Ċ |
| Aquatic Facilities | 10,100 | 0 | 0 | 10,100 | 10,100 | 7,000 | 0 | 100 | 3,000 |
| Drainage | 136 | 0 | 136 | 0 | 136 | 0 | 0 | 136 | C |
| Parks, open space and streetscapes | 646 | 0 | 371 | 275 | 646 | 0 | 0 | 646 | C |
| Bridges | 303 | 0 | 303 | 0 | 303 | 0 | 0 | 303 | C |
| Coastal Management | 225 | 0 | 194 | 32 | 225 | 0 | 0 | 225 | C |
| Holiday Parks | 215 | 0 | 0 | 215 | 215 | 0 | 0 | 215 | C |
| Aerodromes | 298 | 0 | 0 | 298 | 298 | 0 | 0 | 298 | C |
| Other infrastructure | 2,193 | 193 | 0 | 2,000 | 2,193 | 2,005 | 5 | 183 | C |
| Total Infrastructure | 24,838 | 3,482 | 5,316 | 16,040 | 24,838 | 11,360 | 287 | 10,191 | 3,000 |
| Total Capital Works Expenditure | 32,993 | 3,536 | 8,675 | 20,782 | 32,993 | 12,400 | 672 | 16,921 | 3,000 |



5a. Financial Performance Indicators

The following tables highlight Council's current and projected performance across a selection of targeted service and financial performance indicators. These indicators provide a useful analysis of Council's intentions and performance and should be interpreted in the context of the organisation's objectives. The targeted performance indicators below are the prescribed performance indicators contained in Schedule 4 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators and targets will be reported in Council's Performance Statement included in the Annual Report.

Targeted performance indicators - Service

| Indicator | Measure | Actual | Forecast Actual | Target | Tai | rget Projectic | ons | Trend |
|--|--|---------|--------------------|---------|---------|----------------|---------|-------|
| inucator | measure | 2022-23 | 2023-24 | 2024-25 | 2025-26 | 2026-27 | 2027-28 | +/o/- |
| Governance | | | • | | | | | |
| Consultation and engagement (Council decisions made and implemented with community input) | Satisfaction with community consultation and engagement Community satisfaction rating out of 100 with the consultation and engagement efforts of Council | 46 | 50 | 50 | 50 | 50 | 50 | o |
| Roads | | | | | | | | |
| Condition (sealed local roads are maintained at the adopted condition standard) | Sealed local roads below the intervention level Number of kms of sealed local roads below the renewal intervention level set by Council / Kms of sealed local roads | 93.56% | 93.56% | 93.56% | 93.56% | 93.56% | 93.56% | 0 |
| Statutory planning | | | | | | | | |
| Service standard (planning application processing and decisions are in accordance with legislative requirements) | Planning applications decided within the relevant required time Number of planning application decisions made within the relevant required time / Number of planning application decisions made | 66.97% | 66.97% | 66.97% | 66.97% | 66.97% | 66.97% | o |
| Waste management | | | | | | | | |
| Waste diversion (amount of waste diverted from landfill is maximised) | Kerbside collection waste diverted from landfill Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins | 67.24% | 65.79% | 66.69% | 66.69% | 66.69% | 66.69% | o |

*Note: The introduction of the Victorian State Government's Container Deposit Scheme may impact future recycling collection volumes. The impact of the scheme on kerbside recycling volumes is yet to be ascertained.

Key to Forecast Trend:

+ Forecasts improvement in Council's financial performance/financial position indicator

- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator



Targeted performance indicators - Service

| Indicator | Measure | tes | Actual | Forecast Actual | Target | Tai | rget Projectio | ons | Trend |
|--|---|-------|------------|--------------------|------------|------------|----------------|------------|-------|
| Indicator | measure | Notes | 2022-22 | 0 | 0 | 0 | 0 | 0 | +/o/- |
| Liquidity | | | | | | | | | |
| Working Capital (sufficient working capital is available to pay bills as and when they fall due) | Current assets compared to current liabilities Current assets / current liabilities | 1 | 240% | 287% | 228% | 230% | 207% | 196% | o |
| Obligations | | | | | | | | | |
| Asset renewal (assets are renewed as planned) | Asset renewal compared to depreciation Asset renewal and upgrade expense / Asset depreciation | 2 | 115% | 140% | 184% | 158% | 238% | 204% | o |
| Stability | | | | | | | | | |
| Rates concentration (revenue is generated from a range of sources) | Rates compared to adjusted underlying revenue Rate revenue / adjusted underlying revenue | 3 | 49.54% | 50.79% | 51.81% | 51.81% | 51.81% | 51.81% | o |
| Efficiency | | | | | | | | | |
| Expenditure level (resources are used efficiently in the delivery of services) | Expenses per property assessment Total expenses / no. of property assessments | | \$4,724.40 | \$5,010.18 | \$4,799.00 | \$4,799.00 | \$4,799.00 | \$4,799.00 | o |

Key to Forecast Trend:

+ Forecasts improvement in Council's financial performance/financial position indicator

o Forecasts that Council's financial performance/financial position indicator will be steady

- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1. Working Capital

The proportion of current liabilities represented by current assets. Working capital is shown to remain relatively consistent over the 4 year budget and be in line with expectations.

2. Asset renewal

This percentage indicates the extent of Council's renewal and upgrade against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets. Council continues to invest in asset renewal and where possible it leverages grant funding for significant renewal and upgrade projects. This ensures that Council continues to meet the current demand of its assets.

3. Rates concentration

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Councils reliance on rate revenue is to remain stable over time.

5b. Financial Performance Indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

| | | es | Actual | Forecast | Budget | | Projection | \$ | Trend |
|---|---|-------|---------|----------|---------|---------|------------|---------|-------|
| Indicator | Measure | Notes | 2022/23 | 2023/24 | 2024/25 | 2025/26 | 2026/27 | 2027/28 | +/o/- |
| Operating position | | | | | | | | | |
| Adjusted underlying result (an adjusted underlying surplus is generated in the ordinary course of business) | Adjusted underlying surplus (or deficit) Adjusted underlying surplus (deficit) / Adjusted underlying revenue | 1 | 4.05% | 0.59% | 4.60% | 5.82% | 5.37% | 4.95% | + |
| Liquidity | | | | | | | | | |
| Unrestricted cash (sufficient cash that is free of restrictions is available to pay bills as and when they fall due) | Unrestricted cash compared to current liabilities Unrestricted cash / current liabilities | 2 | 38.81% | 26.99% | 17.35% | 20.53% | 12.59% | 14.41% | o |
| Obligations | | | | | | | | | |
| Loans and borrowings (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities) | Loans and borrowings compared to rates Interest bearing loans and borrowings / rate revenue | 3 | 22.93% | 21.85% | 16.77% | 8.35% | 5.84% | 9.77% | o |
| Loans and borrowings (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities) | Loans and borrowings repayments compared to rates Interest and principal repayments on interest bearing loans and borrowings / rate revenue | | 3.66% | 4.66% | 4.12% | 3.24% | 2.37% | 2.30% | o |
| Indebtedness (level of long term liabilities is appropriate to the size and nature of a Council's activities) | Non-current liabilities compared to own-source revenue Non-current liabilities / own source revenue | | 14.73% | 11.71% | 7.03% | 5.33% | 6.08% | 7.85% | o |
| Stability | | | | | | | | | |
| Rates effort (rating level is set based on the community's capacity to pay) | Rates compared to property values Rate revenue / CIV of rateable properties in the municipal district | | 0.42% | 0.41% | 0.42% | 0.43% | 0.44% | 0.44% | o |
| Efficiency | | | | | | | | | |
| Revenue level (resources are used efficiently in the delivery of services) | Average rate per property assessment General rates and municipal charges / no. of property assessments | | \$2,037 | \$2,110 | \$2,177 | \$2,252 | \$2,308 | \$2,365 | o |

Notes to indicators

1. Adjusted underlying result

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. The underlying result is expected to be around the breakeven to a small surplus for the budget projection period.

2. Unrestricted Cash

The cash not associated to a particular use within Council or a legislative requirement. Council maintains a consistent ratio over the 4 year budget.

3. Debt compared to rates

Council will continue to use debt as a funding strategy to enable generational capital projects such as the Reid Oval upgrade, Learning & Library Hub, Civic Centre upgrade and the Brierly Community Hub. Debt is also being used to fund income generating projects at the Livestock Exchange and cost saving projects through the Smart Buildings program. Council has a borrowing strategy that it adheres to when planning its long-term funding strategy.



6. Schedule of Fees and Charges

This appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the financial year 2024-25.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation. The fees listed are a maximum and Council have the discretion to charge a lesser amount if appropriate.

Interest on Unpaid Monies other than rates and charges In accordance with Section 227(a) of the Local Government Act 1989 Council sets the rate of interest to apply to unpaid monies, other than rates and charges, presently at 10.00% but subject to change when the rate is set by the State Government at 30th June 2024.

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 2023-24 Fee Inc GST | | -25 Fee GST | Fee Increase / Decrease \$ | | Basis of Fee |
|---|--|---|--|---|--|---|---|--|
| | Р | roperty Manag | ement | | | | | |
| User Fees & Charges | | | | | | | | |
| Applications to use Crown & Council Land | Per Application | Non-Taxable | \$ 29.00 | \$ | 29.70 | \$ 0.70 | 2.41% | Council |
| Licences preparation fee | Per Application | Taxable | \$ 127.80 | \$ | 131.00 | \$ 3.20 | 2.50% | Council |
| Lease preparation fee | Per Application | Taxable | \$ 185.80 | \$ | 190.40 | \$ 4.60 | 2.48% | Council |
| Survey plan fee | Per Application | Non-Taxable | \$ 1,859.90 | \$ 1,9 | 906.40 | \$ 46.50 | 2.50% | Council |
| Title search fee | Per Application | Non-Taxable | \$ 48.60 | \$ | 49.80 | \$ 1.20 | 2.47% | Council |
| Outdoor Café // anoway Par Food | | | | | | | | |
| Outdoor Café /Laneway Bar Fees Licence Fee (per week) | Per Week | Non-Taxable | \$ 226.70 | \$ 2 | 232.40 | \$ 5.70 | 2.51% | Council |
| Table Fee (per table) | Per Table | Non-Taxable | \$ 220.70 | \$ | 47.80 | \$ 5.70 | 2.58% | Council |
| | Fei Table | | φ 40.00 | ψ | 47.00 | φ 1.20 | 2.3070 | Council |
| Rate Search Fees | | | | | | | | |
| Rate history search fee | First 3 Hours | Non-Taxable | \$ 440.90 | \$ 4 | 451.90 | \$ 11.00 | 2.49% | Council |
| Rate history search fee | After 3 Hours | Non-Taxable | \$ 139.70 | \$ | 143.20 | \$ 3.50 | 2.51% | Council |
| Rate history search fee (0-10 Years) | Each | Non-Taxable | \$ 26.40 | \$ | 27.10 | \$ 0.70 | 2.65% | Council |
| Copy of previous years Rate Instalments Notices | Each | Non-Taxable | \$ 18.60 | \$ | 19.10 | \$ 0.50 | 2.69% | Council |
| Search retrievel and photoconving fees | | | | | | | | |
| Search, retrieval and photocopying fees Search, inspection, retrieval or access fee | Per Search | Non-Taxable | \$ 27.90 | \$ | 28.60 | \$ 0.70 | 2.51% | Council |
| Search, inspection, retrieval or access fee | | | | 1 · | | | | |
| (Offsite) | Per Search | Non-Taxable | \$ 44.00 | \$ | 45.10 | \$ 1.10 | 2.50% | Council |
| Photocopying/printing any document | Per A4/A3 page | Non-Taxable | \$ 0.80 | \$ | 0.80 | \$- | 0.00% | Council |
| Photocopying/printing any document | Per A1,2,0 page | Non-Taxable | \$ 5.80 | \$ | 5.90 | \$ 0.10 | 1.72% | Council |
| Mapping Products (Commercial Use) | | | | | | | | |
| Size | | | | | | | | |
| A0 | Per print | Taxable | \$ 159.40 | \$ | | | | |
| A1 | | | | | 163.40 | \$ 4.00 | 2.51% | Council |
| | Per print | Taxable | \$ 126.50 | \$ | 129.70 | \$ 3.20 | 2.53% | Council |
| A2 | Per print | Taxable | \$ 126.50 \$ 94.50 | \$ \$ | 129.70 96.90 | \$ 3.20 \$ 2.40 | 2.53% 2.54% | Council Council |
| A2 A3 | Per print Per print | Taxable Taxable | \$ 126.50 \$ 94.50 \$ 65.00 | \$ \$ \$ | 129.70 96.90 66.60 | \$ 3.20 \$ 2.40 \$ 1.60 | 2.53% 2.54% 2.46% | Council Council Council |
| A2 | Per print | Taxable | \$ 126.50 \$ 94.50 | \$ \$ | 129.70 96.90 | \$ 3.20 \$ 2.40 | 2.53% 2.54% | Council Council |
| A2 A3 A4 Aerial photography with additional data overlay (co PDF. Prices are for basic maps using existing data | Per print Per print Per print ntours, land parcels, h | Taxable Taxable Taxable ouse numbers e | \$ 126.50 \$ 94.50 \$ 65.00 \$ 62.50 tc.). Scale to be dete | \$ \$ \$ rmined | 129.70 96.90 66.60 64.10 | \$ 3.20 \$ 2.40 \$ 1.60 \$ 1.60 | 2.53% 2.54% 2.46% 2.56% | Council Council Council Council |
| A2 A3 A4 Aerial photography with additional data overlay (co PDF. Prices are for basic maps using existing data Size | Per print Per print Per print ntours, land parcels, h . If additional analysis | Taxable Taxable Taxable ouse numbers e or new datasets | \$ 126.50 \$ 94.50 \$ 65.00 \$ 62.50 tc.). Scale to be dete are required, these | \$ \$ \$ rmined will incu | 129.70 96.90 66.60 64.10 by cust | \$ 3.20 \$ 2.40 \$ 1.60 \$ 1.60 omer and can onal fees. | 2.53% 2.54% 2.46% 2.56% be provided | Council Council Council Council as hardcopy or |
| A2 A3 A4 Aerial photography with additional data overlay (coo PDF. Prices are for basic maps using existing data Size A0 | Per print Per print Per print ntours, land parcels, h . If additional analysis Per print | Taxable Taxable Taxable ouse numbers e or new datasets Taxable | \$ 126.50 \$ 94.50 \$ 65.00 \$ 62.50 tc.). Scale to be dete are required, these v \$ 248.60 | \$ \$ \$ rmined will incu | 129.70 96.90 66.60 64.10 by cust ur additio 254.80 | \$ 3.20 \$ 2.40 \$ 1.60 \$ 1.60 omer and can onal fees. \$ 6.20 | 2.53% 2.54% 2.46% 2.56% be provided | Council Council Council Council as hardcopy or Council |
| A2 A3 A4 Aerial photography with additional data overlay (coo PDF. Prices are for basic maps using existing data Size A0 A1 | Per print Per print Per print ntours, land parcels, h . If additional analysis Per print Per print | Taxable Taxable Taxable ouse numbers e or new datasets Taxable Taxable | \$ 126.50 \$ 94.50 \$ 65.00 \$ 62.50 tc.). Scale to be dete are required, these v \$ 248.60 \$ 192.60 | \$ \$ \$ rmined will incu | 129.70 96.90 66.60 64.10 by cust ar additic 254.80 197.40 | \$ 3.20 \$ 2.40 \$ 1.60 \$ 1.60 omer and can onal fees. \$ 6.20 \$ 4.80 | 2.53% 2.54% 2.46% 2.56% be provided 2.49% 2.49% | Council Council Council Council as hardcopy or Council Council |
| A2 A3 A4 Aerial photography with additional data overlay (co PDF. Prices are for basic maps using existing data Size A0 A1 A2 | Per print Per print Per print ntours, land parcels, h . If additional analysis Per print Per print Per print Per print | Taxable Taxable Taxable ouse numbers e or new datasets Taxable Taxable Taxable | \$ 126.50 \$ 94.50 \$ 65.00 \$ 62.50 tc.). Scale to be dete are required, these v \$ 248.60 \$ 192.60 \$ 145.30 | \$ \$ \$ rmined will incu \$ \$ | 129.70 96.90 66.60 64.10 by cust ur additio 254.80 197.40 148.90 | \$ 3.20 \$ 2.40 \$ 1.60 \$ 1.60 omer and can onal fees. \$ 6.20 \$ 4.80 \$ 3.60 | 2.53% 2.54% 2.46% 2.56% be provided 2.49% 2.49% 2.49% | Council Council Council Council as hardcopy or Council Council Council |
| A2 A3 A4 Aerial photography with additional data overlay (coo PDF. Prices are for basic maps using existing data Size A0 A1 A2 A3 | Per print Per print Per print ntours, land parcels, h . If additional analysis Per print Per print Per print Per print Per print | Taxable Taxable Taxable ouse numbers e or new datasets Taxable Taxable Taxable Taxable Taxable | \$ 126.50 \$ 94.50 \$ 65.00 \$ 62.50 tc.). Scale to be dete are required, these v \$ 248.60 \$ 192.60 \$ 145.30 \$ 94.50 | \$ \$ \$ rmined will incu \$ \$ \$ | 129.70 96.90 66.60 64.10 by cust ur additic 254.80 197.40 148.90 96.90 | \$ 3.20 \$ 2.40 \$ 1.60 \$ 1.60 omer and can onal fees. \$ 6.20 \$ 4.80 \$ 3.60 \$ 2.40 | 2.53% 2.54% 2.56% be provided 2.49% 2.49% 2.49% 2.48% 2.54% | Council Council Council Council as hardcopy or Council Council Council Council |
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| A2 A3 A4 Aerial photography with additional data overlay (co PDF. Prices are for basic maps using existing data Size A0 A1 A2 A3 A4 Monetary Complaints: Notices on a Debt | Per print Per print Per print ntours, land parcels, h If additional analysis Per print | Taxable Taxable Taxable ouse numbers e or new datasets Taxable Taxable Taxable Taxable Taxable Taxable | \$ 126.50 \$ 94.50 \$ 65.00 \$ 62.50 tc.). Scale to be dete are required, these v \$ 248.60 \$ 192.60 \$ 145.30 \$ 94.50 \$ 47.20 | \$ \$ \$ rmined will incu \$ \$ \$ | 129.70 96.90 66.60 64.10 by cust ur additic 254.80 197.40 148.90 96.90 | \$ 3.20 \$ 2.40 \$ 1.60 \$ 1.60 omer and can onal fees. \$ 6.20 \$ 4.80 \$ 3.60 \$ 2.40 | 2.53% 2.54% 2.56% be provided 2.49% 2.49% 2.49% 2.48% 2.54% | Council Council Council Council as hardcopy or Council Council Council Council |
| A2 A3 A4 Aerial photography with additional data overlay (co PDF. Prices are for basic maps using existing data Size A0 A1 A2 A3 A4 Monetary Complaints: Notices on a Debt Filing Fee | Per print Per print Per print ntours, land parcels, h If additional analysis Per print Per print Per print Per print Per print R | Taxable Taxable Taxable ouse numbers e or new datasets Taxable Taxable Taxable Taxable Taxable Taxable | \$ 126.50 \$ 94.50 \$ 65.00 \$ 62.50 tc.). Scale to be dete are required, these \$ 248.60 \$ 192.60 \$ 145.30 \$ 94.50 \$ 47.20 ement | \$ \$ \$ \$ mmined vill incu \$ \$ \$ \$ | 129.70 96.90 66.60 64.10 by cust ar addition 254.80 197.40 148.90 96.90 48.40 | \$ 3.20 \$ 2.40 \$ 1.60 \$ 1.60 omer and can omar fees. \$ 6.20 \$ 4.80 \$ 3.60 \$ 2.40 \$ 1.20 | 2.53% 2.54% 2.46% 2.56% be provided 2.49% 2.49% 2.49% 2.49% 2.54% | Council Council Council as hardcopy or Council Council Council Council |
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| A2 A3 A4 Aerial photography with additional data overlay (co PDF. Prices are for basic maps using existing data Size A0 A1 A2 A3 A4 Monetary Complaints: Notices on a Debt Filing Fee Less than \$500 \$500 - \$999 | Per print Per print Per print ntours, land parcels, h If additional analysis Per print Per Application Per Application | Taxable Taxable Taxable Taxable ouse numbers e or new datasets Taxable Taxable Taxable Taxable Taxable Taxable Taxable Non-Taxable Non-Taxable | \$ 126.50 \$ 94.50 \$ 65.00 \$ 62.50 tc.). Scale to be dete are required, these \$ 248.60 \$ 192.60 \$ 145.30 \$ 94.50 \$ 47.20 ement \$ 158.70 \$ 158.70 | \$ \$ \$ rmined will incu \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 129.70 96.90 66.60 64.10 by cust ar additic 254.80 197.40 148.90 96.90 48.40 | \$ 3.20 \$ 2.40 \$ 1.60 \$ 1.60 omer and can omer and can omer and can s 6.20 \$ 4.80 \$ 3.60 \$ 2.40 \$ 1.20 \$ 4.00 \$ 4.00 | 2.53% 2.54% 2.46% 2.56% be provided 2.49% 2.49% 2.49% 2.49% 2.54% 2.54% 2.54% 2.54% | Council Council Council Council as hardcopy or Council Council Council Council Council Council Council |
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Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 2023-24 Fee Inc | | Fee Increase | Annual % | Basis of Fee |
|----------------------------------|-----------------|---------------|-----------------|-------------|---------------|----------|--------------|
| | | | GST | Inc GST | / Decrease \$ | Change | |
| | F | Revenue Manag | ement | | | | |
| Necessary Certificate x2 | | | | | | | |
| Less than \$500 | Per Application | Non-Taxable | \$ 107.60 | \$ 110.30 | \$ 2.70 | 2.51% | Council |
| \$500 - \$999 | Per Application | Non-Taxable | \$ 190.40 | \$ 195.20 | \$ 4.80 | 2.52% | Council |
| \$1,000 - \$4,999 | Per Application | Non-Taxable | \$ 190.40 | \$ 195.20 | \$ 4.80 | 2.52% | Council |
| \$5,000 - \$7,499 | Per Application | Non-Taxable | \$ 223.60 | \$ 229.20 | \$ 5.60 | 2.50% | Council |
| \$7,500 - \$9,999 | Per Application | Non-Taxable | \$ 269.10 | \$ 275.80 | \$ 6.70 | 2.49% | Council |
| \$10,000 - \$20,000 | Per Application | Non-Taxable | \$ 269.10 | \$ 275.80 | \$ 6.70 | 2.49% | Council |
| \$20,000.01 - \$40,000.00 | Per Application | Non-Taxable | \$ 335.30 | \$ 343.70 | \$ 8.40 | 2.51% | Council |
| \$40,000.01 - \$70,000.00 | Per Application | Non-Taxable | \$ 391.20 | \$ 401.00 | \$ 9.80 | 2.51% | Council |
| \$70,000.01 & over | Per Application | Non-Taxable | \$ 474.00 | \$ 485.90 | \$ 11.90 | 2.51% | Council |
| Professional (Item 1 Complaints) | | | | | | | |
| Less than \$500 | Per Application | Non-Taxable | \$ 240.10 | \$ 246.10 | \$ 6.00 | 2.50% | Council |
| \$500 - \$999 | Per Application | Non-Taxable | \$ 503.00 | \$ 515.60 | \$ 12.60 | 2.50% | Council |
| \$1,000 - \$4,999 | Per Application | Non-Taxable | \$ 503.00 | \$ 515.60 | \$ 12.60 | 2.50% | Council |
| \$5,000 - \$7,499 | Per Application | Non-Taxable | \$ 616.90 | \$ 632.30 | \$ 15.40 | 2.50% | Council |
| \$7,500 - \$9,999 | Per Application | Non-Taxable | \$ 743.10 | \$ 761.70 | \$ 18.60 | 2.50% | Council |
| \$10,000 - \$20,000 | Per Application | Non-Taxable | \$ 743.10 | \$ 761.70 | \$ 18.60 | 2.50% | Council |
| \$20,000.01 - \$40,000.00 | Per Application | Non-Taxable | \$ 922.20 | \$ 945.30 | \$ 23.10 | 2.50% | Council |
| \$40,000.01 - \$70,000.00 | Per Application | Non-Taxable | \$ 1,110.60 | \$ 1,138.40 | \$ 27.80 | 2.50% | Council |
| \$70,000.01 & over | Per Application | Non-Taxable | \$ 1,326.90 | \$ 1,360.10 | \$ 33.20 | 2.50% | Council |
| Service Fee | | | | | | | |
| Service Fee | Per Application | Non-Taxable | \$ 78.70 | \$ 80.70 | \$ 2.00 | 2.54% | Council |
| Other Professional Costs | | | | | | | |
| Warrant | | | | | | | |
| Less than \$500 | Per Application | Non-Taxable | \$ 62.10 | \$ 63.70 | \$ 1.60 | 2.58% | Council |
| \$500 - \$999 | Per Application | Non-Taxable | \$ 127.30 | \$ 130.50 | \$ 3.20 | 2.51% | Council |
| \$1,000 - \$4,999 | Per Application | Non-Taxable | \$ 127.30 | \$ 130.50 | \$ 3.20 | 2.51% | Council |
| \$5,000 - \$7,499 | Per Application | Non-Taxable | \$ 151.10 | \$ 154.90 | \$ 3.80 | 2.51% | Council |
| \$7,500 - \$9,999 | Per Application | Non-Taxable | \$ 189.40 | \$ 194.10 | \$ 4.70 | 2.48% | Council |
| \$10,000 - \$20,000 | Per Application | Non-Taxable | \$ 189.40 | \$ 194.10 | \$ 4.70 | 2.48% | Council |
| \$20,000.01 - \$40,000.00 | Per Application | Non-Taxable | \$ 237.00 | \$ 242.90 | \$ 5.90 | 2.49% | Council |
| \$40,000.01 - \$70,000.00 | Per Application | Non-Taxable | \$ 284.60 | \$ 291.70 | \$ 7.10 | 2.49% | Council |
| \$70,000.01 & over | Per Application | Non-Taxable | \$ 334.30 | \$ 342.70 | \$ 8.40 | 2.51% | Council |
| Summons for Oral Examination | | | | | | | |
| Less than \$500 | Per Application | Non-Taxable | \$ 64.20 | \$ 65.80 | \$ 1.60 | 2.49% | Council |
| \$500 - \$999 | Per Application | Non-Taxable | \$ 153.20 | \$ 157.00 | \$ 3.80 | 2.48% | Council |
| \$1,000 - \$4,999 | Per Application | Non-Taxable | \$ 153.20 | \$ 157.00 | \$ 3.80 | 2.48% | Council |
| \$5,000 - \$7,499 | Per Application | Non-Taxable | \$ 184.20 | \$ 188.80 | \$ 4.60 | 2.50% | Council |
| \$7,500 - \$9,999 | Per Application | Non-Taxable | \$ 202.90 | \$ 208.00 | \$ 5.10 | 2.51% | Council |
| \$10,000 - \$20,000 | Per Application | Non-Taxable | \$ 202.90 | \$ 208.00 | \$ 5.10 | 2.51% | Council |
| \$20,000.01 - \$40,000.00 | Per Application | Non-Taxable | \$ 256.70 | \$ 263.10 | \$ 6.40 | 2.49% | Council |
| \$40,000.01 - \$70,000.00 | Per Application | Non-Taxable | \$ 311.50 | \$ 319.30 | \$ 7.80 | 2.50% | Council |
| \$70,000.01 & over | Per Application | Non-Taxable | \$ 363.30 | \$ 372.40 | \$ 9.10 | 2.50% | Council |
| Necessary Affidavit | | | | | | | |
| Less than \$500 | Per Application | Non-Taxable | \$ 107.60 | \$ 110.30 | \$ 2.70 | 2.51% | Council |
| \$500 - \$999 | Per Application | Non-Taxable | \$ 224.60 | \$ 230.20 | \$ 5.60 | 2.49% | Council |
| \$1,000 - \$4,999 | Per Application | Non-Taxable | \$ 224.60 | | \$ 5.60 | 2.49% | Council |
| \$5,000 - \$7,499 | Per Application | Non-Taxable | \$ 272.20 | | \$ 6.80 | 2.50% | Council |
| \$7,500 - \$9,999 | Per Application | Non-Taxable | \$ 324.00 | \$ 332.10 | \$ 8.10 | 2.50% | Council |
| \$10,000 - \$20,000 | Per Application | Non-Taxable | \$ 324.00 | | \$ 8.10 | 2.50% | Council |
| \$20,000.01 - \$40,000.00 | Per Application | Non-Taxable | \$ 407.80 | | \$ 10.20 | 2.50% | Council |
| \$40,000.01 - \$70,000.00 | Per Application | Non-Taxable | \$ 480.20 | \$ 492.20 | \$ 12.00 | 2.50% | Council |
| | 1 | | | | | | |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 202 | 23-24 Fee Inc GST | | 4-25 Fee nc GST | Fee Increase / Decrease \$ | Annual % Change | Basis of Fee |
|---------------------------------------|-----------------|---------------|------|----------------------|----|--------------------|-------------------------------|--------------------|--------------|
| | F | Revenue Manag | emen | t | | | | | |
| Application for Order | | | 1 | • | 1 | | | | |
| Less than \$500 | Per Application | Non-Taxable | \$ | 50.70 | \$ | 52.00 | \$ 1.30 | 2.56% | Council |
| \$500 - \$999 | Per Application | Non-Taxable | \$ | 50.70 | \$ | 52.00 | \$ 1.30 | 2.56% | Council |
| \$1,000 - \$4,999 | Per Application | Non-Taxable | \$ | 50.70 | \$ | 52.00 | \$ 1.30 | 2.56% | Council |
| \$5,000 - \$7,499 | Per Application | Non-Taxable | \$ | 50.70 | \$ | 52.00 | \$ 1.30 | 2.56% | Council |
| \$7,500 - \$9,999 | Per Application | Non-Taxable | \$ | 50.70 | \$ | 52.00 | \$ 1.30 | 2.56% | Council |
| \$10,000 - \$20,000 | Per Application | Non-Taxable | \$ | 50.70 | \$ | 52.00 | \$ 1.30 | 2.56% | Council |
| \$20,000.01 - \$40,000.00 | Per Application | Non-Taxable | \$ | 50.70 | \$ | 52.00 | \$ 1.30 | 2.56% | Council |
| \$40,000.01 - \$70,000.00 | Per Application | Non-Taxable | \$ | 50.70 | \$ | 52.00 | \$ 1.30 | 2.56% | Council |
| \$70,000.01 & over | Per Application | Non-Taxable | \$ | 50.70 | \$ | 52.00 | \$ 1.30 | 2.56% | Council |
| Instructions to Defend | | | | | | | | | |
| Less than \$500 | Per Application | Non-Taxable | \$ | 110.70 | \$ | 113.50 | \$ 2.80 | 2.53% | Council |
| \$500 - \$999 | Per Application | Non-Taxable | \$ | 238.10 | \$ | 244.10 | \$ 6.00 | 2.52% | Council |
| \$1,000 - \$4,999 | Per Application | Non-Taxable | \$ | 238.10 | \$ | 244.10 | \$ 6.00 | 2.52% | Council |
| \$5,000 - \$7,499 | Per Application | Non-Taxable | \$ | 296.00 | \$ | 303.40 | \$ 7.40 | 2.50% | Council |
| \$7,500 - \$9,999 | Per Application | Non-Taxable | \$ | 352.90 | \$ | 361.70 | \$ 8.80 | 2.49% | Council |
| \$10,000 - \$20,000 | Per Application | Non-Taxable | \$ | 352.90 | \$ | 361.70 | \$ 8.80 | 2.49% | Council |
| \$20,000.01 - \$40,000.00 | Per Application | Non-Taxable | \$ | 439.90 | \$ | 450.90 | \$ 11.00 | 2.50% | Council |
| \$40,000.01 - \$70,000.00 | Per Application | Non-Taxable | \$ | 528.90 | \$ | 542.10 | \$ 13.20 | 2.50% | Council |
| \$70,000.01 & over | Per Application | Non-Taxable | \$ | 634.50 | \$ | 650.40 | \$ 15.90 | 2.51% | Council |
| Order for Substituted Service | | | | | | | | | |
| Less than \$500 | Per Application | Non-Taxable | \$ | 162.50 | \$ | 166.60 | \$ 4.10 | 2.52% | Council |
| \$500 - \$999 | Per Application | Non-Taxable | \$ | 293.90 | \$ | 301.20 | \$ 7.30 | 2.48% | Council |
| \$1,000 - \$4,999 | Per Application | Non-Taxable | \$ | 293.90 | \$ | 301.20 | \$ 7.30 | 2.48% | Council |
| \$5,000 - \$7,499 | Per Application | Non-Taxable | \$ | 348.80 | \$ | 357.50 | \$ 8.70 | 2.49% | Council |
| \$7,500 - \$9,999 | Per Application | Non-Taxable | \$ | 409.90 | \$ | 420.10 | \$ 10.20 | 2.49% | Council |
| \$10,000 - \$20,000 | Per Application | Non-Taxable | \$ | 409.90 | \$ | 420.10 | \$ 10.20 | 2.49% | Council |
| \$20,000.01 - \$40,000.00 | Per Application | Non-Taxable | \$ | 517.50 | \$ | 530.40 | \$ 12.90 | 2.49% | Council |
| \$40,000.01 - \$70,000.00 | Per Application | Non-Taxable | \$ | 609.60 | \$ | 624.80 | \$ 15.20 | 2.49% | Council |
| \$70,000.01 & over | Per Application | Non-Taxable | \$ | 709.00 | \$ | 726.70 | \$ 17.70 | 2.50% | Council |
| Necessary Notice/Certificate | | | | | | | | | |
| Less than \$500 | Per Application | Non-Taxable | \$ | 53.80 | \$ | 55.10 | \$ 1.30 | 2.42% | Council |
| \$500 - \$999 | Per Application | Non-Taxable | \$ | 95.20 | \$ | 97.60 | \$ 2.40 | 2.52% | Council |
| \$1,000 - \$4,999 | Per Application | Non-Taxable | \$ | 95.20 | \$ | 97.60 | \$ 2.40 | 2.52% | Council |
| \$5,000 - \$7,499 | Per Application | Non-Taxable | \$ | 111.80 | \$ | 114.60 | \$ 2.80 | 2.50% | Council |
| \$7,500 - \$9,999 | Per Application | Non-Taxable | \$ | 134.60 | \$ | 138.00 | \$ 3.40 | 2.53% | Council |
| \$10,000 - \$20,000 | Per Application | Non-Taxable | \$ | 134.60 | \$ | 138.00 | \$ 3.40 | 2.53% | Council |
| \$20,000.01 - \$40,000.00 | Per Application | Non-Taxable | \$ | 167.70 | \$ | 171.90 | \$ 4.20 | 2.50% | Council |
| \$40,000.01 - \$70,000.00 | Per Application | Non-Taxable | \$ | 195.60 | \$ | 200.50 | \$ 4.90 | 2.51% | Council |
| \$70,000.01 & over | Per Application | Non-Taxable | \$ | 237.00 | \$ | 242.90 | \$ 5.90 | 2.49% | Council |
| Issue Fees | | | | | | | | | |
| Claim or Counterclaim | | | | | | | | | |
| Fee | Per Application | Non-Taxable | \$ | 158.70 | \$ | 162.70 | \$ 4.00 | 2.52% | Council |
| Application for Order | | | | | | | | | |
| Fee | Per Application | Non-Taxable | \$ | 46.70 | \$ | 47.90 | \$ 1.20 | 2.57% | Council |
| With Preparation | Per Application | Non-Taxable | \$ | 76.20 | \$ | 78.10 | \$ 1.90 | 2.49% | Council |
| 46A Summons/46B Rehearing Application | | 1 | | | | | | | |
| Fee | Per Application | Non-Taxable | \$ | 164.90 | \$ | 169.00 | \$ 4.10 | 2.49% | Council |
| With Preparation | Per Application | Non-Taxable | \$ | 194.50 | \$ | 199.40 | \$ 4.90 | 2.52% | Council |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | (| 24 Fee Inc GST | | 4-25 Fee c GST | Increase crease \$ | Annual % Change | Basis of Fee |
|---|-----------------|---------------|-------|-------------------|----|-------------------|-----------------------|--------------------|--------------|
| | | Revenue Manag | ement | | 1 | | | | |
| Summons for Oral Examination including hear | | | | | | | | | |
| Fee | Per Application | Non-Taxable | \$ | 108.90 | \$ | 111.60 | \$ 2.70 | 2.48% | Council |
| Certificate for Supreme Court | | | | | | | | | |
| Fee | Per Application | Non-Taxable | \$ | 21.70 | \$ | 22.20 | \$ 0.50 | 2.30% | Council |
| With Preparation | Per Application | Non-Taxable | \$ | 51.30 | \$ | 52.60 | \$ 1.30 | 2.53% | Council |
| Application for Attachment of Earnings | | | | | | | | | |
| Fee | Per Application | Non-Taxable | \$ | 155.60 | \$ | 159.50 | \$ 3.90 | 2.51% | Council |
| Attachment of Earnings/Debt Order | | | | | | | | | |
| Fee | Per Application | Non-Taxable | \$ | 21.70 | \$ | 22.20 | \$ 0.50 | 2.30% | Council |
| With Preparation | Per Application | Non-Taxable | \$ | 51.30 | \$ | 52.60 | \$ 1.30 | 2.53% | Council |
| Warrant Fees | | | | | | | | | |
| Fee | Per Application | Non-Taxable | \$ | 18.60 | \$ | 19.10 | \$ 0.50 | 2.69% | Council |
| Sheriff's Warrant Fee | Per Application | Non-Taxable | \$ | 213.30 | \$ | 218.60 | \$ 5.30 | 2.48% | Council |
| Application under the Judgement Debt Recove | rv Act | | | | - | | | | |
| Summons for Examination | Per Application | Non-Taxable | \$ | 164.90 | \$ | 169.00 | \$ 4.10 | 2.49% | Council |
| Instalment Application/Agreement (Creditor) | Per Application | Non-Taxable | \$ | 87.10 | \$ | 89.30 | \$ 2.20 | 2.53% | Council |
| Application to Vary/Cancel (Creditor) | Per Application | Non-Taxable | \$ | 87.10 | \$ | 89.30 | \$ 2.20 | 2.53% | Council |
| Service Cost | | | | | | | | | |
| Attempted Service (Item 78) | Per Application | Non-Taxable | \$ | 44.50 | \$ | 45.60 | \$ 1.10 | 2.47% | Council |
| Service by Post (Item 77) | Per Application | Non-Taxable | \$ | 13.50 | \$ | 13.80 | \$ 0.30 | 2.22% | Council |
| Allowance per km (Item 79) | Per Application | Non-Taxable | \$ | 0.80 | \$ | 0.90 | \$ 0.10 | 12.50% | Council |
| | | Coast and Riv | /ers | | | | | | |
| Mooring Fees | | | | | | | | | |
| Boat less than 10m pa | Per boat | Taxable | \$ | 290.00 | \$ | 304.50 | \$ 14.50 | 5.00% | Council |
| Boat 10.1m to 15m pa | Per boat | Taxable | \$ | 365.00 | \$ | 383.30 | \$ 18.30 | 5.01% | Council |
| Boat 15.1 – 20m pa | Per boat | Taxable | \$ | 420.00 | \$ | 441.00 | \$ 21.00 | 5.00% | Council |
| Boat 20.1 – 25m pa | Per boat | Taxable | \$ | 520.00 | \$ | 546.00 | \$ 26.00 | 5.00% | Council |
| Jetty Fees – pa: Permit for breakwater and Hopkins River | Per boat | Taxable | \$ | 240.00 | \$ | 252.00 | \$ 12.00 | 5.00% | Council |
| Mooring inspection fee | Per boat | Taxable | \$ | 210.00 | \$ | 220.50 | \$ 10.50 | 5.00% | Council |
| Mooring infrastructure hire | Per boat | Taxable | \$ | 100.00 | \$ | 105.00 | \$ 5.00 | 5.00% | Council |
| Berth permit or mooring licence - new application fee | Per boat | Taxable | \$ | 90.00 | \$ | 94.50 | \$ 4.50 | 5.00% | Council |
| Annual Parking Permit Fees | | | | | | | | | |
| Breakwater (per vehicle) | Per vehicle | Taxable | \$ | 75.00 | \$ | 78.80 | \$ 3.80 | 5.07% | Council |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 20 | 23-24 Fee Inc GST | | 24-25 Fee Inc GST | | e Increase ecrease \$ | Annual % Change | Basis of Fee |
|---|-----------------|-----------------|-------|----------------------|-------|----------------------|----------|--------------------------|--------------------|--------------|
| | | Airport | | | | | | | | |
| Landing fee - Commercial* (per landing) | \$ per 1,000 kg | Taxable | | 12.40 | \$ | 13.00 | \$ | 0.60 | 4.84% | Council |
| Landing fee - Recreational Aircraft > 1,800kg (per landing) | \$ per 1,000 kg | Taxable | \$ | 12.40 | \$ | 13.00 | \$ | 0.60 | 4.84% | Council |
| Flight training - local operator (per aircraft) | Annual | Taxable | \$ | 1,159.20 | \$ | 1,200.00 | \$ | 40.80 | 3.52% | Council |
| Flight training - non local operator (per landing) | \$ per 1,000 kg | Taxable | \$ | 6.20 | \$ | 6.50 | \$ | 0.30 | 4.84% | Council |
| Local user fee - Commercial (per aircarft) | Annual | Taxable | \$ | 1,159.20 | \$ | 1,200.00 | \$ | 40.80 | 3.52% | Council |
| Local user fee - Recreational (per aircraft) | Annual | Taxable | \$ | 289.80 | \$ | 300.00 | \$ | 10.20 | 3.52% | Council |
| Ambulance Vic/PelAir (per landing) | Per Landing | Taxable | \$ | 17.10 | \$ | 17.50 | \$ | 0.40 | 2.34% | Council |
| Ambulance Vic HEMS4 | No Charge | Taxable | \$ | - | \$ | - | \$ | - | 0.00% | Council |
| RFDS Aircraft | No Charge | Taxable | \$ | - | \$ | - | \$ | - | 0.00% | Council |
| Police/Fire | No Charge | Taxable | \$ | - | \$ | - | \$ | - | 0.00% | Council |
| RPT (per landing) | \$ per 1,000 kg | Taxable | \$ | 12.40 | \$ | 13.00 | \$ | 0.60 | 4.84% | Council |
| Pavement Concession - aircraft > 5,700kg & tyre pressure >109psi | Per Landing | Taxable | \$ | 170.80 | \$ | 175.00 | \$ | 4.20 | 2.46% | Council |
| Use terminal/toilets | Per Hour | Taxable | \$ | 20.50 | \$ | 20.00 | \$ | (0.50) | -2.44% | Council |
| Driver Training | Per Day | Taxable | \$ | 438.30 | \$ | 450.00 | \$ | 11.70 | 2.67% | Council |
| *Off Shore Ops Babcock Helicopter Hangar 3 - Landing Fee 50% discount | | | | | | | | | | |
| | In | frastructure Se | rvice | s | | | | | | |
| Road Reserve Works Permit | | | | | | | | | | |
| Minor Works less than \$10,000 | Per Application | Non-Taxable | \$ | 160.00 | \$ | 160.00 | \$ | - | 0.00% | Council |
| Minor Works great than \$10,000 | Per Application | Non-Taxable | \$ | 710.00 | \$ | 750.00 | \$ | 40.00 | 5.63% | Council |
| Minor Works Public Notice Fee | Per Application | Non-Taxable | \$ | 60.00 | \$ | 60.00 | \$ | - | 0.00% | Council |
| Large Projects | Per Application | Non-Taxable | | By Negotia | ation | n | | | | Council |
| Asset Protection Permit | | | | | | | | | | |
| Asset Inspection Checklist | Per Application | Non-Taxable | \$ | 160.00 | \$ | 160.00 | \$ | - | 0.00% | Council |
| Livestock Crossing Permit: | | | | | | | | | | |
| Stock Crossing Permit | Per Application | Non-Taxable | \$ | 160.00 | \$ | 160.00 | \$ | - | 0.00% | Council |
| Stormwater Legal Point of Discharge Application: | | | | | | | | | | |
| Single dwelling development - Note 1 Building Regulations 2018 - Fee and Penalty Schedule - Regulation 36(4) - 9.77 Fee Units | Per Application | Non-Taxable | \$ | 144.70 | \$ | 150.00 | \$ | 5.30 | 3.66% | Statutory |
| Information only - Note 1 | Per Application | Non-Taxable | \$ | 70.00 | \$ | 70.00 | \$ | - | 0.00% | Council |
| Short notice fee - Note 1 | Per Application | Non-Taxable | \$ | 125.00 | \$ | 130.00 | \$ | 5.00 | 4.00% | Council |
| Street tree – supply and install including maintenance period of 24 months - Note 1 | Per Tree | Non-Taxable | \$ | 385.00 | \$ | 400.00 | \$ | 15.00 | 3.90% | Council |
| Build Over Stormwater Easement Application - Note 1 | Per Application | Non-Taxable | \$ | 130.00 | \$ | 135.00 | \$ | 5.00 | 3.85% | Council |
| Rain Garden (small up to 4.5m2) – supply and install vegetated landscaping including maintenance period of 24 months | Per Rain Garden | Non-Taxable | \$ | 3,450.00 | \$ | 3,600.00 | \$ | 150.00 | 4.35% | Council |
| Rain Garden (medium up to 9.0m2) – supply and install vegetated landscaping including maintenance period of 24 months | Per Rain Garden | Non-Taxable | \$ | 3,930.00 | \$ | 4,100.00 | \$ | 170.00 | 4.33% | Council |
| Stormwater drainage line inspection (high | Per Inspection | Non-Taxable | \$ | 725.00 | \$ | 750.00 | \$ | 25.00 | 3.45% | Council |
| resolution camera) – 4 hours Stormwater drainage line inspection (high | | | | | | | <u> </u> | | | |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 20 | 023-24 Fee Inc GST | | 24-25 Fee Inc GST | Fee Incr / Decrea | | Annual % Change | Basis of Fee |
|---|---------------------|---------------|---------|-----------------------|----------|----------------------|----------------------|------|--------------------|--------------|
| | | Open Space I | lire | | | | | | | |
| Botanic Gardens - Weddings and Events | | | | | | | | | | |
| Small Event - (No Marquee, Vehicle Access or Use of Rotunda) | Per event | Taxable | \$ | 120.00 | \$ | 130.00 | \$1 | 0.00 | 8.33% | Council |
| Use of Band Rotunda and or Vehicle Access | Per hire | Taxable | \$ | 195.00 | \$ | 200.00 | \$ | 5.00 | 2.56% | Council |
| Small Marquee (6m x 6m, or up to 36 square metres) weddings and events * | Per marquee | Taxable | \$ | 625.00 | \$ | 650.00 | \$2 | 5.00 | 4.00% | Council |
| Medium Marquee (8m x 8m, or up to 64 square metres) weddings and events * | Per marquee | Taxable | \$ | 1,250.00 | | 1,300.00 | \$5 | 0.00 | 4.00% | Council |
| Large Marquee * | Per marquee | Taxable | | Price on event a | appl | ication | | | | Council |
| Note: * = Marquee fees include vehicle access and | use of Band Rotunda | if required | | | | | | | | |
| Lake Pertobe - Events | | | - | | | | | | | |
| Community Events (not for profit) | Per event | Taxable | | ١ | lo c | harge | | | | Council |
| Small Events (under 200 attendees) | Per event | Taxable | \$ | 310.00 | \$ | 320.00 | \$ 1 | 0.00 | 3.23% | Council |
| Medium Events (between 200 to 500 attendees) | Per event | Taxable | \$ | 620.00 | \$ | 650.00 | \$3 | 0.00 | 4.84% | Council |
| Large Events (over 500 attendees) | Per event | Taxable | \$ | 1,250.00 | \$ | 1,300.00 | \$5 | 0.00 | 4.00% | Council |
| | | Lighthouse Th | eatre |) | | | | | | |
| Staff - all venues and user types | | | | | | | | | | |
| Supervising Technician | Per hour | Taxable | \$ | 65.00 | \$ | 67.00 | \$ | 2.00 | 3.08% | Council |
| Technician | Per hour | Taxable | \$ | 59.00 | \$ | 61.00 | \$ | 2.00 | 3.39% | Council |
| Front of House Supervisor or Duty Officer | Per hour | Taxable | \$ | 65.00 | \$ | 67.00 | \$ | 2.00 | 3.08% | Council |
| Front of House Officer (Box Office, Bar, Merchandise Seller) | Per hour | Taxable | \$ | 59.00 | \$ | 61.00 | \$ | 2.00 | 3.39% | Council |
| Usher Provision Fee | Per performance | Taxable | \$ | 260.00 | \$ | 260.00 | \$ | - | 0.00% | Council |
| Ticket Fees (patrons & ticket purchasers) | | | - | | | | | | | |
| Online/Web Booking Fee | Per booking | Taxable | \$ | 6.95 | \$ | 6.95 | \$ | - | 0.00% | Council |
| Phone Booking Fee | Per booking | Taxable | \$ | 3.00 | \$ | 3.00 | \$ | - | 0.00% | Council |
| | | | | | | | | | | |
| Community & Local Non for Profit THEATRE ticketed performance - Hire rate plus | | | | | | | | | | |
| 5% of net ticket sales | Per performance | Taxable | \$ | 605.00 | \$ | 620.00 | \$ 1 | 5.00 | 2.48% | Council |
| THEATRE ticketed performance - Second Performance same day | Per performance | Taxable | \$ | 383.00 | \$ | 393.00 | \$1 | 0.00 | 2.61% | Council |
| THEATRE - Rehearsal (No Technical Equipment) | Per hour | Taxable | \$ | 57.00 | \$ | 57.00 | \$ | - | 0.00% | Council |
| THEATRE - Rehearsal (Inc. Technical Equipment) | Per hour | Taxable | \$ | 67.00 | \$ | 67.00 | \$ | - | 0.00% | Council |
| Community & Local Non for Profit | | | | | | | | | | |
| STUDIO ticketed performance - Hire rate plus 5% of net ticket sales | Per performance | Taxable | \$ | 393.00 | \$ | 399.00 | \$ | 6.00 | 1.53% | Council |
| STUDIO ticketed performance - Second Performance same day | Per performance | Taxable | \$ | 255.00 | \$ | 260.00 | \$ | 5.00 | 1.96% | Council |
| STUDIO - Rehearsal (No Technical Equipment) | Per hour | Taxable | \$ | 57.00 | \$ | 57.00 | \$ | - | 0.00% | Council |
| STUDIO - Rehearsal (Inc. Technical Equipment) | Per hour | Taxable | \$ | 67.00 | \$ | 67.00 | \$ | - | 0.00% | Council |
| | | | | | | | | | | |
| Local Artists and Non-local Non for Profit THEATRE ticketed performance - Hire rate plus | Per performance | Taxable | \$ | 860.00 | \$ | 880.00 | \$ 2 | 0.00 | 2.33% | Council |
| 5% of net ticket sales THEATRE ticketed performance - Second | Per performance | Taxable | \$ | 390.00 | \$ | 400.00 | | 0.00 | 2.56% | Council |
| Performance same day | | | | | | | | | | |
| THEATRE - Rehearsal (No Technical Equipment) THEATRE - Rehearsal (Inc. Technical | Per hour | Taxable | \$ | 57.00 | \$ | 57.00 | \$ | - | 0.00% | Council |
| Equipment) STUDIO ticketed performance - Hire rate plus 5% | Per hour | Taxable | \$ ¢ | 67.00 | \$ \$ | 67.00 | \$ ¢ 1 | - | 0.00% | Council |
| of net ticket sales STUDIO ticketed performance - Second | Per performance | Taxable | \$ | 535.00 | | 548.00 | | 3.00 | 2.43% | Council |
| Performance same day | Per performance | Taxable | \$ | 255.00 | \$ | 260.00 | - | 5.00 | 1.96% | Council |
| STUDIO - Rehearsal (No Technical Equipment) | Per hour | Taxable | \$ | 57.00 | \$ | 57.00 | \$ | - | 0.00% | Council |
| STUDIO - Rehearsal (Inc. Technical Equipment) | Per hour | Taxable | \$ | 67.00 | \$ | 67.00 | \$ | - | 0.00% | Council |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 20 | 23-24 Fee Inc GST | | 124-25 Fee Inc GST | Fee Incre / Decreas | | Annual % Change | Basis of Fee |
|---|-----------------|---------------|----------|----------------------|----------|-----------------------|------------------------|----|--------------------|--------------|
| | | Lighthouse Th | eatre | 1 | | | | | | |
| Other Fees - Community, Non for Profits and L | | | <u> </u> | | 1 | | | | | |
| Equipment & Consumable Items | | | | | | | | | | |
| Steinway Grand piano (plus tuning if required) | Per item | Taxable | \$ | 105.00 | \$ | 105.00 | \$ - | | 0.00% | Council |
| Minimum Consumable Charge (gel, tape, batteries) | Per item | Taxable | \$ | 34.00 | \$ | 34.00 | \$ - | | 0.00% | Council |
| Radio Mics | Per item | Taxable | \$ | 49.00 | \$ | 49.00 | \$ - | | 0.00% | Council |
| Minimum Marketing Charge | Per item | Taxable | \$ | 62.50 | \$ | 65.00 | \$ 2 | 50 | 4.00% | Council |
| Ticketing Fees (hirer) - based on gross prices | | | | | | | | | | |
| Tickets \$10.99 and under | Per ticket | Taxable | \$ | 1.60 | \$ | 1.60 | \$ - | | 0.00% | Council |
| Tickets \$11.00 - \$39.99 | Per ticket | Taxable | \$ | 3.10 | | 3.20 | <u> </u> | 10 | 3.23% | Council |
| Tickets \$40.00 and over | Per ticket | Taxable | \$ | 4.10 | <u> </u> | 4.20 | | 10 | 2.44% | Council |
| Credit Card/Electronic Payment Fee | Per ticket | Taxable | Ļ | | | to 3% | ф 0. | | 2 | Council |
| Complimentary Tickets | Per ticket | Taxable | \$ | 0.60 | ÷ | 0.60 | \$ - | | 0.00% | Council |
| Event Creation and Set of Tickets | Per season | Taxable | \$ | 57.00 | \$ | 57.00 | | | 0.00% | Council |
| Ticketed French Orcheidiged Desteraionel Ocean | | | | | | | | | | |
| Ticketed Event: Subsidised Professional Comp THEATRE ticketed performance - Hire rate plus 5% of net ticket sales | Per performance | Taxable | \$ | 1,400.00 | \$ | 1,450.00 | \$ 50. | 00 | 3.57% | Council |
| THEATRE ticketed performance - Second Performance same day | Per performance | Taxable | \$ | 640.00 | \$ | 655.00 | \$ 15 | 00 | 2.34% | Council |
| THEATRE - Rehearsal | Per hour | Taxable | \$ | 67.00 | \$ | 67.00 | \$ - | | 0.00% | Council |
| STUDIO ticketed performance - Hire rate plus 5% of net ticket sales | Per performance | Taxable | \$ | 650.00 | \$ | 665.00 | \$ 15 | 00 | 2.31% | Council |
| STUDIO ticketed performance - Second Performance same day | Per performance | Taxable | \$ | 380.00 | \$ | 388.00 | \$ 8 | 00 | 2.11% | Council |
| STUDIO - Rehearsal | Per hour | Taxable | \$ | 67.00 | \$ | 67.00 | \$ | | 0.00% | Council |
| Ticketed Event: Standard Hirer Rates | | | | | | | | | | |
| THEATRE ticketed performance - Hire rate plus 5% of net ticket sales | Per performance | Taxable | \$ | 1,900.00 | \$ | 2,000.00 | \$ 100. | 00 | 5.26% | Council |
| THEATRE ticketed performance - Second Performance same day | Per performance | Taxable | \$ | 650.00 | \$ | 670.00 | \$ 20. | 00 | 3.08% | Council |
| THEATRE - Rehearsal | Per hour | Taxable | \$ | 67.00 | \$ | 67.00 | \$ - | | 0.00% | Council |
| STUDIO ticketed performance - Hire rate plus 5% of net ticket sales | Per performance | Taxable | \$ | 670.00 | \$ | 685.00 | \$ 15 | 00 | 2.24% | Council |
| STUDIO ticketed performance - Second Performance same day | Per performance | Taxable | \$ | 400.00 | \$ | 410.00 | \$ 10. | 00 | 2.50% | Council |
| STUDIO - Rehearsal | Per hour | Taxable | \$ | 67.00 | \$ | 67.00 | \$ · | | 0.00% | Council |
| Other Fees - Subsidised theatre and Standard I | nires | | | | \vdash | | | | | |
| Equipment & Consumable Items | | | | | | | | | | |
| Steinway Grand piano (plus tuning if required) | Per item | Taxable | \$ | 240.00 | \$ | 240.00 | \$- | | 0.00% | Council |
| Minimum Consumable Charge (gel, tape, batteries) | Per item | Taxable | \$ | 68.00 | \$ | 70.00 | | 00 | 2.94% | Council |
| Radio Mics | Per booking | Taxable | \$ | 98.00 | \$ | 98.00 | \$- | | 0.00% | Council |
| Minimum Marketing Charge | Per booking | Taxable | \$ | 125.00 | \$ | 130.00 | \$ 5. | 00 | NEW | Council |
| Ticketing Fees (hirer) - based on gross prices | | | | | 1 | | | | | |
| Tickets \$10.99 and under | Per ticket | Taxable | \$ | 3.40 | \$ | 3.50 | \$ 0. | 10 | 2.94% | Council |
| Tickets \$11.00 - \$39.99 | Per ticket | Taxable | \$ | 4.40 | \$ | 4.50 | \$ 0. | 10 | 2.27% | Council |
| Tickets \$40.00 - \$59.99 | Per ticket | Taxable | \$ | 5.50 | \$ | 5.60 | \$ 0. | 10 | 1.82% | Council |
| Tickets \$60.00 and over | Per ticket | Taxable | \$ | 6.60 | \$ | 6.80 | \$ 0. | 20 | 3.03% | Council |
| Credit Card/Electronic Payment Fee | Per ticket | Taxable | | | <u> </u> | to 3% | | | | Council |
| Complimentary Tickets | Per ticket | Taxable | \$ | 0.60 | \$ | 0.60 | \$ - | | 0.00% | Council |
| Event Creation and Set of Tickets (Per Season) | Per season | Taxable | \$ | 120.00 | \$ | 125.00 | \$ 5. | 00 | 4.17% | Council |
| Urgent (<72hr) Event Creation and Set of Tickets (Per Season) | Per season | Taxable | \$ | 240.00 | \$ | 250.00 | \$ 10 | 00 | 4.17% | Council |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 2023-24 Fee Inc GST | 2024-25 Fee Inc GST | Fee Increase / Decrease \$ | Annual % Change | Basis of Fee |
|--|-------------------------|---------------|-------------------------|------------------------|-------------------------------|--------------------|--------------|
| | | Lighthouse Th | eatre | | | | |
| Merchandise | | | | | | | |
| Including foyers, Theatre, Studio, Atrium and Meeting Room | Per sale | Taxable | 12% | on gross sales | | | Council |
| Non-Ticketed Event: Non for Profit Organisation | ns | | | | | | |
| THEATRE - Event Hire (up to 9 hrs) | Per session | Taxable | \$ 1,325.00 | \$ 1,350.00 | \$ 25.00 | 1.89% | Council |
| THEATRE - Additional Hours | Per hour | Taxable | \$ 67.00 | \$ 67.00 | \$ - | 0.00% | Council |
| STUDIO - Event Hire (up to 9 hrs) | Per session | Taxable | \$ 720.00 | \$ 735.00 | \$ 15.00 | 2.08% | Council |
| STUDIO - Additional Hours | Per hour | Taxable | \$ 67.00 | \$ 67.00 | \$ - | 0.00% | Council |
| STUDIO - Meeting only - basic A/V requirements and fixed layout. (9am to 5pm Monday to Friday only) | Per session | Taxable | \$ 360.00 | \$ 360.00 | \$ - | 0.00% | Council |
| MEETING ROOM - Monday to Friday between 9am & 5pm | Per booking | Taxable | \$ 270.00 | \$ 270.00 | \$- | 0.00% | Council |
| MEETING ROOM Half Day (under 4 hours) - Monday to Friday between 9am & 5pm | Per booking | Taxable | \$ 200.00 | \$ 200.00 | \$- | 0.00% | Council |
| MEETING ROOM - Weekdays outside of business hours and Weekends | Per booking | Taxable | by | negotiation | | | Council |
| STUDIO: Used in conjunction with Theatre event hire | Per event per day | Taxable | \$ 420.00 | \$ 430.00 | \$ 10.00 | 2.38% | Council |
| MEETING ROOM: Used in conjunction with Theatre or Studio event hire | Per event per day | Taxable | \$ 165.00 | \$ 165.00 | \$ - | 0.00% | Council |
| MAIN FOYER - Monday to Friday between 9am & 5pm | Per booking | Taxable | \$ 340.00 | \$ 345.00 | \$ 5.00 | 1.47% | Council |
| MAIN FOYER - Weekdays outside of business hours and Weekends | Per booking | Taxable | by | | Council | | |
| Non-Ticketed Event: Standard Rates | | | | | | | |
| | Per session | Taxable | \$ 2,200.00 | \$ 2,250.00 | \$ 50.00 | 2.27% | Council |
| THEATRE - Event Hire (up to 9 hrs) THEATRE - Additional Hours | Per session | Taxable | \$ 2,200.00 \$ 67.00 | \$ 2,250.00 | \$ 50.00 | 0.00% | Council |
| | | Taxable | | | \$ - \$ - | 0.00% | Council |
| STUDIO - Event Hire (up to 9 hrs) STUDIO - Additional Hours | Per session Per hour | Taxable | \$ 880.00 \$ 67.00 | \$ 880.00 \$ 67.00 | \$ - \$ - | 0.00% | Council |
| STUDIO - Additional Hours STUDIO - Meeting only - basic A/V requirements and fixed layout. (9am to 5pm Monday to Friday only) | Per session | Taxable | \$ 400.00 | | \$ - | 0.00% | Council |
| MEETING ROOM - Monday to Friday between 9am & 5pm | Per booking | Taxable | \$ - | \$ - | \$ - | 0.00% | Council |
| MEETING ROOM Full Day (over 4 hours) - Monday to Friday between 9am & 5pm | Per booking | Taxable | \$ 270.00 | \$ 270.00 | \$ - | 0.00% | Council |
| MEETING ROOM Half Day (under 4 hours) - Monday to Friday between 9am & 5pm | Per booking | Taxable | \$ 200.00 | \$ 200.00 | \$ - | 0.00% | Council |
| MEETING ROOM - Weekdays outside of business hours and Weekends | Per booking | Taxable | by | negotiation | | | Council |
| STUDIO: Used in conjunction with Theatre event hire | Per event per day | Taxable | \$ 517.50 | \$ 518.00 | \$ 0.50 | 0.10% | Council |
| MAIN FOYER - Monday to Friday between 9am & 5pm | Per booking | Taxable | \$ 351.90 | \$ 353.00 | \$ 1.10 | 0.31% | Council |
| MAIN FOYER - Weekdays outside of business hours and Weekends | Per booking | Taxable | by | negotiation | 1 | | Council |
| MAIN FOYER - Used in conjunction with Theatre: Event | Per booking | Taxable | No charge | | | 0.0% | Council |
| MAIN FOYER - Used in conjunction with Studio | Per hour | Taxable | \$ 125.00 | \$ 125.00 | \$ - | 0.00% | Council |
| Room Change Surcharge (Change of Format from Standard) | Per booking | Taxable | \$ 65.00 | \$ 70.00 | \$ 5.00 | 7.69% | Council |
| Functions | | | | | | | |
| Catered Functions (Dinners, Luncheons, Wedd | inas) | | | | | | |
| STUDIO - Function Hire - up to 9 hrs access, includes Meeting Room | Per booking | Taxable | \$ 1,300.00 | \$ 1,350.00 | \$ 50.00 | 3.85% | Council |
| STUDIO - Additional Hire hours or Setup hours | Per hour | Taxable | \$ 67.00 | \$ 67.00 | \$ - | 0.00% | Council |
| MAIN FOYER - Used in conjunction with Catered Function | Per session | Taxable | \$ 130.00 | \$ 130.00 | \$ - | 0.00% | Council |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 20: | 23-24 Fee Inc GST | | 24-25 Fee nc GST | | Increase crease \$ | Annual % Change | Basis of Fee |
|--|-------------------------------|--------------------|-------|----------------------|----|---------------------|----------|-----------------------|--------------------|--------------|
| | | link the survey Th | | | | | | | | |
| Other Fees | | Lighthouse The | eatre | | | | | | | |
| Equipment & Consumables Items | | | | | | | | | | |
| | | | ¢ | 0.40.00 | ¢ | 0.40.00 | <u>^</u> | | 0.000/ | Q a vina all |
| Steinway Grand Piano (plus tuning if required) | Per item | Taxable | \$ | 240.00 | \$ | 240.00 | \$ | - | 0.00% | Council |
| Radio Mics | Per booking | Taxable | \$ | 98.00 | \$ | 98.00 | \$ | - | 0.00% | Council |
| Rubbish Removal | Per skip bin | Taxable | \$ | 150.00 | \$ | 160.00 | \$ | 10.00 | 6.67% | Council |
| | | Aquazone | | | | | | | | |
| Day Admissions: Aquatics | | | | | | | | | | |
| Adult swim | Per day | Taxable | \$ | 7.60 | \$ | 7.80 | \$ | 0.20 | 2.63% | Council |
| Child swim (3-15 years) | Per day | Taxable | \$ | 5.30 | \$ | 5.40 | \$ | 0.10 | 1.89% | Council |
| Concession swim | Per day | Taxable | \$ | 5.30 | \$ | 5.40 | \$ | 0.10 | 1.89% | Council |
| Family swim (unlimited family members/same residence) | Per day | Taxable | \$ | 22.70 | \$ | 23.30 | \$ | 0.60 | 2.64% | Council |
| Day Admissiona; Health & Eitness | | | | | | | | | | |
| Day Admissions: Health & Fitness Gymnasium | Per day | Taxable | \$ | 16.50 | \$ | 16.90 | \$ | 0.40 | 2.42% | Council |
| Gymnasium- Concession | per day | Taxable | \$ | 11.50 | \$ | 11.80 | \$ | 0.30 | 2.61% | Council |
| Fitness class | Per class | Taxable | \$ | 16.50 | \$ | 16.90 | \$ | 0.40 | 2.42% | Council |
| Older adult exercise class | Per class | Taxable | \$ | 11.50 | \$ | 11.80 | \$ | 0.30 | 2.61% | Council |
| Preventative Health Classes | Per class | Taxable | \$ | 6.50 | \$ | 6.70 | \$ | 0.20 | 3.08% | Council |
| School aerobics | Per class | Taxable | \$ | 8.50 | \$ | 8.70 | \$ | 0.20 | 2.35% | Council |
| Personal Training 1 hour | Per session | Taxable | \$ | 95.20 | \$ | 97.60 | \$ | 2.40 | 2.52% | Council |
| Personal Training 45 minutes | Per session | Taxable | \$ | 71.40 | \$ | 73.20 | \$ | 1.80 | 2.52% | Council |
| Personal Training ½ hour | Per session | Taxable | \$ | 47.60 | \$ | 48.80 | \$ | 1.20 | 2.52% | Council |
| Loom to Swim (Dool Entry & Accordingt) | | | | | | | | | | |
| Learn to Swim (Pool Entry & Assessment) Per class (2nd child and 3rd child discounts | | | | | | | | | | |
| apply) | Per class | Non-Taxable | \$ | 15.80 | \$ | 16.20 | \$ | 0.40 | 2.53% | Council |
| Private lessons 1/2 hour lesson | Per lesson | Non-Taxable | \$ | 59.00 | \$ | 60.50 | \$ | 1.50 | 2.54% | Council |
| 1 hour lesson | Per lesson | Non-Taxable | \$ | 110.70 | \$ | 113.50 | \$ | 2.80 | 2.53% | Council |
| School swim - no instruction | Per child | Non-Taxable | \$ | 5.40 | \$ | 5.50 | \$ | 0.10 | 1.85% | Council |
| School swim - with instruction Ration 10:1 - 45min | Per child | Non-Taxable | \$ | - | \$ | 9.35 | \$ | 9.35 | NEW | Council |
| School swim - with instruction Ration 10:1 - 60min | Per child | Non-Taxable | \$ | - | \$ | 11.20 | \$ | 11.20 | NEW | Council |
| School swim - with instruction Ration 8:1 - 30min | Per child | Non-Taxable | \$ | - | \$ | 9.35 | \$ | 9.35 | NEW | Council |
| School swim - with instruction Ration 8:1 - 45min | Per child | Non-Taxable | \$ | - | \$ | 11.20 | \$ | 11.20 | NEW | Council |
| School swim - with instruction Ration 8:1 - 60min | Per child | Non-Taxable | \$ | - | \$ | 13.50 | \$ | 13.50 | NEW | Council |
| School swim - with instruction Ration 6:1 - 30min | Per child | Non-Taxable | \$ | - | \$ | 11.20 | \$ | 11.20 | NEW | Council |
| School swim - with instruction Ration 6:1 - 45min | Per child | Non-Taxable | \$ | - | \$ | 13.50 | \$ | 13.50 | NEW | Council |
| School swim - with instruction Ration 6:1 - 60min | Per child | Non-Taxable | \$ | - | \$ | 16.20 | \$ | 16.20 | NEW | Council |
| School at pool | Per child | Non-Taxable | \$ | 11.60 | \$ | 11.90 | \$ | 0.30 | 2.59% | Council |
| Learn to Swim Monthly Direct Debit | Per direct debit per month | Non-Taxable | \$ | 66.20 | \$ | 67.90 | \$ | 1.70 | 2.57% | Council |
| Learn to Swim Monthly Direct Debit (Concession) | Per direct debit per month | Non-Taxable | \$ | 46.30 | \$ | 47.50 | \$ | 1.20 | 2.59% | Council |
| Group Entry | | | - | | | | | | | |
| Adult Swim | Per session | Taxable | \$ | 7.00 | \$ | 7.20 | \$ | 0.20 | 2.86% | Council |
| Adult Gym | Per session | Taxable | \$ | 15.50 | \$ | 15.90 | \$ | 0.40 | 2.58% | Council |
| Adult Fitness Class | Per session | Taxable | \$ | 15.50 | \$ | 15.90 | \$ | 0.40 | 2.58% | Council |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | | 24 Fee Inc GST | | 24-25 Fee nc GST | Fee Increase / Decrease \$ | | Basis of Fee |
|---|--------------------------------------|------------|----------|-------------------|---------|---------------------|-------------------------------|--------|--------------|
| | | Aquazone | | | | | | | |
| Multi Pass – Health & Fitness | | Aquazona | | | | | | | |
| Fitness class - 20 pass | Per pass | Taxable | \$ | 294.40 | \$ | 301.80 | \$ 7.40 | 2.51% | Council |
| | , | | <u> </u> | | · | | | - | - |
| Multi Pass – Aquatics | | | | | | | | | |
| Adult - 20 Pass | Per pass | Taxable | \$ | 136.00 | \$ | 139.40 | \$ 3.40 | 2.50% | Council |
| Adult -50 Pass | Per pass | Taxable | \$ | 340.00 | \$ | 348.50 | \$ 8.50 | 2.50% | Council |
| Child - 20 Pass | Per pass | Taxable | \$ | 100.60 | \$ | 103.10 | \$ 2.50 | 2.49% | Council |
| Child - 50 Pass | Per pass | Taxable | \$ | 251.50 | \$ | 257.80 | \$ 6.30 | 2.50% | Council |
| Concession - 20 Pass | Per pass | Taxable | \$ | 95.20 | \$ | 97.60 | \$ 2.40 | 2.52% | Council |
| Concession - 50 Pass | Per pass | Taxable | \$ | 238.00 | \$ | 244.00 | \$ 6.00 | 2.52% | Council |
| | | | 1 | | | | | 1 | |
| Facility Hire | | | | | | | . | | |
| Up to four hours | Per booking | Taxable | \$ | 575.00 | \$ | 589.40 | \$ 14.40 | 2.50% | Council |
| Up to ten hours | Per booking | Taxable | \$ | 890.00 | \$ | 912.30 | \$ 22.30 | 2.51% | Council |
| Lane hourly - commercial | Per hour per lane | Taxable | \$ | 47.50 | \$ | 48.70 | \$ 1.20 | 2.53% | Council |
| Lane hourly - community | Per hour per lane | Taxable | \$ | 5.30 | \$ | 5.40 | \$ 0.10 | 1.89% | Council |
| School booking cancellation fee (per lane) (<12 hrs notice) | Per lane | Taxable | \$ | 51.80 | \$ | 53.10 | \$ 1.30 | 2.51% | Council |
| Functional Studio | Per hour | Taxable | \$ | 67.30 | \$ | 69.00 | \$ 1.70 | 2.53% | Council |
| Multi-purpose room | Per hour | Taxable | \$ | 72.50 | \$ | 74.30 | \$ 1.80 | 2.48% | Council |
| | | | | | | | | | |
| Memberships - Gold | | | | | | | | | |
| 12 months | Per membership | Taxable | \$ | 1,130.20 | \$ | 1,158.50 | \$ 28.30 | 2.50% | Council |
| 3 months | Per membership | Taxable | \$ | 282.60 | \$ | 289.70 | \$ 7.10 | 2.51% | Council |
| Direct debit monthly rate | Per membership per month | Taxable | \$ | 94.20 | \$ | 96.60 | \$ 2.40 | 2.55% | Council |
| Direct Debit monthly Concession Rate | Per membership per month | Taxable | \$ | 65.90 | \$ | 67.50 | \$ 1.60 | 2.43% | Council |
| Memberships - Gym and Swim | | | | | | | | | |
| 12 months | Per membership | Taxable | \$ | 999.60 | \$ | 1,024.60 | \$ 25.00 | 2.50% | Council |
| 3 months | Per membership | Taxable | \$ | 249.90 | \$ | 256.10 | \$ 6.20 | 2.48% | Council |
| Direct debit monthly rate | Per membership per month | Taxable | \$ | 83.30 | \$ | 85.40 | \$ 2.10 | 2.52% | Council |
| Direct Debit monthly Concession Rate | Per membership per | Taxable | \$ | 58.30 | \$ | 59.80 | \$ 1.50 | 2.57% | Council |
| Direct Debit monthly Concession Rate | month | Taxable | Φ | 56.50 | φ | 59.60 | φ 1.50 | 2.37 % | Courici |
| Momborships - Eitnoss and Swim | | | | | - | | | | |
| Memberships - Fitness and Swim 12 months | Par membarahin | Taxable | \$ | 999.60 | ¢ | 1,024.60 | \$ 25.00 | 2.50% | Council |
| 3 months | Per membership | Taxable | \$ \$ | 249.90 | ծ \$ | 256.10 | | 2.50% | Council |
| - | Per membership Per membership per | Taxable | \$ | 83.30 | ծ \$ | 85.40 | \$ 6.20 \$ 2.10 | 2.46% | Council |
| Direct debit monthly rate | month Per membership per | | | | | | | | |
| Direct Debit monthly Concession Rate | month | Taxable | \$ | 58.30 | \$ | 59.80 | \$ 1.50 | 2.57% | Council |
| Memberships - Swim Only | | | | | | | | | |
| 12 months | Per membership | Taxable | \$ | 900.00 | \$ | 922.50 | \$ 22.50 | 2.50% | Council |
| 3 months | Per membership | Taxable | \$ | 225.00 | \$ | 230.60 | \$ 5.60 | 2.49% | Council |
| Direct debit monthly rate | Per membership per month | Taxable | \$ | 75.00 | \$ | 76.90 | \$ 1.90 | 2.53% | Council |
| Direct Debit monthly Concession Rate | Per membership per month | Taxable | \$ | 52.50 | \$ | 53.80 | \$ 1.30 | 2.48% | Council |
| Memberships - Family Swim | | | | | | | | | |
| 12 months | Per membership | Taxable | \$ | 1,987.20 | \$ | 2,036.90 | \$ 49.70 | 2.50% | Council |
| 3 months | Per membership | Taxable | \$ | 496.80 | \$ | 509.20 | \$ 12.40 | 2.50% | Council |
| Direct debit monthly rate | Per membership per month | Taxable | \$ | 165.60 | \$ | 169.70 | \$ 4.10 | 2.48% | Council |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 2023-24 Fee Inc GST | 2024-25 Fee Inc GST | Fee Increa / Decrease | | Basis of Fee |
|--|------------------|-------------|------------------------|------------------------|--------------------------|-----------|--------------|
| | • | Art Gallery | | • | | | |
| User Fees and Charges | | Art Gallery | | | 1 | | |
| Admission to special exhibition/event | Per admission | Taxable | Dependent | on exhibition/ | event | | Council |
| Research Inquiry – per hour | Per hour | Taxable | \$ 46.60 | \$ 47.80 | | 2.58% | Council |
| Curatorial Advice – per hour | Per hour | Taxable | \$ 129.40 | | · · | | Council |
| Education workshop/activity | Per activity | Taxable | + | dent on activi | ÷ 0 | 2.47.70 | Council |
| Public program event/activity | Per activity | Taxable | | dent on activi | , | | Council |
| Front-of-house and out-of-hours staff | Per hour | Taxable | \$ 46.60 | | <u>.</u> | 2.58% | Council |
| | | Тахаріс | φ 40.00 | φ 47.00 | ψ ι. | .0 2.0070 | Counten |
| Annual Subscription | | | | | | | |
| Family | Per subscription | Taxable | \$ 70.00 | \$ 70.00 | \$ - | 0.00% | Council |
| Family 3 Years | Per subscription | Taxable | \$ 200.00 | \$ 200.00 | \$ - | 0.00% | Council |
| Individual | Per subscription | Taxable | \$ 40.00 | \$ 40.00 | \$ - | 0.00% | Council |
| Individual 3 years | Per subscription | Taxable | \$ 110.00 | \$ 110.00 | \$ - | 0.00% | Council |
| Individual concession | Per subscription | Taxable | \$ 25.00 | \$ 30.00 | \$ 5. | 0 20.00% | Council |
| Individual concession 3 years | Per subscription | Taxable | \$ 65.00 | \$ 80.00 | \$ 15. | 0 23.08% | Council |
| Life | Per subscription | Taxable | \$ 1,000.00 | \$ 1,000.00 | \$ - | 0.00% | Council |
| | | | | | | | |
| Rental | | | | | | | |
| Exhibition in George Lance Gallery/Temporary Exhibition Gallery | Per Exhibition | Taxable | Ν | legotiation | • | | Council |
| Commission on art sales | Per sale | Taxable | \$ 0.40 | \$ 0.40 | \$ - | 0.00% | Council |
| Commission on shop sales | Per sale | Taxable | \$ 1.00 | \$ 1.10 | \$ 0. | 0 10.00% | Council |
| Commission on consignment shop sales | Per sale | Taxable | \$- | \$ 0.30 | \$ 0. | 0 NEW | Council |
| Meetings/functions | Per hour | Taxable | \$ 129.40 | \$ 132.60 | \$ 3. | 2.47% | Council |
| Transparency/digital image (for reproduction) | Per item | Taxable | Ν | legotiation | | | Council |
| Display easels (x2) – per hour each | Per hour / each | Taxable | \$ 10.40 | \$ 10.70 | \$ 0. | 2.88% | Council |
| Back loading frames – per hour each | Per hour / each | Taxable | \$ 10.40 | \$ 10.70 | \$ 0. | 2.88% | Council |
| Lectern hire | Per hour | Taxable | \$ 10.40 | \$ 10.70 | \$ 0. | 2.88% | Council |
| Microphone and overhead PA | Per hour | Taxable | \$ 20.70 | \$ 21.20 | \$ 0. | 0 2.42% | Council |
| Directional lighting (gallery spaces) – per event | Per event | Taxable | \$ 93.20 | \$ 95.50 | \$ 2. | 30 2.47% | Council |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | | 23-24 Fee Inc GST | | 24-25 Fee Inc GST | | e Increase ecrease \$ | Annual % Change | Basis of Fee |
|--|-------------|-------------|----|----------------------|------|----------------------|----|--------------------------|--------------------|--------------|
| | | Sportsgroun | as | | 1 | | | | | |
| Sports ground casual hire (includes use of pavi | | | | | | | | | | |
| Half day | Per booking | Taxable | \$ | 137.50 | \$ | 150.00 | \$ | 12.50 | 9.09% | Council |
| Full day | Per booking | Taxable | \$ | 275.00 | \$ | 300.00 | \$ | 25.00 | 9.09% | Council |
| Sports ground oval line marking (pre-season practice matches) | Per booking | Taxable | \$ | 137.50 | \$ | 150.00 | \$ | 12.50 | 9.09% | Council |
| Football/Netball League Finals (senior competition) | Per day | Taxable | \$ | 1,100.00 | \$ | 1,100.00 | \$ | - | 0.00% | Council |
| Football/Netball League Finals (junior and/or female competition only) | Per day | Taxable | \$ | 550.00 | \$ | 550.00 | \$ | - | 0.00% | Council |
| Cricket League Finals (senior competitions) | Per day | Taxable | \$ | 275.00 | \$ | 275.00 | \$ | - | 0.00% | Council |
| Cricket League Finals (junior and/or female competition only) | Per day | Taxable | \$ | 137.50 | \$ | 137.50 | \$ | - | 0.00% | Council |
| School Use (local, interschool, regional, state competition days) | Per day | Taxable | \$ | 550.00 | \$ | 550.00 | \$ | - | 0.00% | Council |
| Commercial hire | Per day | Taxable | \$ | 2,200.00 | \$ | 2,200.00 | \$ | - | 0.00% | Council |
| Unauthorised Use (base charge plus at cost cleaning and/or damages) | Per event | Taxable | \$ | 1,100.00 | \$ | 1,100.00 | \$ | - | 0.00% | Council |
| Unauthorised Works on Council Owned or Managed Land (base charge plus at cost cleaning and/or damages, rectification and/or remedial works) | Per event | Taxable | \$ | 2,200.00 | \$ | 2,200.00 | \$ | - | 0.00% | Council |
| Commercial cleaning of facilities (when left in unsuitable condition) | Per event | Taxable | | At co | ost | plus 25% | | | | Council |
| Reid Oval social room - clubs/community groups (no kitchen use) | Per hour | Taxable | \$ | 27.50 | \$ | 27.50 | \$ | - | 0.00% | Council |
| Reid Oval social room - clubs/community groups (includes kitchen use) | Per hour | Taxable | \$ | 44.00 | \$ | 44.00 | \$ | - | 0.00% | Council |
| Reid Oval social room - commercial/for profit groups (no kitchen use) | Per hour | Taxable | \$ | 55.00 | \$ | 55.00 | \$ | - | 0.00% | Council |
| Reid Oval social room - commercial/for profit groups (includes kitchen use) | Per hour | Taxable | \$ | 77.00 | \$ | 77.00 | \$ | - | 0.00% | Council |
| Reid Oval oval floodlights (competition/event use) | Per hour | Taxable | \$ | 44.00 | \$ | 44.00 | \$ | - | 0.00% | Council |
| Commercial cleaning of facilities (post League finals, casual events & schol competition use) | Per booking | Taxable | \$ | 137.50 | \$ | 220.00 | \$ | 82.50 | 60.00% | Council |
| Sports ground seasonal use fee | | | | | | | | | | |
| Category 1 (Oval, netball courts x 2 & change rooms) | Per season | Taxable | \$ | 8,487.60 | \$ | 8,487.60 | \$ | - | 0.00% | Council |
| Category 2 (Oval, netball court x 1 & change rooms) | Per season | Taxable | \$ | 6,790.30 | \$ | 6,790.30 | \$ | - | 0.00% | Council |
| Category 3 (Oval, practice nets & change rooms) | Per season | Taxable | \$ | 5,093.00 | \$ | 5,093.00 | \$ | - | 0.00% | Council |
| Category 4 (Oval & change rooms) | Per season | Taxable | \$ | 4,243.80 | \$ | 4,243.80 | \$ | - | 0.00% | Council |
| Category 5 (Oval) | Per season | Taxable | \$ | 849.20 | \$ | 849.20 | \$ | - | 0.00% | Council |
| Category 6 (Regional Facility) | Per season | Taxable | | At co | ost | plus 25% | - | | | Council |
| Pre-season fee (Jan to Mar training, plus 25% of seasonal fee) | Per season | Taxable | | | | plus 25% | | | | Council |
| Pre-season fee (Oct to Mar training, plus 50% of seasonal fee) | Per season | Taxable | | At co | ost | plus 50% | | | | Council |
| Jse of second ground for competition (plus 50% of seasonal fee) | Per season | Taxable | | At co | ost | plus 50% | | | | Council |
| All year round competition use (incur two seasonal charges) | Per season | Taxable | | A | t co | ost x 2 | | | | Council |
| Recreation Facilities rent | | Taxable | | D ₁ | No | gotiation | | | | Council |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 202 | 3-24 Fee Inc GST | 24-25 Fee Inc GST | Increase crease \$ | Annual % Change | Basis of Fee |
|--|-------------|----------------|-------|---------------------|----------------------|-----------------------|--------------------|--------------|
| | v | Varrnambool St | adium | 1 | | | | |
| Player Fees | | | | | | | | |
| School | Per player | Taxable | \$ | 5.90 | \$ 6.00 | \$ 0.10 | 1.69% | Council |
| Casual Shot | Per player | Taxable | \$ | 5.00 | \$ 5.00 | \$ - | 0.00% | Council |
| Stadium Hire | | | | | | | | |
| Court hire for licenced resident sports associations domestic competitions & training | Per hour | Taxable | \$ | 41.00 | \$ 42.00 | \$ 1.00 | 2.44% | Council |
| Hourly rate with lights: commercial | Per hour | Taxable | \$ | 360.00 | \$ 369.00 | \$ 9.00 | 2.50% | Council |
| Hourly rate with lights: community/school | Per hour | Taxable | \$ | 255.00 | \$ 261.40 | \$ 6.40 | 2.51% | Council |
| School use between 9am - 3pm | Per booking | Taxable | \$ | 980.00 | \$ 1,004.50 | \$ 24.50 | 2.50% | Council |
| Highball Court - up to 12 hours | Per booking | Taxable | \$ | 515.00 | \$ 527.90 | \$ 12.90 | 2.50% | Council |
| Highball Court - with lights: commercial | Per hour | Taxable | \$ | 81.00 | \$ 83.00 | \$ 2.00 | 2.47% | Council |
| Highball Court - with lights: community/school | Per hour | Taxable | \$ | 61.00 | \$ 62.50 | \$ 1.50 | 2.46% | Council |
| Highball Court - School use between 9am - 3pm | Per booking | Taxable | \$ | 360.00 | \$ 369.00 | \$ 9.00 | 2.50% | Council |
| Show Court - up to 12 hours | Per booking | Taxable | \$ | 670.00 | \$ 686.80 | \$ 16.80 | 2.51% | Council |
| Show Court - with lights: commercial | Per hour | Taxable | \$ | 81.00 | \$ 83.00 | \$ 2.00 | 2.47% | Council |
| Show Court - with lights: community/school | Per hour | Taxable | \$ | 61.00 | \$ 62.50 | \$ 1.50 | 2.46% | Council |
| Show Court - School use between 9am - 3pm | Per booking | Taxable | \$ | 360.00 | \$ 369.00 | \$ 9.00 | 2.50% | Council |
| Seahawks/Mermaids Home Games & Finals Both Teams | Per game | Taxable | \$ | 680.00 | \$ 697.00 | \$ 17.00 | 2.50% | Council |
| Single Team | Per game | Taxable | \$ | 420.00 | \$ 430.50 | \$ 10.50 | 2.50% | Council |
| Multi-Purpose Room | | | | | | | | |
| Up to 12 hours (with other hires) | Per booking | Taxable | \$ | 200.00 | \$ 205.00 | \$ 5.00 | 2.50% | Council |
| Up to 12 hours (room only) | Per booking | Taxable | \$ | 400.00 | \$ 410.00 | \$ 10.00 | 2.50% | Council |
| Multi-purpose room - Per hour | Per hour | Taxable | \$ | 60.00 | \$ 61.50 | \$ 1.50 | 2.50% | Council |
| User groups up to 12 hours | Per booking | Taxable | \$ | 150.00 | \$ 153.80 | \$ 3.80 | 2.53% | Council |
| Meeting room up to 12 hours | Per booking | Taxable | \$ | 68.00 | \$ 69.70 | \$ 1.70 | 2.50% | Council |
| Meeting room - Per hour | Per hour | Taxable | \$ | 30.00 | \$ 30.80 | \$ 0.80 | 2.67% | Council |
| Facility Hire | | | | | | | | |
| Kitchen facilities | Per booking | Taxable | \$ | 190.00 | \$ 194.80 | \$ 4.80 | 2.53% | Council |
| User group sports hire up to 12 hours | Per booking | Taxable | \$ | 1,290.00 | \$ 1,322.30 | \$ 32.30 | 2.50% | Council |
| 3crt stadium Commercial users up to 12 hours | Per booking | Taxable | \$ | 1,860.00 | \$ 1,906.50 | \$ 46.50 | 2.50% | Council |
| 2crt NB stadium up to 12 hours | Per booking | Taxable | \$ | 985.00 | \$ 1,009.60 | \$ 24.60 | 2.50% | Council |
| Outside School Hours Care | | | | | | | | |
| Vacation care daily rate | Per day | Non-Taxable | \$ | 88.00 | \$ 90.20 | \$ 2.20 | 2.50% | Council |
| After school care casual rate per session | Per session | Non-Taxable | \$ | 31.10 | \$ 31.90 | \$ 0.80 | 2.57% | Council |
| After school care permanent rate per session | Per session | Non-Taxable | \$ | 28.00 | \$ 28.70 | \$ 0.70 | 2.50% | Council |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 2023-24 Fee Inc GST | 2024-25 Fee Inc GST | Fee Increase / Decrease \$ | | Basis of Fee |
|---|--|------------------|------------------------|-----------------------------|-------------------------------|--------|--------------|
| | | Childrens Serv | rices | | | | |
| Kindergartens | | | | | | | |
| Fees Per Term - 4 year old (15 hour per week) | | | | | | | |
| Term 3 & 4 | Per term | Non-Taxable | No fee charg | ed for kinders | | inder | Council |
| Term 1 & 2 | Per term | Non-Taxable | | announcem | ent | | Council |
| | | | | | | | |
| Fees Per Term- 3 year old (5 hours per week) | | | | | | | |
| Term 3 & 4 | Per term | Non-Taxable | No fee charg | ed for kinders announcem | | inder | Council |
| Term 1 & 2 | Per term | Non-Taxable | | announcem | | | Council |
| | | | | | | | |
| Centre Based Care | | | | | | | |
| User Fees & Charges | | | | | | | |
| Daily fee - Jul to Dec | Per day | Non-Taxable | \$ 125.00 | \$ 132.00 | \$ 7.00 | 5.60% | Council |
| Daily fee - Jan to June | Per day | Non-Taxable | \$ 125.00 | \$ 132.00 | \$ 7.00 | 5.60% | Council |
| Family Day Care | | | | | | | |
| User Fees & Charges | | | | | | | |
| 8am to 6pm – per hour | | | | | | | Council |
| After hours – per hour | | | | | | | Council |
| Public holidays – per hour | | | | Council | | | |
| Breakfast | Fees & charges set by Educators under | Non-Taxable | | Council | | | |
| Lunch | National guidelines | Non-Taxable | Fees & charges se | Council | | | |
| Dinner | | | | | | | Council |
| Snacks | | | | | | | Council |
| Trips | | | | | | | Council |
| Parent Admin Levy - per child per week, capped at 2 children | Per child per week | Non-Taxable | \$ 10.20 | \$ 10.50 | \$ 0.30 | 2.94% | Council |
| Educator Levy - per hour | Per hour | Non-Taxable | \$ 1.20 | \$ 1.20 | \$- | 0.00% | Council |
| | | | | | | | |
| | Commur | nity Care (previ | OUSIY HACC) | 1 | | | |
| Home Maintenance | Dankaun | New Truckle | 01.10 | ¢ 04.70 | A | 0.040/ | O sum sil |
| Lawn mowing and tip fees: low Lawn mowing and tip fees: medium & couples | Per hour Per hour | Non-Taxable | \$ 40.10 | \$ 21.70 \$ 41.20 | \$ 0.60 \$ 1.10 | 2.84% | Council |
| Lawn mowing and tip fees: Private | Per hour | Taxable | \$ 80.70 | \$ 82.90 | \$ 2.20 | 2.73% | Council |
| Home Care Packages and Brokerage Clients | Per hour | Taxable | \$ 80.70 | \$ 82.90 | \$ 2.20 | 2.73% | Council |
| Tip fee | | Taxable | \$ 5.20 | \$ 5.30 | \$ 0.10 | 1.92% | Council |
| Property modification (plus cost of materials): low | Per hour | Non-Taxable | \$ 21.10 | Council | | | |
| Property modification (plus cost of materials): medium | Per hour | Non-Taxable | \$ 40.10 | 2.74% | Council | | |
| Property modification (plus cost of materials): Private | Per hour | Taxable | \$ 80.70 | \$ 82.90 | \$ 2.20 | 2.73% | Council |
| Home Care Packages and Brokerage Clients | Per hour | Taxable | \$ 80.70 | \$ 82.90 | \$ 2.20 | 2.73% | Council |
| Note: Minimum 1 hour applies to home maintenance | | | | | | | |
| | | | | | | | |

Budget 2024/25

Fees and Charges

| Fee/Charge Description | Unit | GST Status | 2023-24 Fee Inc GST | 2 | 024-25 Fee Inc GST | | e Increase ecrease \$ | Annual % Change | Basis of Fee |
|--|-----------------|------------------|------------------------|------|-----------------------|----|--------------------------|--------------------|--------------|
| | Commu | nity Care (previ | ously HACC) | | | | | | |
| Home Care | | | | | | | | | |
| HACC Community Care Low care | Per hour | Non-Taxable | \$ 9.5 |) \$ | 9.80 | \$ | 0.30 | 3.16% | Council |
| HACC Community Care Medium Care | Per hour | Non-Taxable | \$ 16.9 |) \$ | 5 17.40 | \$ | 0.50 | 2.96% | Council |
| HACC Community Care High care | Per hour | Non-Taxable | \$ 52.1 |) \$ | 53.50 | \$ | 1.40 | 2.69% | Council |
| Home Care Packages and Brokerage Clients | Per hour | Non-Taxable | \$ 67.8 |) \$ | 69.70 | \$ | 1.90 | 2.80% | Council |
| CHSP Personal care – low | Per hour | Non-Taxable | \$ 9.5 |) \$ | 9.80 | \$ | 0.30 | 3.16% | Council |
| CHSP Personal care – medium | Per hour | Non-Taxable | \$ 16.9 |) \$ | 5 17.40 | \$ | 0.50 | 2.96% | Council |
| CHSP Personal care - High | Per hour | Non-Taxable | \$ 52.1 |) \$ | 53.50 | \$ | 1.40 | 2.69% | Council |
| Home Care Packages and Brokerage Clients | Per hour | Non-Taxable | \$ 67.8 |) \$ | 69.70 | \$ | 1.90 | 2.80% | Council |
| CHSP Domestic Assistance Low care | Per hour | Non-Taxable | Now | | Council | | | | |
| CHSP Domestic Assistance Medium care | Per hour | Non-Taxable | Now | Con | nmunity Car | e | | | Council |
| CHSP Domestic Assistance High care | Per hour | Non-Taxable | Now | Con | nmunity Care | е | | | Council |
| CHSP Community Care Low | Per hour | Non-Taxable | \$ 9.5 |) \$ | 9.80 | \$ | 0.30 | 3.16% | Council |
| CHSP Community Care Medium | Per hour | Non-Taxable | \$ 16.9 |) \$ | 5 17.40 | \$ | 0.50 | 2.96% | Council |
| CHSP Community Care High | Per hour | Non-Taxable | \$ 52.1 |) \$ | 53.50 | \$ | 1.40 | 2.69% | Council |
| Home Care Packages and Brokerage Clients | Per hour | Non-Taxable | \$ 67.8 |) \$ | 69.70 | \$ | 1.90 | 2.80% | Council |
| Note: Minimum 1/2 hour applies to home care | | | | | | | | | |
| Flexible Respite care | Per session | Non-Taxable | \$ 5.3 |) § | 5.40 | \$ | 0.10 | 1.89% | Council |
| Respite Care Programs | Per session | Non-Taxable | \$ 8.3 | | | \$ | 0.20 | 2.41% | Council |
| Accomidation Respite care | One night | Non-Taxable | \$ 15.5 | | | \$ | 0.40 | 2.58% | Council |
| Accomidation Respite care | Two night | Non-Taxable | \$ 25.9 | | | \$ | 0.70 | 2.70% | Council |
| CACPS | Per hour | Taxable | \$ 67.6 | | | \$ | 1.90 | 2.81% | Council |
| Post Acute Care | Per hour | Taxable | \$ 67.6 | | | \$ | 1.90 | 2.81% | Council |
| CHSP/HACC Financial Hardship Fee | Per Application | Taxable | \$ 3.1 |) \$ | 3.20 | \$ | 0.10 | 3.23% | Council |
| Plus travel costs per km - Private Clients / Fees for Service | Per km | Taxable | \$ 1.5 |) \$ | 1.50 | \$ | - | 0.00% | Council |

Note: - Minimum 1 hour applies to Home Care and Respite Care services - Minimum ½ hour applies to Personal Care services - Minimum 1 hour will apply to all services provided outside of regular hours, Monday to Friday 6 am to 6pm - Time and ½ is charged to CACPS and PAC after 6pm for the first 2 hours and then double time after that, Saturday incurs time and ½ for the first 2 hours and then double time before midday - After midday until Monday morning 6am charges are double time - All CHSP & HACC PYP Programs are GST free

| | | | | | _ | | | |
|--|-----------------|-------------|-------------|-------------|----|------|-------|---------|
| | | | | | | | | |
| Social Support Group | | | | | | | | |
| CHSP Daily session fee – low | Per session | Non-Taxable | \$ 8.40 | \$ 8.60 | \$ | 0.20 | 2.38% | Council |
| CHSP Daily session fee – medium | Per session | Non-Taxable | \$ 10.40 | \$ 10.70 | \$ | 0.30 | 2.88% | Council |
| CHSP Daily session fee – high | Per session | Non-Taxable | \$ 42.10 | \$ 43.30 | \$ | 1.20 | 2.85% | Council |
| CHSP In Venue Meal | Per meal | Non-Taxable | \$ 9.60 | \$ 9.90 | \$ | 0.30 | 3.13% | Council |
| CHSP Café program | Per session | Non-Taxable | \$ 8.40 | \$ 8.60 | \$ | 0.20 | 2.38% | Council |
| CHSP Financial Hardship Fee | Per Application | Taxable | \$ 3.10 | \$ 3.20 | \$ | 0.10 | 3.23% | Council |
| HACC Daily session fee - low & medium | Per session | Non-Taxable | \$ 8.40 | \$ 8.60 | \$ | 0.20 | 2.38% | Council |
| HACC Daily session fee – high & full cost participants (GST free) | Per session | Non-Taxable | \$ 42.10 | \$ 43.30 | \$ | 1.20 | 2.85% | Council |
| HACC In Venue Meal | Per meal | Non-Taxable | \$ 9.60 | \$ 9.90 | \$ | 0.30 | 3.13% | Council |
| HACC Café program | Per session | Non-Taxable | \$ 8.40 | \$ 8.60 | \$ | 0.20 | 2.38% | Council |
| HACC Financial Hardship Fee | Per Application | Taxable | \$ 3.10 | \$ 3.20 | \$ | 0.10 | 3.23% | Council |
| Meals On Wheels | | | | | | | | |
| CHSP Meal 3 course | Per meal | Non-Taxable | \$ 12.70 | \$ 13.00 | \$ | 0.30 | 2.36% | Council |
| HACC Meal 3 course | Per meal | Non-Taxable | \$ 12.70 | \$ 13.00 | \$ | 0.30 | 2.36% | Council |
| CHSP Meal 2 course | Per meal | Non-Taxable | \$ 9.70 | \$ 10.00 | \$ | 0.30 | 3.09% | Council |
| HACC Meal 2 course | Per meal | Non-Taxable | \$ 9.70 | \$ 10.00 | \$ | 0.30 | 3.09% | Council |
| | | | | | | | | |

Budget 2024/25

Fees and Charges

| Fee/Charge Description | Unit | GST Status | |)23-24 Fee Inc GST | | 24-25 Fee nc GST | Fee Ind / Decre | | Annual % Change | Basis of Fee |
|--|-----------------------|--------------|----------|-----------------------|----|---------------------|--------------------|------|--------------------|--------------|
| | 1 | Archie Graha | am | | - | | | | | |
| User Fees & Charges | | | <u> </u> | | | | | | | |
| Hydro pools casual admission | Per admission | Non-Taxable | \$ | 10.50 | \$ | 10.80 | \$ | 0.30 | 2.86% | Council |
| Commercial pool use | Per use | Taxable | \$ | 105.30 | \$ | 107.90 | \$ | 2.60 | 2.47% | Council |
| Community pool use | Per use | Taxable | \$ | 73.70 | \$ | 75.50 | \$ | 1.80 | 2.44% | Council |
| Tech Support | Per session | Taxable | \$ | 7.30 | \$ | 7.50 | \$ | 0.20 | 2.74% | Council |
| Mahjong, scrabble, backgammon | Per session | Taxable | \$ | 2.00 | \$ | 2.00 | \$ | - | 0.00% | Council |
| Room hire | | | | | | | | | | |
| Small Interview Room - Office Style / Interview Room (Capacity 2-3) | Per hour per room | Taxable | \$ | 17.00 | \$ | 17.40 | \$ | 0.40 | 2.35% | Council |
| Small Interview Room - Office Style / Interview Room (Capacity 2-3) | Per half day per room | Taxable | \$ | 57.00 | \$ | 58.40 | \$ | 1.40 | 2.46% | Council |
| Small Interview Room - Office Style / Interview Room (Capacity 2-3) | Per full day per room | Taxable | \$ | 102.00 | \$ | 104.60 | \$ | 2.60 | 2.55% | Council |
| Medium Interview Room - Office Style / Interview Room (Capacity 4-6) | Per hour per room | Taxable | \$ | 22.50 | \$ | 23.10 | \$ | 0.60 | 2.67% | Council |
| Medium Interview Room - Office Style / Interview Room (Capacity 4-6) | Per half day per room | Taxable | \$ | 79.50 | \$ | 81.50 | \$ | 2.00 | 2.52% | Council |
| Medium Interview Room - Office Style / Interview Room (Capacity 4-6) | Per full day per room | Taxable | \$ | 135.00 | \$ | 138.40 | \$ | 3.40 | 2.52% | Council |
| Seniors Meeting Room - Lecture/Workshop: Tables and chairs (Capacity 30/20) | Per hour per room | Taxable | \$ | 28.00 | \$ | 28.70 | \$ | 0.70 | 2.50% | Council |
| Seniors Meeting Room - Lecture/Workshop: Tables and chairs (Capacity 30/20) | Per half day per room | Taxable | \$ | 96.00 | \$ | 98.40 | \$ | 2.40 | 2.50% | Council |
| Seniors Meeting Room - Lecture/Workshop: Tables and chairs (Capacity 30/20) | Per full day per room | Taxable | \$ | 180.00 | \$ | 184.50 | \$ | 4.50 | 2.50% | Council |
| Recreation Hall - Lecture/Workshop: Tables and chairs (Capacity 150/80) | Per hour per room | Taxable | \$ | 45.00 | \$ | 46.10 | \$ | 1.10 | 2.44% | Council |
| Recreation Hall - Lecture/Workshop: Tables and chairs (Capacity 150/80) | Per half day per room | Taxable | \$ | 148.00 | \$ | 151.70 | \$ | 3.70 | 2.50% | Council |
| Recreation Hall - Lecture/Workshop: Tables and chairs (Capacity 150/80) | Per full day per room | Taxable | \$ | 270.00 | \$ | 276.80 | \$ | 6.80 | 2.52% | Council |
| Community Programs 1 - Lecture/Workshop: Tables and chairs (Capacity 35/25) | Per hour per room | Taxable | \$ | 39.50 | \$ | 40.50 | \$ | 1.00 | 2.53% | Council |
| Community Programs 1 - Lecture/Workshop: Tables and chairs (Capacity 35/25) | Per half day per room | Taxable | \$ | 135.00 | \$ | 138.40 | \$ | 3.40 | 2.52% | Council |
| Community Programs 1 - Lecture/Workshop: Tables and chairs (Capacity 35/25) | Per full day per room | Taxable | \$ | 227.00 | \$ | 232.70 | \$ | 5.70 | 2.51% | Council |
| Community Programs 2 - Lecture/Workshop: Tables and chairs (Capacity 30/20) | Per hour per room | Taxable | \$ | 34.00 | \$ | 34.90 | \$ | 0.90 | 2.65% | Council |
| Community Programs 2 - Lecture/Workshop: Tables and chairs (Capacity 30/20) | Per half day per room | Taxable | \$ | 113.00 | \$ | 115.80 | \$ | 2.80 | 2.48% | Council |
| Community Programs 2 - Lecture/Workshop: Tables and chairs (Capacity 30/20) | Per full day per room | Taxable | \$ | 204.00 | \$ | 209.10 | \$ | 5.10 | 2.50% | Council |

Note: - Not for Profit (NFP) Organisations will receive a flat 50% discount on full rates outlined above. NFP eligibility status must be confirmed by providing documentation outlining registration with a regulatory body - Volunteer groups can access Archie venues at no charge, subject to room availability and proof of volunteer status - Please note Organisations may apply for financial assistance for room hire fee through the Community Support Fund https://www.warrnambool.vic.gov.au/community-development-fund - Alternatively organisations may negotiate in-kind donation of room hire through a Warrnambool City Council partnership arrangement

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 2023-24 Fee Inc | | | ee Increase | Annual % | Basis of Fee |
|--|------------------------|--------------------|-----------------------|-------------------|-------|-------------|----------|--------------|
| | | | GST | Inc GS | / | Decrease \$ | Change | |
| | 1 | Health | 1 | | | | | |
| Food | | | | | | | | |
| Class 1 - Aged Care/Hospitals | Per application | Non-Taxable | - | 793. | | \$ 793.20 | NEW | Council |
| Class 1 - Childcare | Per application | Non-Taxable | \$ 515.90 | - | _ | \$ 12.90 | 2.50% | Council |
| Class 2 - Supermarket | Per application | Non-Taxable | \$ - | \$ 1,500 | 00 3 | \$ 1,500.00 | NEW | Council |
| Class 2 - Major (ie. large capacity venues, licensed hotels/gaming venues, manufacturers, large food franchises) | Per application | Non-Taxable | \$- | \$ 717. | 00 | \$ 717.00 | NEW | Council |
| Class 2 General | Per application | Non-Taxable | \$ 466.30 |) \$ 478. | 00 : | \$ 11.70 | 2.51% | Council |
| Class 2 - Home Based | Per application | Non-Taxable | \$ 466.30 |) \$ 382. | 40 5 | \$ (83.90) | -17.99% | Council |
| Class 2 - Canteens/sporting club kitchens | Per application | Non-Taxable | \$ 159.90 |) \$ 163. | 90 3 | \$ 4.00 | 2.50% | Council |
| Class 2 - Additional FoodTrader Component | Per application | Non-Taxable | \$- | \$ 136 | 00 \$ | \$ 136.00 | NEW | Council |
| Class 3 - Supermarket | Per application | Non-Taxable | \$- | \$ 478. | 00 3 | \$ 478.00 | NEW | Council |
| Class 3 and 3A - General | Per application | Non-Taxable | \$- | \$ 244 | 00 3 | \$ 244.00 | NEW | Council |
| Class 3 - Home Based | Per application | Non-Taxable | \$ 178.50 |) \$ 183. | 00 3 | \$ 4.50 | 2.52% | Council |
| Class 3 - Additional FoodTrader Component | Per application | Non-Taxable | \$- | \$ 76 | | \$ 76.00 | NEW | Council |
| Hairdressers, beauty salons (one off fee) | Per application | Non-Taxable | \$ 231.30 |) \$ 237. | 10 5 | \$ 5.80 | 2.51% | Council |
| Beauty premises - General Procedures | Per application | Non-Taxable | \$ 164.00 |) \$ 168. | 10 : | \$ 4.10 | 2.50% | Council |
| Beauty premises - Skin Penetration | Per application | Non-Taxable | \$ - | \$ 252. | 00 : | \$ 252.00 | NEW | Council |
| Onsite Wastewater Management Systems (OW | MS) | | | | | | | |
| Note: The EPA's Environment Protection Regu | , | fees for OWMS | | | | | | |
| Application to construct, install or alter OWMS [1] | Per application | Non-Taxable | \$ 760.40 |) \$ 779. | 40 \$ | \$ 19.00 | 2.50% | Statutory |
| Application for minor alteration to OWMS [2] | Per application | Non-Taxable | \$ 579.50 |) \$ 594. | 00 : | \$ 14.50 | 2.50% | Statutory |
| Transfer a permit [3] | Per application | Non-Taxable | \$ 154.50 |) \$ 158. | 40 \$ | \$ 3.90 | 2.52% | Statutory |
| Amend a permit [4] | Per application | Non-Taxable | \$ 161.50 |) \$ 165. | 50 \$ | \$ 4.00 | 2.48% | Statutory |
| Renew a permit [5] | Per application | Non-Taxable | \$ 129.30 |) \$ 132. | 50 \$ | \$ 3.20 | 2.47% | Statutory |
| Notes: | | | | | | | | |
| In addition to the initial fee, \$91 payable per ho | ur of assessment (afte | r exceeding initia | al 8.2 hours) up to a | maximum o | \$2,0 | 006 | | |
| [2] Consists only of the installation, replacement of | | | - | n OWMS | | | | |
| [3] An OWMS application has been submitted but | | | erred | | | | | |
| [4] E.g. changing wastewater system type or plum | | o Install | | | | | | |
| [5] When the Permit to Install has expired - 2 years | s after it was issued | - | | | | | | |
| | | | | | | | | |
| Acquatic Facilities | | | | | | | | |
| Annual registration fee - first pool | Per registration | Non-Taxable | \$ 310.50 |) \$ 318. | 30 3 | \$ 7.80 | 2.51% | Council |
| Annual registration fee - subsequent pools | Per registration | Non-Taxable | \$ 51.80 |) \$ 53. | 10 : | \$ 1.30 | 2.51% | Council |
| Transfer fee | Per registration | Non-Taxable | 50% of an | nual fee | | | | Council |
| Pool sampling fee - microbiological | Per sample | Non-Taxable | \$- | \$ 77. | 00 : | \$ 77.00 | NEW | Council |
| New Registration Fees | | | | | + | | | |
| New premises pre-application fee and/or pre- registration inspection fee | Per registration | Non-Taxable | \$ 221.00 |) \$ 226 | 50 \$ | \$ 5.50 | 2.49% | Council |
| Notes: | | | | | | | | |
| Pro-rata fees apply for new registrations (quarter | ly) | | | | _ | | | |
| Transfer fees | | | | 1 | | | | |
| Transfer fee | Per application | Non-Taxable | 50% | 50% of annual fee | | | | Council |
| Accommodation | | | | | | | | |
| Accommodation premises | Per application | | \$ 257.70 |) \$ 264. | 10 | \$ 6.40 | 2.48% | Council |
| Other fees | | | | 1 | + | | | |
| Re-inspection fee | Per application | | \$ 90.60 |) \$ 92. | 90 : | \$ 2.30 | 2.54% | Council |
| Caravan Parks | | | | | | | | |
| Caravan Parks (per site) | Per application | | Set by | State Gover | nmen | nt | | Statutory |
| | | | | | | | | Statutory |

Budget 2024/25

| | | | _ | | | | | | | |
|---|----------------------|-------------|----------|-----------------------|----------|----------------------|----|------------------------|--------------------|---------------|
| Fee/Charge Description | Unit | GST Status | 20 | 023-24 Fee Inc GST | | 24-25 Fee Inc GST | | Increase ecrease \$ | Annual % Change | Basis of Fee |
| | | Immunisatio | on | | | | | | | |
| User Fees & Charges | | | | | | | | | | |
| Application for immunisation records (search fee) | Per application | Non-Taxable | \$ | 25.90 | \$ | 27.00 | \$ | 1.10 | 4.25% | Council |
| Influenza vaccine & administration (flu injection) | Per injection | Taxable | \$ | 27.90 | \$ | 29.00 | \$ | 1.10 | 3.94% | Council |
| Assesment of overseas immunisation records (inclusion on to AIR) | Per child | Non-Taxable | \$ | 80.00 | \$ | 82.00 | \$ | 2.00 | New | Council |
| | | Local Laws | 5 | | | | | | | |
| User Fees & Charges | | | | | | | | | | |
| Derelict vehicle release | Per vehicle | Non-Taxable | \$ | 430.00 | \$ | 441.00 | \$ | 11.00 | 2.56% | Council |
| Tables and chairs | Per table | Non-Taxable | \$ | 185.00 | \$ | 185.00 | \$ | - | 0.00% | Council |
| Goods on footpath | Per item | Non-Taxable | \$ | 227.70 | \$ | 233.00 | \$ | 5.30 | 2.33% | Council |
| A/Frames permit | Per frame | Non-Taxable | \$ | 158.40 | \$ | 162.00 | \$ | 3.60 | 2.27% | Council |
| Itinerant trading annual permit | Per application | Non-Taxable | \$ | 621.00 | \$ | 636.00 | \$ | 15.00 | 2.42% | Council |
| Itinerant trading 6 monthly permit | Per application | Non-Taxable | \$ | 362.30 | \$ | 371.00 | \$ | 8.70 | 2.40% | Council |
| Itinerant trading weekend permit | Per application | Non-Taxable | \$ | 129.40 | \$ | 132.00 | \$ | 2.60 | 2.01% | Council |
| Itinerant trading organiser permit (markets and festivals) | Per application | Non-Taxable | \$ | 1,552.50 | \$ | 1,591.00 | \$ | 38.50 | 2.48% | Council |
| Impounded trolley release fee | Per trolley | Non-Taxable | \$ | 124.20 | \$ | 127.00 | \$ | 2.80 | 2.25% | Council |
| Permit to burn | Per permit | Non-Taxable | \$ | 124.20 | \$ | 127.00 | \$ | 2.80 | 2.25% | Council |
| Horses on beach trainer permit | Per permit | Non-Taxable | \$ | 265.00 | \$ | 272.00 | \$ | 7.00 | 2.64% | Council |
| Horses on beach daily access fee | Per horse | Non-Taxable | \$ | 3.50 | \$ | 3.60 | \$ | 0.10 | 2.86% | Council |
| Horses on beach swim access fee | Per horse | Non-Taxable | \$ | 2.00 | \$ | 2.10 | \$ | 0.10 | 5.00% | Council |
| Hire of cat cage | Per cage | Non-Taxable | \$ | 30.00 | \$ | 30.00 | \$ | - | 0.00% | Council |
| Hire Citronella Collar per week | Per item | Non-Taxable | \$ | 25.00 | \$ | 25.00 | \$ | - | 0.00% | Council |
| Hire Bark inhibiter per week | Per item | Non-Taxable | \$ | 25.00 | \$ | 25.00 | \$ | - | 0.00% | Council |
| Hire Bark counter per week | Per item | Non-Taxable | \$ | 25.00 | \$ | 25.00 | \$ | - | 0.00% | Council |
| Block slashing prior to declared fire season | Per job | Non-Taxable | \$ | 165.60 | \$ | 170.00 | \$ | 4.40 | 2.66% | Council |
| Skip bin permit | Per permit | Non-Taxable | \$ | 20.00 | \$ | 20.00 | \$ | - | 0.00% | Council |
| Parking Fees and Fines | | | | | | | | | | |
| On-Street and Off Street | | | | | | | | | | |
| 1st hour off street parking (excluding Coles & Target carparks) in zones 1P & 2P | Per hour | Taxable | | Ν | lo c | harge | | | | Council |
| All parking zones 1P 2P 4P | Per hour | Taxable | \$ | 2.00 | \$ | 2.00 | \$ | - | 0.00% | Non-statutory |
| All Day | Per day | Taxable | \$ | 4.00 | \$ | 4.00 | \$ | - | 0.00% | Non-statutory |
| Disabled Parking | Per day | Taxable | | Ν | lo c | harge | | | | Council |
| Reserved bay permit in CBD per day | Per day | Taxable | \$ | 15.00 | \$ | 15.00 | \$ | - | 0.00% | Council |
| Credit Surcharge on Smart Meters | | | \vdash | | \vdash | | | | | |
| Credit Surcharge on Smart Meters | Per transaction | Taxable | | Depende | ent o | on Bank Fe | es | | | Council |
| | | Тахаріс | | Dopondo | T | on Banki o | | | | Countrie |
| Parking Permits - Disabled and Returned Service | | | | | | | | | | |
| Replacement | Per permit | Non-Taxable | | N | lo c | harge | I | | <u> </u> | Council |
| New | Per permit | Non-Taxable | | | | harge | | | | Council |
| Resident Parking permit | Per permit per annum | Non-Taxable | \$ | 15.00 | \$ | 15.00 | \$ | - | 0.00% | Council |
| | | | | | | | | | | |
| Car parking Fines | | | | | | | | | | |
| Car parking fines set by Council | Per fine | Non-Taxable | \$ | 80.00 | \$ | 100.00 | \$ | 20.00 | 25.00% | Non-statutory |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 202 | 3-24 Fee Inc GST | 2024-25 Fee Inc GST | Fee Increase / Decrease \$ | Annual % Change | Basis of Fee |
|--|--|---|--|--|--|---|--|---|
| | | Local Laws | S | | | | | |
| Animal Registrations | | | | | | | | |
| Unsterilised dog | Per dog | Non-Taxable | \$ | 220.00 | \$ 220.00 | \$- | 0.00% | Council |
| Sterilised dog | Per dog | Non-Taxable | \$ | 72.00 | \$ 72.00 | \$- | 0.00% | Council |
| Unsterilised dog (pensioner) | Per dog | Non-Taxable | \$ | 110.00 | \$ 110.00 | \$- | 0.00% | Council |
| Sterilised dog (pensioner) | Per dog | Non-Taxable | \$ | 36.00 | \$ 36.00 | \$- | 0.00% | Council |
| Dog over 10 years old | Per dog | Non-Taxable | \$ | 72.00 | \$ 72.00 | \$- | 0.00% | Council |
| Dog over 10 years old (pensioner) | Per dog | Non-Taxable | \$ | 36.00 | \$ 36.00 | \$- | 0.00% | Council |
| Dog kept for working with Livestock (rural) | Per dog | Non-Taxable | \$ | 72.00 | \$ 72.00 | \$- | 0.00% | Council |
| Dog kept for working with Livestock (rural) | Per dog | Non-Taxable | \$ | 36.00 | \$ 36.00 | \$ - | 0.00% | Council |
| (pensioner) | | Non-Taxable | \$ | 36.00 | \$ 37.00 | \$ 1.00 | 2.78% | Council |
| Dog registration at pound release | Per dog Per dog | Non-Taxable | ֆ \$ | 330.00 | \$ 338.00 | \$ 1.00 | 2.78% | Council |
| Declared Dangerous or Restricted Breed Unsterilised cat | Per dog | Non-Taxable | э \$ | 220.00 | \$ 220.00 | \$ 0.00 | 0.00% | Council |
| | | | <u> </u> | | | | | |
| Sterilised cat | Per cat | Non-Taxable | \$ \$ | 72.00 | \$ 72.00 | | 0.00% | Council |
| Cat registration at pound release | Per cat | Non-Taxable | ŀ. | 36.00 | \$ 36.00 | | 0.00% | Council |
| Unsterilised cat (pensioner) | Per cat | Non-Taxable | \$ | 110.00 | \$ 110.00 | \$ - | 0.00% | Council |
| Sterilised cat (pensioner) | Per cat | Non-Taxable | \$ | 36.00 | \$ 36.00 | \$ - | 0.00% | Council |
| Permit to house a third dog / cat | Per cat | Non-Taxable | \$ | 100.00 | \$ 102.00 | \$ 2.00 | 2.00% | Council |
| Replacement registration tag | Per tag | Non-Taxable | \$ | 20.00 | \$ 20.00 | \$ - | 0.00% | Council |
| Registered Foster Carer | Per registration | Non-Taxable | \$ | 20.00 | \$ 20.00 | \$ - | 0.00% | Council |
| Foster Care Dog / Cat Fee | Per animal | Non-Taxable | \$ | 8.00 | \$ 8.00 | \$ - | 0.00% | Council |
| Grazing permit | Per permit | Non-Taxable | \$ | 200.00 | \$ 205.00 | \$ 5.00 | 2.50% | Council |
| Registered animal businesses | Per businesses | Non-Taxable | \$ | 205.00 | \$ 210.00 | \$ 5.00 | 2.44% | Council |
| Impounded animal release fee: Cat | Per Cat | Non-Taxable | \$ | 165.60 | \$ 170.00 | \$ 4.40 | 2.66% | Council |
| Impounded animal release fee: Dog Notes: | Per Dog | Non-Taxable | \$ | 165.60 | \$ 170.00 | \$ 4.40 | 2.66% | Council |
| Animal registration fees apply from 1 April 2024 Pro-rata fees – 50% of pet registration fees app Deceased animals – 50% refund of fees availab Short stay accomodation Short Stay Accommodation | ly after 1 November | ember of current | registra | ation period 400.00 | \$ 400.00 | \$ - | 0.00% | Council |
| | | | | | | | | |
| | | | | | | | | |
| | | Flagstaff Hi | ii | | | | | |
| Admission Fees | | Flagstaff Hi | | | | | | |
| Admission Fees Adults | Per admission | Flagstaff Hi | II \$ | 19.70 | \$ 20.20 | \$ 0.50 | 2.54% | Council |
| | Per admission Per admission | | | 19.70 15.50 | \$ 20.20 \$ 15.90 | \$ 0.50 \$ 0.40 | 2.54% 2.58% | Council Council |
| Adults | | Taxable | \$ | | | | - | |
| Adults Concession | Per admission | Taxable Taxable | \$ \$ | 15.50 | \$ 15.90 | \$ 0.40 | 2.58% | Council |
| Adults Concession Child | Per admission Per admission | Taxable Taxable Taxable | \$ \$ \$ | 15.50 9.30 | \$ 15.90 \$ 9.50 | \$ 0.40 \$ 0.20 | 2.58% 2.15% | Council |
| Adults Concession Child Family | Per admission Per admission Per admission | Taxable Taxable Taxable Taxable | \$ \$ \$ | 15.50 9.30 51.20 | \$ 15.90 \$ 9.50 \$ 52.50 | \$ 0.40 \$ 0.20 \$ 1.30 | 2.58% 2.15% 2.54% | Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions | Per admission Per admission Per admission Per admission | Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 | 2.58% 2.15% 2.54% 2.13% | Council Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions Sound & Light Show Admissions | Per admission Per admission Per admission Per admission Per admission | Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 4.10 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 \$ 4.20 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 \$ 0.10 | 2.58% 2.15% 2.54% 2.13% 2.44% | Council Council Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions Sound & Light Show Admissions Adults | Per admission Per admission Per admission Per admission Per admission | Taxable Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 4.10 32.00 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 \$ 4.20 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 \$ 0.10 \$ 0.80 | 2.58% 2.15% 2.54% 2.13% 2.44% 2.50% | Council Council Council Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions Sound & Light Show Admissions Adults Concession | Per admission Per admission Per admission Per admission Per admission Per admission Per admission | Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 4.10 32.00 29.00 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 \$ 4.20 \$ 32.80 \$ 29.70 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 \$ 0.10 \$ 0.80 \$ 0.80 \$ 0.70 | 2.58% 2.15% 2.54% 2.13% 2.44% 2.44% 2.50% 2.41% | Council Council Council Council Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions Sound & Light Show Admissions Adults Concession Child | Per admission Per admission Per admission Per admission Per admission Per admission Per admission Per admission | Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 4.10 32.00 29.00 17.60 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 \$ 4.20 \$ 32.80 \$ 29.70 \$ 18.00 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 \$ 0.10 \$ 0.80 \$ 0.80 \$ 0.70 \$ 0.40 | 2.58% 2.15% 2.54% 2.44% 2.44% 2.50% 2.41% 2.27% | Council Council Council Council Council Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions Sound & Light Show Admissions Adults Concession Child Family (2A + 2C) | Per admission | Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 4.10 32.00 29.00 17.60 81.80 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 \$ 4.20 \$ 32.80 \$ 29.70 \$ 18.00 \$ 83.80 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 \$ 0.10 \$ 0.80 \$ 0.80 \$ 0.70 \$ 0.40 \$ 2.00 | 2.58% 2.15% 2.54% 2.44% 2.44% 2.50% 2.41% 2.27% 2.44% | Council Council Council Council Council Council Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions Sound & Light Show Admissions Adults Concession Child Family (2A + 2C) | Per admission Per admission Per admission Per admission Per admission Per admission Per admission Per admission | Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 4.10 32.00 29.00 17.60 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 \$ 4.20 \$ 32.80 \$ 29.70 \$ 18.00 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 \$ 0.10 \$ 0.80 \$ 0.80 \$ 0.70 \$ 0.40 | 2.58% 2.15% 2.54% 2.44% 2.44% 2.50% 2.41% 2.27% | Council Council Council Council Council Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions Sound & Light Show Admissions Adults Concession Child Family (2A + 2C) Additional Child Day and Night Package (30% off your Day | Per admission | Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 4.10 32.00 29.00 17.60 81.80 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 \$ 4.20 \$ 32.80 \$ 29.70 \$ 18.00 \$ 83.80 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 \$ 0.10 \$ 0.80 \$ 0.80 \$ 0.70 \$ 0.40 \$ 2.00 | 2.58% 2.15% 2.54% 2.44% 2.44% 2.50% 2.41% 2.27% 2.44% | Council Council Council Council Council Council Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions Sound & Light Show Admissions Adults Concession Child Family (2A + 2C) Additional Child Day and Night Package (30% off your Day Entry when you purchase Night Show) | Per admission | Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 4.10 32.00 29.00 17.60 81.80 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 \$ 4.20 \$ 32.80 \$ 29.70 \$ 18.00 \$ 83.80 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 \$ 0.10 \$ 0.80 \$ 0.80 \$ 0.70 \$ 0.40 \$ 2.00 | 2.58% 2.15% 2.54% 2.44% 2.44% 2.50% 2.41% 2.27% 2.44% | Council Council Council Council Council Council Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions Sound & Light Show Admissions Adults Concession Child Family (2A + 2C) Additional Child Day and Night Package (30% off your Day Entry when you purchase Night Show) Adults | Per admission | Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 4.10 32.00 29.00 17.60 81.80 12.40 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 \$ 4.20 \$ 32.80 \$ 29.70 \$ 18.00 \$ 83.80 \$ 12.70 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 \$ 0.10 \$ 0.10 \$ 0.10 \$ 0.10 \$ 0.40 \$ 0.80 \$ 0.70 \$ 0.40 \$ 2.00 \$ 0.30 | 2.58% 2.15% 2.54% 2.13% 2.44% 2.50% 2.41% 2.27% 2.44% 2.42% | Council Council Council Council Council Council Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions Sound & Light Show Admissions Adults Concession Child Family (2A + 2C) Additional Child Day and Night Package (30% off your Day Entry when you purchase Night Show) Adults Concession | Per admission | Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 4.10 32.00 29.00 17.60 81.80 12.40 45.65 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 \$ 4.20 \$ 32.80 \$ 29.70 \$ 18.00 \$ 83.80 \$ 12.70 \$ 46.80 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 \$ 0.10 \$ 0.10 \$ 0.10 \$ 0.10 \$ 0.40 \$ 0.80 \$ 0.70 \$ 0.40 \$ 0.30 \$ 0.30 \$ 1.15 | 2.58% 2.15% 2.54% 2.13% 2.44% 2.50% 2.41% 2.27% 2.44% 2.42% 102.5% | Council Council Council Council Council Council Council Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions Sound & Light Show Admissions Adults Concession Child Family (2A + 2C) Additional Child Day and Night Package (30% off your Day Entry when you purchase Night Show) Adults Concession Child | Per admission | Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 4.10 29.00 17.60 81.80 12.40 45.65 39.85 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 \$ 4.20 \$ 32.80 \$ 29.70 \$ 18.00 \$ 83.80 \$ 12.70 \$ 46.80 \$ 40.80 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 \$ 0.10 \$ 0.10 \$ 0.10 \$ 0.40 \$ 0.80 \$ 0.70 \$ 0.40 \$ 0.30 \$ 0.30 \$ 1.15 \$ 0.95 | 2.58% 2.15% 2.54% 2.13% 2.44% 2.50% 2.41% 2.27% 2.44% 2.42% 102.5% 102.5% | Council Council Council Council Council Council Council Council Council Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions Sound & Light Show Admissions Adults Concession Child Family (2A + 2C) Additional Child Day and Night Package (30% off your Day Entry when you purchase Night Show) Adults Concession Child Family (2A + 2C) | Per admission | Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 4.10 32.00 29.00 17.60 81.80 12.40 45.65 39.85 24.15 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 \$ 4.20 \$ 32.80 \$ 29.70 \$ 18.00 \$ 83.80 \$ 12.70 \$ 46.80 \$ 40.80 \$ 24.80 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 \$ 0.10 \$ 0.10 \$ 0.10 \$ 0.40 \$ 0.80 \$ 0.70 \$ 0.40 \$ 0.30 \$ 0.30 \$ 0.30 \$ 0.30 \$ 0.55 \$ 0.65 | 2.58% 2.15% 2.54% 2.13% 2.44% 2.50% 2.41% 2.27% 2.44% 2.42% 102.5% 102.5% 102.4% | Council Council Council Council Council Council Council Council Council Council Council Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions Sound & Light Show Admissions Adults Concession Child Family (2A + 2C) Additional Child Day and Night Package (30% off your Day Entry when you purchase Night Show) Adults Concession Child Family (2A + 2C) Flagstaff Hill Memberships | Per admission | Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 4.10 32.00 29.00 17.60 81.80 12.40 45.65 39.85 24.15 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 \$ 4.20 \$ 32.80 \$ 29.70 \$ 18.00 \$ 83.80 \$ 12.70 \$ 46.80 \$ 40.80 \$ 24.80 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 \$ 0.10 \$ 0.10 \$ 0.10 \$ 0.40 \$ 0.80 \$ 0.70 \$ 0.40 \$ 0.30 \$ 0.30 \$ 0.30 \$ 0.30 \$ 0.55 \$ 0.65 | 2.58% 2.15% 2.54% 2.13% 2.44% 2.50% 2.41% 2.27% 2.44% 2.42% 102.5% 102.5% 102.4% | Council Council Council Council Council Council Council Council Council Council Council Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions Sound & Light Show Admissions Adults Concession Child Family (2A + 2C) Additional Child Day and Night Package (30% off your Day Entry when you purchase Night Show) Adults Concession Child | Per admission Pe | Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 4.10 32.00 29.00 17.60 81.80 12.40 45.65 39.85 24.15 116.80 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 \$ 4.20 \$ 32.80 \$ 29.70 \$ 18.00 \$ 83.80 \$ 12.70 \$ 46.80 \$ 40.80 \$ 24.80 \$ 119.70 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 \$ 0.10 \$ 0.80 \$ 0.80 \$ 0.70 \$ 0.40 \$ 2.00 \$ 0.30 \$ 1.15 \$ 0.95 \$ 2.90 | 2.58% 2.15% 2.54% 2.13% 2.44% 2.44% 2.41% 2.27% 2.44% 2.42% 102.5% 102.4% 102.5% | Council Council Council Council Council Council Council Council Council Council Council Council Council |
| Adults Concession Child Family Member School Education visits Additional Education Sessions Sound & Light Show Admissions Adults Concession Child Day and Night Package (30% off your Day Entry when you purchase Night Show) Adults Concession Child Day and Night Package (30% off your Day Entry when you purchase Night Show) Adults Concession Child Family (2A + 2C) Flagstaff Hill Memberships Individual | Per admission | Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable Taxable | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 15.50 9.30 51.20 4.70 4.10 29.00 17.60 81.80 12.40 45.65 39.85 24.15 116.80 | \$ 15.90 \$ 9.50 \$ 52.50 \$ 4.80 \$ 4.20 \$ 32.80 \$ 29.70 \$ 18.00 \$ 38.80 \$ 12.70 \$ 46.80 \$ 40.80 \$ 24.80 \$ 119.70 \$ 44.60 | \$ 0.40 \$ 0.20 \$ 1.30 \$ 0.10 \$ 0.10 \$ 0.80 \$ 0.80 \$ 0.70 \$ 0.40 \$ 2.00 \$ 0.30 \$ 0.30 \$ 0.30 \$ 0.30 \$ 0.95 \$ 2.90 \$ 1.15 | 2.58% 2.15% 2.54% 2.44% 2.44% 2.50% 2.41% 2.27% 2.44% 2.42% 102.5% 102.5% 102.4% 102.5% 102.5% | Council Council Council Council Council Council Council Council Council Council Council Council Council Council Council |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 20 | 23-24 Fee Inc GST | | 24-25 Fee Inc GST | | Increase | Annual % Change | Basis of Fee |
|--|---------------------------|-----------------|---------|---------------------------------|-----|----------------------|----------|------------|--------------------|--------------|
| | | Elemetoff U | | | | | | νοι σάσο φ | onango | |
| Sahaal Mambarahina | | Flagstaff Hi | 1 | | 1 | | | | | |
| School Memberships Enrolment of 0-50 students | Per membership | Taxable | \$ | 62.10 | \$ | 63.70 | \$ | 1.60 | 2.58% | Council |
| Enrolment of 51-100 students | Per membership | Taxable | ې \$ | 77.60 | \$ | 79.50 | ې \$ | 1.00 | 2.38% | Council |
| Enrolment of 101-250 students | Per membership | Taxable | \$ | 98.30 | \$ | 100.80 | \$ \$ | 2.50 | 2.43% | Council |
| Enrolment of 251-500 students | Per membership | Taxable | ې \$ | 134.60 | \$ | 138.00 | ې \$ | 3.40 | 2.54% | Council |
| Enrolment of 500 students or more | Per membership | Taxable | \$ | 160.40 | \$ | 164.40 | \$ | 4.00 | 2.33% | Council |
| Weddings and Functions | | | | | | | | | | |
| Flagstaff – Ceremony Only | Per ceremony | Taxable | \$ | 931.50 | \$ | 954.80 | \$ | 23.30 | 2.50% | Council |
| Flagstaff – Marquee | Per marquee | Taxable | \$ | 2,587.50 | \$ | 2,652.20 | \$ | 64.70 | 2.50% | Council |
| Mission to Seaman's Church | Per event | Taxable | \$ | 672.80 | \$ | 689.60 | \$ | 16.80 | 2.50% | Council |
| The Wharf in front of the Steam Packet Inn | Per event | Taxable | \$ | 672.80 | \$ | 689.60 | \$ | 16.80 | 2.50% | Council |
| The Village Green | Per event | Taxable | \$ | 672.80 | \$ | 689.60 | \$ | 16.80 | 2.50% | Council |
| The Sailmaker's Loft | Per event | Taxable | \$ | 983.30 | \$ | 1,007.90 | \$ | 24.60 | 2.50% | Council |
| Wharf Theatre | Per event | Taxable | \$ | 1,138.50 | \$ | 1,167.00 | \$ | 28.50 | 2.50% | Council |
| Hire of the Steam Packet Inn Venue Only | Per event | Taxable | \$ | 517.50 | \$ | 530.40 | \$ | 12.90 | 2.49% | Council |
| Hire of the Steam Packet Inn (Hourly Rate) | Per hour | Taxable | \$ | 155.30 | \$ | 159.20 | \$ | 3.90 | 2.51% | Council |
| Wedding Photo's in the Village (Hourly Rate) | Per hour | Taxable | \$ | 155.30 | \$ | 159.20 | \$ | 3.90 | 2.51% | Council |
| Visitor Services | | | | | | | | | | |
| Display of brochures and access to visitor | Fee for service | Taxable | Fe | e for service rel Tourism Ma | | | | | | |
| City Highlights 1 Hour Tour | Per tour | Taxable | \$ | 98.30 | \$ | 100.80 | \$ | 2.50 | 2.54% | Council |
| | | | | | | | | | | |
| Note: Flagstaff Hill Maritime Village and Visitor Se | rvices fees will apply fr | om 1 April 2023 | in ac | cordance with T | our | rism Industr | y St | andards | | |
| | · • • • • | eet a Maremma | , tou | re | | | | | | |
| TOUR FEES (INDIVIDUALS) | | | | 15 | 1 | | | | | |
| Adults | Per admission | Taxable | \$ | 20.70 | \$ | 22.00 | \$ | 1.30 | 6.28% | Council |
| Concession | Per admission | Taxable | \$ | 15.50 | \$ | 16.00 | \$ \$ | 0.50 | 3.23% | Council |
| Child (5-12 years) | Per admission | Taxable | ې \$ | 8.30 | \$ | 8.50 | ې \$ | 0.30 | 2.41% | Council |
| Family (2 Adult, 2 Child) | Per admission | Taxable | \$ | 46.60 | \$ | 48.00 | \$ \$ | 1.40 | 3.00% | Council |
| Student | Per admission | Taxable | ې \$ | 15.50 | \$ | 16.00 | ې \$ | 0.50 | 3.23% | Council |
| Under 5 (free of charge) | Per admission | Taxable | Ψ | | | harge | φ | 0.50 | 5.2570 | Council |
| Under 5 (nee of charge) | | Taxable | | | | | | Council | | |
| SCHOOL GROUPS (Prep to Year 12): | | | | | | | | | | |
| Minimum cost - Up to 18 students | per group | taxable | \$ | 170.80 | \$ | 175.00 | \$ | 4.20 | 2.46% | Council |
| 19-30 students (\$9.72/head for first 18 participants, then \$9.50/head for the each additional participant up to 30) | per student | taxable | \$ | 9.10 | | 9.50 | \$ | 0.40 | 4.40% | Council |
| 31-60 students (group fee - \$9.57/head for the first 30 participants) | Per group | taxable | \$ | 280.10 | \$ | 287.00 | \$ | 6.90 | 2.46% | Council |
| 31-60 students (\$9.57/head for the first 30 participants, then \$6/head for each additional participant up to 60) | per student | taxable | \$ | 5.70 | \$ | 6.00 | \$ | 0.30 | 5.26% | Council |
| Includes staff F.O.C if applicable (teachers, super- | i visors etc) | | | | | | | | | |
| ADULT GROUPS: | | | | | | | - | | | |
| Minimum cost - Up to 8 participants | per group | taxable | \$ | 170.80 | \$ | 175.00 | \$ | 4.20 | 2.46% | Council |
| 9-15 participants (\$21.88/head for first 8 participants, then \$21/head for the each additional participant up to 15) | per participant | taxable | \$ | 20.50 | \$ | 21.00 | \$ | 0.50 | 2.44% | Council |
| 16-30 participants (group fee - \$21.47/head for the first 15 participants) | Per group | taxable | \$ | 314.20 | \$ | 322.00 | \$ | 7.80 | 2.48% | Council |
| 16-30 participants (\$21.47/head for the first 15 participants, then \$17.50/head for each additional participant up to 30) | per participant | taxable | \$ | 17.10 | \$ | 17.50 | \$ | 0.40 | 2.34% | Council |
| 31-60 participants (group fee -\$19.50/head for the first 30 participants) | Per group | taxable | \$ | 570.40 | \$ | 585.00 | \$ | 14.60 | 2.56% | Council |
| 31-60 participants (\$19.50/head for the first 30 participants, then \$10.50/head for each additional participant up to 60) | per participant | taxable | \$ | 10.20 | \$ | 10.50 | \$ | 0.30 | 2.94% | Council |
| Includes 2 staff F.O.C if applicable (tour leader, bu | s driver etc) | | | | | | | | | |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 202 | 3-24 Fee Inc GST | 2024-25 Fee Inc GST | | Fee Increase / Decrease \$ | | Annual % Change | Basis of Fee |
|---|-------------------------|------------------|---------|---------------------|------------------------|--------------|-------------------------------|-------------|--------------------|-----------------|
| | ίΜ. | leet a Maremma | ' tour | e | | | | | | |
| CONCESSION GROUPS: | | | | | 1 | | | | | |
| Minimum cost - Up to 10 participants | per group | taxable | \$ | 170.80 | \$ | 175.00 | \$ | 4.20 | 2.46% | Council |
| 11-20 participants (\$17.50/head for first 10 participants, then \$14/head for the each additional participant up to 20) | per participant | taxable | \$ | 13.70 | \$ | 14.00 | \$ | 0.30 | 2.19% | Council |
| 21-30 participants (group fee - \$15.75/head for first 20 participants) | Per group | taxable | \$ | 307.40 | \$ | 315.00 | \$ | 7.60 | 2.47% | Council |
| 21-30 participants (\$15.75/head for first 20 participants, then \$12/head for the each additional participant up to 30) | per participant | taxable | \$ | 11.40 | \$ | 12.00 | \$ | 0.60 | 5.26% | Council |
| 31-60 participants (group fee - \$14.40/head for first 30 participants) | Per group | taxable | \$ | 421.20 | \$ | 432.00 | \$ | 10.80 | 2.56% | Council |
| 31-60 participants (\$14.40/head for first 30 participants, then \$8.20/head for the each additional participant up to 60) | per participant | taxable | \$ | 8.00 | \$ | 8.20 | \$ | 0.20 | 2.50% | Council |
| Includes 2 staff F.O.C if applicable (tour leader, bu | s driver etc) | | | | | | | | | |
| PAYMENT PROCESS: | | | | | | | | | | |
| All group bookings will require the completion of Na booking confirmation email. | ame and Address Reg | ister Form for W | arrnan | nbool City Cou | ncil f | for invoicin | g. Ti | his form w | ill be provide | ed in your |
| IMPORTANT INFORMATION: | | | | | | | | | | |
| The maximum number of participants is 30 for the running two back-to-back sessions. | Penguin Protectors W | arrnambool Expe | erience | e at Stingray Ba | ay. C | Groups of u | up to | 60 will be | accommoda | ated for by |
| | | | | | | | | | | |
| For in-house presentations, the limit of 30 participa our best to accommodate your needs. Travel is inc from the Warrnambool Town Centre. Please conta location for group photos with the dog. | luded for locations wit | hin the Warrnam | nbool 3 | 280 postcode. | Fee | s apply for | loca | ations outs | ide of this a | rea, up to 20kn |
| | | 1 | | | 1 | | | | | |

Budget 2024/25

| | | | 20 | 23-24 Fee Inc | 2024-25 Fee | Fee Increase | Annual % | |
|---|-------------|--------------|------------|---------------|---|---------------|----------|--------------|
| Fee/Charge Description | Unit | GST Status | 20 | GST | Inc GST | / Decrease \$ | | Basis of Fee |
| | | Holiday parl | ks | | | | | |
| Surfside & Shipwreck Holiday Parks | | | | | | | | |
| Sites Powered : Peak Season - Daily powered | Per site | Taxable | \$ | 78.00 | \$ 80.00 | \$ 2.00 | 2.56% | Council |
| Sites Powered : Peak Season - Night two person | Per site | Taxable | \$ | 78.00 | \$ 80.00 | \$ 2.00 | 2.56% | Council |
| Sites Powered : Peak Season - Night single | Per site | Taxable | \$ | 66.00 | \$ 68.00 | \$ 2.00 | 3.03% | Council |
| Sites Powered: High Season - Daily powered | Per site | Taxable | \$ | 66.00 | \$ 66.00 | \$ - | 0.00% | Council |
| Sites Powered: High Season - Night two person | Per site | Taxable | \$ | 53.00 | \$ 55.00 | \$ 2.00 | 3.77% | Council |
| Sites Powered: High Season - Night single | Per site | Taxable | \$ | 42.00 | \$ 45.00 | \$ 3.00 | 7.14% | Council |
| Sites Powered: Low Season - Daily powered | Per site | Taxable | \$ | 59.00 | \$ 59.00 | \$ - | 0.00% | Council |
| Sites Powered: Low Season - Night two person | Per site | Taxable | \$ | 47.00 | \$ 47.00 | \$ - | 0.00% | Council |
| Sites Powered: Low Season - Night single | Per site | Taxable | \$ | 40.00 | \$ 40.00 | \$ - | 0.00% | Council |
| Second Car Fee | Per site | Taxable | \$ | - | \$ 20.00 | \$ 20.00 | NEW | Council |
| Boat and tow vehicle | Per site | Taxable | \$ | - | \$ 40.00 | \$ 40.00 | NEW | Council |
| | | | | | | | | |
| Surfside & Shipwreck Holiday Parks Sites Unpowered : Peak Season - Daily family | | | | | | | | |
| unpowered | Per site | Taxable | \$ | 66.00 | \$ 68.00 | \$ 2.00 | 3.03% | Council |
| Sites Unpowered : Peak Season - Night two person | Per site | Taxable | \$ | 66.00 | \$ 68.00 | \$ 2.00 | 3.03% | Council |
| Sites Unpowered : Peak Season - Night single | Per site | Taxable | \$ | 54.00 | \$ 56.00 | \$ 2.00 | 3.70% | Council |
| Sites Unpowered: High Season - Daily family | Per site | Taxable | \$ | 53.00 | \$ 54.00 | \$ 1.00 | 1.89% | Council |
| Sites Unpowered: High Season - Night two person | Per site | Taxable | \$ | 46.00 | \$ 46.00 | \$ - | 0.00% | Council |
| Sites Unpowered: High Season - Night single | Per site | Taxable | \$ | 38.00 | \$ 40.00 | \$ 2.00 | 5.26% | Council |
| Sites Unpowered: Low Season - Night family | Per site | Taxable | \$ | 47.00 | \$ 47.00 | \$ - | 0.00% | Council |
| Sites Unpowered: Low Season - Night two person | Per site | Taxable | \$ | 41.00 | \$ 41.00 | \$ - | 0.00% | Council |
| Sites Unpowered: Low Season - Night single | Per site | Taxable | \$ | 35.00 | \$ 35.00 | \$ - | 0.00% | Council |
| | | | | | | | | |
| Surfside Cabins | | | | | | | | |
| Beach Chalet: Peak Season - Daily | Per chalet | Taxable | \$ | 300.00 | \$ 305.00 | \$ 5.00 | 1.67% | Council |
| Beach Chalet: Peak Season - Weekly | Per chalet | Taxable | \$ | 2,065.00 | \$ 2,135.00 | \$ 70.00 | 3.39% | Council |
| Beach Chalet: High Season - Daily | Per chalet | Taxable | \$ | 240.00 | \$ 245.00 | \$ 5.00 | 2.08% | Council |
| Beach Chalet: High Season - Weekly | Per chalet | Taxable | \$ | 1,680.00 | \$ 1,715.00 | \$ 35.00 | 2.08% | Council |
| Beach Chalet: Low Season - Daily | Per chalet | Taxable | \$ | 215.00 | \$ 220.00 | \$ 5.00 | 2.33% | Council |
| Beach Chalet: Low Season - Weekly | Per chalet | Taxable | \$ | 1,505.00 | | \$ 35.00 | 2.33% | Council |
| Cedar Cabins: Peak Season - Daily | Per cabin | Taxable | \$ | 225.00 | \$ 230.00 | \$ 5.00 | 2.22% | Council |
| Cedar Cabins: Peak Season - Weekly | Per cabin | Taxable | \$ | 1,575.00 | \$ 1,614.40 | \$ 39.40 | 2.50% | Council |
| Cedar Cabins: High Season - Daily | Per cabin | Taxable | \$ | 185.00 | \$ 190.00 | \$ 5.00 | 2.70% | Council |
| Cedar Cabins: High Season - Weekly | Per cabin | Taxable | \$ | 1,295.00 | \$ 1,330.00 | \$ 35.00 | 2.70% | Council |
| Cedar Cabins: Low Season - Daily | Per cabin | Taxable | \$ | 165.00 | \$ 170.00 | \$ 5.00 | 3.03% | Council |
| Cedar Cabins: Low Season - Weekly | Per cabin | Taxable | \$ | 1,155.00 | \$ 1,190.00 | \$ 35.00 | 3.03% | Council |
| Mariner cottages: Peak Season - Daily | Per cottage | Taxable | \$ | 210.00 | \$ 220.00 | \$ 10.00 | 4.76% | Council |
| Mariner cottages: Peak Season - Weekly | Per cottage | Taxable | \$ | 1,470.00 | \$ 1,540.00 | \$ 70.00 | 4.76% | Council |
| Mariner cottages: High Season - Daily | Per cottage | Taxable | \$ | 170.00 | \$ 175.00 | \$ 5.00 | 2.94% | Council |
| Mariner cottages: High Season - Weekly | Per cottage | Taxable | \$ | 1,190.00 | \$ 1,225.00 | \$ 35.00 | 2.94% | Council |
| Mariner cottages: Low Season - Daily | Per cottage | Taxable | \$ | 150.00 | \$ 155.00 | \$ 5.00 | 3.33% | Council |
| Mariner cottages: Low Season - Weekly | Per cottage | Taxable | \$ | 1,050.00 | \$ 1,085.00 | \$ 35.00 | 3.33% | Council |
| Lighthouse Lodge | | | - | | | | | |
| Exclusive Use Rate (1-4 guests) – Normal | Per night | Taxable | \$ | 295.00 | \$ 390.00 | \$ 95.00 | 32.20% | Council |
| Exclusive Use Rate (1-4 guests) - Peak | Per night | Taxable | \$ | 362.30 | \$ 590.00 | \$ 227.70 | 62.85% | Council |
| Exclusive Use Rate (5-6 guests) – Normal | Per night | Taxable | \$ | 388.10 | \$ 390.00 | \$ 1.90 | 0.49% | Council |
| | | | ۲ ۲ | 000.10 | , ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | , | 2.1070 | |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 2023 | -24 Fee Inc GST | | 4-25 Fee nc GST | | Increase ecrease \$ | Annual % Change | Basis of Fee |
|--|-------------------------------|--------------|---------|--------------------|------|--------------------|------|------------------------|--------------------|----------------|
| | | | | | | | | | | |
| | N 1 | Vaste Manage | ment | | | | | | | |
| Jser Fees & Charges | | | | | | | | | | |
| FOGO Compostable Liners (roll of 150) | Per roll | Non-taxable | \$ | 12.40 | \$ | 12.70 | \$ | 0.30 | 2.42% | Council |
| Bin springs | Per springs | Non-taxable | \$ | 10.40 | \$ | 10.70 | \$ | 0.30 | 2.88% | Council |
| Bin latches | Per latch | Non-taxable | \$ | 5.20 | \$ | 5.30 | \$ | 0.10 | 1.92% | Council |
| 240L landfill bin | Per bin | Non-taxable | \$ | 102.50 | \$ | 105.00 | \$ | 2.50 | 2.44% | Council |
| | | Planning | | | | | | | | |
| Statutory Planning Fees | | | | | | | | | | |
| All fees are set by the State Government of Victoria 2016, and are subject to change. Statutory planning | | | Environ | ment (Fees) | Regu | Ilation 201 | 6 an | nd the Sub | division (Fee | es) Regulation |
| | | | | | | | | | | |
| Non-statutory Planning Fees | | | | | | | | | | |
| Request to amend permit or endorsed plans under the provisions of Secondary Consent within condition of permit | Per permit | Taxable | \$ | 223.80 | \$ | 229.40 | \$ | 5.60 | 2.50% | Council |
| Extension of time for Planning Permits: | | | | | | | | | | Council |
| First extension | Per application | Taxable | \$ | 115.60 | \$ | 218.50 | \$ | 102.90 | 89.01% | Council |
| Second extension | Per application | Taxable | \$ | 320.90 | \$ | 328.90 | \$ | 8.00 | 2.49% | Council |
| Additional extensions | Per application | Taxable | \$ | 435.10 | \$ | 446.00 | \$ | 10.90 | 2.51% | Council |
| Approval of Development Plans to the satisfaction of the Responsible Authority | Per application | Taxable | \$ | 755.90 | \$ | 774.80 | \$ | 18.90 | 2.50% | Council |
| Approval of amendments to Development Plans o the satisfaction of the Responsible Authority | Per application | Taxable | \$ | 755.90 | \$ | 774.80 | \$ | 18.90 | 2.50% | Council |
| Approval of 173 Agreements - plus cost of legal advice if required | Per application | Taxable | \$ | 186.40 | \$ | 191.10 | \$ | 4.70 | 2.52% | Council |
| Review of compliance of Section 173 Agreements (plus cost of legal advice if required) | Per application | Taxable | \$ | 186.40 | \$ | 191.10 | \$ | 4.70 | 2.52% | Council |
| Notification of Planning Applications or Planning Scheme Amendments: | | | | | | | | | | |
| Up to 10 letters/notices | Per letter/notice up to 10 | Taxable | \$ | 124.30 | \$ | 127.40 | \$ | 3.10 | 2.49% | Council |
| Additional letters/notices | Per letter/notice | Taxable | \$ | 6.00 | \$ | 6.20 | \$ | 0.20 | 3.33% | Council |
| Plans to Comply Condition (2nd and subsequent changes) | Per application | Taxable | \$ | - | \$ | 145.00 | \$ | 145.00 | NEW | Council |
| Property Inquiry relating to planning history | Per inquiry | Taxable | \$ | 87.00 | \$ | 189.20 | \$ | 102.20 | 117.47% | Council |
| Planning written advice | Per inquiry | Taxable | \$ | 69.80 | \$ | 171.50 | \$ | 101.70 | 145.70% | Council |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | 2023-24 Fee Inc GST | 2024-25 Fee Inc GST | Fee Increase / Decrease \$ | Annual % Change | Basis of Fee |
|--|-------------------------|-------------------|----------------------------|------------------------|-------------------------------|--------------------|--------------|
| | | Building | | | | | |
| Statutory Building Fees | | | | | | | |
| All fees are set by the State Government of Victori Statutory building fees are GST Free unless speci | | e Building Regu | lations 2018 and are | subject to cha | nge. | | |
| Non Statutory Building Fees | | | | | | | |
| Note: Additional statutory State Government charg | es and conditions are r | elevant to all Bu | uilding Applications. | | | | |
| | Up to \$300,000 | Taxable | \$ 2,618.60 | \$ 2,684.10 | \$ 65.50 | 2.50% | Council |
| New dwellings including single detached houses or attached multi unit developments | \$300,001-\$500,000 | Taxable | \$ 4,383.20 | \$ 4,492.80 | \$ 109.60 | 2.50% | Council |
| | \$500,001+ | Taxable | Price on Application (POA) | | | | Council |
| | Up to \$10,000 | Taxable | \$ 740.30 | \$ 758.80 | \$ 18.50 | 2.50% | Council |
| Extensions and/or alterations (including | \$10,001-\$50,000 | Taxable | \$ 1,257.40 | \$ 1,288.80 | \$ 31.40 | 2.50% | Council |
| demolitions) to dwellings | \$50,001-\$150,000 | Taxable | \$ 2,347.40 | \$ 2,406.10 | \$ 58.70 | 2.50% | Council |
| | \$150,001+ | Taxable | Price on Applicatio | n (POA) | | | Council |
| | Up to \$10,000 | Taxable | \$ 551.90 | \$ 565.70 | \$ 13.80 | 2.50% | Council |
| | \$10,001-\$20,000 | Taxable | \$ 740.30 | \$ 758.80 | \$ 18.50 | 2.50% | Council |
| Minor works - Garages/sheds, carports, swimming pools, fences, retaining walls etc. | \$20,001-\$50,000 | Taxable | \$ 980.50 | \$ 1,005.00 | \$ 24.50 | 2.50% | Council |
| swittining pools, tences, retaining waits etc. | \$50,001-\$100,000 | Taxable | \$ 1,379.60 | \$ 1,414.10 | \$ 34.50 | 2.50% | Council |
| | >\$100,001+ | Taxable | Price on Applicatio | n (POA) | | | Council |
| Swimming pools and Spas | Any Value | Taxable | Price on Application | | NEW | Council | |
| A | Domestic | Taxable | \$ 211.80 | \$ 217.10 | \$ 5.30 | 2.50% | Council |
| Any additional inspection | Commercial | Taxable | \$ 286.50 | \$ 293.70 | \$ 7.20 | 2.51% | Council |
| Amendment and/or automaion of huilding normita | Domestic | Taxable | \$ 211.80 | \$ 217.10 | \$ 5.30 | 2.50% | Council |
| Amendment and/or extension of building permits; | Commercial | Taxable | \$ 286.50 | \$ 293.70 | \$ 7.20 | 2.51% | Council |
| A | Domestic | Taxable | \$ 211.80 | \$ 217.10 | \$ 5.30 | 2.50% | Council |
| Amendment of approved plans | Commercial | Taxable | \$ 286.50 | \$ 293.70 | \$ 7.20 | 2.51% | Council |
| Additional Building Fees | | | | | | | |
| Administration of Building Notice | Per notice | Taxable | \$ 746.00 | \$ 764.70 | \$ 18.70 | 2.51% | Council |
| Administration of Building Order | Per order | Taxable | \$ 497.30 | | \$ 12.40 | 2.49% | Council |
| Temporary Structure Siting Approval | Per siting | Taxable | \$ 497.30 | \$ 509.70 | \$ 12.40 | 2.49% | Council |
| Occupancy Permit for Places of Public Entertainment (POPE) | Per permit | Taxable | \$ 621.60 | | \$ 15.50 | 2.49% | Council |
| Provide copy of Building Permit or Occupancy Permit (with owners consent) | Per permit | Taxable | \$ 87.70 | \$ 89.90 | \$ 2.20 | 2.51% | Council |
| Provide copy of Building Permit including plans – Domestic (with owners consent) | Per permit | Taxable | \$ 152.80 | \$ 156.60 | \$ 3.80 | 2.49% | Council |
| Provide copy of Building Permit including plans – Commercial (with owners consent) | Per permit | Taxable | \$ 349.50 | \$ 358.20 | \$ 8.70 | 2.49% | Council |
| Essential Safety Measure Assessment - minimum fee | Per assessment | Taxable | \$ 683.80 | \$ 700.90 | \$ 17.10 | 2.50% | Council |
| | | | | | | | |

Budget 2024/25

| Fee/Charge Description | Unit | GST Status | | 24 Fee Inc GST | | 24-25 Fee nc GST | Fee Inci / Decrea | | Annual % Change | Basis of Fee |
|---|----------------------|-------------|-------|-------------------|-----|---------------------|----------------------|------|--------------------|--------------|
| | | Library | | | | | | | | |
| Photocopying and printing | | | | | | | | | | |
| B&W A4 | per page | Taxable | \$ | 0.20 | \$ | 0.20 | \$ | - | 0.00% | Council |
| B&W A3 | per page | Taxable | \$ | 0.40 | \$ | 0.40 | \$ | - | 0.00% | Council |
| Colour A4 | per page | Taxable | \$ | 0.60 | \$ | 0.60 | \$ | - | 0.00% | Council |
| Colour A3 | per page | Taxable | \$ | 1.20 | \$ | 1.20 | \$ | - | 0.00% | Council |
| Inter library loan - plus cost to Council from pr | per item | Taxable | P.O.A | | P.(| A.C | | | | Council |
| Debt recovery - plus cost of item | per account | Taxable | \$ | 15.50 | \$ | 15.50 | \$ | - | 0.00% | Council |
| Merchandise | per item | Taxable | P.O.A | | P.(| D.A | | | | Council |
| Withdrawn item | per item | Taxable | P.O.A | | P.(| O.A | | | | Council |
| Replacement library card | per card | Taxable | \$ | 2.00 | \$ | 2.00 | \$ | - | 0.00% | Council |
| Sales of Australian Standard (student only) | | | P.O.A | | P.(| O.A | | | | Council |
| Meeting room hire (commercial) Half day (4 hours) | | | \$ | 200.00 | \$ | 200.00 | \$ | - | 0.00% | Council |
| Meeting room hire (commercial) Full day | | | \$ | 350.00 | \$ | 350.00 | \$ | - | 0.00% | Council |
| Meeting room hire (NFP + Individual) Half day (four hours) | | | \$ | 150.00 | \$ | 150.00 | \$ | - | 0.00% | Council |
| Meeting room hire (NFP + Individual) Full day | | | \$ | 262.50 | \$ | 262.50 | \$ | - | 0.00% | Council |
| Meeting room hire (commercial) per hour | | | \$ | 60.00 | \$ | 60.00 | \$ | - | 0.00% | Council |
| Meeting room hire (NFP + Individual) per hour | | | \$ | 45.00 | \$ | 45.00 | \$ | - | 0.00% | Council |
| Library hire (Commercial or private) After hours | | | \$ | 500.00 | \$ | 500.00 | \$ | - | 0.00% | Council |
| Library hire (Commercial or private) after hours staffing per person/per hour | | | \$ | 50.00 | \$ | 50.00 | \$ | - | 0.00% | Council |
| Tech Lab Consumables | per item | Taxable | P.O.A | | Ρ.0 | D.A | | | | Council |
| | | Hall Hire | | | | | | | | |
| Community not-for-profit | per hour (min 2 hrs) | Taxable | \$ | 10.00 | \$ | 15.00 | \$ | 5.00 | 50.00% | Council |
| Community not-for-profit - full day | 8 hours | Taxable | \$ | 60.00 | \$ | 60.00 | \$ | - | 0.00% | Council |
| Community not for profit if facility is used for fund raising or where admission is charged | 8 hours | Taxable | \$ | 100.00 | \$ | 120.00 | \$2 | 0.00 | 20.00% | Council |
| Commercial | per hour (min 2 hrs) | Taxable | \$ | 40.00 | \$ | 45.00 | \$ | 5.00 | 12.50% | Council |
| Commercial - full day | 8 hours | Taxable | \$ | 200.00 | \$ | 250.00 | \$5 | 0.00 | 25.00% | Council |
| Bond - high risk | Per Booking | Non-Taxable | \$ | 1,000.00 | \$ | 1,000.00 | \$ | - | 0.00% | Council |
| Bond - medium risk | Per Booking | Non-Taxable | \$ | 500.00 | \$ | 500.00 | \$ | - | 0.00% | Council |
| Bond - low risk | Per Booking | Non-Taxable | \$ | 250.00 | \$ | 250.00 | \$ | - | 0.00% | Council |
| Bond - key | Per Booking | Non-Taxable | \$ | 20.00 | \$ | 20.00 | \$ | - | 0.00% | Council |



Jan - Mar 2024

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Jan - Mar 2024

I. Executive Summary

The monthly report is designed to illustrate the financial performance and position of Warrnambool City Council compared to its adopted and forecast budget for the period ending 31 March 2024.

The nine months actual results indicate a favourable financial position of \$0.51m to the forecast.

| Key Financial Results | Adopted Budget \$'000 | Forecast \$'000 | YTD Forecast \$'000 | YTD Committed \$'000 | YTD Varian to Forecas \$'000 | |
|---|-------------------------------|----------------------|--------------------------------|----------------------------|------------------------------------|--------|
| Rates | 46,779 | 47,160 | 47,083 | 47,160 | 76 | |
| Recurrent Income | 52,068 | | 36,076 | | | |
| Recurrent Expenditure Net Recurrent Surplus/(Deficit) | (82,546) (30,478) | (83,028) (29,872) | (60,571) (24,494) | (61,037) (24,642) | (466) * (148) * | - |
| Project Income Project Expenditure | 569 (1,264) | 2,433 (9,989) | 1,676 (3,277) | 1,689 (3,296) | 13 (19) | |
| Net Project Surplus/(Deficit) | (695) | (7,556) | (1,601) | (1,607) | (6) | |
| Capital Income Capital Expenditure | 2,087 (16,064) | 12,755 (40,005) | 3,171 <mark>(19,852)</mark> | 3,514 (20,036) | 342 (184) | ▲ ▼ |
| Net Capital Surplus/(Deficit) | (13,977) | (27,251) | (16,680) | (16,522) | 158 4 | |
| Loan Drawdowns Loan Repayments | 0 (1,681) | 0 (1,681) | 0 (1,261) | 0 (1,291) | 0 (30) | - |
| Net Financing Position | (1,681) | (1,681) | (1,261) | (1,291) | (30) | |
| Surplus / (Deficit) Brought Forward | 0 | 20,244 | 20,244 | 20,244 | 0 | |
| Total | (53) | 1,044 | 23,290 | 23,341 | 51 4 | |

Rates: Supplementary rates are \$76k favourable to forecast.

Recurrent: is (\$0.148m) unfavourable to forecast. Income is higher than anticipated primarily due to a favourable variance in user fees relating to Lighthouse Theatre commercial hires (with offsetting related expenditure) and higher interest income. There continues to be a favourable variance in employee costs partially due to vacant positions and there is an unfavourable variance in materials and services due to a number of factors including timing (refer to section 5 for further details).

Projects: Unfavourable variance of (\$0.06m) mainly due to timing of projects.

Capital Works: is \$0.158m favourable to forecast due to unbudgeted proceeds from the sale of the saleyards assets of \$185k and higher than expected interest on Coastal Connect investments \$133k partially offset by developer contribution plan design costs of (\$159k) to be funded from reserves once the costs are finalised.

Forecast: An updated forecast was completed in March having a net favourable impact of \$493k increasing the expected cash result to \$1.044m. This is mainly due to:

- \$765k favourable due to vacant positions.
- \$300k favourable due to additional interest income.
- \$112k favourable mainly due to increased site fee income at the Holiday Parks offset by minor increases in related expenditure.
- (\$73k) unfavourable due to lower revenue in After School Care and Vacation Care.
- (\$78k) unfavourable due to increased fees relating to the RSPCA agreement.
- (\$86k) unfavourable in Aquazone fee income (\$69k) and higher gas costs (\$32k) offset by decreased cleaning costs \$15k.

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- (\$127k) unfavourable due to additional costs in relation to Council's Events Program (Winter Solstice).
- (\$150k) unfavourable due to lower revenue at Flagstaff Hill Maritime Village and termination of lease.
- (\$159k) unfavourable mainly due to increased waste costs related to contamination and higher disposal costs.

Jan - Mar 2024

2. Top 5 Favourable to Forecast Recurrent Services

The below summary details the year to date Top 5 recurrent services with a favourable position to the forecast budget and associated commentary.

| | | Forecast | YTD Forecast Budget | YTD Committed | YTD Varia to Foreca | |
|-----|----------------------------|----------|---------------------------|------------------|------------------------|--|
| No. | Key Financial Results | \$'000 | \$'000 | \$'000 | \$'000 | |
| 1 | Project Management | (464) | (804) | (616) | 188 | |
| 2 | Strategic Asset Management | (801) | (589) | (512) | 77 | |
| 3 | Infrastructure Management | (898) | (618) | (577) | 41 | |
| 4 | Pre-Schools | 97 | 184 | 224 | 40 | |
| 5 | Municipal Library | (1,058) | (633) | (594) | 39 | |

Commentary

1: Project Management:

Reason: Favourable variance in salaries of \$240k which is to be offset with capitalised labour during the end of financial year process plus timing of expenditure reducing the variance to \$188k.

2: Strategic Asset Management:

Reason: Variance due to timing of expenditure.

3: Infrastructure Management:

Reason: Savings in salaries of \$41k due to vacant positions.

4: Pre-Schools:

Reason: Favourable revenue variance of \$26K of which \$10k is due to higher than forecast attendance across nine sites and \$16k of grants yet to be reconciled. Other expenses underspend of \$15K due to timing.

5: Municipal Library:

Reason: Favourable variance in salaries totalling \$56k to be utilised by casuals to backfill parental leave cover plus timing of expenditure reducing the variance to \$39k.

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3. Top 5 Unfavourable to Forecast Recurrent Services

The below summary details the year to date Bottom 5 recurrent services with an unfavourable position to the forecast budget and associated commentary.

| | | | YTD | | | |
|-----|------------------------------|----------|----------|-----------|-----------|-----|
| | | | Forecast | YTD | YTD Varia | nce |
| | | Forecast | Budget | Committed | to Foreca | ast |
| No. | Key Financial Results | \$'000 | \$'000 | \$'000 | \$'000 | |
| 1 | Parks & Gardens | (4,675) | (3,562) | (3,808) | (246) | |
| 2 | Building Strategy & Services | (1,932) | (1,679) | (1,817) | (138) | |
| 3 | Saleyards | (97) | (76) | (200) | (124) | |
| 4 | Environment Management | (388) | (298) | (366) | (67) | |
| 5 | Drainage Maintenance | (908) | (667) | (705) | (38) | |

Commentary

1: Parks & Gardens:

Reason: (\$100k) overspend due to September 2023 storm damage costs, (\$15k) additional expenditure in power line costs with the balance of the variance due to timing.

Action: Storm damage and power line costs are a permanent variance for 2023-24. Timing variances will be in line with budget by the end of the financial year.

2: Building Strategy & Services:

Reason: The variance is due to timing and will be in line with budget by the end of the financial year.

Action: Variance is due to timing and will resolve itself by the end of the financial year.

3: Saleyards:

Reason: Unbudgeted variance in the truck wash operating costs (\$124k).

Action: This is a permanent variance for 2023-24.

4: Environmental Management:

Reason: Mainly due to overspend in beach cleaning due to community demand (\$50k).

Action: This is a permanent variance for 2023-24.

5: Drainage Maintenance:

Reason: The variance is due to timing and will be in line with budget by the end of the financial year.

Action: This timing variation will realign as the year progresses.

Jan - Mar 2024

4. Statement of Comprehensive Income

| | Adopted Budget | Forecast | | YTD Committed | Fo | 'ariance to recast |
|-------------------------------------|-------------------|----------|--------|------------------|--------|-----------------------|
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | % |
| Revenue | | | | | | |
| Rates and Charges | 46,879 | 47,260 | 47,158 | 47,237 | 78 | 0.2% 🔺 |
| Statutory Fees and Fines | 2,283 | 2,251 | 1,894 | 1,941 | 48 | 2.5% 🔺 |
| User Fees | 20,482 | 19,370 | 15,329 | 15,499 | 170 | 1.1% 🔺 |
| Recurrent Grants | 15,013 | 18,228 | 8,790 | 8,816 | 26 | 0.3% 🔺 |
| Non-Recurrent Grants | 4,531 | 10,783 | 1,228 | 1,237 | 10 | 0.8% 🔺 |
| Contributions - Cash | 2,181 | 6,296 | 2,277 | 2,420 | 142 | 6.3% 🔺 |
| Contributions - Non Cash | 5,000 | 4,000 | 0 | 0 | 0 | 0.0% 🔻 |
| Other Income | 420 | 365 | 272 | 278 | 6 | 2.1% 🔺 |
| Interest Income | 608 | 1,373 | 1,298 | 1,507 | 209 | 16.1% 🔺 |
| Revenue Total | 97,395 | 109,926 | 78,246 | 78,935 | 689 | 0.9% 🔺 |
| Expenses | | | | | | |
| Employee Benefits | 42,691 | 42,769 | 30,572 | 30,072 | 501 | 1.6% 🔺 |
| Materials and Services | 33,355 | 42,415 | 23,378 | 24,358 | (980) | (4.2%) 🔻 |
| Bad and Doubtful Debts | 147 | 147 | 4 | 0 | 4 | 100.0% 🔺 |
| Finance Costs | 224 | 224 | 168 | 172 | (4) | (2.3%) 🔻 |
| Other Expenses | 482 | 483 | 330 | 348 | (18) | (5.4%) 🔻 |
| Depreciation | 13,097 | 13,097 | 0 | 0 | 0 | 0.0% 💻 |
| Net loss / (gain) on asset disposal | 218 | (182) | (365) | (439) | 74 | 50.9% 🔺 |
| Expenses Total | 90,213 | 98,952 | 54,087 | 54,510 | (423) | (0.8%) 🔻 |
| Net Surplus / (Deficit) | 7,182 | 10,974 | 24,159 | 24,425 | 266 | 1.1% 🔺 |
| Other Comprehensive Income | | | | | | |
| Net asset revaluation | 10,409 | 10,409 | 0 | 0 | 0 | 0.0% 💻 |
| Total Comprehensive Income | 17,591 | 21,383 | 24,159 | 24,425 | 266 | 1.1% 🔺 |
| Net Underlying Surplus / (Deficit) | 2,182 | 6,974 | 24,159 | 24,425 | 266 | 1.1% 🛆 |

Net Surplus/(Deficit): The net surplus is \$24.425m which is \$0.266m favourable to the forecast budget.

Revenue: is \$0.689m favourable to forecast due to:

- Supplementary rates higher than forecast by \$76k.
- User Fees Mainly due to more activity in Lighthouse Theatre commercial hires \$164k offset by relevant expenditure.
- Contributions Cash \$108k year to date favourable variance in long service leave transferred from other Councils for new employees which will realign when the net movement in the long service leave provision is calculated at the end of the financial year. The balance is mainly due to timing of paid parental leave.
- Interest Income Higher interest rates than anticipated resulting in a \$209k favourable variance to forecast.

Jan - Mar 2024

Expenses: are (\$0.423m) unfavourable to forecast due to:

- Employee Benefits are lower than forecast by \$501k partially due to a favourable variance within Project Management of \$240k which will be offset with capitalised labour once Work in Progress is capitalised during the end of financial year process. The balance is primarily due to vacant positions with some of the savings being used for casuals to cover leave.
- Materials and Services Materials and services are higher than forecast by (\$980k) partially due to unexpected storm damage costs (\$100k), (\$237k) in Parks & Gardens due to timing of program delivery and partially offset in employee benefits savings, (\$175k) in Roads Maintenance due to timing of program delivery and partially offset in employee benefits savings, more activity in Lighthouse Theatre commercial hires (\$126k) offset by increased fee income, truck wash operating costs (\$69k), overspend of (\$50k) for beach cleaning due to community demand, increased power line expenditure (\$15k) with the balance due to timing.

Jan - Mar 2024

5. Balance Sheet

| | 2023/24 | | YTD |
|---------------------------------------|------------------------|----------|------------------------|
| | Opening Balance | Movement | Closing Balance |
| | \$'000 | \$'000 | \$'000 |
| Current Assets | | | |
| Cash & Cash Equivalents | 7,795 | (6,170) | 1,625 |
| Investments | 40,500 | 6,000 | 46,500 |
| Trade and Other Receivables | 3,242 | 10,360 | 13,602 |
| Other Assets | 3,279 | 269 | 3,548 |
| Current Assets Total | 54,816 | 10,459 | 65,276 |
| Non-Current Assets | | | |
| Trade and Other Receivables | 0 | 0 | 0 |
| Property Plant & Equipments | 831,921 | 10,391 | 842,306 |
| Non-Current Assets Total | 831,921 | 10,391 | 842,306 |
| Total Assets | 886,737 | 20,851 | 907,582 |
| Current Liabilities | | | L |
| Trade and Other Payables | 11,681 | (2,506) | 9,171 |
| Trust Funds and Deposits | 2,027 | 240 | 2,267 |
| Provisions | 6,913 | 0 | 6,913 |
| Interest-bearing Loans and Borrowings | 1,909 | (1,358) | 551 |
| Lease Liabilities | 277 | 0 | 277 |
| Current Liabilities Total | 22,807 | (3,623) | 19,178 |
| Non-Current Liabilities | | | |
| Provisions | 961 | 0 | 961 |
| Interest-bearing Loans and Borrowings | 8,420 | 0 | 8,420 |
| Lease Liabilities | 741 | 0 | 741 |
| Non-Current Liabilities Total | 10,123 | 0 | 10,123 |
| Total Liabilities | 32,930 | (3,623) | 29,301 |
| Net Assets | 853,807 | 24,474 | 878,281 |
| Equity | 1 | | l |
| Accumulated Surplus | 274,746 | 24,474 | 299,219 |
| Reserves | 579,061 | 0 | 579,061 |
| Total Equity | 853,807 | 24,474 | 878,281 |

<u>Cash & Investments:</u> The third quarter rates instalment (due February) increased the amount of cash reserves however some capital works progress payments made over the past three months including Hockey Synthetic Pitch Replacement, Japan St Drainage Upgrade, Brierly Masterplan Implementation and the 2023-24 resealing works payment have impacted the balance. The annual Technology One fee for 31/03/24 – 30/03/25 of \$699k was paid in March with Council to invoice Corangamite and Moyne Shires for their share. The 3rd instalment of the Fire Services Levy was also paid in March.

<u>Trade and Other Receivables:</u> have increased significantly from the start of the financial year due to raising the full year's rates revenue in July with instalments due quarterly. This will reduce throughout the year as customers make their instalment repayments.

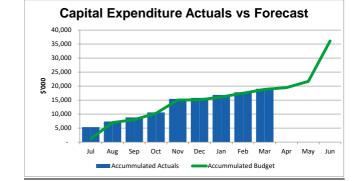
Jan - Mar 2024

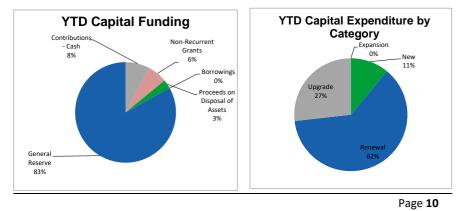
6. Capital Expenditure and Funding

Capital Expenditure: Council has a number of major capital works incomplete including the Brierly Masterplan implementation with a major focus on renewal within the 2023-24 financial year. Currently Council's committed amount is unfavourable compared to the year to date forecast of (\$191k). This is mainly due to Developer Contribution Plan (DCP) design costs (\$159k) to be funded from reserves once the design costs are finalised with the balance due to timing.

<u>Capital Funding</u>: The majority of works to date have been funded through Council funds (83%). There are still some grants anticipated to be received over the remainder of the year.

| | Adopted Budget \$'000 | Forecast \$'000 | YTD Forecast \$'000 | YTD Committed \$'000 | YTD Variance Foreca \$'000 | |
|--------------------------------|-----------------------------|--------------------|---------------------------|----------------------------|-------------------------------------|-----------|
| | \$ 000 | φ 000 | φ 000 | \$ 000 | \$ UUU | |
| Expenditure | | | | | | |
| New | 2,329 | 5,673 | 2,068 | 2,102 | (34) | \bullet |
| Renewal | 8,550 | 16,487 | 11,754 | 11,823 | (69) | • |
| Upgrade | 5,185 | 13,962 | 5,010 | 5,097 | (88) | ▼ |
| Expansion | 0 | 0 | 0 | 0 | 0 | |
| Capital Expenditure | 16,064 | 36,122 | 18,832 | 19,023 | (191) | |
| Funding | | | | | | |
| Contributions - Cash | 910 | 4,826 | 1,448 | 1,465 | 17 | |
| Non-Recurrent Grants | 686 | 6,907 | 1,203 | 1,210 | 7 | |
| Proceeds on Disposal of Assets | 492 | 891 | 365 | 550 | 185 | |
| Borrowings | 0 | 0 | 0 | 0 | 0 | |
| General Reserve | 13,977 | 23,497 | 15,816 | 15,797 | (18) | \bullet |
| Capital Funding | 16,064 | 36,122 | 18,832 | 19,023 | 191 | |



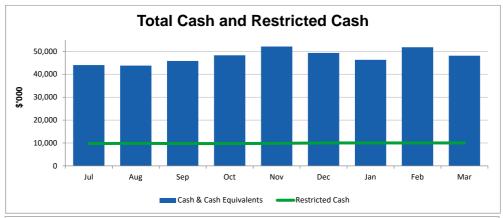


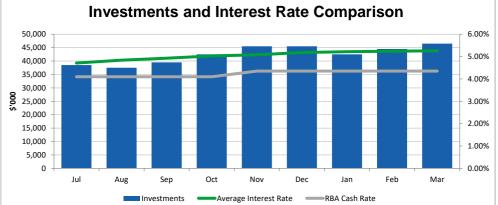
Jan - Mar 2024

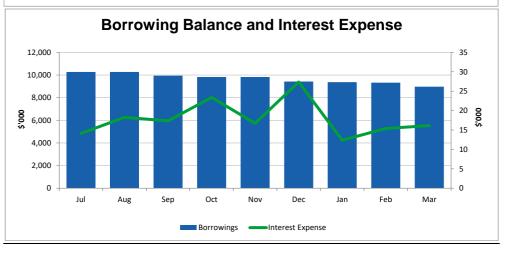
7. Treasury Report

<u>Cash:</u> Total cash held (including investments) at the end of March was \$48.13m, of which \$10.00m is restricted.

Investments: The average interest rate held on investments at the end of March was 5.26% which is higher than the RBA cash rate of 4.35%. Current investment rates have been over 5.0%.







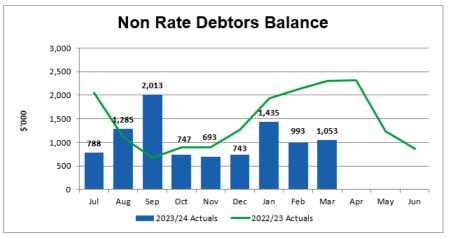
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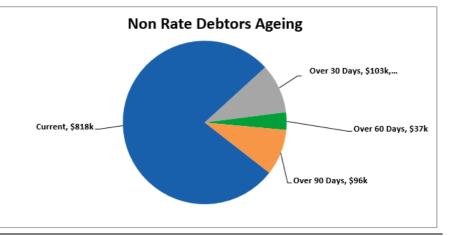
Jan - Mar 2024

8. Debtors Report

Non Rate Debtors: were \$1.053m in March, with \$818k or 78% of the debt classified as current.

- 30 Days \$103k (10%) Warrnambool Basketball ARC Stadium \$6k. The balance of the outstanding 30 day debt amounts are not material and reminder invoices will be sent.
- 60 Days \$37k (3%) Sportsground various Club Contributions totalling \$15k. No further material individual debtors. The balance of the outstanding 60 day debt amounts are not material and reminder invoices will be sent.
- 90 Days \$96k (9%) Warrnambool Football Netball Club \$20k contribution to Reid Oval Redevelopment Project (2nd Instalment). CEO/Management discussions in place to rectify arrears. Regional Cities Victoria contributions (quarter 1) outstanding from Latrobe City Council \$9k; HACC Debtors amounting to \$18k are being followed up, mainly relating to managed recipients. The remaining 90 day debtors will be followed up and Council is working with overdue debtors and setting up payment plans where appropriate.





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Jan - Mar 2024

9. Budget/Forecast Variations

| Item Adopted Budget Surplus Rollovers - Net November forecast adjustments | Variation \$ | Total \$ |
|--|-----------------|--------------|
| Adopted Budget Surplus Rollovers - Net November forecast adjustments | \$ | \$ |
| Rollovers - Net November forecast adjustments | | Ý. |
| November forecast adjustments | | (52,561) |
| · · · · · · · · · · · · · · · · · · · | (20,243,704) | (20,296,265) |
| | 286,517 | (20,009,748) |
| December forecast adjustments | 316,524 | (19,693,224) |
| March forecast adjustments | 493,213 | (19,200,011) |
| Cash Surplus/(Deficit) Bought Forward | 20,243,704 | 1,043,693 |
| External budget variations - new grants | | |
| January to March variations | | |
| VSBA Building Blocks Inclusion Equipment 2023 (12 Kinders) | 119,512 | 1,163,205 |
| VSBA Building Blocks Inclusion Equipment 2023 (12 Kinders) | (119,512) | 1,043,693 |
| VSBA Inclusion - Building & Playgrounds 2023 (Dennington all access path) | 25,600 | 1,069,293 |
| VSBA Inclusion - Building & Playgrounds 2023 (Dennington all access path) | (25,600) | 1,043,693 |
| DFFH - Human Services Standards Funding CFS - New Accreditation Funding | 3,206 | 1,046,899 |
| DFFH - Human Services Standards Funding CFS - New Accreditation Funding | (3,206) | 1,043,693 |
| DHHS Maternal & Child Health More Support for Mums Dads and Babies | 99,000 | 1,142,693 |
| DHHS Maternal & Child Health More Support for Mums Dads and Babies | (99,000) | 1,043,693 |
| Art Gallery Major Exhibition Ticket Sales Nov to Mar | 97,712 | 1,141,405 |
| Art Gallery Major Exhibition Ticket Sales Nov to Mar | (97,712) | 1,043,693 |
| Internal budget variations - transfers between cost centres | | |
| January to March variations | ***** | |
| Growing Green Rooms allocated from Healthy Warrnambool Plan Project Funding | 5,000 | 1,048,693 |
| Growing Green Rooms allocated from Healthy Warrnambool Plan Project Funding | (5,000) | 1,043,693 |
| Building renewal capital moved to Art Gallery lighting project | 25,000 | |
| Building renewal capital moved to Art Gallery lighting project | (25,000) | 1,043,693 |
| Transfer new vehicle costs from Maternal & Child Health to Light Fleet | 40,000 | |
| Transfer new vehicle costs from Maternal & Child Health to Light Fleet | (40,000) | 1,043,693 |
| Transfer from City Sustainability to Footpath Renewal | 68,792 | 1,112,485 |
| Transfer from City Sustainability to Footpath Renewal | (68,792) | 1,043,693 |

Jan - Mar 2024

9. Budget/Forecast Variations continued

| ltem | Budget Variation \$ | Cumulative Total \$ |
|---|---------------------------|---------------------------|
| Internal budget variations - transfers to/from cash reserves | | |
| January to March variations | | |
| North Edge Estate - 126 & 180 Wangoom Road DCP Obligation Stage 8- Roger Constructions | 362,070 | 1,405,763 |
| North Edge Estate - 126 & 180 Wangoom Road DCP Obligation Stage 8- Roger Constructions | (362,070) | 1,043,693 |
| Horne Road Developer Contribution, 5th payment - (developer contributions) | 250,000 | 1,293,693 |
| Horne Road Developer Contribution, 5th payment (reserves) | (250,000) | 1,043,693 |
| Transfer from reserves to small infrastructure capital expenditure | 100,000 | 1,143,693 |
| Transfer from reserves to small infrastructure capital expenditure | (100,000) | 1,043,693 |
| Transfer from reserves for South of the Merri Open Space Precinct expenditure | 57,000 | 1,100,693 |
| Transfer from reserves for South of the Merri Open Space Precinct expenditure | (57,000) | 1,043,693 |
| Mc Gennans Change Facilities - DEECA did not approve - transfer back to reserves | 60,000 | 1,103,693 |
| Mc Gennans Change Facilities - DEECA did not approve - transfer back to reserves | (60,000) | 1,043,693 |
| 4G Car Parking Meter upgrade between parking management and reserves | 42,000 | 1,085,693 |
| 4G Car Parking Meter upgrade between parking management and reserves | (42,000) | 1,043,693 |
| Cark parking strategy transfer between parking management and reserves | 90,364 | 1,134,057 |
| Cark parking strategy transfer between parking management and reserves | (90,364) | 1,043,693 |
| Transfer from renew al reserve to Footpath Construction Capital | 100,000 | 1,143,693 |
| Transfer from renew al reserve to Footpath Construction Capital | (100,000) | 1,043,693 |
| Brierly Masterplan Implementation - transfer other recreation capital for electrical/lighting | 150,000 | 1,193,693 |
| Brierly Masterplan Implementation - transfer other recreation capital for electrical/lighting | 186,775 | 1,380,468 |
| Brierly Masterplan Implementation - transfer from open space reserves for electrical/lighting | 113,225 | 1,493,693 |
| Brierly Masterplan Implementation - transfer budgets to cover electrical/lighting | (450,000) | 1,043,693 |
| Forecast Budget Surplus/(Deficit) | | 1,043,693 |





Highest and Best Use Master Plan Report

81-99 Caramut Road, Warrnambool

Prepared by Insight Planning Consultants for Warrnambool City Council 30 April 2024

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Introduction

This report has been prepared by Insight Planning Consultants for Warrnambool City Council, in relation to the former Warrnambool Livestock Exchange (saleyards) at 81-99 Caramut Road, Warrnambool (the Site) and surrounding non-urban land.

This report follows the completion of the key stakeholder consultation process on the previous plan options prepared for the Site. It presents and supports the final Concept Masterplan and associated plans prepared by Patch Design (April 2024), included at Appendix 2 of this report. It also provides a summary of the background assessments undertaken for the Site to date and relevant planning context.

This report should be read in conjunction with the following assessments, which have helped to inform the master planning for the Site:

- Land Valuation Reports, Roger Cussen Property Specialist (February 2021)
- Economic Baseline and Land Use Assessment, Think Economics (August 2023)
- Preliminary Site Investigation and Soil Sampling, Tonkin & Taylor (May 2023)
- Soil Contamination Assessment, Tonkin & Taylor (December 2023)

Subject Site

The Site is located at 81-99 Caramut Road (*PC 362040*) in Warrnambool and was previously used for the former Warrnambool Livestock Exchange (**saleyards**), which ceased operations in June 2023.

The Site is located on the south-western corner of the intersection between Caramut Road to the east and Coghlans Road to the north, is generally rectangular in shape and has a total area of approximately 12.45 hectares.

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Figure 1: Site Aerial (Landchecker 2024)

The Site is zoned Public Use Zone 6 (**PUZ6**), which is for 'local government' purposes. Figure 2 below shows the zoning of the Site and its surrounds. The Site is not affected by any Overlays.

Site Surrounds and Context

The Site is surrounded by Commercial 2 Zone (C2Z) land on the eastern side of Caramut Road, Industrial 3 Zone (IN3Z) to the north-east, south and west, Farming Zone (FZ) to the south and east, and Public Use Zone (PUZ) to the south and further west. Land further north along the Merri River is within the Urban Floodway Zone (UFZ), while land further to the east, south and west is in the General Residential Zone (GRZ). Caramut Road is in a Transport Zone 2 (TRZ2). The Site forms part of a broader precinct being considered for rezoning, generally bound by the Merri River to the north, Caramut Road to the east, Harrington Road to the west and the established residential area and Brauer College to the south (together, the Precinct).

3



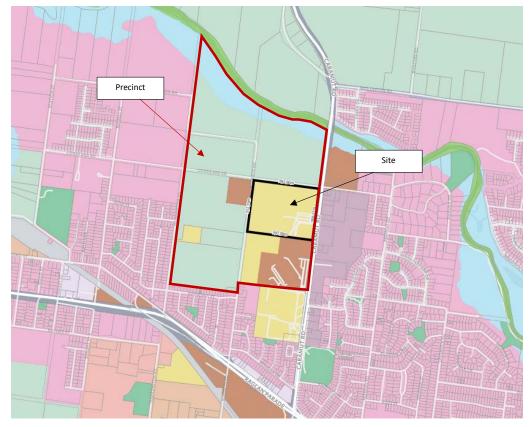


Figure 2: Zone Map (Landchecker 2024)

Surrounding land uses within the adjacent industrial and commercial areas include Landscaping and building supplies, Concrete products, Logistics and Transport, Motor repairs, Warehouse, Storage, Chemical manufacture, Steel fabrication, Agriculture machinery sales, and Farm equipment supplies among others. There is also a large amount of undeveloped land within the existing Commercial 2 Zone, however some of the land has recently been subdivided and is currently on the market, which indicates that further development may occur in the near future.

The current PUZ6 zoning of the Site seeks to recognise the public land use of the Site and to provide for 'local government' purposes. In order for the Site to be sold and/or redeveloped, this land must first be rezoned to an alternative zone.

The FZ land adjacent to the Site appears to have been retained for non-urban purposes to act as a buffer for the former saleyards on the Site and surrounding industrial uses, some of which appear to have associated buffers. It is clear that once the Site is rezoned, that surrounding non-urban land within the Precinct would become a planning anomaly within its broader context. The existing IN3Z applying to Brauerander Park also seems to be an anomaly and does not appropriately reflect the use of the land and should be rectified through the proposed rezoning. There is also existing IN3Z applying to land at 98-102 Coghlans Road, which is separated from the existing employment precinct further east along Caramut Road. The industrial zoning of this land could pose issues once surrounding land is rezoned for residential purposes. The existing use of these properties for a garden supplies centre could continue if this land was rezoned under existing use rights, however rezoning these properties

Warrnambool Livestock Exchange



would prevent further industrial uses occurring in the future that could have additional amenity impacts to surrounding residential areas.

As such, in additional to the proposed rezoning of the non-urban land surrounding the Site for residential purposes, we recommend that these other zoning anomalies also be addressed through the proposed rezoning of the overall Precinct.

Aboriginal Cultural Heritage Sensitivity

Part of the Site and much of the broader Precinct is affected by an area of Cultural Heritage Sensitivity, in particular due to proximity to the Hopkins River. The extent of this area is shown in Figure 3 below. Future development of the land within this area would need to appropriately respond to the requirements of relevant legislation, including the *Aboriginal Heritage Act 2006* and *Aboriginal Heritage Regulations 2018*. As each land parcel within the Precinct is located at least partially within an area of Cultural Heritage Sensitivity, any high impact activity, as defined by the Aboriginal Heritage Regulations, proposed to occur within the Precinct will require the preparation of a Cultural Heritage Management Plan (CHMP). High impact activities generally include subdivision and development of land for residential (3 or more lots/dwellings) or commercial purposes.

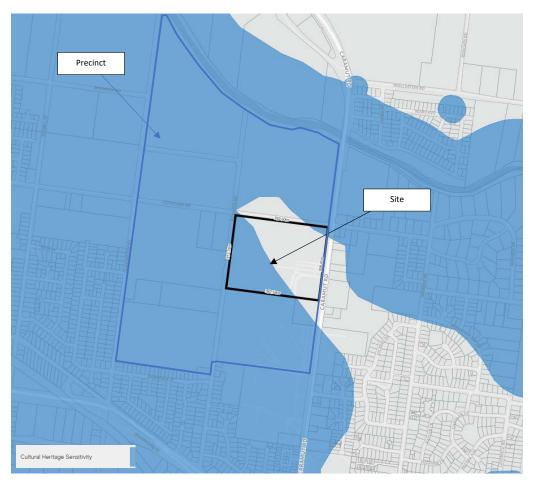


Figure 3: Extent of Cultural Heritage Sensitivity (Landchecker 2024)

Warrnambool Livestock Exchange

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Bushfire Prone Area

Part of the Site and much of the broader Precinct is located within a designated Bushfire Prone Area. The extent of this is shown in Figure 4 below. Future development of the land within this area would need to appropriately respond to the relevant requirements, including those found at Clause 13.02 of the Warrnambool Planning Scheme, to adequately address any bushfire risk.



Figure 4: Extent of Bushfire Prone Area (Landchecker 2024)

Amenity Buffers

In determining the Concept Masterplan for the Site and surrounding Precinct, analysis into the existing industrial land uses within the surrounding area and any amenity buffers that may encroach into the land to be rezoned had been undertaken. There are a number of documents and provisions relating to amenity buffers which provide further clarity on how these buffers are to be determined and assessed. Some of the key provisions are summarised below.

Recommended separation distances for industrial residual air emissions, Publication 1518 (March 2013) – EPA Victoria

The guideline provides advice on recommended separation distances between industrial land uses that emit odour or dust, and sensitive land uses.

Warrnambool Livestock Exchange

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In some instances, the appropriate separation distance may vary from that recommended in this guideline as a result of site-specific operational or environmental conditions. In such cases, a detailed assessment and a resultant proposal that satisfies the Environment Protection Authority (EPA) will be required before a variation can be given planning approval.

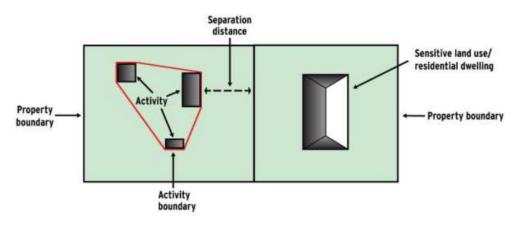
This guideline applies only to off-site residual odour and dust emissions from industries which have the potential to impact on human health and wellbeing, local amenity and aesthetic enjoyment. Noise, vibration, ambient and hazardous air pollutants have not been considered in the development of this guideline.

Other regulations, policies and guidance relevant to the consideration of land use separation for environmental protection include:

- State Environment Protection Policy (Air Quality Management)
- State Environment Protection Policy (Control of Noise from Commerce, Industry and Trade) No. N-1
- Noise from Industry in Regional Victoria, EPA Victoria, 2011
- Land Use Planning Near Major Hazard Facilities, WorkSafe, 2010
- Victoria Planning Provisions, Department of Planning and Community Development

Section 8 of the guideline identifies that 'separation distances should be determined by measuring from the 'activity boundary' of the industrial activity to the nearest sensitive land use'. The activity boundary of the industrial activity is the area that includes all current or proposed industrial activities from which industrial residual air emissions (**IRAEs**) may arise.

The guideline sets out two methods of applying separation distances. Given the urban context of the saleyard, Method 1 (the 'urban' method) is most appropriate, which measures the separation distance from the activity boundary of the industry to the property boundary of the nearest sensitive land use, as illustrated below.



Section 9 of the guidelines outlines the process of varying a recommended separation distance. Where a variation from the recommended separation distance is sought, approval should not be given by the planning authority or other responsible authority until the relevant land use separation issues have been resolved to the satisfaction of EPA.

It should be the responsibility of the 'agent of change' to provide evidence to the planning authorities or other responsible authorities that a variation from the recommended separation distances is appropriate. For the purposes of the guideline, the 'agent of change' is the proponent of

Warrnambool Livestock Exchange



the proposed land use that will give rise to the consideration of separation distances, whether for a new industrial or sensitive land use is proposed. In this instance, the agent of change would be Warrnambool City Council.

Interface land uses are those that can be located within separation distances between industrial land uses and sensitive land uses. Table 5 of the guideline provides examples of activities and their suitability as interface land uses, as shown below.

| Suitability | Examples of interface land use |
|--|---|
| To be encouraged | Agriculture, car parks, cinema-based entertainment facilities, emergency services facilities, natural systems, offices, research centres, service stations and veterinary clinics. |
| To be considered (subject to assessment) | Light industry with no adverse amenity potential and utilities (except for sewage works). |
| To be prevented | Sensitive land uses and industrial land uses that require separation distances as listed in the Index. |

The guideline also provides guidance criteria that may be considered for assessment of a site-specific variation to the recommended separation distances as follows:

| Criteria | Explanation |
|----------------------------------|--|
| Transitioning of the industry | Existing industry has formally indicated that it will transition out of an area and over a specified timeframe. |
| Plant equipment and operation | The industrial plant and equipment have an exceptionally high standard of emission control technology. |
| Environmental risk assessment | An environmental risk assessment of IRAEs has been completed that demonstrates a variation is justified. |
| Size of the plant | The plant is significantly smaller or larger than comparable industries. |
| Topography or meteorology | There are exceptional topographic or meteorological characteristics which will affect dispersion of IRAEs. |
| Likelihood of IRAEs | Particular IRAEs are either highly likely or highly unlikely to occur. |

The IRAE provides the following additional guidance for considering separation distances:

- **Cumulative Impacts:** the guideline does not recommend specific separation distances for any cumulative impacts resulting from the co-location of like industries.
- Interface Land Uses: the guideline provides example of activities and their suitability as interface land uses. However, it is not intended to be an exhaustive list of all activities.
- Inter-industry separation distances: the guideline recommends addressing inter-industry separation distances on a case-by-case basis to ensure that appropriate planning solutions are reached. Planning authorities need to ensure that their strategic land use plans, policies and controls are appropriately framed for managing incompatible inter-industry uses. Designation of sub-precincts that are dedicated to particular types of industrial activities, within a larger industrial precinct, is an effective means of preventing and managing incompatible industries.

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Improving Planning Responses for Buffers/Separation Distances

This Technical Report was released in 2019 as part of a review of buffers in strategic and statutory planning. The report provides a useful summary of the 2013 guideline, including the role of the EPA, the purpose and intent of recommended separation distances, and operation and principles to support a variation to a recommended separation distance, as outlined above.

The technical report identifies and compares the guidance that currently exists within the Victorian Planning Provisions (**VPPs**,) IRAEs and other relevant guidance documentation regarding separation distances from industrial uses. It highlights that there are many inconsistencies between the separation distances in the guideline and the planning provisions.

Victorian Planning Provisions

Clause 53.10 – Uses and Activities with Potential Adverse Impacts

The purpose of this clause is 'to identify those types of uses and activities, which if not appropriately designed and located, may cause offence or unacceptable risk to the neighbourhood'.

The Table to Clause 53.10-1 sets out threshold distances from the specified uses, being the shortest distance from any part of the land to:

- Land (not a road) in an Activity Centre Zone, Capital City Zone, Commercial 1 Zone, Docklands Zone, residential zone, or Rural Living Zone; or
- Land used for a Hospital, an Education centre or a Corrective institution; or
- Land in a Public Acquisition Overlay to be acquired for a Hospital, and Education centre or a Corrective institution.

Some of the uses listed in the Table to Clause 53.10-1 are found within the surrounding area, such as the 'automotive repairs' at 18 and 22 Coghlans Road and 34 Caramut Road. A full list of properties and their current land use is outlined in Appendix 1.

As there are also existing land uses which may or may not meet the conditions in Clause 53.10-1, it is recommended that consultation occur with the EPA, in relation to any other potential amenity buffers that would encroach within the areas to be rezoned, as part of the Planning Scheme Amendment process for the rezoning of the Precinct.

Background Assessments

The following assessments have been undertaken to help inform the masterplan for the Site:

- Land Valuation Reports, Roger Cussen Property Specialist (February 2021)
- Economic Baseline and Land Use Assessment, Think Economics (August 2023)
- Preliminary Site Investigation and Soil Sampling, Tonkin & Taylor (May 2023)
- Soil Contamination Assessment, Tonkin & Taylor (November 2023)

Land Valuations

Land valuations were prepared by Roger Cussen Property Specialist dated 28 February 2021, for the Site at 81-99 Caramut Road, and the adjoining property to the east at Rooneys Road.

The valuation report for the Site identified the highest and best use for this land, based on surrounding land uses, to be industrial/commercial. Based on the analysis of recent sales, the report valued this land at \$5,225,000 if it were to remain in the PUZ6, and \$6,145,000, based on a rate of approximately \$60/sqm, should it be rezoned IN3Z, though commentary within the report indicates that either IN3Z or C2Z could be appropriate and similarly valued.

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The valuation report for the adjoining land at Rooneys Road identifies the highest and best use for this land, based on surrounding land uses, to be either residential or a mixture of residential and industrial/commercial. Based on the analysis of recent sales, the report valued this land at \$745,000 if it were to remain in the FZ, \$2,265,000, based on a rate of approximately \$199,735/ha, if it were entirely in the GRZ, and \$3,171,800, based on a rate of \$194,647/ha for the residential component (9.22ha) and \$65/sqm for the industrial/commercial component (2.11ha), should it be rezoned a mix of GRZ and IN3Z, though commentary within the report indicates that either IN3Z or C2Z could be appropriate and similarly valued.

While some time has passed since the valuation reports were prepared and property prices have generally increased for both residential and industrial land since then, the reports provided a useful basis for the preparation of previously prepared master plan options for the Site and surrounding non-urban land.

It should be noted however that while the valuations may have indicated that a higher proportion of industrial land would have resulted in the highest total value, this did not sufficiently consider the level of demand for a larger area of industrial/commercial land and therefore the value of this land may have been more accurately calculated at a lower rate.

Economic Baseline and Land Use Assessment

The Economic Baseline and Land Use Assessment was prepared by Think Economics in November 2023 to:

- Provide an independent assessment of the current and future supply and demand dynamics for employment land in Warrnambool and, specifically in relation to the Site, assess, define and evaluate potential uses which maximise highest and best use outcomes;
- Analyse and compare supply and demand conditions related to potential planned employment land uses to determine the current and forecast market gap (ie opportunity), including detailed catchment analysis to identify and analyse the specific supply conditions, demand drivers and forecast market opportunity; and
- Provide clear recommendations as to the market viability for each potential land use, based on current and forecast market gap conditions and input and direction into the master planning process.

The assessment determined that the strongest employment land use opportunity is considered to be a local convenience centre that could support a mix of retail and small-scale office (medical) uses onsite.

The local centre would consist of up to 1,200sqm of retail uses with up to an additional 200sqm of attached office/medical space. The overall floor area of 1,400sqm is expected to require a site area of approximately 4,000-5,000sqm.

Other industrial uses (bulky goods, warehouse) were considered in this assessment, but it was determined that there is limited opportunity for additional industrial land in this location, in particular due to the large proportion of undeveloped Commercial 2 Zone land immediately east of Caramut Road.

Preliminary Site Investigation and Soil Sampling

Tonkin & Taylor (**T&T**) undertook preliminary site testing and prepared a Preliminary Site Investigation (**PSI**) in May 2023.

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The aim of this investigation was to identify potential sources of contamination and the types of contaminants likely to be present based on current and former land uses.

The targeted soil investigation found that only two locations marginally exceeded contaminant levels (arsenic and copper), however these were considered unlikely to represent an unacceptable risk to human health or ecosystem maintenance.

The contamination status of the Site was considered unlikely to preclude redevelopment of the site for any purpose, including sensitive residential uses – subject to further investigation and if needed, remediation works.

Soil Contamination Assessment

Further testing of the Site was undertaken by T&T as part of a Soil Contamination Assessment (**SCA**) in October 2023, based on the recommendations of the previous PSI. The SCA included targeted preliminary soil investigation to quantitively inform the likely site contamination status based on the findings of the previous PSI, including additional land being considered for purchase by Council.

The SCA found exceedances in the review of laboratory analytical data from the onsite testing undertaken when compared against adopted ecological and human health criteria, specifically exceedances of Arsenic, Copper, Chromium and Nickel.

In-situ soils are preliminarily categorised as 'Category C' at the Saleyards and 'Fill Material' at the Southern paddock for the purpose of offsite disposal. Stockpiles in the Southern paddock are assumed to be from the same original source as part of the construction of the Brauerander athletics complex adjacent to the Site.

Additionally, one fragment of Asbestos Containing Material (ACM), in the form of bonded cement sheet, was observed on the site within a stockpile in the Eastern paddock (and removed from site as a sample). The sample was tested and reported a positive result for the presence of asbestos.

These matters will need to be resolved and remediated prior to the future development of the Site for sensitive uses.

Environmental Audit

As part of the proposed rezoning of the Site and surrounding non-urban land within the broader Precinct, based on the findings of the previous contamination assessments undertaken, it has been determined that it is highly likely that an environmental audit will be required.

The environmental audit process system is legislated under the Environment Protection Act. Under Section 208 of the Environment Protection Act, the purpose of an environmental audit for land use planning purposes is to:

- Assess the nature and extent of the risk of harm to human health or the environment from the contaminated land
- Recommend measures to manage the risk of harm to human health or the environment from the contaminated land
- Make recommendations to manage the contaminated land, waste, pollution or activity.

The environmental audit must be carried out by an EPA-appointed environmental auditor, who will perform an independent assessment of site conditions and risks. This process would include remediation of any contamination issues prior to the redevelopment of the land for residential and other purposes, to ensure that the land is suitable for these sensitive (residential) uses.

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As part of the Planning Scheme Amendment for the rezoning of land within the Precinct for residential purposes, Ministerial Direction 1 - Potentially Contaminated Land requires the planning authority to satisfy itself that the land is suitable for this use by:

- 1. A Preliminary Risk Screen Assessment (PRSA) statement stating that no audit is required; or
- 2. An environmental audit statement stating that the land is suitable for the proposed use; or
- 3. Where complying with 1 or 2 is difficult or inappropriate, deferring these requirements through application of an Environmental Audit Overlay (EAO) or other appropriate measure.

Whether the audit system requirements are met at the time of the amendment or deferred, the determination of whether land is potentially contaminated must always be made at the time of the amendment and be documented in the explanatory report.

Based on the recommendations of the previous contamination assessments undertaken at the Site, it is highly likely that a PRSA would determine that an environmental audit is required, and as such undertaking a PRSA ahead of the environmental audit is considered to be unnecessary. Given that Council may retain or develop part of the Site or surrounding land, it is recommended to commence the Environmental Audit process ahead of or in conjunction with the planning scheme amendment, rather than deferring this requirement until after the land is rezoned. Given that timing for approval of an environmental audit is uncertain, it is recommended that an EAO be included as part of the preparation of the planning scheme amendment for the rezoning. The inclusion of the EAO could be removed however prior to gazettal of the planning scheme amendment should the environmental audit be completed before this occurs.

Preferred Concept Masterplan

Based on the findings of the background assessments undertaken, a Concept Masterplan has been developed which identifies the future urban structure for the Site and surrounding non-urban land. A Design Response Plan, which highlights how the Concept Masterplan has addressed the key issues and opportunities identified through the previous processes, and a Site Context Plan, which identifies existing zones and where the Precinct sits within the broader Warrnambool/Dennington context, have also been prepared to accompany the Concept Masterplan. These three plans are included at Appendix 2 of this report. An extract of the Concept Masterplan and a brief description of key items is provided below.

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Figure 5: Concept Masterplan (Patch Design 2024)

The Concept Masterplan features predominantly residential development of the Site, with a small Local Convenience Centre of approximately 4,000-5,000sqm on the corner of Coghlans Road and Caramut Road and adjacent commercial uses making up the balance of the Caramut Road frontage, based on the findings of the Economic Baseline and Land Use Assessment (Think Economics, November 2023) and the community consultation undertaken by Council. The residential area within

Warrnambool Livestock Exchange



the former saleyards is indicated as being 'subject to further investigation and site rehabilitation', due to the need for remediation works to occur as part of an environmental audit process to make the land suitable for sensitive uses. The Council-owned land west and south of the Site is also proposed to be rezoned for residential purposes.

The land north of Coghlans Road currently in the FZ, the two IN3Z properties south of Coghlans Road, and Brauerander Park are identified in the Concept Masterplan as being 'potential opportunity for rezoning'. While the IN3Z property west of Caramut Road is identified as 'potential commercial area'. These parcels are not owned by Council, and further consultation with these landowners will need to occur before these parcels can be definitively included in the proposed rezoning. As previously outlined in this report, these properties are planning anomalies within the broader site context and it is not considered appropriate to leave these properties in their current zonings. As such, it is recommended that these properties also be rezoned as part of the proposed planning scheme amendment. Targeted consultation with the landowners of these properties will need to occur prior to the inclusion of the properties in the rezoning amendment and to determine the most appropriate zone for these properties.

The area directly west of the Warrnambool Indoor Stadium has been identified indicatively for 'potential recreation facility'. This would allow Council to retain and utilise this land for recreational facilities, such as the expansion of the stadium, without needing to purchase additional land for this purpose elsewhere. The location of any recreational facility is subject to change in the future, with any balance of the land being used for residential purposes.

The areas previously identified for 'potential community housing' in earlier plan options have been removed in the Concept Masterplan. Based on ongoing discussions with Council officers, while there is clear intent by Council to deliver a key worker/affordable housing project within the Precinct, the location for this remains uncertain. Further, this housing project could be proposed anywhere in the proposed GRZ once the land has been rezoned, under different provisions of the Scheme. Therefore, given that the location of this is still being deliberated, a specific location has not been identified on the Concept Masterplan, in order to not prejudice the final outcome of this process.

Recommendations

The following recommendations are made based on the content of the background assessments and reports prepared to date and to assist in the preparation of the planning scheme amendment for the rezoning of land within the Precinct:

- 1. Undertake consultation with the EPA in relation to potential amenity buffers from existing industrial land uses in proximity to the Precinct.
- 2. Commence an environmental audit process in conjunction with the preparation of a planning scheme amendment for the rezoning of the Precinct.
- 3. Undertake targeted community consultation with landowners of properties proposed to be rezoned as part of the planning scheme amendment.

Conclusion

This report has been prepared in relation to the former Warrnambool Livestock Exchange at the Site and surrounding non-urban land within the broader Precinct being considered for rezoning by Warrnambool City Council.

This report follows the completion of the key stakeholder consultation process on the previous plan options prepared for the Site. It presents and supports the final Concept Masterplan, and provides a

Warrnambool Livestock Exchange



summary of the background assessments undertaken for the Site to date and relevant planning context.

The Concept Masterplan features predominantly residential development of the Site, with a small Local Convenience Centre of approximately 4,000-5,000sqm on the corner of Coghlans Road and Caramut Road and adjacent commercial uses making up the balance of the Caramut Road frontage. The residential area within the Saleyards is indicated as being 'subject to further investigation and site rehabilitation', due to the need for remediation works to occur as part of an environmental audit to make the land suitable for sensitive uses. Additional land within the Precinct is also identified as having opportunity for rezoning to address existing planning anomalies, subject to targeted consultation with the landowners.

The area directly west of the Warrnambool Indoor Stadium has been identified indicatively for 'potential recreation facility'. This would allow Council to retain and utilise this land for recreational facilities, such as the expansion of the stadium, without needing to purchase additional land for this purpose.

The following recommendations are made based on the content of the background work undertaken and to assist in the preparation of the planning scheme amendment for the rezoning of land within the Precinct:

- 1. Undertake consultation with the EPA in relation to potential amenity buffers from existing industrial land uses in proximity to the Precinct.
- 2. Commence an environmental audit process in conjunction with the preparation of a planning scheme amendment for the rezoning of the Precinct.
- 3. Undertake targeted community consultation with landowners of properties proposed to be rezoned as part of the planning scheme amendment.

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Appendix 1 – Existing employment land uses in proximity to the Precinct

Warrnambool Livestock Exchange

Existing Employment Land Uses and Buffers



| Sub-Precinct | Address | Use | Zone | Buffers |
|--------------|-------------------|--------------------------|------|------------------|
| 1 | 102 Coghlans Road | Bells Garden Centre, | IN3Z | - |
| | | Landscaping and Building | | |
| | | Supplies | | |
| 1 | 98 Coghlans Road | Western District | IN3Z | **500 (if |
| | | Concrete Pipes and | | production rate |
| | | Products | | exceeds 10,000 |
| | | | | tonnes/annum) |
| 2 | 14 Coghlans Road | Ryans Transport, | IN3Z | - |
| | | Logistics and Transport | | |
| 2 | 16 Coghlans Road | Ryans Transport, | IN3Z | - |
| | | Logistics and Transport | | |
| 2 | 18 Coghlans Road | South West Truck | IN3Z | 100 (automotive |
| | | Centre, Truck & Machine | | body, paint and |
| | | Repairs | | interior repair) |
| 2 | 20 Coghlans Road | Ryans Transport/Allens | IN3Z | - |
| | | Freight, Logistics and | | |
| | | Transport | | |
| 2 | 22 Coghlans Road | Warehouse. | IN3Z | **100 |
| | | Permit for Motor Repairs | | (automotive |
| | | Approved | | body, paint and |
| | | | | interior repair) |

| 2 24 Coghlans Road | | Richardson Brothers Retreading, Tire Shop | IN3Z | - | | |
|--------------------|-----------------------|--|------|---|--|--|
| 2 | 100 Caramut Road | West Fridge, Air conditioning contractor (warehouse) | IN3Z | - | | |
| 3 | Coghlans Road | Vacant Land | C2Z | - | | |
| 3 | 29 Coghlans Road | Ryan Moves, Shipping C2Z Container Storage | | - | | |
| 3 | 35 Coghlans Road | Tubbie and Rayz Indoor Batting House, Sports Complex | C2Z | - | | |
| 3 | 37 Coghlans Road | Unknown | C2Z | - | | |
| 3 | 39 Coghlans Road | EnviroFluid, Chemical Manufacture/Warehouse | C2Z | <pre>**500 (soap and detergent production) **300 (Chemical product manufacture other than listed) **1000 (Biocide production and storage) **2000 (Organic or inorganic industrial chemicals production other than listed)</pre> | | |
| 3 | 96 Caramut Road | Adzweld Fabrications, Steel Fabrications | C2Z | **500 (structural or sheet metal production) | | |
| 3 | 94 Caramut Road | Western District Agriculture, Tractor dealership | C2Z | - | | |
| 3 | 92 Caramut Road | Agrimac, Tractor dealership | C2Z | - | | |
| 3 | 88 Caramut Road | Agrimac, Tractor dealership | C2Z | - | | |
| 3 | 86 Caramut Road | Vacant Building | C2Z | - | | |
| 3 | 56-60 Caramut Road | Vacant Land | C2Z | - | | |
| 3 | 80-84 Caramut Road | Vacant Land | C2Z | - | | |
| 3 | 76 Caramut Road | Coastal Car Rentals and Car Sales | C2Z | - | | |
| 3 | 65-67 Caramut Road | Nutrien, Agricultural service and CLAAS, Farm equipment supplies | IN3Z | - | | |

| 4 | 56-60 Caramut Road | Vacant Land, proposed subdivision | C2Z | - |
|---|--------------------------|---|---------------------|--|
| 4 | 50-54 Caramut Road | Total Dairy Service, dairy supplies (closed?) | C2Z | - |
| 4 | 44 Caramut Road | Boxing Gym | C2Z | - |
| 4 | 1 Fotheringham Street | Price Electrical, Electrician | C2Z | - |
| 4 | 2 Fotheringham Street | Warehouse/Store | Warehouse/Store C2Z | |
| 4 | 42a Caramut Road | Falcon Traffic Management | C2Z | - |
| 4 | 42b Caramut Road | Falcon Traffic Management | C2Z | - |
| 4 | 40 Caramut Road | Case Agriculture, farm equipment supplier and Gleeson Real Estate | C2Z | - |
| 4 | 2/36 Caramut Road | Russell Hayden Scaffold Hire, Equipment hire (closed?) | C2Z | - |
| 4 | 1/36 Caramut Road | TruBlu Dog Wash | C2Z | - |
| 4 | 1-3/34 Caramut Road | Pj Glass, glazing, Dog Wash, and Premium Paint Works, Panel beater | C2Z | 100 (automotive body, paint and interior repair) **500 (glass and glass production) |
| 4 | 30 Caramut Road | Coates Hire, Equipment hire | C2Z | - |

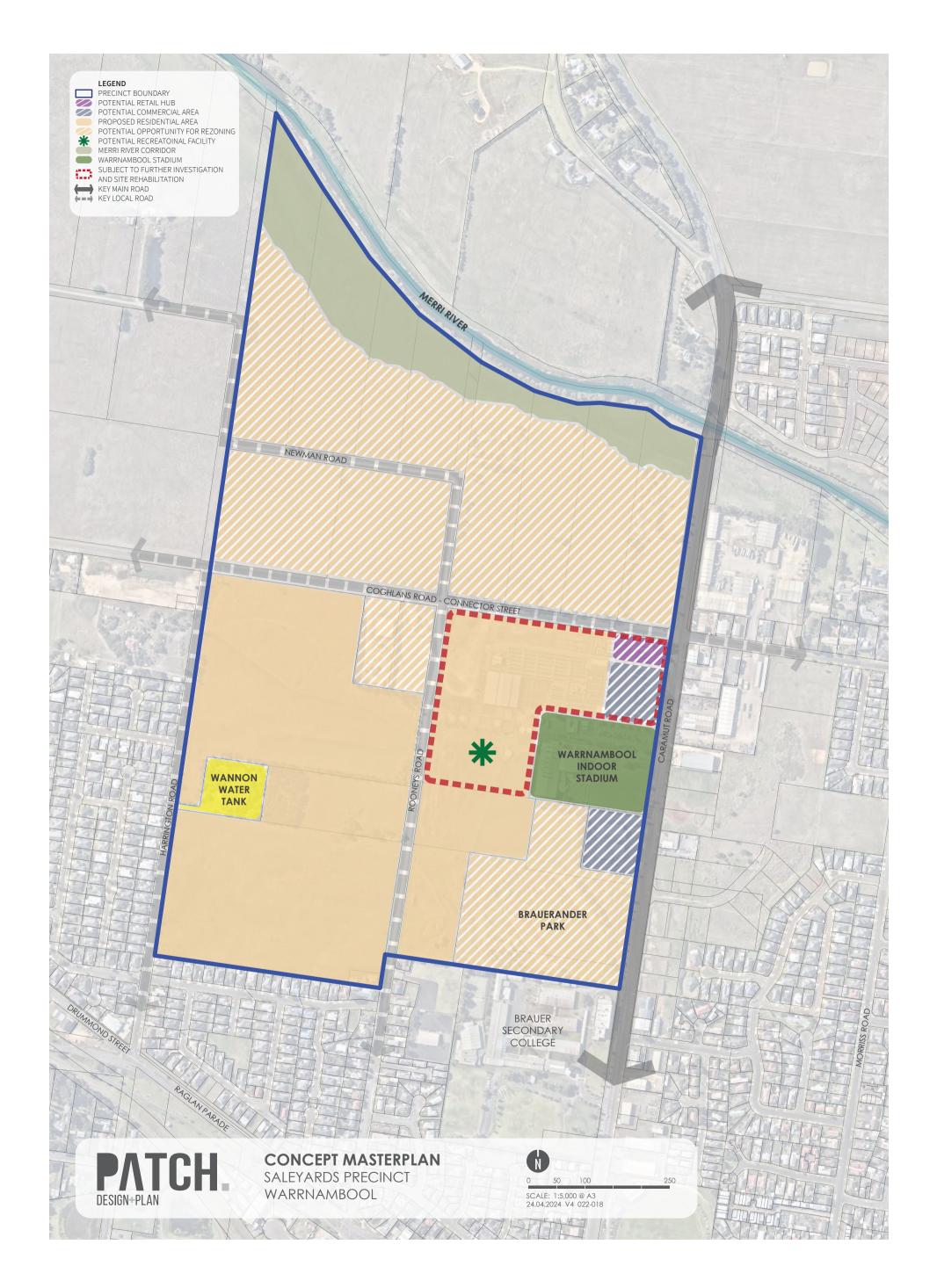
**Potential Buffers that require further investigation



Appendix 2 – Plans (Patch Design, April 2024)

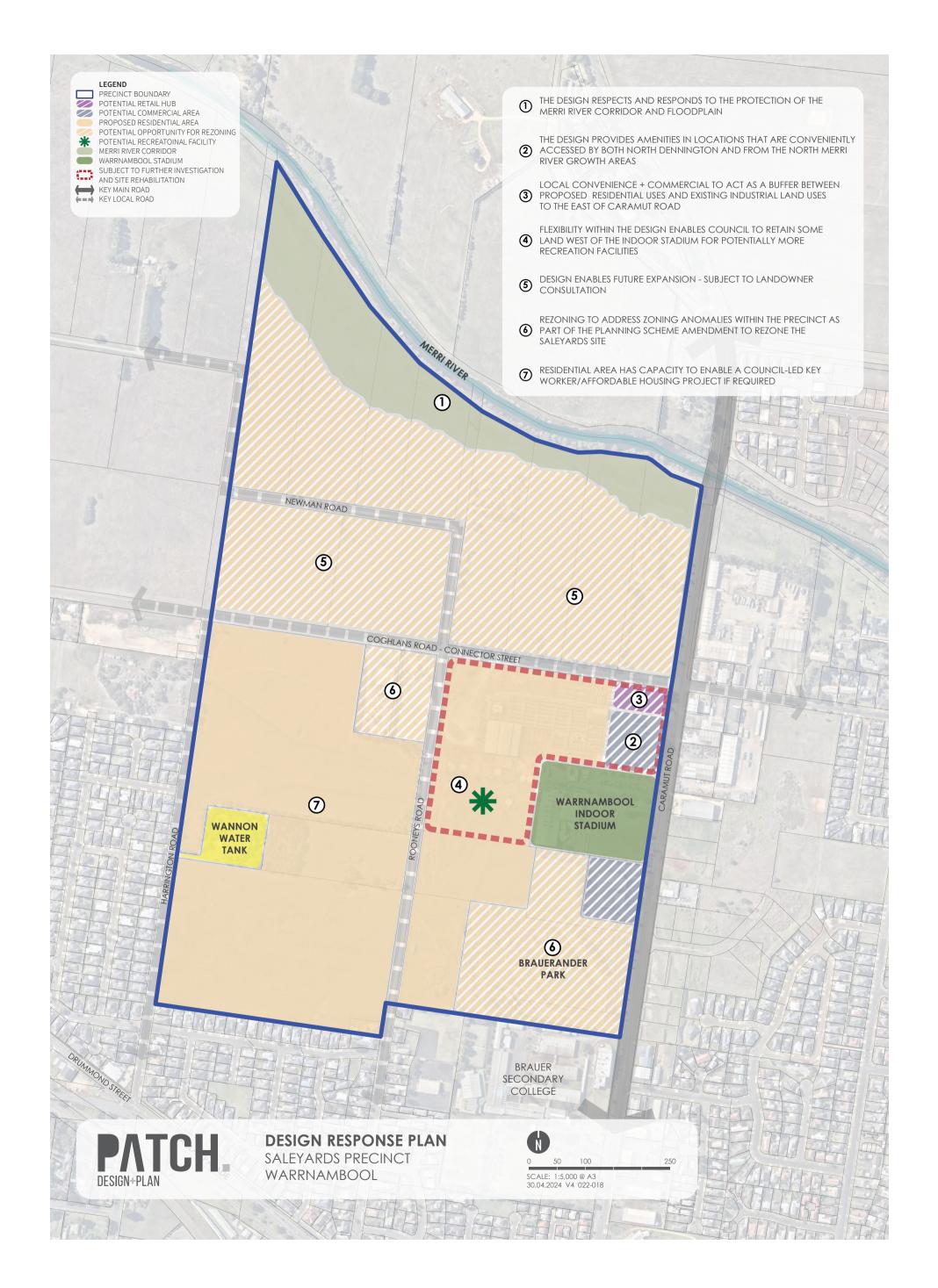
Warrnambool Livestock Exchange

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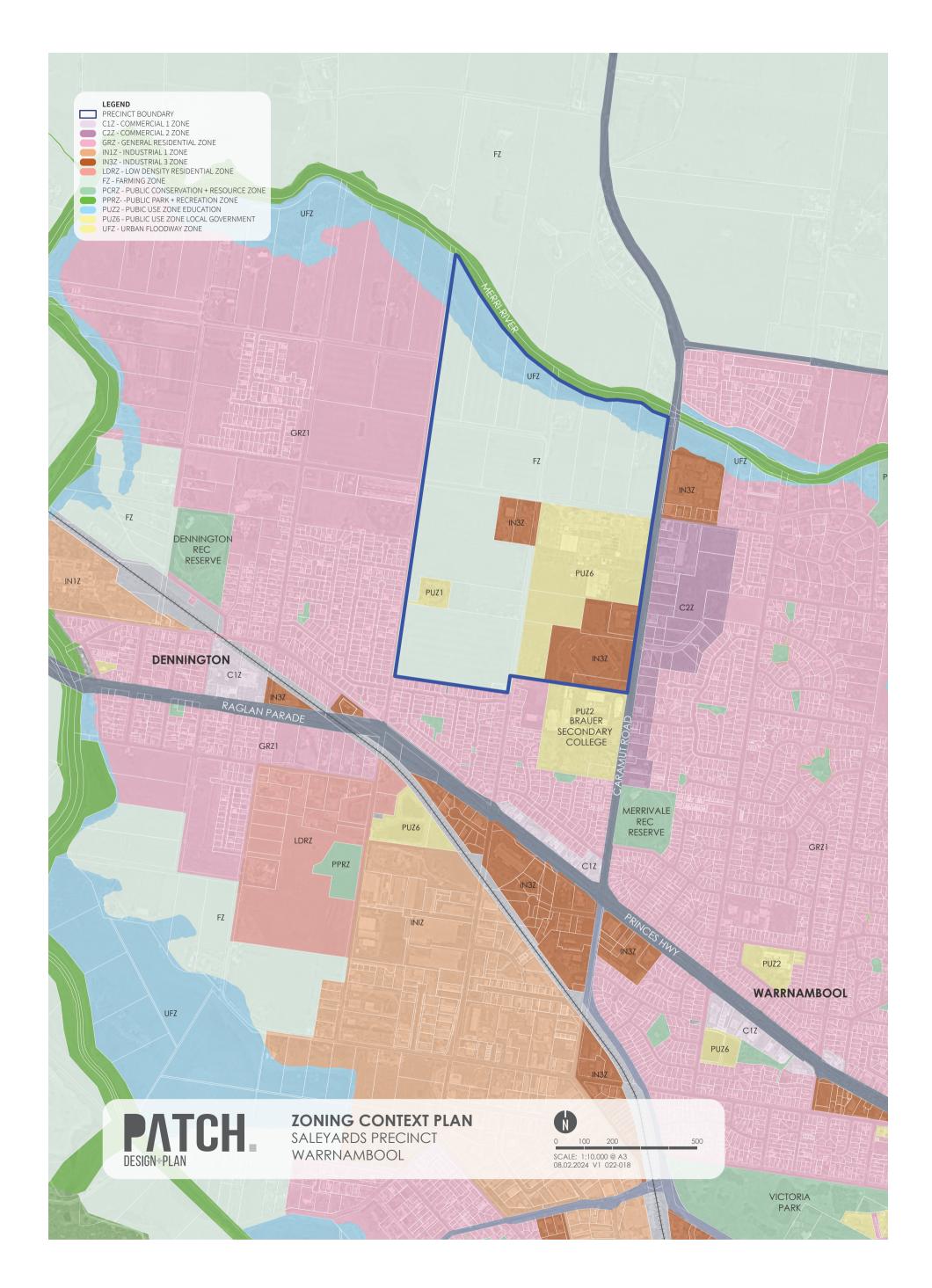
AGENDA - Scheduled Council Meeting - 6 May 2024

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AGENDA - Scheduled Council Meeting - 6 May 2024

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EXPENDITURE MODEL TRUCK WASH (NON CAPITAL)

Projected Result (if we had set up Saleyards as separate business and used consistent assumptions)

| Wages and Salaries | | | | | | | | | | | | | |
|---|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------------|
| Avg cost per month | 3,427 | 3,427 | 3,427 | 3,427 | 3,427 | 3,513 | 3,513 | 3,513 | 3,513 | 3,513 | 3,513 | 3,513 | 41,726.16 |
| Repairs and Maintenance | | | | | | | | | | | | | - |
| 4 pumps, replace 1 per year at \$8k, | 667 | 667 | 667 | 667 | 667 | 667 | 667 | 667 | 667 | 667 | 667 | 667 | 8,000.00 |
| Baleen screen maint \$3k | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 3,000.00 |
| Air Compressor Maintenance, \$2k per year | 167 | 167 | 167 | 167 | 167 | 167 | 167 | 167 | 167 | 167 | 167 | 167 | 2,000.00 |
| Pit cleaning, truck washing etc via employee | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Average cost per month | 1,080 | 1,080 | 1,080 | 1,080 | 1,080 | 1,080 | 1,080 | 1,080 | 1,080 | 1,080 | 1,080 | 1,080 | 12,960.00 |
| Solids cartage and disposal | | | | | | | | | | | | | - |
| Solids cartage \$5k (Allen Crowe, MJ Edwards) | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 417 | 5,000.00 |
| Bags 5= \$5k and last 2 years | 208 | 208 | 208 | 208 | 208 | 208 | 208 | 208 | 208 | 208 | 208 | 208 | 2,500.00 |
| Average cost per month | 625 | 625 | 625 | 625 | 625 | 625 | 625 | 625 | 625 | 625 | 625 | 625 | 7,500.00 |
| Water | 103 | 279 | 408 | 400 | 400 | 400 | 400 | 400 | 400 | 400 | 400 | 400 | - 4,390.05 |
| Trade Waste | 7,825 | 7,395 | 8,368 | 8.000 | 8,000 | 8,000 | 8.000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 95,587.77 |
| Electricity | 3,034 | 2,872 | 2,776 | 3,000 | 3,000 | 3,000 | 3.000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 35,682.10 |
| Insurance | 873 | 873 | 873 | 873 | 873 | 873 | 873 | 873 | 873 | 873 | 873 | 873 | 10,479.00 |
| Fire Services Levy | 291 | 291 | 291 | 291 | 291 | 291 | 291 | 291 | 291 | 291 | 291 | 291 | 3,489.97 |
| AVData Billing Service Fees and charges | 1,716 | 1,485 | 906 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 13,107.13 |
| | 13,842 | 13,195 | 13,622 | 13,564 | 13,564 | 13,564 | 13,564 | 13,564 | 13,564 | 13,564 | 13,564 | 13,564 | 162,736.02 |
| Gross expenditure esstimate | | | | | | | | | | | | Ş | 217,422.18 |



WARRNAMBOOL

AUDIT & RISK COMMITTEE CHARTER

May 2024

www.warrnambool.vic.gov.au

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1. PURPOSE

The Audit and Risk Committee (the Committee) is an independent advisory committee to Council established in accordance with section 53 of the *Local Government Act 2020* (the Act). The Committee is accountable to and reports directly to Council. Pursuant to section 54 of the Act, this charter specifies the Committee's functions and responsibilities.

The purpose of the Committee is to monitor compliance of Council policies and procedures with the overarching governance principles and the Act, monitor Council financial performance and reporting, monitor and provide advice on risk management and fraud prevention systems and controls, and oversee internal and external audit functions.

Through its functions the Committee will advise Council on the effectiveness of the organisation's governance, risk, and financial internal control systems, processes and compliance culture to provide the Council with assurance and confidence in the integrity of these activities.

The Committee's work is to be informed by the requirements of the Act, best practice in audit and risk, and principles of good governance.

2. AUTHORITY

The Committee acts in an advisory capacity only. The Committee is not a delegated committee of Council and has no delegated authority of financial responsibility.

The Committee does not have any management functions and is independent of management.

The Committee has the authority to:

- □ Resolve any disagreements between management and the external auditors on financial reports by making a determination.
- □ Review all strategic audit planning and audit outcomes.
- □ Seek any information it requires from Council members, officers and external parties via the Chief Executive Officer.
- □ Formally meet with Council officers, internal and external auditors as necessary.
- □ Address issues brought to the attention of the Committee, including responding to requests from Council for advice which is within the parameters of the Committee's Charter.
- □ The Chair can be consulted as required, as a sounding board by the Chief Executive Officer or their delegate on matters that arise regarding audit, risk management or governance related issues.

The Chief Executive Officer will determine the reasonability of any request made to officers by the Committee, in particular those not specifically stipulated in the Charter.

3. ROLE OF THE COMMITTEE

The Committee functions and responsibilities, as dictated by section 54(2) of the Act, are to:

Monitor the compliance of Council policies and procedures with

- a. The overarching governance principles; and
- b. The Act and the regulations, and any Ministerial directions'
- b) Monitor Council financial and performance reporting;
- c) Monitor and provide advice on risk management and fraud prevention systems and controls;
- d) Oversee internal and external audit functions.

To achieve this, the Committee will review and advise Council on specific internal systems and procedures of Council through:

- □ Assessing relevant Council policies to monitor compliance with the Act, including the overarching governance principles as set out in section 9 of the Act;
- □ Ensuring the appropriate application of Council's accounting policies, including ensuring compliance with the financial management principles set out in section 101 of the Act;
- □ Assessing and ensuring reliable and complete financial and performance reporting;
- Appraising the level and effectiveness of business continuity plans and enterprise risk management practices, include risks and risk controls and mitigations recording the risk register;
- □ Assessing internal fraud and corruption controls and the results of any control testing undertaken;
- □ Ensuring that internal and external auditors provide independent and objective analysis and reporting on governance, risk management, fraud controls and financial management.

The Committee will do this through the adoption and actioning of an annual work plan which will assist in achieving the abovementioned.

4. MEMBERSHIP

The Committee will be comprised of five members:

- One (1) independent Chairperson;
- Two (2) independent members; and
- □ Two (2) Councillors

All members shall have full and equal voting rights unless a member is unable to vote due to a conflict of interest.

The following requirements will apply to members and the Committee Chairperson

- a) In accordance with section 53(4), the chairperson of an Audit and Risk Committee must not be a Councillor of the Council.
- b) Council will appoint Committee members and the Committee Chairperson by Council resolution;
- c) A quorum of any meeting will be 1 Councillor member and 1 independent member.
- d) If the number of Councillor members in attendance is greater than the number of independent members the independent member voting power will be increased to match the total of the Councillor members in attendance.
- e) The Chairperson shall have a casting vote on occasions where there is an equal tally of votes on a matter.

5. APPOINTMENT, TERM & CHAIR

5.1 Appointment

- a) Applications for external membership shall be made by way of public notice inviting expressions of interest.
- b) The evaluation of potential members will be undertaken initially by the Chair utilising officer input as required and subsequently by the Mayor and Chief Executive, taking into account the experience of applicants and their likely ability to apply appropriate analytical and strategic management skills, and a recommendation for appointment will be put to Council.
- c) The independent members will, collectively, have expertise in:
 - a. financial management and risk,
 - b. experience in public sector management;

- c. policy development and oversight;
- d. audit and audit programmes; and
- e. be conversant with the financial and other reporting requirements.
- d) Councillors will be appointed to the committee by resolution of Council annually.
- e) Remuneration will be paid to each external member of the Committee on the basis of an annual fee, with an additional amount paid to the Chairperson. Annual increases in the remuneration of Committee members will be limited to increases in the Consumer Price Induct (CPI All Groups Melbourne) and adjusted annually on July 1.

5.2 Term

- a) Independent members will be appointed on a term of no greater than four years. These members may have their term extended for a period no greater than a further four years at the discretion of the Council.
- b) Where possible, the terms of external members should be arranged to ensure an orderly rotation and of overlap appointment membership, relative to the elected Council's four year terms.
- c) If an external member misses two consecutive meetings without providing written notice to the chairperson their position will become vacant.
- d) If the Council proposes to remove an external member of the Committee, it must give written notice to the external member of its intention to do so and provide that external member with the opportunity to be heard by the Council, if that external member so requests.

5.3 Chair

- a) The Chairperson shall be appointed by Council from the external members of the Committee.
- b) In the absence of the appointed Chairperson from a meeting, the meeting will appoint an acting Chairperson from the external members present.
- c) The role of the Chair includes:
 - a. Assisting in determining the Agenda for Committee meetings
 - b. Chairing meeting of the Committee in accordance with the meeting Agenda
 - c. Preparation of the biannual Audit and Risk Committee Report that is to be provided to the Chief Executive Officer for tabling at the next practicable Council meeting.

6. MEETINGS

The following requirements shall apply to meetings of the Committee:

- a) The Committee shall meet as required, but at least quarterly each year.
- b) Members of the committee who cannot attend a scheduled meeting must provide notice in writing to the Chairperson no later than 48 hours prior to the meeting.
- c) The Chief Executive, Director Corporate Strategies, Manager Financial Services, Manager Governance, Manager Organisational Development and the internal auditor should attend all meetings, except when the Committee chooses to meet 'in camera'. Other members of Council or Council staff may be invited to attend at the discretion of the Committee in consultation with the CEO, to advise and provide information when required.
- d) The Committee, without management present, will meet separately with the internal auditor and the external auditor, at least annually, to discuss issues of relevant interest.
- e) Representatives of the external auditor will attend a meeting to consider the draft annual financial and performance statements, and both the plans and the results of the external audit and may also be invited to attend other meetings at the discretion of the Committee.
- f) A schedule of meetings and annual work plan will be developed and agreed by members. As an indicative guide, meetings would be arranged to coincide with relevant Council reporting deadlines.

- g) Additional meetings shall be convened at the discretion of the Chairperson or at the written request of the Chief Executive Officer, or any two of the internal auditor, the external auditor, and members of the committee.
- h) The agenda and supporting documentation will be circulated to members of the Committee at least one (1) week in advance of each meeting.
- i) Minutes will be reported to the Council after every meeting inclusive of any report(s) to explain any specific recommendations and key outcomes.
- j) The Corporate Strategies directorate shall provide secretarial and administrative support to the Committee.

7. REPORTING

- a) The Committee will prepare a biannual (twice a year) audit and risk report that describes the activities of the Committee and includes its findings and recommendations and provide a copy of the report to the Chief Executive Officer for tabling at the next Council meeting.
- b) The Committee may report, at any time, to Council on any matters of significance as determined by the Committee.
- c) The Committee Chairperson, will attend a briefing meeting of Councillors annually to:
 - □ Summarise the activities of the Committee during the previous financial year;
 - Provide any recommendations to councillors in relation to the functioning of the Committee; and
 - Brief Council on key aspects of the Committee's proposed annual work plan for the following calendar year; and
 - Draw councillors' attention to any other matters which the Chairperson or Committee see as appropriate.
- d) The Chairperson is entitled to attend any informal meeting of Council at any other time to bring any particular matters to the attention to Council which the Chairperson or Committee sees fit. Such meetings may be held with or without management present at the election of the Chairperson following consultation with the Mayor.
- e) The Committee Charter and details of its members will be published on Council's website.
- f) Council's Annual Report will contain information on the makeup of the Committee, number of meetings held and attended by Committee members, audit processes, details of any remuneration paid to independent members during the reporting period and a summary of work completed by the Internal and External Auditor during the year.

8. FUNCTIONS AND RESPONSIBILITIES

The functions and responsibilities of the Committee include:

8.1 External Reporting

- a) Review Council's draft annual financial report, focusing on:
 - a. Accounting policies and Approved Accounting Standards;
 - b. Changes to accounting policies and Approved Accounting Standards;
 - c. The process used in making significant accounting estimates;
 - d. Significant adjustments to the financial report (if any) arising from the audit process;
 - e. Compliance with accounting standards and other reporting requirements of financial
 - and nonfinancial information; and
 - f. Significant variances (with explanations thereof) from prior year's figures.
- b) Review and recommend adoption of the Annual Financial and Performance Statements to Council and review any significant changes and the reasons for the changes that may arise subsequent to any such recommendation but before the financial report is signed.
- c) Review the completeness of management reporting on the legislative performance indicators and the governance and management checklist as prescribed in the *Local Government (Planning and Reporting) Regulations 2020*.

8.2 External Audit

The Committee will:

- a) Oversee the external audit function
- b) Be briefed by the external auditor on the audit engagement and the overall audit strategy of the Victorian Auditor General's Office (VAGO) at the commencement of each year's audit;
- c) Discuss and review with the external auditor the scope of the audit and the planning of the audit;
- d) Discuss and review with the external auditor issues arising from the audit, including all Management Letters issued by the auditor for completeness and appropriateness;
- e) Ensure significant findings and recommendations made by the external auditor and management's proposed responses are received, discussed and appropriately actioned by management;
- f) Review on an annual basis the performance of the external auditors; and
- g) Maintain an awareness of local government performance audits undertaken by VAGO and any other relevant reviews undertaken by bodies such as IBAC and consider recommendations for action or implementation where appropriate.

8.3 Internal Audit

The Committee will:

- a) Oversee the internal audit function
- b) Be kept informed by Council officers of any process to appoint or terminate Council's internal audit service provider and provide advice to Council with respect to appointment of internal auditor services;
- c) Review the level of resources allocated to internal audit and the scope of its authority;
- d) Review the scope of the internal audit plan and programme and the effectiveness of the function. This review should consider whether, over a period of 3 years the internal audit plan systematically addresses:
 - a. Internal controls over significant areas of risk, including non-financial management control systems;
 - b. Internal controls over revenue, expenditure, assets and liability processes;
 - c. The efficiency, effectiveness and economy of significant Council programmes; and
 - d. Compliance with regulations, policies, best practice guidelines, instructions and contractual arrangements;
- e) Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of Council or the Chief Executive;
- f) Review internal audit reports and monitor the implementation by management of recommendations made by internal audit.
- g) Monitor the implementation of recommendations by management;
- Facilitate liaison between the internal and external auditors to promote compatibility, to the extent appropriate, between their audit programmes;
- Critically analyse and follow up any internal or external audit report that raises significant issues relating to risk management, internal control, financial reporting and other accountability or governance issues, and any other matters relevant under the Committee's Charter. Review management's response to, and actions taken as a result of, the issues raised; and
- j) Review on an annual basis the performance of the internal auditor, including adherence to appropriate professional and quality standards, and where performance is not considered satisfactory, report to Council and make recommendations, which may, in extreme cases, include a recommendation that Council terminate the internal audit contract and undertake a tender process for the appointment of a new internal auditor.

8.4 Risk Management and Fraud Prevention The Committee will:

- a) Monitor the risk exposure of Council by determining if management has appropriate risk management frameworks, processes and adequate management information systems.
- b) Monitor reported breaches of ethical standards and related party transactions and monitor the implementation of recommendations arising from reports presented and review the effectiveness of Council's internal control systems.
- c) Monitor the progress of any major litigation involving Council.
- d) Provide oversight of Council's risk management framework (including Council's health and safety management system) and activities conducted by the internal and external auditors and any other assurance providers, to give assurance over that framework.
- e) Escalate to Council when the Committee feels that management is not responding as it wishes/should on concerns about the risk management framework.
- f) Monitor and provide advice on fraud prevention systems and controls, including:
 - Reviewing processes in the prevention and management of fraudulent activity;
 - Reviewing reports of fraud from management, the status of ongoing investigations and recommendations to improve fraud controls;
 - Assessing the operational effectiveness of the fraud prevention controls; and
 - Ensuring that the internal audit program assists in identifying any potential fraud risks.
- g) Review the expenditure of the Chief Executive Officer.

8.5 Ethical Behaviour

The Committee will:

- a) Receive updates from management of any suspected cases of fraud, corruption or serious misconduct impacting Council;
- b) Recommend any specific measures or investigations identified as necessary or desirable by the Committee to the Council;
- c) Identify and refer specific projects or investigations deemed necessary though the Chief Executive Officer, the internal auditor and the Council, if appropriate.
- d) Monitor any subsequent investigation, including the investigation of any suspected cases of fraud, corruption, serious misconduct or breaches of conflict of interest; and
- e) Review the findings of any examinations by regulatory agencies (eg VAGO), and any auditor (registered internal or external auditors) observations. Other audits/investigation may also be reviewed if relevant to this committee.
- f) Where a suspected fraud or corrupt behaviour is reported or detected and is deemed likely to have a material impact on Councils reputation or operations, in the opinion of the CEO, the CEO will inform the Chair of the Audit and Risk Committee of the incident subject to the limitations on disclosure that may be imposed by external integrity bodies, this may occur outside of the regular quarterly updates on ethical behaviour.

8.6 Financial Reporting and Financial Matters

- a) The Committee will monitor Council financial reporting and performance.
- b) The Committee will receive details of all reimbursements (for out-of-pocket expenses) for Councillors and delegated committee members.
- c) The Committee will exercise an oversight function over compliance with Gifts Policy.

8.7 Council Policies and Procedures

The Committee will monitor the compliance of the Council's policies and procedures against the Act and associated regulations, including the overarching governance principles set out in section 9, and any Ministerial directions by:

- a) Completing an initial review of relevant established, or newly created Council policies and procedures.
- b) Assessing any amendments made to said policies against the principles.
- c) Receiving reports from management on findings of any relevant examinations or investigations undertaken by integrity agencies and subsequent implications and amendments to Council policies and procedures.

8.8 Matters Referred to the Committee by Council

The Committee will address issues brought to its attention, including responding to requests from Council for advice.

8.9 CEO Employment and Remuneration Policy

The Committee will oversee adherence of Council to the CEO Employment and Remuneration Policy.

9. ANNUAL WORKS PROGRAM

The Committee must adopt an annual works program, by no later than 1 May each year.

10. PERFORMANCE EVALUATION

- a) The Committee, in conjunction with Council, and the Chief Executive Officer, should develop the Committee's performance indicators.
- b) The Committee will assess its own performance on an annual basis using a Self-Assessment tool which will be reviewed, adopted and completed by the Committee.
- c) The Committee provide a copy of the annual assessment to the Chief Executive Officer for tabling at the next Council meeting.

11. CONFLICT OF INTEREST AND REGISTER OF INTERESTS

- a) Committee members are obligated to declare any conflicts of interest when performing their duties and functions and must not take any action or make a decision on matters in which they have a conflict.
- b) Members of the Committee must be fully aware of their responsibilities with regard to the management of interests in relation to the discharge of their duties as a member of the Committee.
- c) Management of interests includes the proper management of any conflicts of interest as and when they may arise.
- d) Members of the Committee must also be fully aware of the statutory definitions of general and material interests which may give rise to a conflict of interest. These are set out in the Act.
- e) Failure to comply with this section of the charter may result in the member's appointment being terminated by Council.

12. REVIEW OF THE COMMITTEE CHARTER

The Committee will review the Committee Charter every year and recommend any changes to Council for approval.

The next review date will be: May 2025.





AUDIT & RISK COMMITTEE CHARTER

<u>May</u>July 202<u>4</u>2

www.warrnambool.vic.gov.au

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| 12. REVIEW OF THE COMMITTEE CHARTER |

1. PURPOSE

The Audit and Risk Committee (*the Committee*) is an independent advisory committee to Councilestablished under section 53 of the Local Government Act 2020 (the Act). Pursuant to section 54(2)of the Act, this section specifies the functions and responsibilities of the Committee.

The purpose of *the Committee* is to advise Council on the effectiveness of the organisation's - governance, risk, and financial internal control systems, processes and compliance culture to provide the Council with assurance and confidence in the integrity of these activities.

The Committee is accountable to and reports directly to Council.

The Committee's work is to be informed by the requirements of the Act, and best practice in audit, - risk and governance principles and processes.

The Audit and Risk Committee (the Committee) is an independent advisory committee to Council established in accordance with section 53 of the *Local Government Act 2020* (the Act). The Committee is accountable to and reports directly to Council. Pursuant to section 54 of the Act, this charter specifies the Committee's functions and responsibilities.

The purpose of the Committee is to monitor compliance of Council policies and procedures with the overarching governance principles and the Act, monitor Council financial performance and reporting, monitor and provide advice on risk management and fraud prevention systems and controls, and oversee internal and external audit functions.

Through its functions the Committee will advise Council on the effectiveness of the organisation's governance, risk, and financial internal control systems, processes and compliance culture to provide the Council with assurance and confidence in the integrity of these activities.

The Committee's work is to be informed by the requirements of the Act, best practice in audit and risk, and principles of good governance.

2. AUTHORITY

The Committee acts in an advisory capacity only. <u>The Committee is not a delegated committee of</u> <u>Council and has no delegated authority of financial responsibility</u>. Pursuant to section 53(2) of the Act, the <u>Committee does not have and therefore cannot exercise any executive powers or</u> management functions. The Committee does not have any delegated financial responsibility.

The Committee does not have any management functions and is therefore independent of management.

The Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to this Charter in order to facilitate decision making by Council in relation to the discharge of its responsibilities.

The Committee has the authority to:

- <u>Resolve Seek resolution on any disagreements between management and the external auditors on financial reports by making a determination;</u>
- □ Review all strategic audit planning and audit outcomes
- Seek any information it requires from Council members, officers and external parties via the Chief Executive Officer.
- □ Formally meet with Council officers, internal and external auditors as necessary.
- □ Address issues brought to the attention of the Committee, including responding to requests from Council for advice which is within the parameters of the Committee's Charter.
- □ The Chair has no executive authority on behalf of Council but can be consulted as required,

as a sounding board by the Chief Executive Officer or their delegate on matters that arise regarding audit, risk management or governance related issues.

The Chief Executive Officer will determine the reasonability of any request made to officers by the Committee, in particular those not specifically stipulated in the Charter.

3. ROLE OF THE COMMITTEE

The Committee functions and responsibilities, as dictated by section 54(2) of the Act, are to:

Monitor the compliance of Council policies and procedures with

- a. The overarching governance principles; and
- b. The Act and the regulations, and any Ministerial directions'
- b) Monitor Council financial and performance reporting;
- c) Monitor and provide advice on risk management and fraud prevention systems and controls;
- d) Oversee internal and external audit functions.

To achieve this, the Committee will review and advise Council on specific internal systems and procedures of Council through:

- □ Assessing relevant Council policies to monitor compliance with the Act, including the overarching governance principles as set out in section 9 of the Act;
- Ensuring the appropriate application of Council's accounting policies, including ensrueingensuring compliance with the financial management principles set out in section 101 of the Act;
- □ Assessing and ensuring reliable and complete financial and performance reporting;
- Appraising the level and effectiveness of business continuity plans and enterprise risk management practices, include risks and risk controls and mitigations recording the risk register;
- □ Assessing internal fraud and corruption controls and the results of any control testing undertaken;
- □ Ensuring that internal and external auditors provide independent and objective analysis and reporting on governance, risk management, fraud controls and financial management.

The Committee will do this through the adoption and actioning of an annual work plan which will assist in achieving the abovementioned.

4. MEMBERSHIP

The Committee will be comprised of five members:

- □ One (1) independent Chairperson;
- □ Two (2) independent members; and
- □ Two (2) Councillors

All members shall have full and equal voting rights unless a member is unable to vote due to a conflict of interest.

The following requirements will apply to members and the Committee Chairperson

- a) In accordance with section 53(4), <u>the chairperson of an Audit and Risk Committee must</u> <u>not be a Councillor of the Council</u>the Chair can only be an independent member of the <u>Committee. It cannot be a Councillor</u>.
- b) Council will appoint Committee members and the Committee Chairperson by Council resolution;
- c) A quorum of any meeting will be <u>1 Councillor member and 1 independent member.a least</u>

two independent members (which may include the Chairperson) and at least one-Councillor member.

- d) If the number of Councillor members in attendance is greater than the number of independent members the independent member voting power will be increased to match the total of the Councillor members in attendance.
- e) The Chairperson shall be an independent member of the Committee and shall have a casting vote on occasions where there is an equal tally of votes on a matter. In the absence of the appointed Chairperson form a meeting, the meeting will appoint an acting Chairperson from the independent members present.

5. APPOINTMENT, TERM & CHAIR

5.1 Appointment

- a) Applications for external membership shall be made by way of public notice inviting expressions of interest.
- b) The evaluation of potential members will be undertaken initially by the Chair utilising officer input as required and subsequently by the Mayor and Chief Executive, taking into account the experience of applicants and their likely ability to apply appropriate analytical and strategic management skills, and a recommendation for appointment will be put to Council.
- c) The independent members will, collectively, have expertise in:
 - a. financial management and risk,
 - b. experience in public sector management;
 - c. policy development and oversight;
 - b.d. audit and audit programmes; and
 - e.e. be conversant with the financial and other reporting requirements.
- Councillors will be appointed to the committee by resolution of Council annually.members (councillors) shall be appointed annually at Council's Annual (Statutory)-Meeting.
- e) Remuneration will be paid to each external member of the Committee on the basis of an annual fee, with an additional amount paid to the Chairperson. Annual increases in the remuneration of Committee members will be limited to increases in the Consumer Price Induct (CPI All Groups Melbourne) and adjusted annually on July 1.

5.2 Term

- a) Independent members will be appointed on a term of no greater than four years. These members may have their term extended for a period no greater than a further four years at the discretion of the Council. Appointments shall be for a maximum term of four years. Optionfor reappointment, subject to successful performance reviews, are also available and amaximum of one extension.
- b) Where possible, the terms of external members should be arranged to ensure an orderly rotation and of overlap appointment membership, relative to the elected Council's <u>quadrennialfour year</u> –terms.
- b)c) If an external member misses two consecutive meetings without providing written notice to the chairperson their position will become vacant.
- c)d) If the Council proposes to remove an external member of the Committee, it must give written notice to the external member of its intention to do so and provide that external member with the opportunity to be heard by the Council, if that external member so requests.

5.3 Chair

a) The Chairperson shall be appointed by Council from the external members of the

Committee.

- b) In the absence of the appointed Chairperson from a meeting, the meeting will appoint an acting Chairperson from the external members present.
- c) The role of the Chair includes:
 - a. Assisting in determining the Agenda for Committee meetings
 - b. Chairing meeting of the Committee in accordance with the meeting Agenda
 - c. Preparation of the biannual Audit and Risk Committee Report that is to be provided to the Chief Executive Officer for tabling at the next practicable Council meeting.

6. MEETINGS

The following requirements shall apply to meetings of the Committee:

- a) The Committee shall meet as required, but at least quarterly each year.
- a)b)Members of the committee who cannot attend a scheduled meeting must provide notice in writing to the Chairperson no later than 48 hours prior to the meeting.
- b)c) The Chief Executive, Director Corporate Strategies, Manager Financial Services, Manager Governance, Property, Projects & Legal, Manager Organisational Development and the internal auditor (whether a member of staff or contractor) should attend all meetings, except when the Committee chooses to meet 'in camera'. Other members of Council or Council staff may be invited to attend at the discretion of the Committee in consultation with the CEO, to advise and provide information when required.
- c)d) The Committee, without management present, will meet separately with the internal auditor and the external auditor, at least annually, to discuss issues of relevant interest.
- e) Representatives of the external auditor will attend a meeting to consider the draft annual_standard statements, financial financial and performance_statements, and both the plans and the results of the external audit and may also be_-invited to attend other meetings at the discretion of the Committee.
- f) A schedule of meetings and annual work plan will be developed and agreed by members. As an indicative guide, meetings would be arranged to coincide with relevant Council reporting deadlines.
- g) Additional meetings shall be convened at the discretion of the Chairperson or at the written request of the Chief Executive Officer, or any two of the internal auditor, the external auditor, and members of the committee.(2) members of the Committee, the Chief-Executive, the internal or external auditor.
- h)g)The agenda for each meeting shall take a structured format to comply with the Act. Inaddition, the agenda format shall reflect the Committee's annual work plan or matterswhere regular reports should be presented or identified.
- i) The agenda and supporting documentation will be circulated to members of the Committee at least one (1) week in advance of each meeting.
- j)i) Minutes will be reported to the Council after every meeting inclusive of any report(s) to explain any specific recommendations and key outcomes.
- k)j) The Corporate Strategies directorate shall provide secretarial and administrative support to the Committee.

7. REPORTING

- a) The Committee will prepare a biannual (twice a year) audit and risk report that describes the activities of the Committee and includes its findings and recommendations and provide a copy of the report to the Chief Executive Officer for tabling at the next Council meeting.
- b) The Committee may report, at any time, to Council on any matters of significance as determined by the Committee.
- c) The Committee Chairperson, will attend a briefing meeting of Councillors annually (in the period late October-mid November each year) to:
 - □ Summarise the activities of the Committee during the previous financial year;
 - □ Provide any recommendations to councillors in relation to the functioning of the

Committee; and

- Brief Council on key aspects of the Committee's proposed annual work plan for the following calendar year; and
- Draw councillors' attention to any other matters which the Chairperson or Committee see as appropriate.
- d) The Chairperson is entitled to attend any <u>informal meeting of Council briefing of</u> <u>Councillors' meeting</u> at any other time_-to bring any particular matters to the attention to Council which the Chairperson or Committee sees fit. Such meetings may be held with or without management present at the election of the Chairperson following consultation with the Mayor.
- e) The Committee Charter and details of its members will be published on Council's website.
- f) Council's Annual Report will contain information on the makeup of the Committee, number of meetings held and attended by Committee members, audit processes, details of any remuneration paid to independent members during the reporting period and a summary of work completed by the Internal and External Auditor during the year.

8. FUNCTIONS AND RESPONSIBILITIES

The functions and responsibilities of the Committee include:

8.1 External Reporting

- a) Review Council's draft annual financial report, focusing on:
 - a. Accounting policies and Approved Accounting Standards;
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 - c. The process used in making significant accounting estimates;
 - d. Significant adjustments to the financial report (if any) arising from the audit process;
 - e. Compliance with accounting standards and other reporting requirements of financial and nonfinancial information; and
 - f. Significant variances (with explanations thereof) from prior year's figures.
- b) Review and recommend adoption of the Annual Financial and Performance Statements to Council and review any significant changes and the reasons for the changes that may arise subsequent to any such recommendation but before the financial report is signed.
- c) Review the completeness of management reporting on the legislative performance indicators and the governance and management checklist as prescribed in the *Local Government (Planning and Reporting) Regulations* <u>2020</u><u>2014</u>.

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The Committee will:

- a) Oversee the external audit function
- b) Be briefed by the external auditor on the audit engagement and the overall audit strategy of the Victorian Auditor General's Office (VAGO) at the commencement of each year's audit;
- c) Discuss and review with the external auditor the scope of the audit and the planning of the audit;
- d) Discuss and review with the external auditor issues arising from the audit, including all Management Letters issued by the auditor for completeness and appropriateness;
- e) Ensure significant findings and recommendations made by the external auditor and management's proposed responses are received, discussed and appropriately actioned by management;
- f) Review on an annual basis the performance of the external auditors; and
- g) Maintain an awareness of local government performance audits undertaken by VAGO and any other relevant reviews undertaken by bodies such as IBAC and consider recommendations for action or implementation where appropriate.

8.3 Internal Audit

The Committee will:

- a) Oversee the internal audit function
- b) Be kept informed by Council officers of any process to appoint or terminate Council's internal audit service provider and provide advice to Council with respect to appointment of internal auditor services;
- c) Review the level of resources allocated to internal audit and the scope of its authority;
- d) Review the scope of the internal audit plan and programme and the effectiveness of the function. This review should consider whether, over a period of 3 years the internal audit plan systematically addresses:
 - a. Internal controls over significant areas of risk, including non-financial management control systems;
 - b. Internal controls over revenue, expenditure, assets and liability processes;
 - c. The efficiency, effectiveness and economy of significant Council programmes; and
 - d. Compliance with regulations, policies, best practice guidelines, instructions and contractual arrangements;
- e) Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of Council or the Chief Executive;
- f) Review internal audit reports and monitor the implementation by management of recommendations made by internal audit.
- g) Monitor the implementation of recommendations by management;
- Facilitate liaison between the internal and external auditors to promote compatibility, to the extent appropriate, between their audit programmes;
- Critically analyse and follow up any internal or external audit report that raises significant issues relating to risk management, internal control, financial reporting and other accountability or governance issues, and any other matters relevant under the Committee's Charter. Review management's response to, and actions taken as a result of, the issues raised; and
- j) Review on an annual basis the performance of the internal auditor, including adherence to appropriate professional and quality standards, and where performance is not considered satisfactory, report to Council and make recommendations, which may, in extreme cases, include a recommendation that Council terminate the internal audit contract and undertake a tender process for the appointment of a new internal auditor.

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- b) Monitor reported breaches of ethical standards and related party transactions and monitor the implementation of recommendations arising from reports presented and review the effectiveness of Council's internal control systems.
- c) Monitor the progress of any major litigation involving Councillawsuits facing the Council.
- d) Provide oversight of Council's risk management framework (including Council's health and safety management system) and activities conducted by the internal and external auditors and any other assurance providers, to give assurance over that framework.
- e) Escalate to Council when the Committee feels that management is not responding as it wishes/should on concerns about the risk management framework.
- f) Monitor and provide advice on fraud prevention systems and controls, including:
 - Reviewing processes in the prevention and management of fraudulent activity;
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 - Assessing the operational effectiveness of the fraud prevention controls; and
 - Ensuring that the internal audit program assists in identifying any potential fraud risks.
- g) <u>Review the expenditure of the Chief Executive Officer.</u>

8.5 Ethical Behaviour

The Committee will:

- a) Receive updates from management of any suspected cases of fraud, corruption or serious misconduct impacting Council;
- b) Recommend any specific measures or investigations identified as necessary or desirable by the Committee to the Council;
- c) Identify and refer specific projects or investigations deemed necessary though the Chief Executive Officer, the internal auditor and the Council, if appropriate.
- d) Monitor any subsequent investigation, including the investigation of any suspected cases of fraud, corruption, serious misconduct or breaches of conflict of interest; and
- e) Review the findings of any examinations by regulatory agencies (eg VAGO), and any auditor (registered internal or external auditors) observations. Other audits/investigation may also be reviewed if relevant to this committee.
- f) Where a suspected fraud or corrupt behaviour is reported or detected and is deemed likely to have a material impact on Councils reputation or operations, in the opinion of the CEO, the CEO will inform the Chair of the Audit and Risk Committee of the incident subject to the limitations on disclosure that may be imposed by external integrity bodies, this may occur outside of the regular quarterly updates on ethical behaviour.

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The Committee will monitor the compliance of the Council's policies and procedures against the_-Local Government Act and associated regulations, including the overarching governance principles set out in s.-<u>ection 99 Local Government Act 2020</u>, and any Ministerial directions by:

- a) Completing an initial review of relevant established, or newly created Council policies and procedures.
- b) Assessing any amendments made to said policies against the principles.
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- b) The Committee will assess its own performance on an annual basis using a Self-Assessment tool which will be reviewed, adopted and completed by the Committee.
- c) The Committee provide a copy of the annual assessment to the Chief Executive Officer for tabling at the next Council meeting.

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- a) <u>Committee members are obligated to declare any conflicts of interest when performing</u> <u>their duties and functions and must not take any action or make a decision on matters in</u> <u>which they have a conflictSections 123 (misuse of position) and 125 (confidentialinformation) and Division 2 of Part 6 (conflict of interest) of the Act apply to any member of the Committee who is not a Councillor as if the member were a member of a delegatedcommittee.</u>
- b) Members of the Committee must be fully aware of their responsibilities with regard to the management of interests in relation to the discharge of their duties as a member of the Committee.
- c) Management of interests includes the proper management of any conflicts of interest as and when they may arise.
- d) Members of the Committee must also be fully aware of the statutory definitions of direct general and materialindirect interests which may give rise to a conflict of interest. These are set out in the Act.
- e) Failure to comply with th<u>is section of the charter e provisions of the Act with regard toconflicts of interest</u> may result in prosecution and the member's appointment being terminated by the Council.

12. REVIEW OF THE COMMITTEE CHARTER

The Committee will review the Committee Charter <u>every year</u>on a biennial basis and recommend any changes to Council for approval.

The next review date will be: May 20254.

Warrnambool City Council

Cycling Reference Group: Agenda

THURSDAY 14th March 2024

5.30pm-6.30pm Council Offices

| AGEN | IDA ITEM | DISCUSSION AND ACTIONS ARISING | | | | |
|-------|------------|--|--|--|--|--|
| 1. At | ttendees/ | Attendees: | | | | |
| A | pologies | Council Officers: Kyme Rowe (KR), Shaun Lucas (SL), Stephanie Bant | | | | |
| | | Councillor Representative: Angie Paspaliaris (AP) | | | | |
| | | Committee Members: Richard Adams (RA), Ellen Troitzsh (ET), Kyme Rowe (WCC), Freek den Braber (FDB), Hannah-Lee Obst (HO), Leigh Monaghan | | | | |
| | | (LM), Michael Keiler (MK), Zoe Brittain (ZB). | | | | |
| | | | | | | |
| | | Apologies: | | | | |
| | | Committee Members: Helen Ryan (HR) | | | | |
| | | • SL welcomed all in attendance and noted apology of Helen Ryan. Explained that Nicole Wood has left Council and started a new role at | | | | |
| | | Coastcare Landcare. | | | | |
| | | SL will chair this meeting and Freek will chair next meeting will assisting from Council Officers to prepare prior to meeting. | | | | |
| | | Committee decided that meetings will increase from quarterly frequency to be held bi-monthly on Thursday at 5.30pm. Aim for next meeting | | | | |
| | | at end of April. Committee members to be on Committee for 3 years. | | | | |
| 2. Pr | rogress on | Development of new work plan: | | | | |
| w | Vorks Plan | • SL advised that he would send the new works plan with the minutes. Confirmed he had received email from ZB. Will formalise in work plan. | | | | |
| | | | | | | |
| | | Action: SL to distribute new works plan with the minutes for this meeting. | | | | |
| | | Moyne/Warrnambool Bicycle School in Koroit | | | | |
| | | • SL explained that this initiative involved VicPol working on Moyne/Warrnambool Bicycle School in Koroit for adults and children. The aim of the | | | | |
| | | bicycle school is to improve confidence level for kids and adults. Training will include how to ride a bike and how to deal with certain situations. | | | | |
| | | Rounded approach with kids on bikes at a young age and to improve adults confidence. Steve from Safe Cycling and VicPol will jointly run the | | | | |
| | | session. | | | | |
| | | In conjunction, there will be bike education for trainers. | | | | |
| | | • ZB suggested it would be good to link it up with Deakin with people who would like to ride. | | | | |
| | | Leigh Monaghan arrived at 5.37pm. | | | | |
| 3. Fe | eedback on | SL advised they are seeking feedback on design concepts. This group is perfect for consultation. Explained three projects: | | | | |
| Co | oncept | | | | | |
| D | esigns | 1. Selby Road Connection – to JB Hi-Fi (Stage 1) and eventually to Deakin (future stage) | | | | |
| | | ZB suggested to make the dual direction bike path more prominent with signage. | | | | |
| | | SL advised the proposed bike path would run along parallel to service lane. | | | | |
| | | • ZB suggested that there were visibility issues not being able to see vehicles at JB Hi-Fi. Suggested that chopping off half the fence at JB Hi-Fi | | | | |
| | | would improve visibility for cyclists to see vehicles. | | | | |

| AGENDA ITEM | DISCUSSION AND ACTIONS ARISING |
|-------------|---|
| | SL questioned whether group would like service lane to be formalised with bike lane? |
| | ZB agreed to make it formalised and suggested it would save commuter time making it formalised. |
| | ZB suggested that at the moment cars don't even know there is a bike lane. |
| | LM suggested there are issues with cars parking in bike lane. |
| | ZB advised she would like the entire lane to be coloured. |
| | FDB advised that the differences in town at roundabouts for designated bike lanes makes it confusing. |
| | Angie Paspaliaris arrived at 5.43pm. |
| | 2. Bus Interchange Concept |
| | SL noted one of the key restrictions in CBD is bike storage. |
| | SL explained that Council were working on bus interchange concept for Lava Street. Would like to know what people would like to see here. |
| | • ZB suggested that having a bike shelter undercover would be great to keep bikes out of the weather. Explained in the past, that she had used |
| | an app which kept the shelter secure and kept record of who accessed the shelter. |
| | FDB noted it was people's own responsibility to keep their bike locked. |
| | ZB suggested a shelter with a ebike charger would be great |
| | AP questioned if there was still an issue with bikes getting stolen when they are chained up? |
| | - ZB responded it was still an issue but it is the same anywhere. |
| | LM questioned why bike storage had been raised with the bike interchange? |
| | AP explained that this had come up as the bike interchange will be renewed and there is scope to look at bike storage as part of the project. |
| | • ZB explained that some bike racks in the CBD were not suitable for all bikes. E.G. The library bike rack is not suitable for ebikes or bikes with certain wheels. |
| | ZB, RA, LM suggested single hoops would be the most suitable bike storage. |
| | |
| | FDB suggested to make space for 20 bikes at the new bus interchange. HO suggested Ozone car park would be a good location to store bikes. |
| | HO suggested Ozone car park would be a good location to store bikes. ET noted there was an article that stated how good Warrnambool was for bikes. |
| | ZB suggested that VicTrack car park was another location that needed bike racks. |
| | Suggested that victual park was another location that needed bike racks. SL responded it was possible to have bike racks in the VicTrack car park but needed to work with PTV. |
| | AP questioned how to start process with PTV? |
| | SL suggested this could be added to conversations already underway with PTV for Bus Interchange. |
| | FDB questioned why the bus interchange is at Lava Street? |
| | - SL explained the train station is the regional destination for buses however it would be overloaded if the city buses were to stop there. |
| | Explained there were two locations investigated for city wide bus: Koroit Street and Lava Street. |
| | 3. Wangoom Road Gap between two developments (refer Item 11): |
| | SL noted there was a gap on Wangoom Road Gap where the bike lane disappeared. Noted that it would require road widening to allow the |
| | bike lane to continue the whole length. |

| AGENDA ITEM | DISCUSSION AND ACTIONS ARISING |
|----------------|--|
| | SL noted there was also no link between Aberline Road estate and Toohey estate. |
| | SL advised they were working through program to get the issue resolved on Wangoom Road and also look to create link between estates. |
| | Suggested the northern side of the road has room for the road to be widened however the southern side has drainage that doesn't allow for |
| | road widening. |
| | Key project for next 12 months. |
| 4. Upcoming | Ride to School – Friday 22 March 2024: |
| Events | SL advised the next event was Ride to School day which is next Friday. Working with schools on promotion of this. Would welcome suggestions for promotion of this. |
| | HO suggested Council could promote bike bus which was a convoy of bikes with adults are the front and back and pick up kids along the way helping them to get to school safely. |
| | EZ suggested that cardboard cut-outs of bikes could be placed around the town and facebook promotion. |
| | SL noted that Council was using social media for promotion and schools will receive vouchers for kids. |
| | RA explained that he was business manager at Kings College and hasn't seen anything yet on Ride to School day. |
| | Action: SL to send RA information on Ride to School day. |
| 5. Progress on | Access/Safety: Dennington and Allansford Bridge on Princes Hwy: Letter to VicRoads |
| Issues/ | Action from previous meeting: Letter for Council to advocate and raise awareness to VicRoads |
| Challenges | Funding application in with DTP regarding safe approach video development or similar. |
| | • SL advised that we were working with local office and will have draft letter for group to review to send out. |
| | ET explained there was a bike bridge in Tasmania that has a section underneath bridge for bikes to hang underneath. Believe it was near Richmond. |
| | RA suggested that a section could be added to the bridge for bikes/pedestrians. |
| | MK suggested the load limit would be able to handle a steel structure welded to it. |
| | • LM suggested it sounds easy but don't know how easy it would be to weld a structure to the bridge. Suggested a stand-alone galvanised metal |
| | bridge could work. |
| | Rail Trail nears Levys point |
| | • SL explained it was long standing issue; the use of the rail trail for bike riders and interaction with four wheel drivers. Looking at implementing |
| | behaviour change and infrastructure that require permits to trim vegetation. Have funding for behaviour change videos. SL explained it is a shared space with four wheel drivers on track near Levys. |
| | |
| | HO suggested that installing mirrors and signage would be more beneficial than behaviour change. SL explained they have a permit for natural vegetation to the side. Explained that new big signs would require more permits. |
| | Lexplained they have a permit for hattral vegetation to the side. Explained that new big signs would require more permits. LM suggested speed restrictions could be beneficial. |
| | MK questioned if there something temporary installed? |
| | SL responded that the natural barriers they were currently looking at were a temporary installation. |
| | RA questioned if can we ban four wheel drives? |
| | SL responded that four wheel drives could not be banned without severe backlash. |
| | ZB raised concern that banning the vehicles would do more harm than good and would influence them to drive their illegally. |
| L | and contain and contain baile found to more name than bood and hourd induced them to drive their megaliy. |

| AGENDA ITEM | DISCUSSION AND ACTIONS ARISING |
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| | FDB suggested police presence with speed restrictions at busy times could be beneficial. |
| | RA suggested they need to find a better long term solution. |
| | SL advised the land is managed by DEECA (State). |
| | • ZB advised that we have been told to call an ambulance for any incident so that Police are forced to attend incident and it is reported in the |
| | system. |
| | • ZB suggested a blitz from Council should occur to fine people parking in bike lanes. |
| 6. Progress on | DTP - Community Road Safety Grants Program |
| Grants | Submitted with key focus on Rail Trail and Cycling interactions. |
| | Previous program supported Hider/Ardlie/Raglan School Crossing etc. |
| | Cyclist speed on Promenade: |
| | SL questioned the committee if they believed bikes rode too quickly along the Promenade? |
| | HO noted that since the hot weather last weekend the promenade had become raised in sections. |
| | FDB suggested the presence of sand on path can make bikes go slower. |
| | • ZB suggested the bike lane on Pertobe Road is so dangerous which forces people to use the promenade. |
| | FDB questioned who decides how often promenade gets cleaned? |
| | - SL responded that the cleaning is in response to customer requests from bike users. |
| | • ZB explained that she had rode past some pedestrians at a slow speed and still have people complain she is going too fast. |
| | AP explained that since she had been a Councillor she had received many complaints for fast cyclists. Suggested more signage for shared area considerations could be beneficial. |
| | • FD questioned whether they specify a speed as slow means different things to different people. |
| | ET suggested that bikes are silent which is why we get blamed |
| | AP suggested that we look at signage to be mindful of all path users as a start. |
| 7. Upcoming | CBD Bus Interchange: |
| Grants | Noted discussed above it Item 3. |
| 8. Strategic | Principal Bicycle Network- included in the Sustainable Transport Strategy Update: |
| Planning | • SL explained concept of Principle Bicycle Network. Noted they have a Principle Pedestrian Network (PPN) for missing links in town for |
| | pedestrians. Looking at putting together a similar networks for missing links bikes. Noted the city loop is included in this. |
| | SL advised he would share the draft with the group and with their support would finalise through Council. |
| | Action: SL to share draft Principle Bicycle Network with committee. |
| 9. Operational | Previous Action: Investigate removal of plastic yellow pieces at the pedestrian crossovers at Allansford and Merrivale (possible accident could occur |
| | when riding two abreast): |
| | SL noted that this has not been completed and will hold over. |
| | SL noted it was an ongoing issue and he would take action before next meeting. |
| | Action: SL to organise removal of plastic yellow pieces at the pedestrian crossovers at Allansford and Merrivale. |
| | RA requested the yellow pieces on Merrivale Drive to be removed as a priority. |

| AGENDA ITEM | DISCUSSION AND ACTIONS ARISING |
|-------------|--|
| | • ZB suggested more education is required for vehicles so they are aware of the distance needed for vehicles when passing bikes. Suggested that |
| | people think that they are not required to allow space for bikes when they are riding in bike lanes. |
| | FDB suggested the wombat bridge on Otway Road is a big issue, suggested we need signs here to say don't overtake cyclists. |
| | ZB suggested there was a similar pinch point near Hopetoun Road. |
| | RA suggested the yellow barriers take up the bike lanes. |
| | • ZB advised that she preferred concrete barriers. |
| | LM suggested that conditions now for bike riders was more dangerous now than when he was a kid. |
| | RA noted the number of bike riders currently has decreased dramatically. |
| | Investigate give way sign on Henry street for Duirs Street: |
| | SL advised that Henry Street is with Depot for auctioning. |
| 10. | Advocacy for on road cyclists outside of Warrnambool City Council area? |
| | SL noted time at 6.46pm. Noted he would hold over items to the next meeting considering time. |
| | HO suggested they need to advertise what is along our rail trail to promote it e.g. Noodledoof Brewery. |
| | FD suggested that Warrnambool needed to become what the newspaper says "The Warrnambool Foreshore Promenade has been named as |
| | Australia's most scenic bike trail". Noted that he believed Warrnambool was not there yet. Suggested we need to know what is possible and |
| | what is not possible. Questioned if we have the ultimate goal that we work towards. |
| | - SL responded that the works plan is what we can work towards. |
| | • ED suggested the group would benefit from having someone present at the meeting that can make decisions. Suggested to invest more money |
| | in beginning to make a bigger change. Requested that we get higher up representation from Council that can make decisions once a year? |
| | AP explained that some other committees report to Councillor briefing and where they can work through reports with Councillors and Directors in room. This could be something the Cycling Reference Group committee decides to do. Explained that her being on the committee |
| | allows her to see a different perspective from a bike rider's lens that she also applies when looking at other issues. |
| | KR confirmed the group would like to look at 2 big projects rather than 15 small ones. |
| | RA advised that Warrnambool was home to the second oldest one day race in the world. |
| | ET suggested she has heard of many incidents where Council has said they will do something but they never get around to doing. |
| | MK explained there are no mountain bikes track here. Suggested we are one of the only country towns that don't have a pump track. |
| | HO suggested the mountain bike track at Thunder Point is not used or maintained. |
| | - KR explained this is DEECA managed land which is the hold up. |
| | Ellen Troitzsh left meeting at 6.56pm |
| | HO suggested the day after glass bin collection there is an issue with glass on roads that need to be swept by the road sweeper. |
| | ZB requested that Council staff working on roundabouts stop putting signs in bike lanes. |
| | Action: SL to pass on request to the Parks and Gardens team to stop putting signs in bike lanes. |
| | FD questioned what happens from here? |

| AGENDA ITEM | DISCUSSION AND ACTIONS ARISING | | | | |
|------------------|--|--|--|--|--|
| | SL confirmed there are key actions for him to complete. Confirmed he would send out works plan before next meeting at the end of April. HO questioned if the information from the Amy Gillert foundation was passed onto Council? Explained the foundation had collected information on good and bad locations for bike riding. | | | | |
| | Action: SL will follow up to see if the information on good and bad locations for bike riding had been received from the Amy Gillert foundation. ZB questioned if gravel link to Deakin was completed by Council? SL advised this was VicTrack linkage not Council. | | | | |
| | | | | | |
| | Below items not discussed at meeting: | | | | |
| | Bike Lane- past rec reserve to Spring Flat Road (Dan Tehan to write a letter to WCC and Moyne) | | | | |
| | Ongoing – Discussions with Moyne due to neighbouring connections. Options remain – Further shoulder sealing, speed reviews. | | | | |
| 11. | • SL thanked all group members for attending and providing valuable input. Gap in Wangoom Road B/t Aberline and Toohey- no bike lane is there any plan for the bike lane? No hard shoulder. | | | | |
| | Noted item had been discussed above in Item 3.3 | | | | |
| | Design and permits complete for footpath link – 24/25 project Road link requires drainage upgrade on south side, investigate lateral shift north. | | | | |
| 12. | Link with Police Sharrow, how to use roundabout : https://www.facebook.com/connectwarrnambool/posts/pfbid02x9k9rrNdwcJSPGuDXG95yd12mkU2tLFJDutgLJ7hdmbUYKaidXk5KAc3UBu4ZC4DI | | | | |
| | Item not discussed at this meeting. | | | | |
| 13. Next Meeting | Close of meeting at 7.01pm. Next meeting Wednesday 24 April. | | | | |

Warrnambool City Council - Cycling Reference Group

Terms of Reference



Purpose of the Reference Group:

To act on behalf of the broader cycling community in providing feedback, comments and user needs to Council during the development and review of Council policy and practice regarding cycling in Warrnambool.

Terms of Reference:

Members of the Cycling Reference Group:

- Provide feedback to Council on proposed actions and initiatives related to cycling.
- Assist Council in responding to the needs of cyclists.
- · Engage with Council on new and emerging issues involving cycling.

Objectives:

The specific objectives include:

- To provide a forum where experience, specialist knowledge and skills in the area of cycling can be utilised.
- To consider, in conjunction with the concerns of other stakeholders and road users, any issues related to cycling.
- Identify and support external funding opportunities (grants) that benefit cycling in Warrnambool.
- Assist in the development of Policies, Strategies and Plans, through active
 engagement during the development and preparation of such documents.

Advisory Committee Structure:

The Reference Group shall be made up of Council Officers and members of the Community.

- Council Officers:
 - Councillor (1)
 - Manager Recreation and Culture (or their delegate).
 - Manager Infrastructure Services (or their delegate).
 - Other Council officers, as co-opted, depending on the agenda, including but not limited to road safety, design and development, assets, community infrastructure and planning, recreation.
- Community Members

Up to 8 members of the community representing the following cycling interests will be considered for the reference group:

- Road & Racing
- Community & Recreational
- Commuter & Schools
- Mountain bikes

Nominations will be sought via public notice and invites to registered clubs to gain community representation. The selection of committee members will consider overall composition of the committee including gender balance.

If more nominees are received than vacant positions, Council will consider all nominees and make a determination of who will be selected to the Committee.

A quorum will consist of the Chair, one (1) Council Officer and three (3) community members, no later than 10 minutes post the nominated meeting start time, for it to be deemed a formal meeting. If a quorum is not reached within this time, the meeting will be recorded as cancelled.

Appointment of chair:

The Chair will be elected with majority support by the community committee members at the first meeting following formulation of the committee. The tenure of the Chair will be no greater than a 12 month period, with the new chair to be elected by the community committee members.

Meeting frequency:

Up to four (4) times per annum to be held quarterly.

Secretariat:

The Strategic Assets unit of Council will act as the secretariat to the reference group.

Managing conflict of interest:

Members must be aware of and manage their own conflict (and potential conflict) of interest relating to matters discussed by the reference group, bearing in mind that the group is advisory in nature.

Reporting regime:

The minutes, supporting reports and associated records of each meeting will be presented to Council at a Council briefing session.

Term:

Each committee member will run for a two year term, from 1 July through to 30 June. To ensure continuity of the reference group the term period will be staggered, with up to four (4) positions made available for nomination each year.

In the first year (being 1 July 2019 through to 30 June 2020), four (4) positions will be selected randomly and declared available for nomination. The remaining four (4) positions will remain in place until the expiry of their team being 30 June 2021.

| Informal Meeting of Council Record | | | | |
|--|---|--|--|--|
| Name of Committee or Group (if applicable): | Informal Meeting of Council (Councillor Briefing) | | | |
| Date of Meeting: | 15 April 2024 | | | |
| Time Meeting Commenced: | 3.08pm | | | |
| Councillors in | Cr. B. Blain, Mayor Cr. O. Akoch | | | |
| Attendance: | Cr. V. Jellie | | | |
| | Cr. A. Paspaliaris – arrived at 3.23pm | | | |
| | Cr. M. Taylor Cr. R. Ziegeler | | | |
| 0 | Luke Coughlan, Acting Chief Executive Officer | | | |
| Council Officers in Attendance: | Stephen Hoy, Acting Director City Growth | | | |
| Attendance. | Peter Utri, Director Corporate Strategies | | | |
| | David Leahy, Director City Infrastructure | | | |
| | Brooke Love, Director Community Development | | | |
| | James Plozza, Governance Manager Wendy Clark, Executive Assistant | | | |
| | Lauren Schneider, Sustainability and Compliance - 3.08pm-3.31pm & | | | |
| | 3.46 pm - 3.47 pm | | | |
| | Julie Anderson, Manager Strategic Assets, Property and Project- | | | |
| | 3.32pm – 3.46pm | | | |
| | Paul Turner - Emergency Management/ Waste Compliance Officer- | | | |
| | 3.46pm – 3.47pm | | | |
| Other persons present: | Chris Solum, Executive Manager, Waterways, GHCMA | | | |
| Apologies | Stephen Ryan, Senior Waterways Officer, GHCMA | | | |
| | 1. Bromfield Street Weir Removal. | | | |
| Matters Considered: | 2. Asset Management Policy Review. | | | |
| | 3. Cycling Reference Group Minutes. | | | |
| | 4. Warrnambool Emergency Management Plan. | | | |
| | 5. Warrnambool Golf Club correspondence. | | | |
| Council and Officer Items | Budget submissions hearing date. | | | |
| Raised | Key worker housing project consultation. | | | |
| | Press article on Pippies Restaurant lease. | | | |
| | West Warrnambool Neighbourhood House project. | | | |
| | Brauerander Park. Fact of Abading Dood dovelopments | | | |
| | East of Aberline Road developments. Pavement inspection works at City locations. | | | |
| | Japanese Gardens and Community Gardens group. | | | |
| | Toilet facilities at Reid Oval for football finals. | | | |
| | Solstice search event. | | | |
| | Telstra/NBN footpath works. | | | |
| | RSL Warrnambool. | | | |
| Councillor Conflicts of inte | rest Disclosures: | | | |
| Councillor /Officer Name: | | | | |
| Cr M. Taylor – Warrnamboo meeting during this item. | I Golf Club – General Conflict – Golf Club President is neighbour – left the | | | |
| Meeting close time: | 5.02pm | | | |
| Record Completed by: | Wendy Clark | | | |
| | Executive Assistant | | | |

| Informal Meeting of Council Record | | |
|---|--|--|
| Name of Committee or Group (if applicable): | Informal Meeting of Council (Councillor Briefing) | |
| Date of Meeting: | 22 April 2024 | |
| Time Meeting Commenced: | 3.00pm | |
| Councillors in Attendance: | Cr. B. Blain, Mayor Cr. O. Akoch Cr. D. Arnott Cr. V. Jellie Cr. A. Paspaliaris – arrived at 3.06pm Cr. M. Taylor Cr. R. Ziegeler | |
| Council Officers in Attendance: | Andrew Mason, Chief Executive Officer Luke Coughlan, Director City Growth Peter Utri, Director Corporate Strategies Brooke Love, Director Community Development Lauren Schneider, Manager Sustainability & Compliance Wendy Clark, Executive Assistant Ashish Sitoula, Manager Strategic Community Planning & Policy – 3.04pm – 3.07pm Lotti Dumesny, Youth Engagement Co-ordinator – 3.04pm – 3.07pm Justin Harzmeyer, Coordinator Natural Environment & Sustainability 3.10pm – 3.40pm John Brockway, Manager Finance – 3.40pm – 4.10pm | |
| Other persons present: | Andrew Pomeroy, Consultant, Range Consulting – 3.10pm – 3.40pm | |
| Apologies | Nil. | |
| Matters Considered: | Moyne & Warrnambool Youth Strategic Action Plan. Viaduct Road Revetment – Coastal Process and Adaptation Plan. 2024-25 Draft Budget. | |
| Council and Officer Items Raised Councillor Conflicts of inte | Warrnambool and Dennington Anzac Day Services. Upcoming Business Group breakfast session. Public consultation on proposed regulations to support the Offshore Electricity Infrastructure Act 2021 which sets out operational requirements for offshore electricity infrastructure projects in Australian Commonwealth waters. Air passenger services from Warrnambool Airport. Warrnambool Greyhound Racing Club Warrnambool Cup and race in honour of former Mayor & Cr Jack Daffy OAM. Flagstaff Hill Sand, Sea & Shipwrecks exhibition opening. October 2024 Council elections and ward boundaries. | |
| Councillor /Officer Name: | | |
| Nil. | | |
| Meeting close time: Record Completed by: | 4.10pm Wendy Clark | |
| | Executive Assistant | |

| Informal Meeting of Council Record | |
|---|---|
| Name of Committee or Group (if applicable): | Informal Meeting of Council (Councillor Briefing) |
| Date of Meeting: | 29 April 2024 |
| Time Meeting Commenced: | 3.00pm |
| Councillors in Attendance: | Cr. B. Blain, Mayor Cr. O. Akoch Cr. V. Jellie Cr. A. Paspaliaris – arrived at 3.15pm Cr. M. Taylor Cr. R. Ziegeler |
| Council Officers in Attendance: | Andrew Mason, Chief Executive Officer Luke Coughlan, Director City Growth Peter Utri, Director Corporate Strategies Brooke Love, Director Community Development David Leahy, Director City Infrastructure Wendy Clark, Executive Assistant James Plozza, Manager Governance Julie McLean, Manager City Strategy & Development - 3.00pm – 3.17pm Stephen Hoy, Manager Economic Development & Events - 3.05pm – 3.30pm David McIntyre, Service Manager Events & Promotions - 3.04pm – 3.30pm Steven Welsh, Manager Information Services 3.39pm – 3.53pm Abel Farrell, Manager Infrastructure Services 3.53pm – 4.02pm Julie Anderson, Manager Strategic Assets, Property & Projects - 4.01pm – 4.30pm Karen Hardess, Project Manager - 4.01pm – 4.30pm Ashish Sitoula, Manager Strategic Community Planning & Policy – 3.59pm – 4.30pm John Brockway, Manager Finance – 4.26pm – 4.40pm Nick Higgins, Manager Communications – 5.00pm – 5.13pm Aaron Bradbrook, Director Art Gallery - 5.15pm – 5.32pm – |
| Other persons present: | 5.37pm Nil. |
| Apologies | Cr. D. Arnott |
| Matters Considered: | Warrnambool Saleyards Highest and Best Use Master Plan. Warrnambool Events Strategy 2024-2028. Festivals and Events Grants and Partnerships Program 2024/25. Open Data Policy. Revocation of Short Stay Accommodation Local Law. Audit & Risk Committee Charter Update. Banyan Street Tree Replacement. West Warrnambool Neighbourhood House award of contract. Quarterly Financial Report January-March 2024 Council Plan Actions 2023-2024 January-March (Quarter 3). Council Plan 2021-2024 (2024 Revision). Warrnambool Saleyards Truck Wash Future Operations. Customer Service Report March Quarter 2024. The Warrnibald Prize. FOGO Bin Caddy Liners. Mayoral Diary update. |
| Council and Officer Items Raised | Key worker housing. Off-shore windfarms. Media at May Races. |

| | Telstra/NBN pit lids in footpaths. | |
|--|------------------------------------|--|
| Councillor Conflicts of interest Disclosures: | | |
| Councillor /Officer Name: Cr Ben Blain – Warrnibald Prize – General Conflict – left the meeting during this item. | | |
| Meeting close time: | 5.53pm | |
| Record Completed by: | Wendy Clark | |
| | Executive Assistant | |